

Agenda -Notice of Meeting

Polk City | City Council

January 10, 2022 | 6:00 pm

City Hall-Council Chambers

Public Meeting participation in person or via phone

Call in # 515-726-3598 Participant Code 535355

Public members can also provide comments* directly to support@polkcityia.gov

**any comments received before the time of the meeting will be made a part of the public hearing*

Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>

Steve Karsjen | Mayor

Ron Anderson | Pro Tem

City Council Members: Jeff Walters | Dave Dvorak | Mandy Vogel | Rob Sarchet

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Swear In Ceremony

Mayor – Steve Karsjen

Council Member – Jeff Walters

Council Member – Mandy Vogel

5. Public Hearings

a. 3rd & E Vista Lake Avenue Intersection Improvements Project Public Hearing

i. Resolution 2022-01 adopting Plans

ii. Resolution 2022-02 awarding contract

b. Redistricting Plan Public Hearing

i. First Reading of Ordinance 2022-1000 adopting the Redistricting Plan for Precincts

ii. Waive Second and Third Reading

6. Public Comments: *This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 5pm on the date of the meeting by email at jcoffin@polkcityia.gov include your name and address for the record, if you are calling in please including the phone number you will be calling in with. The Mayor will recognize you for five minutes of comment.*

7. Consent Items

a. City Council Meeting Minutes for December 13, 2021

b. City Council Work Session Meeting Minutes for December 13, 2021

c. Claims listing January 10, 2022

d. November 2021 Finance Report

e. P&Z appointment of Amber Pringnitz, term ending 12/31/2026

f. Parks appointment of Ashley Delaney, term ending 12/31/2026

g. Receive and file the November 2021 Police Department report

h. Receive and file the December 2021 Parks & Recreation Department Report

i. Recreation Intern Job Description

j. Pay increase for Parks & Recreation, Recreation Assistant I, Aaron Hughes to an hourly rate of \$15 effective January 10, 2022

- k. Cleaning Contract for City Facilities with Stratus Building Solutions
- l. Tobacco Permit for Sara B&R LLC doing business as Polk City Liquor effective January 2022 through June 30, 2022
- m. Twelve-month Class E Liquor License, Class C Beer Permit, Class B Wine Permit for Sara B&R LLC doing business as Polk City Liquor located at 201 N. 3rd Street with Sunday Sales effective January 2022 through December 31, 2022
- n. Receive and file November and December 2021 Library Mini Stats Report
- o. Receive and file November 2021 Library Board Minutes
- p. Receive and file November and December 2021 Library Director Report
- q. Acknowledge Library Resolution 2022-01L hiring Alexa Minasian as Youth Services Librarian at a starting wage of \$20.75 per hour
- r. Resolution 2022-03 setting a Public Hearing on January 24, 2022 at 6pm on the Vacation of Right-of-Way Easement
- s. Receive and file November 2021 Fire Department Report

8. Business Items

- a. Resolution 2022-04 approving letter of agreement for the new Des Moines International Airport Terminal Project and authorizing City funding contribution in the amount of \$49,610 payable in 4 annual payments beginning in 2023
- b. Resolution 2022-05 approving agreement with Metro Waste Authority to manage recycling, solid waste and yard waste collection services effective July 1, 2022 to June 30, 2029

9. Reports & Particulars

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

10. Adjournment

--next meeting date January 24, 2022