

MEETING MINUTES
The City of Polk City
City Council Meeting
6:00 p.m., January 25, 2021
City Hall – VIA ZOOM

Polk City, City Council held a meeting via ZOOM at 6:00 p.m., on January 25, 2021. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

1. **Call to Order** | Mayor Morse called the meeting to order at 6:00 p.m.
2. **Roll Call** | Walters, Vogel, Anderson, Sarchet | In attendance via zoom
Dvorak | Absent
3. **Approval of Agenda**
MOTION: A motion was made by Vogel and seconded by Anderson to approve the agenda
MOTION CARRIED UNANIMOUSLY
4. **Public Hearing**
 - a. 2021 Street Repairs Project
 - i. Mayor Morse opened the Public Hearing at 6:02p.m. on the proposed 2021 Street Repairs Project. City Clerk, Jenny Gibbons, said that the notice was published January 8, 2021 and no comments had been received for or against the project. City Engineering Representative, Kathleen Connor, provided a report.
MOTION: A motion was made by Anderson and seconded by Walters to close the public hearing at 6:06 p.m.
MOTION CARRIED UNANIMOUSLY
 - ii. **MOTION:** A motion was made by Vogel and seconded by Sarchet to approve Resolution 2021-06 Adopting Plans, Specifications, and Form of Contract
MOTION CARRIED UNANIMOUSLY
 - iii. **MOTION:** A motion was made by Walters and seconded by Vogel to approve Resolution 2021-07 Awarding Contract to Caliber Concrete, LLC in the amount of \$144,525.60
MOTION CARRIED UNANIMOUSLY
5. **Public Comments** | None
6. **Consent Items**
MOTION: A motion was made by Vogel and seconded by Walters to approve the consent agenda items.
 - a. City Council Meeting Minutes for January 11, 2021
 - b. City Council Work Session Meeting Minutes for January 11, 2021
 - c. Claims listing January 25, 2021
 - d. December 2020 Finance Report
 - e. Twelve-month Class E Liquor License for Polk City Liquor located at 201 N. 3rd Street with Sunday Sales effective 2/10/2021
 - f. Resolution 2021-05 set hearing for Maximum Tax Levy Rate for February 22, 2021 at 6pm
 - g. Twelve-month Class C Liquor License for The American Legion Polk City Post No. 232 located at 114 W Broadway Street with Outdoor Service and Sunday Sales effective 2/24/2021
 - h. Authorize Des Moines Water Works to install a generator at the Polk City meter pit not to exceed the budgeted amount of \$25,000
 - i. City Council Budget Work Session Meeting Minutes for January 15, 2021
MOTION CARRIED UNANIMOUSLY
7. **Business Items**
 - a. **MOTION:** A motion was made by Anderson and seconded by Vogel to approve the Citizen Academy Fall 2021 Program
MOTION CARRIED UNANIMOUSLY
 - b. **MOTION:** A motion was made by Vogel and seconded by Walters to approve the First Reading of Ordinance 2021-1000 amending Sewer Rates
MOTION CARRIED UNANIMOUSLY
 - c. **MOTION:** A motion was made by Vogel and seconded by Walters to approve the First Reading of Ordinance 2021-1100 amending Water Rates
MOTION CARRIED UNANIMOUSLY

8. ***Reports & Particulars*** | Mayor, Council, City Manager, Staff, Boards, and/or Commissions

- Mayor Morse recognized Dixie Bequeaith for unanimously winning Polk City Citizen of the Year award for 2020 for her efforts for the Comet Cupboard along with the Methodist Church winning Polk City Business of the Year. Mayor thanked Brigett DeVos and Go Polk City for organizing a surprise ceremony for Dixie and her family.
- Council Member Anderson shared his appreciation for a conversation he and Fire Chief Mitchell had earlier in the day.
- Council Member Sarchet said he echoes Mayor's sentiments regarding Dixie and the Comet Cupboard and is hopeful there will be an opportunity in the future to recognize her in a more formal way.

9. ***Adjournment***

MOTION: A motion was made by Anderson and seconded by Vogel to adjourn at 6:26 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date –February 8, 2021

Jason Morse, Mayor

Attest

Jenny Gibbons, City Clerk