

Agenda -Notice of Meeting

Polk City | City Council

April 11, 2022 | 6:00 pm

City Hall Council Chambers

Public Meeting participation in person or via phone

Call in # 515-726-3598 Participant Code 535355

Public members can also provide comments* directly to support@polkcityia.gov

**any comments received before the time of the meeting will be made a part of the public hearing*

Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>

Steve Karsjen | Mayor

Ron Anderson | Pro Tem

City Council Members: Jeff Walters | Dave Dvorak | Mandy Vogel | Rob Sarchet

1. Call to Order

2. Roll Call

3. Approval of Agenda

- 4. Public Comments:** *This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 5pm on the date of the meeting by email at jcoffin@polkcityia.gov include your name and address for the record, if you are calling in please include the phone number you will be calling in with. The Mayor will recognize you for five minutes of comment.*

5. Consent Items

- a. City Council Meeting Minutes for March 28, 2022
- b. City Council Work Session Meeting Minutes for March 28, 2022
- c. Receive and file Parks Commission Meeting Minutes for April 4, 2022
- d. Claims listing April 11, 2022
- e. Receive and file February & March 2022 Fire Department Report
- f. Order Accepting Acknowledgement/Settlement Agreement with Fareway Stores
- g. Order Accepting Acknowledgement/Settlement Agreement Kwik Trip #1089
- h. Receive and file Parks & Recreation March 2022 Report
- i. Receive and file Library Board Meeting Minutes for March 7 2022
- j. Receive and file March 2022 Library Director Report
- k. Receive and file March 2022 Library Stats Report
- l. Acknowledge Library Resolution 2022-05L authorizing removal of property from inventory
- m. Twelve-month Tobacco Permit for Kum & Go effective July 1, 2022
- n. Resolution 2022-39 approving Change Order No. 1 in the amount of \$40,145 for N 3rd Street and Vista Lake Avenue Intersection Improvements Project
- o. Resolution 2022-40 approving Payment Application No. 1 in the amount of \$36,440.57 for N 3rd Street and Vista Lake Avenue Intersection Improvements Project
- p. Resolution 2022-41 setting Public Hearing for FY 21.22 Budget Amendment
- q. Resolution 2022-42 setting Public Hearing to Approve and Authorize the Sale of Real Property
- r. Resolution 2022-43 Amending Application Fees for Zoning and Development
- s. Resolution 2022-44 approving an agreement to install sidewalk for 1008 NW Hugg Dr.
- t. Set pay for Deputy City Clerk candidate, Ashley Parrish at \$23 per hour effective April 12, 2022

- u. Set pay for Michael Doyon as full-time Firefighter/Paramedic at a rate of \$19 per hour plus benefits
- v. Set pay for Firefighter/EMT candidates Joseph Culham & Jacob Peters at a part-time rate of \$14.64 per hour and paid-on-call rate of \$14.14 contingent on a successful completion of the physical examination
- w. Street Closure on 1st Street between Broadway and E Van Dorn St. for American Legion events on the following dates and times: 5/7/22 11a-2p; 5/13/22 5p-9p; 6/10/22 5p-9p; 6/12/22 11am – 2pm; 7/8/22 5p-9p; 8/12/22 5p-9p; 9/9/22 5p-9p
- x. Receive and file the March 2022 Water Report

6. Business Items

- a. FEH Design Services Proposal for City Hall and Fire Station Projects
- b. Resolution 2022-45 setting Public Hearing for Capital Improvement Plan (CIP) Amendment
- c. First Reading of Ordinance 2022-1400 Amending Chapter 63, Speed Regulations
- d. Second Reading of Ordinance 2022-1300 Amending the Zoning Restrictions on property located at 302 S. 2nd Street
- e. Snyder & Associates invoice in the amount of \$21,328 for February 2022 Engineering Services

7. Proclamations

National Arbor Day – April 30th

8. Reports & Particulars

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

9. Adjournment

--next meeting date April 25, 2022