



Polk City Police Department

309 W Van Dorn St. P.O.Box 381

Polk City, Iowa 50226

Phone: 515-984-6565 Fax 515-984-6819 email: police@polkcityia.gov

Service Integrity Respect Quality

Thank you for your interest in the 2022 Polk City Urban Deer Hunting Program. You are an essential part in maintaining a healthy population of deer in our local area. With this program, we have attempted to balance the need for a controlled deer population with the safety concerns of our community. We will do all that we can to ensure that you have a successful, safe and enjoyable hunt.

Contained within this packet is an application for the urban bow hunt, permission forms from local property owners, a copy of the city ordinance, and a brochure outlining the urban deer hunting program. Please complete the applicable forms and return them and all supporting documents to Lt. Aswegan. Once your materials are received and processed, you will be contacted and issued the appropriate tags for your stand.

We value your feedback as we strive to make this program more accessible to hunters. Please feel free to email any suggestions to Lt. Aswegan @ police@polkcityia.gov. Thank you again for your participation in this program.

Sincerely,

Matt Aswegan

Lieutenant

Polk City Police Department

How to Participate

1. Pass a one-time approved International Bowhunter Education Foundation (I.B.E.F.) bowhunter safety education course. On-line classes available at: www.iowadnr.gov/Hunting/HunterSafetyEducation/BowHunterEducation.aspx
2. Pass an annual National Field Archery Association (N.F.A.A.) archery proficiency test using your hunting weapon. This test will consist of shooting 20 arrows -- 10 from 20 yards and 10 from 15 yards -- at a full-sized 3-D deer target. A 24 centimeter (9.5 inch) diameter circle may be substituted for the vital target area. Hunters must score 80% or better in the vital target area to pass.
3. Apply for a special use permit from the agency that manages the public or private property in which you desire to hunt. Contact the individual agency to obtain a map of the special deer management zones within that area and for information on procedures for participating. Failure to obtain permission or to follow all rules specific to each agency may result in loss of hunting privileges.
Urban Deer Management Zone Maps are available at www.iowadnr.gov
4. Only Deer Management Zone 48 (DMZ) licenses are valid in urban DMZ designated areas.

Proficiency Test Administrator

Archery Field & Sports
3725 NE 56th Street Altoona, IA 515-265-6500

DMZ License Vendors

Archery Field & Sports 515-265-6500
Scheels All Sports 515-727-4065
Bass Pro Shops 515-957-5500
Sportsman's Warehouse 515-963-3500

2022 Polk-Dallas Urban Bow Season

This year the Iowa Department of Natural Resources will allow participating entities to use September 17th, 2022 through January 22nd, 2023, for the Polk County Deer Management Zone bow-hunting season. Verify start and end hunting dates with local entity.

**** A 2023 General Hunting License must be purchased before January 10, 2023 to be able to hunt through January 22, 2023****

Information

Agency Contacts

City of Johnston 515-727-7780
David Croll
City of Pleasant Hill 515-868-8177
Andrew Mimick
City of Urbandale 515-278-3910
Holly Pickett
Clive Parks & Recreation
Jeff Thielen 515-238-0648 / *Joel Pasco* 515-210-7581
West Des Moines Parks & Recreation
Dave Sadler 515-222-3444
Des Moines Parks & Recreation
Paul Strome 515-248-6349
City of Polk City
Matt Aswegan 515-689-1388

Thomas Mitchell Park / Mally's Park / Four Mile Creek Greenbelt Zach Deutmeyer 515-249-1753

Browns Woods / Easter Lake
Brad Janssen 515-249-1543

Jester Park / Sycamore Trail
David Weidt 515-249-3229
Yellow Banks Park
Charlie Finch 515-250-1031

Walnut Woods State Park
Josh Shipman 515-285-4502
U.S. Army Corps of Engineers - Saylorsville Lake
Cory Thompson 515-276-4656 Ext. 6514
Des Moines Water Works
Jessica Barnett 515-283-8702

Iowa Conservation Officers

Dustin Eighmy (Dallas) 515- 883-0228
Nate Anderson (Polk) 515-238-4849
Angie Jansen (Polk) 515-238-5006



Hunter's Guide to Polk County Controlled Bowhunts 2022-2023

City of Johnston
City of Pleasant Hill
City of Urbandale
Clive Parks & Recreation
West Des Moines Parks & Recreation
Des Moines Parks & Recreation
Polk County Conservation
Walnut Woods State Park
U.S. Army Corps of Engineers
City of Polk City

Hunters planning to hunt in the Polk-Dallas archery deer management zone hunt in 2022

Those hunters that have completed the on-line bow Hunter Safety Course will need to make an appointment at Archery Field and Sports to take the required proficiency test.

A brief presentation will be given to better inform the new urban hunter about the rules and ethics associated with this hunt.

Only antlerless deer may be harvested unless you have been granted a buck tag from a participating agency.

Call or DNR App Iowa Department of Natural Resources (DNR) to report all harvested deer.

Report Deer Tag, Confirmation numbers and 3 photos to the Polk County reporting system. <https://apps.polkcounytiaowa.gov/deerharvest>

Check-in deer with a verifying official if requested by the agency for the area in which you are hunting. Hunters shall remove 2" off the tip of either ear of all antlerless deer in the presence of the verifying official or provide proof in the three photos sent to the reporting system

There will be no driving or stalking of deer.

All bows must be cased while traveling to and from the site of the hunting stand.

All shots must be taken from elevated stands. All stands must be portable with no permanent stands erected or screw-in steps used (no nails/lag screws driven into trees). Strap-on steps, a ladder, or a climbing stand are allowed. Stands shall also visibly display a tag issued by the agency coordinator.

Controlled Bowhunt Guidelines

All stands must be located at the proper distance from any structure or trail according to the individual agency's ordinance.

Hunters must know their effective shooting range and not shoot beyond that range. Shots shall not exceed 25 yards.

Be sure to identify your target as an antlerless deer (unless hunter has a Buck Incentive Tag for that area), focusing on adult does.

Be aware of what is downrange of your hunting stand and attempt to retrieve all arrows.

Contact the local agency contact person and/or a local Conservation Officer from the Iowa DNR within 12 hours if you are unable to locate a wounded deer.

Use proper field dressing techniques. Don't leave entrails in a noticeable location.

Carcass disposal is the responsibility of the hunter.

Report violators of any rules or regulations to the agency contact person or Iowa DNR Conservation Officer.



Remove yourself immediately from any harassment situation with another hunter or citizen, and report the incident to the agency or Iowa DNR Conservation Officer.

Only Deer Management Zone (DMZ) ZONE 48 specific licenses are valid within the urban deer zone.

Have in your possession at all times while bowhunting a valid Iowa Hunting license, wildlife habitat stamp (if required), Bow Hunter Safety Course Certification, Proficiency Test Certification and special use permit from the agency for the area in which you are hunting.

Be aware that seasons as well as rules and regulations for the controlled bowhunt may vary from one area to another. It is the bowhunter's responsibility to know the rules, regulations and boundaries for the area in which they are hunting.

Respect private property.

NOTE: Hunters found in violation of any of these guidelines or rules and regulations may immediately have their special use permit revoked by the issuing agency.

CHAPTER 48

SPECIAL BOW HUNTING OF ANTLERLESS DEER

48.01 Definitions
48.02 Urban Deer Management Area
48.03 Special Bow Hunt
48.04 Bow Hunting

48.05 Hunting On Rural Property
48.06 Feeding Deer Prohibited
48.07 Penalty

48.01 DEFINITIONS. For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

1. “Antlerless” means a deer with no visible forked antler.
2. “Arrow” means the same as defined and limited by the State Department of Natural Resources (herein IDNR).
3. “Bow” means the same as defined and limited by the IDNR.
4. “Elevated stand” means a manufactured stand (tree stand, ladder stand, tripod, quadpod, or tower) with a safety harness and of sufficient height to place the hunter’s feet at least six vertical feet above the highest ground elevation within 25 yards of the stand location to ensure a downward thrust of an arrow when released by the bow.
5. “License” means either of the following:
 - A. Incentive License. A document issued by the IDNR to allow a bow hunter to harvest an antlered deer as a designated buck incentive program award recipient based on the previous year’s antlerless deer program in the City.
 - B. Urban Antlerless Deer License. A document issued by the IDNR in addition to the small game hunting license to allow a bow hunter to harvest an antlerless deer under the City’s special bow hunting program.
6. “Offal” means entrails, which includes most internal organs other than muscle or bones.
7. “Permission form” means a document issued by and filed with the City to affirm that the hunter has received written authorization to hunt on private property from the owner or manager thereof.
8. “Usable portion” means any part of a deer that is customarily processed for human consumption.
9. “Viscera” means the internal organs within the chest.

48.02 URBAN DEER MANAGEMENT AREA. The IDNR has determined that areas exist within the City limits where deer are overly abundant, and a reduction in population is warranted for proper management of resources, and these areas have been designated by the IDNR to be recommended urban deer management areas.

48.03 SPECIAL BOW HUNT. A special bow hunt is hereby established and shall be administered by the City in accordance with the provisions of this chapter. The dates and

boundaries for the special bow hunt shall be set annually by City Council resolution and may be more restrictive than the dates and boundaries designated by the IDNR.

1. Hunters wishing to participate in the special bow hunt shall first obtain an urban antlerless deer license or incentive license after completing the following and providing proof thereof:
 - A. An annual archery proficiency test; and
 - B. A bow hunter safety education course conducted by the IDNR or approved equivalent.
2. The City hereby reserves the right to approve the content and operation of the test or safety course, and to reject any that is not compliant with IDNR requirements or recommendations or otherwise deemed unacceptable to the Police Department.
3. Hunting shall be prohibited within the following protection zones, and no shot shall be directed into or across any protection zone:
 - A. Within 200 feet of any home or building not owned by the hunter, unless the owner thereof waives the prohibition in a written statement filed with the City; and
 - B. Within 100 feet of a recreation trail or street.
4. Shots shall only be taken from an elevated stand; provided that a hunter with an IDNR-qualifying disability may request permission to use an alternative; shall be restricted to a distance of not more than 75 feet; and shall clearly have a downward angle intended to minimize travel of an arrow beyond the 75 feet maximum shot distance. A diligent attempt shall be made to retrieve every arrow.
5. Legal weaponry for all hunting allowed by this chapter shall be restricted to bows and arrows, except that a hunter with a qualifying disability as defined by IDNR regulations may be allowed to use a crossbow and bolts as defined and limited by the IDNR.
6. Bows and arrows shall be cased while traveling to and from every hunting site.

48.04 BOW HUNTING.

1. No person shall pursue, stalk, hunt, lie in wait for, shoot at or kill any deer with a bow and arrow, except as permitted by this chapter.
2. Hunters shall comply with all requirements established by the IDNR and by this Code of Ordinances, including, but not limited to, this chapter.
3. Hunters shall complete and file a permission form prior to hunting.
4. Hunting shall be prohibited on all City-owned property unless expressly approved by the City Council after review and recommendation by the governing City Board or Commission.
5. The minimum age for participation in the special bow hunt shall be 18 years old on the day of the hunt.
6. Each hunter shall carry all of the following on said hunter's person at all times while hunting:
 - A. An IDNR license for the special bow hunt to hunt within the boundaries designated by the City;

- B. A permission form for the current year; and
 - C. A map verifying that the property being hunted is located within the hunt area that has been designated by the City Council.
- 7. A hunter shall not leave a usable portion of the deer in the field. In the case of private property, viscera and other offal shall be disposed of in a manner that is acceptable to the property owner and in a location that is not visible from adjoining public or private property.
 - 8. A hunter shall not dispose any animal part on any public property, including roadside ditches.
 - 9. If a mortally wounded deer travels off the property being hunted onto other property, the hunter shall attempt to notify the other property owner, or in the case of City property, the City Police Department, before entering the other property to recover the mortally wounded deer.
 - 10. Hunters are strongly encouraged to utilize a safety harness conforming to current Treestand Manufacturers Association (TMA) or American Society for Testing and Materials (ASTM) standards, in the manner and method proscribed by the manufacturer, at all times while occupying an elevated stand.

48.05 HUNTING ON RURAL PROPERTY.

- 1. Bow hunting may be allowed on any property located within predominately agricultural areas of the City as designated annually by City Council resolution (hereafter rural property) in accordance with all IDNR regulations and without obtaining an urban antlerless deer license or incentive license, subject to the restrictions listed in this section.
- 2. A bow hunter is not required to complete the City permission form nor comply with the annual proficiency or safety education course required for the City's special bow hunt program to hunt on rural property unless the bow hunter desires to have any antlerless deer taken on a rural property to be included in the season harvest requirement for a possible incentive license in the following season, if any are awarded; and is not required to case the bow and arrows while traveling to hunting sites located on rural property.
- 3. A bow hunter may obtain an "any sex license" from the IDNR to hunt on rural property, but the tag shall not be used to take any antlered deer within the boundaries designated by the City for the special bow hunt. This restriction shall not apply to an incentive license awarded for the prior season under the City's special bow hunt program.

48.06 FEEDING DEER PROHIBITED.

- 1. Feeding Prohibited. Residents are prohibited from overtly and intentionally feeding deer for the following reasons:
 - A. There is an increased risk of spreading disease among the herd when deer are concentrated in one place through purposeful feeding, by promoting contact between a sick animal and healthy animals;
 - B. An increased chance of exposing self, family, or pets to ticks that carry Lyme Disease (*Borrelia burgdorferi*), and to other diseases that may be carried by deer or insects transported by deer; and

- C. Reduced fear of humans, leading to increased property damage, car/deer accidents, and other concerns.
- 2. Prohibition.
 - A. No person may place or allow any device or any fruit, grain, mineral, plant, salt, vegetable, or other material to be placed outdoors on any public or private property for the purpose of attracting or feeding deer.
 - B. Each property owner or occupant of the property shall have the duty to remove any materials placed on the owner's property in violation of this chapter. Failure to remove the materials within 24 hours after notice from the City shall constitute a violation of this chapter.
 - C. Each property owner or occupant of the property shall have the duty to remove any device placed on the owner's property to which deer are attracted or from which deer actually feed. Alternatively, a property owner or occupant may modify the device or make other changes to the property that prevent deer from having access to or feeding from the device. Failure to remove the device or to make modifications within 24 hours after notice from the City shall constitute a violation of this chapter.
- 3. Rebuttable Presumption. There is a rebuttable presumption that the placement of fruit, grain, mineral, plant, salt, vegetable, or other materials in a drop feeder, deer feeder kit, automatic feeder, or similar device regardless of the height of the fruit, grain, mineral, plant, salt, vegetable, or other material is for the purpose of feeding deer.
- 4. Exceptions.
 - A. Naturally Growing Materials. This chapter does not apply to naturally growing materials, including, but not limited to, fruit, grain, nuts, seeds, and vegetables.
 - B. Planted Materials. This chapter does not apply to planted materials growing in gardens, as standing crops or in a wildlife food plot.
 - C. Stored Crops. This chapter does not apply to stored crops, provided that the stored crop is not intentionally made available to deer.
 - D. Incidental Spills. This chapter does not apply to spills of seed materials intended for planting or to crop materials that have been harvested if the spills are incidental to normal agricultural operations and those materials are not intentionally made available to deer.

48.07 PENALTY. Failure to comply with City or State regulations may subject a hunter or landowner to revocation of permission to participate in the special bow hunt, and to be subject to other penalties prescribed by the *Code of Iowa* and by this Code of Ordinances, including, but not limited to, fines and penalties as set forth in Chapter 3. Any resident that violates Section 48.06 shall be guilty of a municipal infraction and subject to fines and penalties as set forth in Chapter 3.

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Polk City Police Department

Application for Urban Bow Hunt

*** NOTE: APPLICATION MUST BE TYPED ***

Hunter's First, Middle & Last Name

Email Address

Address including City, State & Zip

Cell Phone Number

Alternate Phone Number

1st Emergency Contact Name & Number

2nd Emergency Contact Name & Number

Hunter's Iowa Driver's License Number

Hunter's Iowa DNR Customer ID #

Vehicle to be used during hunt:

Year

Make

Model

Color

License Plate #

Have you ever been arrested or convicted of a crime? ☐ Yes ☐ No

If yes, list below the arrest date (if not sure, give approximate date), charging agency, charge(s) and disposition. If you were convicted of a felony please notate next to the disposition.

Have you ever had contact with the Iowa Department of Natural Resources which resulted in an enforcement action taking place?

☐ Yes ☐ No

If yes, list below the incident date (if not sure, give approximate date), county of where incident took place, violation/reason for enforcement action and the disposition.

____ My initials are an acknowledgement of my understanding and permission for the Polk City Police Department to conduct a criminal history background check. I understand any false information or non-disclosures will result in immediate removal of the program.

As an Applicant to bow hunt in the special hunt, your initials indicate you agree to the following:

- ☐ Include a copy of my completed "Bow Hunter Safety Education Course" certificate with this application.
- ☐ Include a copy of my current annual "Archery Proficiency Test" with this application.
- ☐ Include a copy of my Iowa DNR Hunting License.
- ☐ To be at least 18 years old or older on the day of the hunt.
- ☐ To take all shots at least six (6) feet up in a manufactured elevated stand which has an approved safety harness; each hunter is encouraged to use a TMA or ASTM certified harness.
- ☐ To NOT shoot within 200 feet (66.6 yards) or less of a home or any building, NOT shoot back into the distance separation; except (do NOT check unless it is applicable).
 - ☐ (1) when hunting own property while adhering to distance requirement from adjoining property owner structure;
 - ☐ (2) other property owners(s) waives distance requirement in written statement filed with the City;
- ☐ To NOT position or use an elevated stand within 100ft. (33.3 yards) of any recreation trail, road, or right-of-way; and NO shot shall be taken that may cross or enter into the same.
- ☐ To shoot downward and no further than 75 feet (25 yards) from an elevated stand, and attempt to retrieve every arrow.
- ☐ To case all bows while traveling to and from the site to the hunting stand.
- ☐ To follow DNR Hunting guideline, except when the City regulations are more restrictive than State regulations.
- ☐ To follow H.U.S.H. (Help Us Stop Hunger) drop off guidelines. I understand dropping off deer not properly field dressed, iced or spoiled can be cause for my removal from the program.
- ☐ I acknowledge the Urban Hunt coordinator will have constant communication with all H.U.S.H. participating packing plants and give my consent for any infractions to be reported. I understand any infraction can be cause for my removal from the program and or being removed/suspended from the buck incentive award program.
- ☐ I have read and understand the City of Polk City Ordinance 2019-1300 along with any additional regulations.
- ☐ I understand participating in this program is a "PRIVILEGE AND NOT A RIGHT". I also understand and acknowledge I can be removed from the program at any time.

Hunter's Signature _____

Date Signed _____

Voluntary Authorization Release

Please read each statement carefully. Place your initials next to each statement to indicate you have read and understand its content.

_____By signing this voluntary authorization, the hunter on behalf of his or her own self and their heirs, assigns and legal representatives agree to release and hold harmless and indemnify the City of Polk City, its officers, agents, representatives, employees, and other participating parties to this special hunt, from any law suit or action that is made or brought against the City for all activities associated with this deer control program.

_____While the City does not require you to provide proof of insurance, you are encouraged to consult your insurance agent regarding liability insurance and/or umbrella insurance that may provide you with coverage for your potential liability to the City or others while you engage in bow hunting.

_____The hunter confirms he or she has received a copy of City of Polk City Ordinance 2019-1300- Chapter 41A. By signing this voluntary authorization the hunter also acknowledges he or she fully understands the content set forth in this Ordinance.

My voluntary signature confirms I have reviewed the above statements and have a clear understanding of their content, and in doing so I release and hold harmless and indemnify the City of Polk City, its officers, agents, representatives, employees, and other participating parties to this special hunt, from any law suit or action that is made or brought against the City for all activities associated with this deer control program.

Hunter Signature

Date

Property(s) Requested to be hunted: (limited to four per hunter)

Property # 1

☐ Property Owner ☐ Property Manager

Name of Property Owner/Manager

Email Address

Address of Property to be hunted including City, State & Zip

Legal Description or Parcel Number (Located on the Polk/Dallas County Assessors Website)

Cell Phone Number

Alternate Phone Number

Will this property require a Waiver of Separation? ☐ Yes ☐ No

Will the property be shared by another approved Polk City Urban Bow Hunter? ☐ Yes ☐ No

If yes, name of hunter: _____

NOTE: Merely sharing property on paper to increase your property locations will not be accepted and could be cause for removal.

Hunters: Please advise the property owner/manager that the Polk City Police Department or DNR may make contact with them by telephone or/and in person to inspect the property to be hunted, verify accuracy of information, or to address any questions/concerns.

Waiver of Separation Requirement: (If property requires more than three waivers it will not be accepted into the program.)
Please advise all grantor of the waiver that the Polk City Police Department and/or DNR may make contact with them by telephone or/and in person to inspect location, verify accuracy of information or to address any questions/concerns.

Waiver Information # 1: Property Owner(s) Name to Grant Waiver

Address including City, State & Zip

Legal Description or Parcel Number of property for which waiver is granted:

Cell Phone Number

Alternate Phone Number

Waiver Information # 2: Property Owner(s) Name to Grant Waiver

Address including City, State & Zip

Legal Description or Parcel Number of property for which waiver is granted:

Cell Phone Number

Alternate Phone Number

Waiver Information # 3: Property Owner(s) Name to Grant Waiver

Address including City, State & Zip

Legal Description or Parcel Number of property for which waiver is granted:

Cell Phone Number

Alternate Phone Number

Property(s) Requested to be hunted: (limited to four per hunter)

Property # 2

☐ Property Owner ☐ Property Manager

Name of Property Owner/Manager

Email Address

Address of Property to be hunted including City, State & Zip

Legal Description or Parcel Number (Located on the Polk/Dallas County Assessors Website)

Cell Phone Number

Alternate Phone Number

Will this property require a Waiver of Separation? ☐ Yes ☐ No

Will the property be shared by another approved Polk City Urban Bow Hunter? ☐ Yes ☐ No

If yes, name of hunter: _____

NOTE: Merely sharing property on paper to increase your property locations will not be accepted and could be cause for removal.

Hunters: Please advise the property owner/manager that the Polk City Police Department or DNR may make contact with them by telephone or/and in person to inspect the property to be hunted, verify accuracy of information, or to address any questions/concerns.

Waiver of Separation Requirement: (If property requires more than three waivers it will not be accepted into the program.)
Please advise all grantor of the waiver that the Polk City Police Department and/or DNR may make contact with them by telephone or/and in person to inspect location, verify accuracy of information or to address any questions/concerns.

Waiver Information # 1: Property Owner(s) Name to Grant Waiver

Address including City, State & Zip

Legal Description or Parcel Number of property for which waiver is granted:

Cell Phone Number

Alternate Phone Number

Waiver Information # 2: Property Owner(s) Name to Grant Waiver

Address including City, State & Zip

Legal Description or Parcel Number of property for which waiver is granted:

Cell Phone Number

Alternate Phone Number

Waiver Information # 3: Property Owner(s) Name to Grant Waiver

Address including City, State & Zip

Legal Description or Parcel Number of property for which waiver is granted:

Cell Phone Number

Alternate Phone Number

Property(s) Requested to be hunted: (limited to four per hunter)

Property # 3

☐ Property Owner ☐ Property Manager

Name of Property Owner/Manager

Email Address

Address of Property to be hunted including City, State & Zip

Legal Description or Parcel Number (Located on the Polk/Dallas County Assessors Website)

Cell Phone Number

Alternate Phone Number

Will this property require a Waiver of Separation? ☐ Yes ☐ No

Will the property be shared by another approved Polk City Urban Bow Hunter? ☐ Yes ☐ No

If yes, name of hunter: _____

NOTE: Merely sharing property on paper to increase your property locations will not be accepted and could be cause for removal.

Hunters: Please advise the property owner/manager that the Polk City Police Department or DNR may make contact with them by telephone or/and in person to inspect the property to be hunted, verify accuracy of information, or to address any questions/concerns.

Waiver of Separation Requirement: (If property requires more than three waivers it will not be accepted into the program.)
Please advise all grantor of the waiver that the Polk City Police Department and/or DNR may make contact with them by telephone or/and in person to inspect location, verify accuracy of information or to address any questions/concerns.

Waiver Information # 1: Property Owner(s) Name to Grant Waiver

Address including City, State & Zip

Legal Description or Parcel Number of property for which waiver is granted:

Cell Phone Number

Alternate Phone Number

Waiver Information # 2: Property Owner(s) Name to Grant Waiver

Address including City, State & Zip

Legal Description or Parcel Number of property for which waiver is granted:

Cell Phone Number

Alternate Phone Number

Waiver Information # 3: Property Owner(s) Name to Grant Waiver

Address including City, State & Zip

Legal Description or Parcel Number of property for which waiver is granted:

Cell Phone Number

Alternate Phone Number

Property(s) Requested to be hunted: (limited to four per hunter)

Property # 4

☐ Property Owner ☐ Property Manager

Name of Property Owner/Manager

Email Address

Address of Property to be hunted including City, State & Zip

Legal Description or Parcel Number (Located on the Polk/Dallas County Assessors Website)

Cell Phone Number

Alternate Phone Number

Will this property require a Waiver of Separation? ☐ Yes ☐ No

Will the property be shared by another approved Polk City Urban Bow Hunter? ☐ Yes ☐ No

If yes, name of hunter: _____

NOTE: Merely sharing property on paper to increase your property locations will not be accepted and could be cause for removal.

Hunters: Please advise the property owner/manager that the Polk City Police Department or DNR may make contact with them by telephone or/and in person to inspect the property to be hunted, verify accuracy of information, or to address any questions/concerns.

Waiver of Separation Requirement: (If property requires more than three waivers it will not be accepted into the program.)
Please advise all grantor of the waiver that the Polk City Police Department and/or DNR may make contact with them by telephone or/and in person to inspect location, verify accuracy of information or to address any questions/concerns.

Waiver Information # 1: Property Owner(s) Name to Grant Waiver

Address including City, State & Zip

Legal Description or Parcel Number of property for which waiver is granted:

Cell Phone Number

Alternate Phone Number

Waiver Information # 2: Property Owner(s) Name to Grant Waiver

Address including City, State & Zip

Legal Description or Parcel Number of property for which waiver is granted:

Cell Phone Number

Alternate Phone Number

Waiver Information # 3: Property Owner(s) Name to Grant Waiver

Address including City, State & Zip

Legal Description or Parcel Number of property for which waiver is granted:

Cell Phone Number

Alternate Phone Number



**PERMISSION FORM to HUNT on PRIVATE PROPERTY as
GRANTED by the PROPERTY OWNER or PROPERTY MANAGER**

City of Polk City Special Bow Hunt for Antlerless Deer

HUNTER and PROPERTY OWNER or MANAGER: By signing this voluntary authorization, the hunter, property owner, property manager, on behalf of his or her own self and their heirs, assigns and legal representatives agree to release and hold harmless and indemnify the City of Polk City, its officers, agents, representatives, employees, and other participating parties to this special hunt, from any law suit or action that is made or brought against the City for all activities associated with this deer control program. You are required to use an elevated stand as defined in the ordinance, and to obtain a special bow hunt license for antlerless deer from the DNR. This form is for City use only and is NOT a hunting license.

Hunter's First, Middle & Last Name

Hunter's Email Address

Hunter's Address including City, State & Zip

Hunter's Cell Phone Number

Emergency Contact Name & Telephone Number

Hunter's Driver's License Info:

State Issued

Hunter's Driver's License Number

Vehicle to be used during hunt:

Year

Make

Model

Color

License Plate #

Obtain the written permission from the property owner or property manager, and return this original form to the Polk City Police Department, 309 W. Van Dorn St. PO Box 381 Polk City, IA 50226. Licensed deer control activities are only allowed as identified below.

Are you the (circle your response): Property Owner or Property Manager

Name of circled above: _____

Are you the hunter: ☐ Yes ☐ No

*If you are NOT the hunter, then complete the following:

*Property Owner/Manager Mailing Address including City, State & Zip

*Cell Phone

*Home Phone

*Work Phone

*Email Address:

Detailed description of property to be hunted (address, legal description, parcel number, number of acres)

Signature of above Property Owner or Manager

Date Signed

***Please note the location you plan to hunt on the map.**



Police Department completes the following:

Received By: _____

Date: _____

Processed By Police Department: _____

Permit #: _____



Special Bow-Hunt Waiver of Separation Requirement

Ordinance 2019-1300 of the Code of Ordinances of the City of Polk City, Iowa, allows bow hunting of antlerless deer on certain properties in the City of Polk City, Iowa (hereafter referred to as "City"). Ordinance 2019-1300 defines the locations where hunting is allowed and the requirements for hunting. Among other requirements, Ordinance 2019-1300 does not allow hunting within 200 feet of a home or building UNLESS the property owner or authorized manager of the property waives that separation

requirement in writing, and the waiver is filed with the City. The separation requirement applies to homes and buildings on the property being hunted as well as homes and buildings on adjoining properties.

This form shall be submitted to the City as evidence of a property owner's waiver of the 200-foot separation requirement. The waiver applies only to the property described in this waiver; only to the property owned by the person granting the waiver; and is subject to any and all conditions or limitations of listed in this waiver.

HUNT PROPERTY INFORMATION:

Owners of property being hunted

Legal description, parcel number for the property being hunted

Physical address of property being hunted including City, State & Zip

Mailing address of property owner if different from above including City, State & Zip

WAIVER INFORMATION:

Owners granting this waiver (Grantor)

Legal description, parcel number of property for which this waiver is granted.

Physical address of property for which this waiver is granted including City, State & Zip

Mailing address of Grantor if different from above including City, State & Zip

Phone Number of Grantor

Email Address of Grantor

Expiration date of waiver: _____
(If no date is provided, this waiver applies to the entire hunting season, which ends)

Names of hunters this waiver applies to: _____
("All" can be used to refer to all hunters having legal permission to hunt, or can restrict to certain individuals)

Limitations on waiver: _____
("None" can be used, or the waiver can be limited, such as "Waive separation from garage and east side of house only")

If a property manager has signed this waiver rather than the property owner, evidence must be attached to this form to show that the property manager is authorized to grant this waiver.

This waiver shall run until the expiration date unless the grantor rescinds this waiver in writing and files the rescission with the City.

The City shall not be responsible for verification of ownership and the validity of signatures. Falsification of this form shall subject the person submitting this waiver to prosecution under applicable laws and statutes of the City and State of Iowa, and any hunter violating the separation requirements in the case of an invalid waiver shall be subject to prosecution under Ordinance 2019-1300 and other applicable laws and statutes of the City and State of Iowa.

Property Owners Granting Waiver (Grantor): By signing this form I understand that I am waiving the 200-foot separation requirement subject to any limitations I have listed in this form, for the persons and period of time stated on this form.

Property Owner Signature

Date

Property Owner Signature

Date

Hunter Submitting Waiver Form: By signing this form I understand I am certifying the accuracy of the information on this form and may be subject to prosecution for any false or inaccurate information. I also am familiar with the boundaries of the property and structures to which this waiver applies, and that it applies only the property for which this waiver has been granted.

Hunter's Signature

Date