

# Agenda -Notice of Meeting

Polk City | City Council

\*\*\*\*\*

January 22, 2024 | 6:00 pm

City Hall Council Chambers

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**Public Meeting participation in person or via phone**

**Call in # 515-726-3598 Participant Code 535355**

**Public members can also provide comments\* directly to [support@polkcityia.gov](mailto:support@polkcityia.gov)**

*\*any comments received before the time of the meeting will be made a part of the public hearing*

**Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>**

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Steve Karsjen | Mayor

Jeff Walters | Pro Tem

City Council Members: Rob Sarchet | Jeff Savage | Mandy Vogel | Nick Otis

## 1. Call to Order

## 2. Roll Call

## 3. Approval of Agenda

## 4. Public Comments: *This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 6pm on the date of the meeting by email at [jcoffin@polkcityia.gov](mailto:jcoffin@polkcityia.gov) include your name and address for the record. The Mayor will recognize you for five minutes of comment.*

## 5. Consent Items

- a. City Council Meeting Minutes for January 8, 2024
- b. City Council Work Session Meeting Minutes for January 8, 2024
- c. Receive and File Planning & Zoning Commission Meeting Minutes for January 18, 2024
- d. Claims listing January 22, 2024
- e. December 2023 Finance Report
- f. Resolution 2024-06 City Hall/Community Room Project Pay App No. 7 in the amount of \$280,497.66
- g. Appoint Gail Turner to Parks Commission vacancy term ending December 31, 2028
- h. Appoint Tim McCann to Parks Commission vacancy term ending December 31, 2028
- i. Polk City Post No. 232 American Legion Class C Retail Alcohol License renewal effective 2/24/2024
- j. Polk City Sports LLC dba Polk City Pub Class C Retail Alcohol License renewal effective 2/16/2024
- k. Service agreement with Safe Building
- l. Receive and file Parks & Recreation Department 2023 Annual Report
- m. Receive and file Fire Department 2023 Annual Report
- n. Receive and file Ground Emergency Medical Transportation Program (GEMT) Results
- o. Update Police Support Specialist Job Description

## 6. Business Items

- a. Resolution 2024-07 Home State Bank Site Plan Amendment

## 7. Reports & Particulars | Mayor, Council, City Manager, Staff, Boards, and/or Commissions

## 8. Adjournment -- next meeting date February 12, 2024