

Agenda -Notice of Meeting

Polk City | City Council

January 23, 2023 | 6:00 pm

City Hall Council Chambers

Public Meeting participation in person or via phone

Call in # 515-726-3598 Participant Code 535355

Public members can also provide comments* directly to support@polkcityia.gov

**any comments received before the time of the meeting will be made a part of the public hearing*

Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>

Steve Karsjen | Mayor

Rob Sarchet | Pro Tem

City Council Members: Jeff Walters | Dave Dvorak | Mandy Vogel | Ron Anderson

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Public Hearings:

- a. Public Hearing on Amending the 2016 Polk City Comprehensive Plan by Updating the Future Land Use Map
 - i. Resolution 2023-04 to amend the 2016 Polk City Comprehensive Plan by Updating the Future Land Use Map
- b. Public Hearing on Proposed Rezoning request for Gateway Crossings
 - i. First Reading of Ordinance 2023-2000 rezoning Gateway Crossings from A-1 to: C-2 (28.96 acres), M-1 Restricted (16.70 acres), M-1 (7.5 acres), R-3 (27.83 acres)

5. Presentations:

- a. Polk City Friends of the Parks presenting the City \$10,000 check for shade structure at Leonard Park

6. Public Comments: *This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 6pm on the date of the meeting by email at jcoffin@polkcityia.gov include your name and address for the record. The Mayor will recognize you for five minutes of comment.*

7. Consent Items

- a. City Council Meeting Minutes for January 9, 2023
- b. City Council Work Session Meeting Minutes for January 9, 2023
- c. City Council Budget Work Session Meeting Minutes for January 12, 2023
- d. Claims listing January 23, 2023
- e. Receive and file the December 2022 Water Department Report
- f. Receive and file the November and December 2022 Library Director Report
- g. Receive and file the November 7, 2022 Library Board Meeting Minutes
- h. Acknowledge Resolution 2023-01L declaring certain items of Library property to be surplus and of no value to the City and authorizing removal from inventory
- i. Receive and file the 2022 Annual Report: Building Permits & Valuations Overview
- j. Resolution 2023-06 setting fees for Construction Observation and Administrative Services
- k. Resolution 2023-07 amending Boundaries for Corporate Limits of City

- l. Resolution 2023-08 authorizing the application for the assistance to Firefighters Grant (AFG)
- m. Resolution 2023-09 resolution authorizing the certification of liens to the Polk County Treasurer for purposes of assessing delinquent account balances against property
- n. Receive and file the Fire Department December 2022 Report
- o. Receive and file the Fire Department 2022 Annual Report
- p. Set pay for Fire Department personnel, Brian Hanson, from Lieutenant to Firefighter/EMT at a rate of \$17.50 per hour
- q. Set pay for Fire Department new hire Alyssa Wallace, part-time Paramedic at a rate of \$19 per hour with a pay increase to \$22 once certified as a firefighter
- r. Resolution 2023-10 authorizing application to Prairie Meadows Community Betterment grant in the amount of \$32,000 for extraction tools
- s. Receive and file the Parks & Recreation Department 2022 Annual Report
- t. Resolution 2023-11 authorizing application to Polk County Board of Supervisors Community Development grant in the amount of \$100,000 for the City Hall/Community Center Project
- u. Resolution 2023-12 authorizing application to Prairie Meadows Legacy grant in the amount of \$250,000 for Polk City's connection to the High Trestle Trail project
- v. Resolution 2023-13 authorizing application to Wellmark Large Match grant in the amount of \$100,000 for Polk City's connection to the High Trestle Trail project
- w. Approve Request for Proposal (RFP) for audit services for 5-year contract

8. Business Items

- a. Fire Station Remodel Project
 - i. Resolution 2023-14 Adopting Plans, Specifications, Form of Contract and Opinion of Probable Construction Cost
 - ii. Resolution 2023-15 Awarding Construction Contract to GTG Companies in the amount of \$1,171,000
 - iii. Resolution 2023-16 Approving Construction Contract and Bond to GTG in the amount of \$1,171,000
- b. Resolution 2023-05 setting Public Hearing on the proposed FY 24 maximum property tax levy
- c. McClure Engineering, Standard Agreement for Consulting Services in the amount of \$753,000 for the Polk City Elevated Storage Tank Project
- d. Snyder and Associates Engineering Services agreement in the amount of \$18,000 for 2023 Street Repair Project
- e. Third Reading of Ordinance 2022-2600 amending Chapter 165.18 Zoning Regulations. Off-Street Parking
- f. Snyder & Associates December 2022 Engineering Services invoice in the amount of \$18,680.75

9. Reports & Particulars

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

10. Adjournment

--next meeting date February 13, 2023