

# Agenda -Notice of Meeting

Polk City | City Council

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April 22, 2024 | 6:00 pm

City Hall Council Chambers

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**Public Meeting participation in person or via phone**

**Call in # 515-726-3598 Participant Code 535355**

**Public members can also provide comments\* directly to [support@polkcityia.gov](mailto:support@polkcityia.gov)**

*\*any comments received before the time of the meeting will be made a part of public comments*

**Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>**

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Steve Karsjen | Mayor

Jeff Walters | Pro Tem

City Council Members: Rob Sarchet | Jeff Savage | Mandy Vogel | Nick Otis

## 1. Call to Order

## 2. Roll Call

## 3. Approval of Agenda

## 4. Public Hearings:

- a. Public Hearing on the Proposed Fiscal Year (FY) 24/25 Budget
  - i. Resolution 2024-42 adopting FY 24/25 Budget
- b. Elevated Storage Tank – Water Main Extension Project
  - i. Public hearing on proposed plans, specifications, form of contract and estimate of cost for the proposed Elevated Storage Tank – Water Main Extension Project
  - ii. Resolution 2024-43 finally approving and confirming plans, specifications, form of contract and estimate of cost for the Elevated Storage Tank – Water Main Extension Project
  - iii. Consideration of bids for the Elevated Storage Tank – Water Main Extension Project
  - iv. (optional) Resolution 2024-44 awarding contract for the Elevated Storage Tank – Water Main Extension Project
- c. Elevated Storage Tank – New 1.5 MG Tank Project
  - i. Public hearing on proposed plans, specifications, form of contract and estimate of cost for the proposed Elevated Storage Tank – New 1.5 MG Tank Project
  - ii. Resolution 2024-45 finally approving and confirming plans, specifications, form of contract and estimate of cost for the Elevated Storage Tank – New 1.5 MG Tank Project
  - iii. Consideration of bids for the Elevated Storage Tank – New 1.5 MG Tank Project
  - iv. (optional) Resolution 2024-46 awarding contract for the Elevated Storage Tank – New 1.5 MG Tank Project

## 5. Presentations | Bravo Greater Des Moines | Megan Hanson, Communications and Project Support Specialist

## 6. Public Comments: *This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 6pm on the date of the meeting by email at [jcoffin@polkcityia.gov](mailto:jcoffin@polkcityia.gov) including your name and address for the record and the Mayor will recognize you for five minutes of comment.*

## **7. Consent Items**

- a. City Council Meeting Minutes for April 8, 2024
- b. City Council Work Session Meeting Minutes for April 8, 2024
- c. Receive and file Planning & Zoning Commission Meeting Minutes for April 15, 2024
- d. Claims listing April 22, 2024
- e. Move May 27, 2024 meeting to May 28, 2024 due to Memorial Holiday
- f. Receive and file the March 2024 Police Department Report
- g. Receive and file the Q1 2024 Building Department Report
- h. Resolution 2024-47 approving Pay App No. 10 in the amount of \$555,585.08 for the City Hall/Community Room Project
- i. Twelve-month Tobacco permit for Casey's #1144 effective July 1, 2024
- j. Twelve months Liquor License for Fareway Stores effective June 17, 2024
- k. Twelve-month Class C Liquor License for Waters Edge with Outdoor Services and Sunday Sales effective June 24, 2024
- l. Twelve months Liquor License for La Familia Restaurant effective April 24, 2024
- m. Resolution 2024-48 setting a public hearing on Budget Amendment No. 2 for FY 23/24
- n. Resolution 2024-49 setting a public hearing on the proposed rezoning petition of 36.58 acres located at 1716 E Northside Drive to be known as Sunrise Ridge Plat 1 from R-1 to R-1A
- o. Resolution 2024-50 setting a public hearing on the proposed rezoning petition of 7.35 acres located at 609 E Northside Drive to be known as Big Creek Commons Plat 2 from R-1 to R-1A
- p. Resolution 2024-51 setting a public hearing on the following proposed rezoning petitions for Antler Ridge:
  - i. 2.017 Acres from R-2 to R-1
  - ii. 0.116 Acres from R-2A to C-2
  - iii. 50.144 Acres from R-1, R-2A, & R-2 to R-1A
- q. Resolution 2024-52 setting Public Hearing on R-2A Zoning District modifications
- r. Resolution 2024-54 setting Public Hearing on amending the 2016 Polk City Comprehensive Plan by updating the Future Land Use Plan

## **8. Business Items**

- a. Resolution 2024-53 approving Plat of Survey for Parcel 2023-181 & 2023-182

## **9. Mayor Proclamations**

May 2024 Building Safety Month  
May 5-11 Municipal Clerk Week  
May 12-18 Police Week

## **10. Reports & Particulars | Mayor, Council, City Manager, Staff, Boards, and/or Commissions**

## **11. Adjournment -- next meeting date May 13, 2024**