

MEETING MINUTES
The City of Polk City
City Council Meeting
6:00 p.m., Monday, June 24, 2019
City Hall

Polk City, City Council held a meeting at 6:00 p.m., on June 24, 2019. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

1. **Call to Order** / Mayor Morse called the meeting to order at 6:00 p.m.

2. **Roll Call** / Vogel, Walters, Sarchet | In attendance
Dvorak, Anderson | Absent

3. **Approval of Agenda**

MOTION: A motion was made by Walters and seconded by Vogel to approve the meeting agenda.

MOTION CARRIED UNANIMOUSLY

4. **Public Comments** | None

5. **Amended Consent Items**

MOTION: A motion was made by Sarchet and seconded by Walters to approve the consent agenda items

- a. City Council Meeting Minutes for June 10, 2019
- b. Receive and file the P&Z Commission Meeting Minutes for June 17, 2019
- c. Claims listing dated June 24, 2019
- d. May 2019 Finance Report
- e. Resolution 2019-51 approving transfer of funds
- f. Resolution 2019-52 approving City Salaries
- g. Resolution 2019-53 identifying expenditures and funding source LOST FY 19
- h. Resolution 2019-55 setting Public Hearing on July 22, 2019 at 6pm for the proposed Voluntary Annexation of Berggren Farms
- i. Resolution 2019-56 setting Public Hearing on July 22, 2019 at 6pm for the proposed Rezoning Berggren Farms
- j. Resolution 2019-57 setting Public Hearing on July 22, 2019 at 6pm for the proposed Voluntary Annexation of Miller Property
- k. Resolution 2019-58 setting Public Hearing on July 22, 2019 at 6pm on a proposed amendment to the Polk City Comprehensive Plan; Future Land Use map regarding the Miller Property
- l. Resolution 2019-59 setting Public Hearing on July 22, 2019 at 6pm for the proposed Rezoning Miller Property
- m. Resolution 2019-60 setting Public Hearing on July 8, 2019 at 6pm on a proposed amendment to the Polk City Comprehensive Plan; Future Land Use map regarding 301 Walnut
- n. Resolution 2019-61 setting Public Hearing on July 8, 2019 at 6pm for the proposed Rezoning 301 Walnut
- o. Agreement for sidewalk installation with William Kullander, 1200 North Drive
- p. Agreement for sidewalk installation with Fandel Holdings LLC, The Creamery at 221 W. Broadway
- q. Resolution 2019-62 approving a 28E agreement between City of Polk City and Polk County Attorney
- r. Promote Part-Time Officer Matt Aswegan to Full-Time Officer position at an annual rate of \$55,816.17 effective August 1, 2019
- s. Accept Becky Leonard's resignation effective July 2, 2019
- t. Hire Danyl Fahey for the Summer Rec program at \$7.75 per hour effective July 10, 2019
- u. Hire Angela McGough for the Summer Rec program at \$9.50 per hour effective July 10, 2019
- v. Twelve-month Class B Beer (BB) (Includes Wine Coolers) Liquor License with Living Quarters and Sunday Sales for Qube Hotel effective July 1, 2019
- w. Agreement for transportation services for the Summer Rec Program between North Polk Community School District and the City of Polk City

MOTION CARRIED UNANIMOUSLY

6. Business Items

- a. **MOTION:** A motion was made by Walters and seconded by Vogel to approve contract with PFM for a Sanitary Sewer Rate Study in the amount of \$6,500.00
MOTION CARRIED UNANIMOUSLY
- b. **MOTION:** A motion was made by Sarchet and seconded by Vogel to approve Resolution 2019-54 approving Snyder and Associates April 2019 invoice in the amount of \$26,987.50
Yes: Vogel, Sarchet
Abstain: Walters
MOTION CARRIED

7. Reports & Particulars | Mayor, Council, City Administrator, Staff, Boards, and/or Commissions

- Mayor Morse called attention to item 5.s accepting Becky Leonard's resignation and wished her well. Mayor reported that he and PCCEDC Administrator, Bridget DeVos had the pleasure of attending the recent Elkhart Council Meeting to review the plans for promoting RVTV throughout all of the North Polk School District. Mayor indicated they have plans to attend the other city meetings within the district in the near future.
- Interim City Administrator, Don Sandor shared Des Moines Water Works bid results from June 18 for the NW 26th Main project, low bid was in excess of \$869k, and he reminded Council that 56% of the expense will fall to Polk City, the project is estimated to take approximately thirty days and should start later this year.
- Council Member Sarchet mentioned the Four Seasons Festival cards that were sent out in the mail and asked residents to plan to attend July 19 and 20th. Sarchet asked for a report back regarding Forecast Five.
- Public Works Director, Mike Schulte reported that the Water Tower Cleaning has been completed and with all of the mildew removed it shouldn't need painted for a few more years. He said street sweeping is scheduled for the week of July 8th. Schulte stated the brush pile has been chipped into mulch and is ready for use for Polk City residents.
- Library Director, Jamie Noack reported the Library is still very busy, over 500 checkouts in one day.
- PCCEDC Administrator, Bridget DeVos publicly thanked Police and Public Works for all the extra efforts with the Bike ride event Saturday. She said that the City Clerks in Sheldahl and Alleman are excited to be included in RVTV.

8. Adjournment

MOTION: A motion was made by Sarchet and seconded by Walters to adjourn at 6:43 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date – Monday, July 8, 2019 at 6:00 p.m.

Jason Morse, Mayor

Attest

Jenny Gibbons, City Clerk