

Agenda -Notice of Meeting

Polk City | City Council

January 9, 2023 | 6:00 pm

City Hall Council Chambers

Public Meeting participation in person or via phone

Call in # 515-726-3598 Participant Code 535355

Public members can also provide comments* directly to support@polkcityia.gov

**any comments received before the time of the meeting will be made a part of the public hearing*

Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>

Steve Karsjen | Mayor

Rob Sarchet | Pro Tem

City Council Members: Jeff Walters | Dave Dvorak | Mandy Vogel | Ron Anderson

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Public Hearings:

- a. Public Hearing on vacating a Storm Sewer and Overland Flowage Easement in Wolf Creek Townhomes Plat 13
 - i. First Reading of Ordinance 2023-1000 vacating a Storm Sewer and Overland Flowage Easement
 - ii. *(optional)* Waive second and third readings

5. Presentations:

- a. Jon Berg, Program Manager for the Iowa Department of Cultural Affairs

6. Public Comments: *This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 6pm on the date of the meeting by email at jcoffin@polkcityia.gov include your name and address for the record. The Mayor will recognize you for five minutes of comment.*

7. Consent Items

- a. City Council Meeting Minutes for December 14, 2022
- b. City Council Work Session Meeting Minutes for December 14, 2022
- c. Receive and file P&Z Commission Meeting Minutes for December 19, 2022
- d. Claims listing January 9, 2023
- e. Twelve-month Class E Liquor License, Class C Beer Permit, Class B Wine Permit for Sara B&R LLC doing business as Polk City Liquor located at 201 N. 3rd Street with Sunday Sales effective February 1, 2023 through January 31, 2024
- f. Resolution 2023-01 setting Public Hearing on Amending the 2016 Polk City Comprehensive Plan by Updating the Future Land Use Map
- g. Resolution 2023-02 setting the Public Hearing on the Rezoning request for Gateway Crossings for 78 acres from A-1 to R-3 (27.86 acres) and C-2 (28.95 acres) and M-1 (24.15 acres)
- h. Receive and file the November 2022 Police Department Report
- i. Set pay for FD new hire paid-on-call Firefighter, Matthew Stern at a rate of \$16.75 per call
- j. Acknowledge revision of the Fire Department Policies and Procedures
- k. Pay increase for Fire Chief Karla Hogrefe to \$95,790 annual salary for six-month review

- l. Pay increase for Full-time Firefighter/Paramedic Riley Noggle at \$20.16 per hour for six-month review
- m. Receive and file the December 2022 Parks and Recreation Report
- n. Appoint Darren Ten Napel to the Parks Commission term ending 12/31/2028
- o. Set pay for FD new hire paid-on-call member, Matthew Reetz at a rate of \$16.00 per call

8. Business Items

- a. Resolution 2023-03 approving the Site Plan and Easements for Lake Front Office Park – Lot 1
- b. Second Reading of Ordinance 2022-2600 amending Chapter 165.18 Zoning Regulations. Off-Street Parking
- c. Third Reading of Ordinance 2022-2500 rezoning Leonard Senior Living from R-1, Single Family Residential to PUD, Planned Unit Development
- d. Snyder & Associates Engineering Invoice in the amount of \$29,962.75 for November Services

9. Reports & Particulars

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

10. Adjournment

--next meeting date January 23, 2023