

Agenda -Notice of Meeting

Polk City | City Council

December 13, 2021 | 6:00 pm

City Hall-Council Chambers

Public Meeting participation in person or via phone

Call in # 515-726-3598 Participant Code 535355

Public members can also provide comments* directly to support@polkcityia.gov

**any comments received before the time of the meeting will be made a part of the public hearing*

Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>

Jason Morse | Mayor

Mandy Vogel | Pro Tem

City Council Members: Jeff Walters | Dave Dvorak | Ron Anderson | Rob Sarchet

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Presentation: Brigett DeVos, Executive Director, Go Polk City

- a. Approve Go Polk City funding request for 2022 in the amount of \$70,000

5. Public Comments: *This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 5pm on the date of the meeting by email at jcoffin@polkcityia.gov include your name and address for the record, if you are calling in please including the phone number you will be calling in with. The Mayor will recognize you for five minutes of comment.*

6. Consent Items

- a. City Council Meeting Minutes for November 22, 2021
- b. Claims listing December 13, 2021
- c. Resolution 2021-130 approving PA-47 Mobile Food Vendor Policy
- d. Resolution 2021-131 setting Public Hearing on a Redistricting Plan for Precincts for Polk City
- e. Receive and file the FY 20.21 Annual Audit Report
- f. Receive and file the 2021 Goal Setting Report
- g. Set 2022 Spring Clean up Days:
 - Appliance & Tire Drop off Thursday April 21 and Friday April 22
 - Curb Pick Up Saturday April 23
- h. Receive and file November 2021 Water Department Report
- i. Receive and file November 2021 Parks & Recreation Department Report
- j. Pay increase for Public Works Maintenance Worker, Toby Ramsey to an hourly rate of \$22.38
- k. Pay increase for Public Works Permanent Part-time Maintenance Worker, Samantha Scott to an hourly rate of \$14.50
- l. Set pay for Public Works Seasonal part-time Maintenance Worker, Emma Reineke at \$14.00 per hour
- m. Resolution 2021-132 appointing WRA Representative Appointments
- n. Resolution 2021-133 appointing MPO Representative Appointments
- o. Resolution 2021-134 appointing MMA Representative Appointments
- p. Resolution 2021-135 appointing E911 Service Board Appointments
- q. Resolution 2021-136 appointing Polk County Emergency Management Appointments

- r. Acknowledge Steve Karsjen resignation from the Parks Commission effective December 31, 2021
- s. Acknowledge Boards and Commission members term ending 12/31/2021 not seeking reappointment:
 - Dennis Dietz, Planning and Zoning Commission
 - John Calhoun, Board of Adjustment
 - Bill Sharp, Tree Board
 - Ashley Delaney, Parks Commission* (*interested in the vacant P&Z seat, but if another candidate is selected, she intends to reapply for Parks vacancy)
 - Mike Bakken, Board of Adjustment
- t. Boards and Commission Reappointments, terms ending 12/31/2026:
 - Ron Hankins, Planning & Zoning Commission
 - Ken Morse, Tree Board
 - Scott Borwig, Tree Board
- u. Tree Board appointment of Chris LaCoste, term ending 12/31/2026
- v. Resolution 2021-137 Approving Pay App No. 7 (Final – Retainage Release) for the 2019 Street Repairs Project
- w. Resolution 2021-138 giving authorization to apply for Transportation Alternatives Program (TAP)

7. Business Items

- a. Snyder and Associates invoice in the amount of \$29,059.25 for October 2021 Engineering Services
- b. Third Reading of Ordinance 2021-2300 Amending Chapter 69 Parking Regulations
- c. Third Reading of Ordinance 2021-2400 Adopting the “Code of Ordinances of the City of Polk City, Iowa”

8. Reports & Particulars

Mayor Designations – rotation and flow

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

- 9. Closed Session** under Code of Iowa; Chapter 21 Official Meetings open to Public; **section 5 Closed Session**; sub paragraph 1.j To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed

- 10. (Optional)** Take action on closed session item

11. Adjournment

--next meeting date January 10, 2022