

MEETING MINUTES
The City of Polk City
Parks Commission
6:00 p.m., Monday, February 3, 2020
City Hall

Polk City, Parks Commission held a meeting at 6:00 p.m., on February 3, 2020. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

1. **Call to Order** | *The meeting was called to order at 6:00 p.m.*
2. **Roll Call** | Motsch, Bentley, Haaland, Reed | In attendance
Campbell, Delaney | Absent
3. **MOTION:** A motion was made by Motsch and seconded by Bentley to approve the November 4, 2019 Meeting Minutes
MOTION CARRIED UNANIMOUSLY
4. **Audience Items** | None
5. **Presentation on Community Visioning** – Steve Karsjen provided an update on the Visioning Committee’s progress to date and extended an invitation to the Commission Members to attend the next Focus Group Meeting scheduled for February 29, 2020, 9a-1p. He also shared the CV Facebook link and asked the Commission to sign up for the monthly e-newsletter to see the community section updates.
6. **MOTION:** A motion was made by Reed and seconded by Motsch to nominate Amy Bentley as Chairperson for 2020
MOTION CARRIED UNANIMOUSLY
7. **MOTION:** A motion was made by Reed and seconded by Bentley to nominate Holly Motsch as Vice-Chairperson 2020
MOTION CARRIED UNANIMOUSLY
7. **Reports & Particulars** | Council Liaison, City Manager, Staff, and Commission
 - City Clerk, Jenny Gibbons provided a tree report in Ken Morse absence and reported interviews with the final candidates for the Parks & Rec Director position will be held later this week.
 - City Council Member, Rob Sarchet said he is hopeful this will be a big year for Parks. He is excited about the future Parks & Rec Director to come on board and work with the Community Visioning Group and the Parks Commission collectively to implement new opportunities, become more focused and improve utilization of the Parks Commission.
 - Commission Member, Bentley requested a copy of the Parks & Rec Director job description be sent out to the members of the Commission.
8. **Adjournment**
MOTION: A motion was made by Haaland to adjourn at 6:41 pm.
MOTION CARRIED UNANIMOUSLY

Next Meeting Date – Monday, March 2, 2020 at City Hall.

Attest

Jenny Gibbons, City Clerk