

**MEETING MINUTES**  
**The City of Polk City**  
**City Council Meeting**  
**6:00 p.m., Monday, February 25, 2019**  
**City Hall**

Polk City, City Council held a meeting at 6:00 p.m., on February 25, 2019. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

<b><u>Mayor and City Council Members Present:</u></b> Jason Morse   Mayor Jeff Walters   Pro Tem Dave Dvorak   City Council Member Mandy Vogel   City Council Member Ron Anderson   City Council Member Robert Sarchet   City Council Member	<b><u>Staff Members Present:</u></b> Lindsey Huber   Assistant City Administrator/Finance Director Becky Leonard   Deputy City Clerk Amy Beattie   City Attorney Trace Kendig   Police Chief Jim Mitchell   Fire Chief Mike Schulte   Public Works Director Mark Paeper   IT Director
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1. **Call to Order** / Mayor Morse called the meeting to order at 6:00 p.m.
2. **Roll Call** / Dvorak, Vogel, Walters, Anderson, Sarchet | In attendance
3. **Approval of Agenda**  
*MOTION:* A motion was made by Sarchet and seconded by Anderson to approve the meeting agenda.  
**MOTION CARRIED UNANIMOUSLY**
4. **Public Comments** | None
5. **Consent Agenda Items**  
*MOTION:* A motion was made by Walters and seconded by Dvorak to approve the consent agenda items
  1. Consider motion to approve the City Council Meeting Minutes for February 11, 2019
  2. Consider motion to approve the City Council Work Session Meeting Minutes for February 11, 2019
  3. Consider motion to approve the February 25, 2019 Claims
  4. Consider motion to approve Resolution 2019-11 setting a Public Hearing for March 11, 2019 at 6pm on the proposed FY 19/20 Budget
  5. Consider motion to receive and file the January 2019 Police Department report
  6. Consider motion to approve the memorandum of agreement with amendment between Iowa Statewide Interoperable Communications System Board (ISICS) and both the Polk City Police Department and the Polk City Fire Department
  7. Consider motion to receive and file the January 2019 Fire Department report
  8. Consider motion to exercise contractual renewal option for FY 19/20 with Total Quality for mowing and trimming services of City Properties with a cost of \$3,377 for each mowing cycle, along with fertilizer and weed control with a cost of \$20,221 for the entire season of the fertilization program**MOTION CARRIED UNANIMOUSLY**
6. **New Business**
  1. No action items to report
7. **Reports & Particulars** | Mayor, Council, City Administrator, Staff, Boards, and/or Commissions
  - Mayor Morse congratulated Tony Haisman for winning Business Person of the Year. He also congratulated Joe and Regina Butler for winning Citizens of the Year.
  - Council Member Dvorak called attention to the K9 Eudoris performance in sniffing out narcotics on three different occasions recently. Chief Kendig said that Eudoris 6 has been a big help in surrounding areas and Polk County Sheriff's office has offered to cover Polk City should the K9 ever get called out.
  - Council Member Anderson thanked Fire, Police, and Public Works for their quick response to his medical needs.
  - Council Member Sarchet said that Brigett DeVos did a great job hosting the PCCEDC annual dinner this year.

8. **MOTION:** A motion was made by Walters and seconded by Sarchet at 6:04 p.m. to enter into Closed Session under Code of Iowa; Chapter 21 Official Meetings open to Public; **section 5 Closed session;** sub paragraph 1.i. to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session  
**MOTION CARRIED UNANIMOUSLY**

9. (AFTER CLOSED SESSION ENDED AT 6:44 p.m.) **MOTION:** A motion was made by Walters and seconded by Vogel to approve Resolution 2019-12 accepting retirement and approving agreement with Gary Mahannah  
**MOTION CARRIED UNANIMOUSLY**

10. **Adjournment**

**MOTION:** A motion was made by Anderson and seconded by Dvorak to adjourn 6:46 p.m.

**MOTION CARRIED UNANIMOUSLY**

*Next Meeting Date* – Monday, March 11, 2019 at 6:00 p.m.

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Jason Morse, Mayor

Attest

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Jenny Gibbons, City Clerk