

Agenda -Notice of Meeting

Polk City | City Council

July 10, 2023 | 6:00 pm

City Hall Council Chambers

Public Meeting participation in person or via phone

Call in # 515-726-3598 Participant Code 535355

Public members can also provide comments* directly to support@polkcityia.gov

**any comments received before the time of the meeting will be made a part of the public hearing*

Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>

Steve Karsjen | Mayor

Rob Sarchet | Pro Tem

City Council Members: Jeff Walters | Dave Dvorak | Mandy Vogel | Ron Anderson

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Swear In Ceremony

Police Officer Craig Garrison

Police Sergeant Nick Sherman

5. Presentation: Police Chief Jeremy Siepker – Letters of Commendation

6. Public Comments: *This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 6pm on the date of the meeting by email at jcoffin@polkcityia.gov include your name and address for the record. The Mayor will recognize you for five minutes of comment.*

7. Consent Items

a. City Council Meeting Minutes for June 26, 2023

b. Claims listing July 10, 2023

c. Receive and file the June 2023 Police Department Report

d. Receive and file the June 2023 Water Department Report

e. FEH Professional Services Proposal for Fire Station Remodel in the amount of \$5,000

f. FEH Professional Services Proposal for City Hall/Community Center Project in the amount of \$26,635

g. Resolution 2023-88 approving Change Order No. 1 in the amount of \$12,390.07 for the Fire Department Remodel Project

h. Resolution 2023-89 approving Pay App No. 5 in the amount of \$61,037.50 for the Fire Department Remodel Project

i. FY 23/24 Budgeted Police Vehicle Replacements in an amount not to exceed \$170,969.07 for the purchase and upfit of two vehicles

j. Set pay for Tanner Ramsey at \$13/hr. effective July 10, 2023 for promotion to Recreation Assistant II

k. Twelve-month Class C Liquor License for Waters Edge with Outdoor Services and Sunday Sales effective June 24, 2023

l. Special Class C Retail Alcohol License for Go Polk City for the Four Seasons Festival July 14 & 15, 2023

m. Special Class C Retail Alcohol License for Go Polk City for RAGBRAI July 26, 2023

n. Special Class C Retail Alcohol License for Wine on Wheels for RAGBRAI July 26, 2023

- o. Special Class C Retail Alcohol License for Fenders Brewing for RAGBRAI July 26, 2023
- p. Special Event application for block party on Sunset Street August 19th from 12noon to 10pm
- q. Acknowledge and accept Standard Operating Guidelines for the Polk City Fire Department Shared Medication Access with Granger
- r. Receive and file June 2023 Fire Department Report
- s. Resolution 2023-90 approving a Medical Director Contract Between the City of Polk City and Joseph Peterson PLC

8. Business Items

- a. Resolution 2023-91 approving Jester Business Group Site Plan Amendment
- b. Resolution 2023-92 authorizing and approving a certain Loan Agreement, providing for the issuance of \$3,550,000 General Obligation Corporate Purpose Bonds, Series 2023 and providing for the levy of taxes to pay the same
- c. Second Reading of Ordinance 2023-9200 amending Chapter 165.23 Board of Adjustment
- d. Snyder & Associates May 2023 Engineering Services invoice in the amount of \$15,438.50

9. Reports & Particulars

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

10. Closed Session under Code of Iowa; Chapter 21 Official Meetings open to Public; section 5 Closed Session; sub paragraph 1.c To discuss the strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

11. (Optional) Take action on closed session item

12. Closed Session under Code of Iowa; Chapter 21 Official Meetings open to Public; section 5 Closed Session; sub paragraph 1.j To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed

13. (Optional) Take action on closed session item

14. Adjournment

--next meeting date July 24, 2023