

AGENDA FOR POLK CITY LIBRARY BOARD MEETING

Polk City Community Library Meeting Room

1500 W. Broadway St., Polk City, IA

Monday, August 2, 2021 at 6:30 pm

I. Call to order

II. Approval of the agenda

III. Consent Items

1. Approve the June 2021 Board Minutes
2. Approve May 2021 financial statements
 - a. May 2021 History
 - b. May 2021 Budget
 - c. May 2021 Revenue & Expenses
3. Approve June 2021 financial statements
 - a. June 2021 History
 - b. June 2021 Budget
 - c. June 2021 Revenue & Expenses

IV. Communication from the Public

V. Director's report

June 2021 Stats

July 2021 Stats

Summer Reading Stats

VI. Liaison report

VII. Board Education: Jamie Noack: Polk City Facilities Needs Assessment

VIII. Agenda Items

1. Review Tier Standards Section 7: Library Programming & Community Relations
2. Review Notary Policy
3. Approve adjustments to line items in FY22 budget by transferring \$1,500 from 001-410-6503 (DVDs) to 001-410-6500 (Bridges/Audio) and transferring \$500 from 001-410-6503 (DVDs) to 001-410-6511 (Bridges/Ebooks).
4. Approve change of library operating hours to M-W 9:00-7:00, Th 9:00-8:00, Fri 9:00-5:00 & Sat. 10:00-3:00.
5. Approve installation of new carpet by Thielen Brothers Floor Company for the budgeted amount of \$21,998.80.
6. Approve closure of the library from October 4-October 10, 2021 for installation of new carpet
7. Determine next Board Education topic and presenter
8. Covid-19 Updates

IX. Adjourn

Next Meeting Tuesday, September 7 at 6:30 PM

Mission Statement: The Polk City Community Library provides a place where all can meet, learn, and grow.