

MEETING MINUTES
The City of Polk City
City Council Meeting
6:00 p.m., October 28, 2019
City Hall

Polk City, City Council held a meeting at 6:00 p.m., on October 28, 2019. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

1. **Call to Order** / Mayor Morse called the meeting to order at 6:00 p.m.

2. **Roll Call** / Dvorak, Vogel, Walters, Anderson, Sarchet | In attendance

3. **Approval of Agenda**

MOTION: A motion was made by Anderson and seconded by Sarchet to approve the meeting agenda

MOTION CARRIED UNANIMOUSLY

4. **Public Comments** | None

5. **Consent Items**

MOTION: A motion was made by Vogel and seconded by Sarchet to approve the consent agenda items

- a. City Council Meeting Minutes for October 14, 2019
- b. City Council Work Session Meeting Minutes for October 14, 2019
- c. Claims listing dated October 23, 2019
- d. September 2019 Finance Report
- e. Receive and file PCCEDC 2020 Statement of Activities- Budget Summary
- f. Approve Resolution 2019-102 adopting PA-26 Public Purpose Policy
- g. Approve pay rate increases effective 10.9.19 for Fire Department personnel obtaining higher certifications
 - i. Steve Winter (EMT), paid on call rate \$13.33 per hour and part-time rate \$13.80 per hour
 - ii. Matt Meiner (EMT), paid on call rate \$13.33 per hour and part-time rate \$13.80 per hour
 - iii. Joe Mitchell (Paramedic), paid on call rate \$15.38 per hour and part-time rate \$18.16 per hour
- h. Accept Chris Weishaar's retirement from his volunteer administrative position with the Fire Department effective immediately and approve his honorary membership to the FD
- i. Receive and file the September 2019 Police Department Report

MOTION CARRIED UNANIMOUSLY

6. **Business Items**

a. PCCEDC

- i. John Calhoun, retiring Executive Director presented an update to Council on PCCEDC
- ii. Al Lorenzen was introduced as the incoming Executive Director effective November 1, 2019
- iii. **MOTION:** A motion was made by Walters and seconded by Vogel to approve \$75,000 annual funding request

MOTION CARRIED UNANIMOUSLY

b. **MOTION:** A motion was made by Dvorak and seconded by Anderson to approve Resolution 2019-90 approving and adopting a Revenue Purpose Statement for Expenditure of Fee Revenues from proposed Electric and Natural Gas Franchise Fees

MOTION CARRIED UNANIMOUSLY

- i. **MOTION:** A motion was made by Dvorak and seconded by Vogel to approve Resolution 2019-101 setting a public hearing on November 11, 2019 at 6 p.m. on an amendment to the Code of Ordinances with respect to Electric and Natural Gas Franchise Fees

MOTION CARRIED UNANIMOUSLY

c. Mike Schulte, Public Works Director discussed changes with IAMU Safety Cluster's and will bring back final numbers to Council to vote on an agreement.

7. **Reports & Particulars** | Mayor, Council, City Manager, Staff, Boards, and/or Commissions

- Public Works Director Schulte reported on the 2019 Street Repair Project and confirmed that the contractor started last week and will move forward in the cooler weather taking the appropriate precautions.
- Fire Chief Mitchell recognized his Fire Department, the Police Department and the Dispatchers for First Responder Day and thanked everyone for their service.
- Library Director Noack reported over 200 kids were in the Library for events over the 3-day break of no school. She also indicated the Library has changed their snow day policy and will plan to be open even when school cancels for snow days.
- Council Member Sarchet thanked everyone that participated in the Parks and Rec survey, he appreciated the feedback and thanked Lindsey for setting it up and said he is looking forward to moving forward with Council.
- Council Member Dvorak expressed his appreciation for the Police Department memo and for the K9's recent activity.
- Mayor Morse mentioned the new bike rack at Big Creek that was donated by Ramsey Subaru and thanked Chad Kelchen and Brigett for gathering people to participate in the photo. Mayor also suggested everyone should visit the park and see all the need things that are happening at Big Creek, some new chairs made out of reclaimed wood and efforts into cleaning things up. Mayor informed residents it is illegal to blow leaves into the street and encouraged residents to take advantage of the City's brush pile.
- City Manager Huisman reminded everyone the Strategic Goal Setting session is tomorrow at 5pm at City Hall.

8. **MOTION:** A motion was made by Dvorak and seconded by Vogel at 6:40 p.m. to enter into **Closed Session** under Code of Iowa; Chapter 21 Official Meetings open to Public; **section 5 Closed Session; sub paragraph 1.j** To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed.

YES: Vogel, Walters, Anderson, Sarchet, Dvorak

MOTION CARRIED UNANIMOUSLY

9. *(AFTER CLOSED SESSION ENDED AT 7:38 p.m.)*

MOTION: A motion was made by Walters and seconded by Vogel to direct Counsel to create appropriate proceedings

YES: Vogel, Walters, Anderson, Dvorak

NO: Sarchet,

MOTION CARRIED

10. **Adjournment**

MOTION: A motion was made by Anderson and seconded by Dvorak to adjourn at 7:45 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date – Monday, November 11, 2019

Jason Morse, Mayor

Attest

Jenny Gibbons, City Clerk