

**MEETING MINUTES**  
**The City of Polk City**  
**City Council Meeting**  
**6:00 p.m., Monday, March 25, 2019**  
**City Hall**

Polk City, City Council held a meeting at 6:00 p.m., on March 25, 2019. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

<b><u>Mayor and City Council Members Present:</u></b> Jason Morse   Mayor Jeff Walters   Pro Tem Dave Dvorak   City Council Member Mandy Vogel   City Council Member Ron Anderson   City Council Member Robert Sarchet   City Council Member	<b><u>Staff Members Present:</u></b> Lindsey Huber   Assistant City Administrator/Finance Director Jenny Gibbons   City Clerk Kathleen Connor   City Engineering Representative Trace Kendig   Police Chief Jim Mitchell   Fire Chief Mike Schulte   Public Works Director Mark Paeper   IT Director
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1. **Call to Order** / Mayor Morse called the meeting to order at 6:00 p.m.
2. **Roll Call** / Dvorak, Vogel, Walters, Anderson, Sarchet | In attendance
3. **Approval of Agenda**  
**MOTION:** A motion was made by Anderson and seconded by Sarchet to approve the meeting agenda.  
**MOTION CARRIED UNANIMOUSLY**
4. **Recognition of Officer Aicher and K9 Eudoris®6** | Chief Kendig recognized the K9 team achieving a 2<sup>nd</sup> place finish out of 25 teams during the regional Narcotic Detector Trials. The team scored 192 points out of a possible 200. Kendig said this was a phenomenal showing at this very stringent event at UPSCA. He said that tenured teams have been known to fail at these trials and the judges were praising how well this new team competed. Mayor Morse presented Officer Matt Aicher with a certificate of achievement and thanked him for his hard work. Officer Aicher thanked Mayor and Council for their continued support of the K9 program. He thanked Chief Kendig and Lieutenant Siepker to their support and leadership. He thanked his wife and family for their support and said he is looking forward to continuing to build on this training throughout the life of the dog. Council Member Sarchet applauded Aicher's tremendous work taking the K9 program from an idea to what it is now. Council Member Anderson thanked Aicher for stepping up and taking the responsibility of the K9 and all that it brings forward. Council Member Vogel thanked Aicher for his personal commitment in making the K9 program what it is. Council Member Walters said he appreciated Aicher's responsibility of this weapon and knowing when and how to use it. Mayor Morse closed with an extra thank you for Aicher's wife and family.
5. **Public Comments** | None
6. **Consent Agenda Items**  
**MOTION:** A motion was made by Sarchet and seconded by Dvorak to approve the consent agenda items
  1. Consider motion to approve the City Council Meeting Minutes for March 11, 2019
  2. Consider motion to receive and file the P&Z Commission Meeting Minutes for March 18, 2019
  3. Consider motion to approve the March 25, 2019 Claims
  4. Consider motion to approve the February 2019 Finance Report
  5. Consider motion to approve April 27, 2019 as Polk City Clean-Up Day
  6. Consider motion to approve twelve months Class C Liquor License for Papas Pizzeria located at 214 W. Broadway Street with Sunday Sales effective 5/28/2019**MOTION CARRIED UNANIMOUSLY**
7. **New Business**
  1. **MOTION:** A motion was made by Walters and seconded by Dvorak to approve Resolution 2019-20 approving the P.U.D. Master Plan for Bridgeview Plat 2  
**MOTION CARRIED UNANIMOUSLY**
  2. **MOTION:** A motion was made by Sarchet and seconded by Vogel to approve Resolution 2019-14 approving service agreements with Kel Tek for a 48-month term including a vehicle lease in the annual amount of \$10,982.83 and hardware services in the annual amount of \$6,251.32 beginning July 1, 2019  
**MOTION CARRIED UNANIMOUSLY**

3. **MOTION:** A motion was made by Anderson and seconded by Dvorak to approve Resolution 2019-19 approving Snyder & Associates February 2019 invoices in the amount of \$9,423.00

**YES: Dvorak, Vogel, Anderson, Sarchet**

**ABSTAIN: Walters**

**MOTION CARRIED**

8. **Reports & Particulars** | Mayor, Council, City Administrator, Staff, Boards, and/or Commissions

- Mayor Proclaimed National Library Week, April 7-13, 2019
- Police Chief Kendig said multiple complaints have been received regarding junk vehicles. The PD will begin the abatement process that is as citizen friendly as possible to remove vehicles and keep the City beautiful.
- City Engineering Representative Kathleen Connor informed Council Big Creek Valley Phase 1 Construction Drawings will be coming forward at an upcoming Council Meeting.
- Council Member Sarchet reported on the MAC meeting he attended.
- Council Member Anderson asked for an update on the 3<sup>rd</sup> and Davis property since there were no bids. Mayor stated the contractor for the Davis Street project still had work to complete in the area before anything else can happen.
- Council Member Dvorak thanked staff and Mayor for working through these recent difficult times.
- Mayor Morse announced April as Earth Month and asked residents to bring plastic bags into City Hall all month long and help Polk City win the park bench. Mayor also announced the statewide Tornado drill will be held Wednesday, March 27<sup>th</sup> at 10:15 am.

9. **Adjournment**

**MOTION:** A motion was made by Anderson and seconded by Sarchet to adjourn 6:43 p.m.

**MOTION CARRIED UNANIMOUSLY**

*Next Meeting Date – Monday, March 25, 2019 at 6:00 p.m.*

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Jason Morse, Mayor

Attest

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Jenny Gibbons, City Clerk