

**MEETING MINUTES**  
**The City of Polk City**  
**City Council Meeting**  
**6:00 p.m., November 11, 2019**  
**City Hall**

Polk City, City Council held a meeting at 6:00 p.m., on November 11, 2019. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

1. **Call to Order** / Mayor Morse called the meeting to order at 6:00 p.m.

2. **Roll Call** / Dvorak, Vogel, Walters, Anderson, Sarchet | In attendance

3. **Approval of Agenda**

**MOTION:** A motion was made by Anderson and seconded by Dvorak to approve the meeting agenda  
**MOTION CARRIED UNANIMOUSLY**

4. **Public Hearing**

- a. Mayor Morse opened the Public Hearing at 6:01 p.m. on the proposed Electric and Natural Gas Franchise Fees. City Clerk, Gibbons, said the notice was published November 1, 2019 and no comments had been received for or against the proposed franchise fees. City Manager, Huisman provided a report. No one was present to be heard for or against the proposed franchise fees.

**MOTION:** A motion was made by Walters and seconded by Sarchet to close the public hearing at 6:02 p.m.  
**MOTION CARRIED UNANIMOUSLY**

- i. **MOTION:** A motion was made by Walters and seconded by Dvorak to approve the First Reading of Ordinance 2019-1500 MidAmerican Energy Franchise Fee

**MOTION CARRIED UNANIMOUSLY**

- a. No action taken

- ii. **MOTION:** A motion was made by Walters and seconded by Vogel to approve the First Reading of Ordinance 2019-1600 Midland Power Franchise Fee

**MOTION CARRIED UNANIMOUSLY**

- a. No action taken

5. **Public Comments** | None

6. **Consent Items** – Sarchet requested item f. be pulled

**MOTION:** A motion was made by Vogel and seconded by Sarchet to approve the amended consent agenda items

- a. City Council Meeting Minutes for October 28, 2019
- b. City Council Work Session Meeting Minutes for October 29, 2019
- c. Receive and file the Parks Commission Meeting Minutes for November 4, 2019
- d. Claims listing dated November 11, 2019
- e. Receive and file the November 2019 Water Report
- f. ~~Resolution 2019-103 fixing date for a public hearing on November 25, 2019 at 6pm for the sale of real property located at 510 S. 3<sup>rd</sup> Street~~
- g. Temporary Site Plan for PCCEDC annual Square Lighting event December 3, 6-8pm
- h. Cancel December 23, 2019 Council Meeting
- i. Resolution 2019-104 appointing a representative and alternate representative to the Polk County Emergency Management Commission
- j. Receive and file the September 10, 2019 and October 7, 2019 Library Board Meeting Minutes
- k. Receive and file October 2019 Library Stats Report
- l. Receive and file the October 2019 Library Director Report
- m. Receive and file the Library Resolution 2019-4L authorizing the sale, donation or disposal of non-functioning or obsolete Dell Computers
- n. Receive and file the Board of Adjustment Meeting Minutes from November 11, 2019

**MOTION CARRIED UNANIMOUSLY**

- f. **MOTION:** A motion was made by Walters and seconded by Vogel to approve Resolution 2019-103 fixing date for a public hearing on November 25, 2019 at 6pm for the sale of real property located at 510 S. 3<sup>rd</sup> Street

**YES:** Vogel, Walters

**NO:** Anderson, Sarchet, Dvorak

**MOTION FAILED**

**7. Business Items**

- a. **MOTION:** A motion was made by Vogel and seconded by Dvorak to approve Resolution 2019-105 approving Pay App No. 1 in the amount of \$42,227.50 for the 2019 Street Repairs Project  
**MOTION CARRIED UNANIMOUSLY**
- b. **MOTION:** A motion was made by Dvorak and seconded by Sarchet to approve Resolution 2019-106 approving Pay App No. 3 in the amount of \$6,403.76 for the East Grimes and Deer Haven Intersection Repairs Project  
**MOTION CARRIED UNANIMOUSLY**
- c. **MOTION:** A motion was made by Anderson and seconded by Dvorak to approve Snyder & Associates Invoice for September Services in the amount of \$24,215.45  
**YES:** Dvorak, Vogel, Anderson, Sarchet  
**ABSTAIN:** Walters  
**MOTION CARRIED**

**8. Reports & Particulars | Mayor, Council, City Manager, Staff, Boards, and/or Commissions**

- Council Member Sarchet thanked the Legion for inviting him to their last meeting. He said it was good to hear what's going on and they are excited about the new carriage route. He said it is a good organization and cool to see ceremonial stuff they do.
- Council Member Anderson said he is glad to see the current Legion leadership's involvement with the City.
- Council Member Dvorak thanked everyone that voted his re-election. He said it was a great turn-out and he is looking forward to serving another four years and representing the community.
- Council Member Walters attended a Community Visioning meeting with Anderson last week and said it was good information and good speakers. Walters said he is glad Polk City moved forward with this program and he was excited to see the age range of attendees.
- Mayor Morse congratulated the three council members on re-election. He attended two ribbon cutting ceremonies recently, One More Rep Fitness and Riah Salon Studio, and said he is excited to see the Centre full now along with all the other good stuff that is going on with economic development
- Library Director, Noack provided an update on the staffing situation at the Library regarding the lack of coverage on evenings and Saturdays and said the Library Board plans to add 26 staff hours a week. Noack explained the Library's inclement weather policy.

9. **MOTION:** A motion was made by Walters and seconded by Vogel at 6:18 p.m. to enter into **Closed Session** under Code of Iowa; Chapter 21 Official Meetings open to Public; **section 5 Closed Session; sub paragraph 1.j** To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed.  
**YES:** Vogel, Walters, Anderson, Sarchet, Dvorak  
**MOTION CARRIED UNANIMOUSLY**

**10. (AFTER CLOSED SESSION ENDED AT 7:12 p.m.) No Action taken**

**11. Adjournment**

- MOTION:** A motion was made by Dvorak and seconded by Walters to adjourn at 7:12 p.m.  
**MOTION CARRIED UNANIMOUSLY**

*Next Meeting Date – Monday, November 25, 2019*

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Jason Morse, Mayor

Attest

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Jenny Gibbons, City Clerk