

# Agenda -Notice of Meeting

Polk City | City Council

\*\*\*\*\*

February 26, 2024 | 6:00 pm

City Hall Council Chambers

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## Public Meeting participation in person or via phone

Call in # 515-726-3598 Participant Code 535355

Public members can also provide comments\* directly to [support@polkcityia.gov](mailto:support@polkcityia.gov)

*\*any comments received before the time of the meeting will be made a part of the public hearing*

Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>

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Steve Karsjen | Mayor

Jeff Walters | Pro Tem

City Council Members: Rob Sarchet | Jeff Savage | Mandy Vogel | Nick Otis

### 1. Call to Order

### 2. Roll Call

### 3. Approval of Agenda

### 4. Public Hearings:

- a. Public Hearing on Proposed Rezoning of 516 N 3<sup>RD</sup> Street from GF-1 to R-1
  - i. First Reading of Ordinance 2024-100 approving rezoning 516 N 3<sup>RD</sup> Street from GF-1 to R-1
- b. Public Hearing on Proposed Rezoning of portions of five (5) lots along Hillcrest Drive (405, 409, 413, 417, and 421) and one (1) lot at 1201 W Washington from GF-1 to R-1
  - i. First Reading of Ordinance 2024-200 approving rezoning portions of five (5) lots along Hillcrest Drive (405, 409, 413, 417, and 421) and one (1) lot at 1201 W Washington from GF-1 to R-1
- c. Public Hearing on Proposed Rezoning of 106 S. 3<sup>rd</sup> Street from C-1 to CTS
  - i. First Reading of Ordinance 2024-300 approving rezoning 106 S. 3<sup>rd</sup> Street from C-1 to CTS
- d. Public Hearing on Proposed Rezoning of City Parking Lot from C-1 to GF-1
  - i. First Reading of Ordinance 2024-400 approving rezoning City Parking Lot from C-1 to GF-1
- e. Public Hearing on Proposed Rezoning of 1500 & 1600 W. Broadway from C-2 to GF-1
  - i. First Reading of Ordinance 2024-500 approving rezoning 1500 & 1600 W. Broadway from C-2 to GF-1

**5. Public Comments:** *This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 6pm on the date of the meeting by email at [jcoffin@polkcityia.gov](mailto:jcoffin@polkcityia.gov) include your name and address for the record. The Mayor will recognize you for five minutes of comment.*

### 6. Consent Items

- a. City Council Meeting Minutes for February 12, 2024
- b. City Council Work Session Meeting Minutes for February 12, 2024
- c. Claims listing February 26, 2024

- d. Resolution 2024-20 setting a Public Hearing for the Proposed Property Tax Levy for FY 24/25
- e. Resolution 2024-21 appointment Polk City's Representatives to Iowa Communities' Assurance Pool
- f. Resolution 2024-22 approving Pay App No. 8 in the amount of \$280,738.30 for the City Hall/Community Room Project
- g. Hydraulic Lift Cylinder repair on Public Works Dump Truck in the amount of \$12,247.56
- h. Set pay for new Public Works hire, Joshua Jameson, GIS Specialist at a rate of \$27.13 per hour pending a successful background check and pre-employment drug screen
- i. Receive and file Planning & Zoning Commission Meeting Minutes for February 19, 2024

**7. Business Items**

- a. Resolution 2024-23 approving On with Life Plat of Survey, Amended Buffer Easement, and Amended Site Plan
  
- b. First Reading of Ordinance 2024-600 amending the Municipal Code of Polk City concerning Dumping at City Facility
  - i. *(optional)* Waive Second and Third Reading

**8. Reports & Particulars | Mayor, Council, City Manager, Staff, Boards, and/or Commissions**

**9. Adjournment -- next meeting date March 11, 2024**