



City of Polk City

Stormwater Management Facility Annual Inspection Report

Deadline for Submittal: June 1st of each year.

Submit signed pdf of report to: City Clerk <support@polkcityia.gov>

Site Name / Location: _____

Date of Inspection: _____

Type of BMP including depth of basin: _____

Weather Conditions at time of Inspection: _____

Number of days since last Rainfall event: _____

Professional Engineer

Performing Inspection: _____

Print

Signature

License Number/Renewal Date

Engineering Firm

Structural Checks	Yes	No	Action Needed
Is there a significant amount of sediment & debris accumulation present?			
Do embankments, spillways, side slopes, inlets, or outlets show signs of excessive erosions, settling, cracking, building, misalignment or other deterioration?			
Is the inlet or outlet plugged, damaged, or not functioning properly?			
Are orifice plate(s) in place if required for the BMP?			
Do impoundment areas show erosion, low spots or lack of stabilization?			
Are tree or saplings present if not approved by the City as part of the BMP?			
Are animal burrows present?			
Are contributing areas not stabilized, with evidence of sediment in the BMP?			
Do grassed areas require mowing and/or are there excessive clippings?			
Are there unwanted vegetation/weeds/alge in the BMP?			
Operational Checks	Yes	No	Action Needed
Does the depth of sediment or other factors suggest a loss of storage volume?			
Is there standing water in inappropriate areas after a dry period?			
Does the infiltration practice pond water for > 12 hours indicating hydraulic failure?			
Is there an accumulation of debris and/or trash anywhere?			
Additional Inspection Items	Yes	No	Action Needed
Any evidence of encroachment or improper use of BMP property or easement area?			
Is there any sign of vandalism?			
Do the fence, gate, lock, or other safety devices need repair?			
Is there any evidence of illicit discharge such as oil, grease, auto fluids or paint entering the system?			
Are the required photographs of the BMP attached to this form?			