

Agenda -Notice of Meeting

Polk City | City Council

June 13, 2022 | 6:00 pm

City Hall Council Chambers

Public Meeting participation in person or via phone

Call in # 515-726-3598 Participant Code 535355

Public members can also provide comments* directly to support@polkcityia.gov

**any comments received before the time of the meeting will be made a part of the public hearing*

Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>

Steve Karsjen | Mayor

Ron Anderson | Pro Tem

City Council Members: Jeff Walters | Dave Dvorak | Mandy Vogel | Rob Sarchet

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Public Hearing:

- a. Public Hearing on Proposed 28E Agreement with Ankeny, Iowa regarding the establishment of an annexation and development review agreement boundary
 - i. Resolution 2022-69 approving 28E Agreement

5. Presentation: Four Seasons Festival presentation by Go Polk City Board President, Brandon Converse

- a. Four Seasons Festival July 16, 2022 from 2-6pm for activities on the Town Square, waiving the Noise Control Ordinance, chapter 52, July 16 from 2pm to 11pm with street closures from 11a to 8p as follows:
 - 1st Street from Broadway to Van Dorn
 - 2nd Street from Broadway to Van Dorn
 - Broadway from 1st Street to 2nd Street
- b. Four Seasons Festival Parade July 16 at 1pm with street closures from 12p to 2p as follows:
 - Washington from Parker to Tyler
 - Tyler from Washington to Broadway
 - Broadway from Tyler to 1st Street

6. Public Comments: *This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 5pm on the date of the meeting by email at jcoffin@polkcityia.gov include your name and address for the record, if you are calling in please include the phone number you will be calling in with. The Mayor will recognize you for five minutes of comment.*

7. Consent Items

- a. City Council Meeting Minutes for May 23, 2022
- b. City Council Work Session Meeting Minutes for May 23, 2022
- c. Receive and file the Parks Commission Meeting Minutes for June 6, 2022
- d. Claims listing June 13, 2022
- e. Twelve-month Tobacco Permit for Kwik Star 1089 effective July 1, 2022
- f. Receive and file May 2, 2022 Library Board Meeting Minutes
- g. Receive and file May 2022 Library Director Report

- h. Acknowledge Resolution 2022-06L updating and confirming the salaries for the Library Staff
- i. Receive and file the Library Spending Policy
- j. Resolution 2022-70 approving Pay Application No. 3 for the North 3rd Street and Vista Lake Avenue Intersection Improvements Project in the amount of \$110,380.98
- k. Unit #210 Public Works Pick-up truck repairs including new engine in an amount not to exceed \$13,500
- l. Set pay for Dustin Heglin to fill the new full-time Operations Specialist 1 position in Public Works effective July 1, 2022 at a rate of \$22 per hour
- m. Brush Pile Chipping and Chip Removal in the amount of \$39,200
- n. Receive and file May 2022 Water Department Report
- o. Receive and file May 2022 Police Department Report
- p. Receive and file May 2022 Fire Department Report
- q. Receive and file May 2022 Parks & Recreation Department Updates
- r. Receive and file the 2022 Q1 Parks & Recreation Program Cost Recovery Report
- s. Resolution 2022-71 setting a Public Hearing regarding the requested annexation of certain property into the City of Polk City
- t. Acknowledge Fridays as the new collection day for garbage and yard waste effective July 1, 2022
- u. Twelve months High Proof Brew Pub Liquor License for Fenders effective July 14, 2023
- v. Twelve months Class C Liquor License for Waters Edge with Outdoor Services and Sunday Sales effective 6/24/2023
- w. Special Event Applications:
 - i. Block Party on W Ridge Ct. June 24 from 7p-12a including partial street closure
 - ii. Block Party on Sunset Street August 20 from 1pm to 1am with partial street closure
- x. Accept resignation of Amy Bentley from Parks Commission effective 6/4/22
- y. Promote Lieutenant Zach Dunham to Deputy Fire Chief at the same hourly pay plus \$175 monthly stipend for June 2022
- z. Promote Lieutenant Nick Klatt to Fire Captain at the same hourly pay plus \$2 per hour stipend effective July 1, 2022
- aa. RFP for Elevated Water Storage Tank Project
- bb. Resolution 2022-73 accepting Public Improvements for Ledgestone
- cc. Resolution 2022-74 approving Construction Drawings for Four Seasons Plat 2
- dd. Resolution 2022-75 approving Development Agreement Four Seasons

8. Business Items

- a. Resolution 2022-72 authorizing and approving a certain Loan Agreement, providing for the issuance of \$4,500,00 General Obligation Corporate Purpose Bonds, Series 2022 and providing for the levy of taxes to pay the same
- b. Snyder & Associates invoice for April 2022 Engineering Services in the amount of \$20,890.25
- c. Third Reading Ordinance 2022-1500 rezoning 1716 E Northside Drive from A-1 to R-1
- d. Third Reading Ordinance 2022-1600 amending Chapter 92, Water Rates
- e. Third Reading Ordinance 2022-1700 amending Chapter 99, Sewer Services Charges

9. Reports & Particulars

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

- 10.** Closed Session under Code of Iowa; Chapter 21 Official Meetings open to Public; section 5 Closed Session; sub paragraph 1.j To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording

of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed

11. (Optional) Take action on closed session item

12. Adjournment

--next meeting date June 27, 2022