

MEETING MINUTES
The City of Polk City
City Council Meeting
6:00 p.m., Tuesday, September 10, 2019
City Hall

Polk City, City Council held a meeting at 6:00 p.m., on September 10, 2019. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

1. **Call to Order** / Mayor Morse called the meeting to order at 6:00 p.m.

2. **Roll Call** / Dvorak, Vogel, Walters, Anderson, Sarchet | In attendance

3. **Approval of Agenda- Mayor corrected item 7.a.ii. rezoning from R-2 to C-1**

MOTION: A motion was made by Walters and seconded by Sarchet to approve the meeting agenda

MOTION CARRIED UNANIMOUSLY

4. **Recognition of Firefighter/EMT Ryan Bristle** | Fire Chief Jim Mitchell honored Bristle with a distinguished service award on behalf of the city for his time spent training and completing the education requirements for certification to be on the Wildland Fire Fighter Team. Bristle's team was deployed for three weeks in Alaska fighting fires on the ground.

5. **Public Comments**

Bonne Doron, 1260 W Broadway Street, spoke to raise her concerns regarding the use of fireworks in Polk City.

Mary Beth Baker-Conrad, 613 Lincoln Street, shared her concerns with current firework laws in Polk City.

6. **Consent Items**

MOTION: A motion was made by Walters and seconded by Dvorak to approve the consent agenda items

- a. City Council Meeting Minutes for August 26, 2019
- b. Receive and file the Parks Commission Meeting Minutes for September 3, 2019
- c. Claims listing dated September 10, 2019
- d. Promote Senior Firefighter/EMT Ryan Moore to Lieutenant at a part-time pay rate of \$15.58 per hour and paid-on-call wage of \$14.35 per hour with a \$75 monthly stipend
- e. Hire EMT/Firefighter Joseph Mitchell at a part-time pay rate of \$14.21 per hour and paid-on-call wage of \$13.33 per hour
- f. Agreement between PCFD and North Polk Community School District for emergency medical services beginning August 1, 2019 and ending July 31, 2020
- g. Accept resignation of Jeremy Rosenau and Joel Sowiega from PCFD effective immediately
- h. Receive and file the August 2019 Water Report
- i. Temporary Site Plan application for Lost Lake Drive Block Party September 14, 2019 from noon-11pm
- j. Resolution 2019-85 appointing Chelsey Huisman as Polk City's Representative to Metro Planning Organization (MPO) Transportation Technical Committee
- k. Resolution 2019-86 appointing Chelsey Huisman as Polk City's Representative Wastewater Reclamation Authority

MOTION: A motion was made by Walters and seconded by Dvorak to approve the Consent Items

MOTION CARRIED UNANIMOUSLY

7. **Business Items**

a. 301 Walnut Street

- i. **MOTION:** A motion was made by Vogel and seconded by Anderson to move the third reading of Ordinance 2019-700 from October 14, 2019 to September 10, 2019 as requested by the property owner

MOTION CARRIED UNANIMOUSLY

- ii. **MOTION:** A motion was made by Anderson and seconded by Vogel to approve the final reading of Ordinance 2019-700 approving rezoning of 301 Walnut Street from R-2 to C-1

MOTION CARRIED UNANIMOUSLY

- b. **MOTION:** A motion was made by Sarchet and seconded by Walters to approve Resolution 2019-87 approving Pay App No 10 (Sub-Final with retainage held) in the amount of \$0.00 and providing for liquidated damages in the amount of \$3000.00 as a deduction to the contract and acceptance of the Davis Street Reconstruction Project
MOTION CARRIED UNANIMOUSLY
- c. **MOTION:** A motion was made by Dvorak and seconded by Vogel to approve Resolution 2019-88 approving East Grimes Street and Deer Haven Street Intersection Repairs Project Pay App No. 1 in the amount of \$38,432.53
MOTION CARRIED UNANIMOUSLY
- d. **MOTION:** A motion was made by Dvorak and seconded by Vogel to approve Resolution 2019-89 accepting the 2018 Polk City Park Improvements
MOTION CARRIED UNANIMOUSLY
- e. **MOTION:** A motion was made by Sarchet and seconded by Walters to approve the first reading of Ordinance 2019-1400 amending Chapter 65, Stop or Yield Required and amending Chapter 69, Parking Regulations
MOTION CARRIED UNANIMOUSLY
- f. **MOTION:** A motion was made by Walters and seconded by Dvorak to approve the final reading of Ordinance 2019-1000 repealing Chapter 9; Urban Revitalization Plan
MOTION CARRIED UNANIMOUSLY
- g. **MOTION:** A motion was made by Anderson and seconded by Sarchet to approve Snyder & Associates invoices for July 2019 in the amount of \$52,119.87
YES: Sarchet, Dvorak, Vogel, Anderson
ABSTAIN: Walters
MOTION CARRIED

8. Reports & Particulars | Mayor, Council, City Administrator, Staff, Boards, and/or Commissions

- Mayor Morse thanked City Staff, Public Works, Fire, Police, Brigett and everyone that make RVTv a fun event. Despite the weather the event went on and Channel 13 staff was very complimentary of Polk City tenacity.
- PCCEDC, Brigett DeVos shared some of Channel 13 Staff feedback that showed the whole community was involved and the event was well thought out and well put together. Hoping Channel 13 is serious about giving Polk City a redo in two years
- Council Member Sarchet told Brigett she did an outstanding job with RVTv. He joked Polk City should be protected the next ten years from bad weather during outdoor events. He said it was very neat and good to have the notoriety plus enjoyable to see the square used for neighbors getting together and thanked Brigett for spearheading it. Sarchet reported Airbnb and VRBO was discussed at the last MAC meeting and they are working on a model ordinance for cities to use. He said Capital Crossroads presented their water studies and discussed the \$88 million downtown project for kayak and other recreational access points to use and they will be holding a ribbon cutting in Johnston. Sarchet brought up adding something to the next Park Committee Agenda for a discussion with Council but nothing was confirmed.
- Council Member Anderson thanked Public Works for a fantastic job setting up and tearing down for the RVTv event. He thanked volunteers for keeping things going and offered a special thanks to Mayor Morse for getting the school involved. Anderson thought it was a very successful event.
- Council Member Dvorak said RVTv was an awesome event that he and his family enjoyed despite the rain. He felt there was a lot of buzz in the air. He shared a text he received giving a shout out to the PD for Chief Kendig and Lt. Siepker taking the time to pose for a photo. The text went on to say that Polk City is lucky to have such competent and engaging members on the PD. He shared his deepest thanks and Dvorak thanked Chief for being visible because it goes unsaid how much it makes a difference in the community.
- Council Member Vogel told Brigett she did a fabulous job as did staff and volunteers. She thanked the residents and said they did a great job coming out and braving the elements to make RVTv a great event despite the rain. She felt it was a great time and amazing to see everyone come together to represent Polk City so well. Vogel reminded everyone to take the Library Survey to help with future planning as part of the accreditation process that is very big for the city.
- Council Member Walters said the Library Survey only takes 2-3 minutes and it is filled with great information and will be a great resource as the Library moves forward. He thanked Brigett and all the volunteers for planning and carrying out the RVTv event. Polk City displayed their resilience through the many rainstorms and how hard everyone worked to get the square looking great again after the event.
- Interim City Administrator Sandor shared that his assignment will be ending after the meeting and he thanked Mayor, Council and Staff for allowing him to serve Polk city these past few months. He said there is a promising future in Polk City, and he is pleased to be a part of it.

- Mayor Morse presented Sandor with a parting gift of a clock plaque engraved with the words: thank you for the time you invested in Polk City. Mayor thanked Sandor for everything and reminded him that he still has his number.

9. **MOTION:** A motion was made by Waters and seconded by Vogel at 6:36 p.m. to enter into **Closed Session** under Code of Iowa; Chapter 21 Official Meetings open to Public; **section 5 Closed Session;** sub paragraph 1.j To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed

YES: Vogel, Walters, Anderson, Sarchet, Dvorak

MOTION CARRIED UNANIMOUSLY

10. **(AFTER CLOSED SESSION ENDED AT 7:35 p.m.) Adjournment**

MOTION: A motion was made by Anderson and seconded by Dvorak to adjourn at 7:36 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date – Monday, September 23, 2019 at 6:00 p.m.

Attest

Jenny Gibbons, City Clerk

Jason Morse, Mayor