

# Agenda -Notice of Meeting

Polk City | City Council

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December 11, 2023 | 6:00 pm

City Hall Council Chambers

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**Public Meeting participation in person or via phone**

**Call in # 515-726-3598 Participant Code 535355**

**Public members can also provide comments\* directly to [support@polkcityia.gov](mailto:support@polkcityia.gov)**

*\*any comments received before the time of the meeting will be made a part of the public hearing*

**Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>**

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Steve Karsjen | Mayor

Rob Sarchet | Pro Tem

City Council Members: Jeff Walters | Dave Dvorak | Mandy Vogel | Ron Anderson

## 1. Call to Order

## 2. Roll Call

## 3. Approval of Agenda

## 4. Public Hearing:

- a. Public Hearing on Proposed Development Agreement between the City and Faction Investments, LLC
  - i. Resolution 2023-156 Approving Development Agreement with Faction Investments, LLC, Authorizing Annual Appropriation Tax Increment Payment, and Pledging Certain Tax Increment Revenues to the Payment of the Agreement
- b. Public Hearing on Proposed Amendment to the FY 23/24 Budget
  - i. Resolution 2023-157 approving FY 23/24 Budget Amendment No. 1
- c. Public Hearing on the Matter of the Proposition for the Disposal of Interest in Real Property by Transferring Property to Central Iowa Water Works
  - i. Resolution 2023-158 Conditionally Approving the Transfer of Interest in Real Property by Polk City to Central Iowa Water Works

## 5. Public Comments: *This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 6pm on the date of the meeting by email at [jcoffin@polkcityia.gov](mailto:jcoffin@polkcityia.gov) include your name and address for the record. The Mayor will recognize you for five minutes of comment.*

## 6. Consent Items

- a. City Council Meeting Minutes for November 27, 2023
- b. City Council Goal Setting Session Meeting Minutes for November 29, 2023
- c. Parks Commission Meeting Minutes for December 4, 2023
- d. Parks and Recreation Director Report November 2023
- e. Library Board Meeting Minutes for December 4, 2023
- f. Library Director Report November 2023
- g. Claims listing December 11, 2023
- h. Receive and file the amended Police Department Standard Operating Procedures
- i. Receive and file the November 2023 Fire Department Report

- j. Updated Fire Department Billing Fee Schedule
- k. Collective Bargaining Agreement between Polk City Police Department and Teamsters Local 238
- l. Resolution 2023-144 approving Supplement to 2023 Senior Bond Issuance Certificate of Des Moines Metropolitan Wastewater Reclamation Authority Participating Community
- m. Resolution 2023-145 approving the 2024 Polk County Joint E911 Service Board Appointment of the City of Polk City Representative and Alternate
- n. Resolution 2023-146 appointment of a Member and Alternate Members to the Polk County Emergency Management Commission for 2024
- o. Resolution 2023-147 appointing 2024 Polk City's Representatives to the Des Moines Area Metropolitan Planning Organization (MPO)
- p. Resolution 2023-148 appointing 2024 Polk City's Representatives on the Metro Waste Authority (MWA) Board of Directors
- q. Resolution 2023-149 appointing 2024 Polk City's Representatives on the Des Moines Metropolitan Wastewater Reclamation Authority Board Technical Committee (WRA)
- r. Re-Appointment of Council Member, Mandy Vogel as Polk City Representative to Bravo Greater Des Moines
- s. Resolution 2023-150 to approve STBG application
- t. Resolution 2023-151 to approve TAP application
- u. Resolution 2023-152 to approve Destination Iowa application
- v. Resolution 2023-153 Change Order No. 2 in the amount of \$5,837.49 City Hall/Community Room Project
- w. Resolution 2023-154 Pay App No. 6 in the amount of \$504,915.57 City Hall/Community Room Project
- x. Acknowledge Parks Commission Member resignations effective 12/31/2023
  - i. Ashley Delaney
  - ii. Jeff Savage
  - iii. Nick Otis
- y. Budgeted Office Furniture purchase in the amount of \$11,056.40 for the new Public Works Offices
- z. Receive and file November 2023 Water Department Report
- aa. Acknowledge 2024 closings of the Polk City Community Library
- bb. Acknowledge Library per capita rate for contracting cities

## **7. Business Items**

- a. Go Polk City presentation of Annual Chamber Report and request for FY25 funding
  - i. Approve Go Polk City funding request for 2024 in the amount of \$75,000
  - ii. Resolution 2023-159 obligating funds from the Urban Renewal Tax Revenue Fund for Appropriation to the Payment of Annual Appropriation Tax Increment Financed obligations to Go Polk City for FY25
- b. CitizenServe Service Agreement
- c. Snyder & Associates, Inc. October 2023 Engineering Services Invoice in the amount of \$64,211.50

## **8. Reports & Particulars**

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

## **9. Adjournment**

*--next meeting date January 8, 2024*