

**MEETING MINUTES**  
**The City of Polk City**  
**Parks Commission**  
**6:00 p.m., Monday, March 1, 2021**  
**City Hall**

The Polk City Parks Commission held a meeting at 6:00 p.m., on March 1, 2021. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

1. **Call to Order** /*The meeting was called to order at 6:00 p.m.*
2. **Roll Call** | Bentley, Haaland, Converse, Karsjen, Reed, Delaney, Otis | In attendance.
3. ***MOTION:*** A motion was made by Bentley and seconded by Karsjen to approve the February 1, 2021 Meeting Minutes.  
***MOTION CARRIED UNANIMOUSLY***
4. **Audience Items** | None
5. Parks & Rec Director Thraen introduced Matt Carlisle and Jim Host of Confluence to the commission. Confluence provided their insight on the regional park property and encouraged the parks commission to “dream big” for the next hour. Delaney then introduced parks commission members to Confluence. Confluence then stated the question of the night, “what does Polk City need,” as it pertains to the regional park project. The following ideas were all mentioned during discussion: dog park, splash pad, bike trails, unique/natural play areas, handicap accessible features, pickleball courts, indoor recreation facility. Confluence then explained the next steps/timing of the master plan. Design work will now begin with all stakeholder meetings being complete. Delaney encouraged the commission to send any follow up ideas to Thraen to forward to Confluence.
6. **Reports & Particulars** | Council Liaison, City Manager, Staff, and Commission
  - Council Member Dvorak was not in attendance. No council report given.
  - Parks and Rec Director Thraen reported that Polk City rental facilities are available for booking beginning 3-1-2021. COVID-19 protocols are in place for masks and event capacity. The community center can only accommodate 40, and Miller Park shelter house can only accommodate 20 for the foreseeable future. Adult Yoga is set to begin Tuesday, March 2<sup>nd</sup> at the community center. The March session has 11 individuals registered. Thraen finished with an update on summer programming. Several programs are in the works to be offered Summer 2021 with COVID-19 precautions in place. Thraen mentioned he is working on a program guide and would like to publish by 3-19-2021.
7. ***MOTION:*** A motion was made by Reed and seconded by Converse to adjourn at 7:28 pm.  
***MOTION CARRIED UNANIMOUSLY***  
*Next Meeting Date –April 5, 2021*

Attest: \_\_\_\_\_  
Jason Thraen, Parks & Recreation Director