

Agenda -Notice of Meeting

Polk City | City Council

March 11, 2024 | 6:00 pm

City Hall Council Chambers

Public Meeting participation in person or via phone

Call in # 515-726-3598 Participant Code 535355

Public members can also provide comments* directly to support@polkcityia.gov

**any comments received before the time of the meeting will be made a part of the public hearing*

Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>

Steve Karsjen | Mayor

Jeff Walters | Pro Tem

City Council Members: Rob Sarchet | Jeff Savage | Mandy Vogel | Nick Otis

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Public Comments:

This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 6pm on the date of the meeting by email at jcoffin@polkcityia.gov include your name and address for the record. The Mayor will recognize you for five minutes of comment.

5. Consent Items

- a. City Council Meeting Minutes for February 26, 2024
- b. City Council Work Session Meeting Minutes for February 26, 2024
- c. Claims listing March 11, 2024
- d. February 2024 Finance Report
- e. Receive and File January 2024 Police Department Report
- f. Twelve-month Class B Retail Alcohol License including Sunday Sales Privileges for Kwik Star #1089 effective October 11, 2024
- g. Receive and file February 2024 Water Department Report
- h. Receive and file February 2024 Library Director Report
- i. Receive and file March 4, 2024 Library Board Meeting Minutes
- j. Acknowledge Library Resolution 2024-06L hiring Library Page, Vinson Spittler at \$13 per hour
- k. Resolution 2024-24 to provide for a notice of hearing on proposed plans, specifications, forms of contract and estimate of cost for the Elevated Storage Tank - Water Main Extension Project, and the taking of bids therefor
- l. Resolution 2024-32 to provide for a notice of hearing on proposed plans, specifications, forms of contract and estimate of cost for the Elevated Storage Tank – New 1.5 MG Tank Project, and the taking of bids therefor
- m. Receive and file February 2024 Parks & Recreation Report
- n. Receive and file February 2024 Fire Department Report
- o. Resolution 2024-25 approving SAFER Grant Application

- p. Resolution 2024-26 approving a Development Agreement with North Polk Estates, LLC for certain public improvements in accordance with the development of Monarch Crossing
- q. Resolution 2024-27 approving off-site Easements for Monarch Crossing Plat 1
- r. Resolution 2024-30 approving Monarch Crossing Plat 1 Construction Drawings
- s. Receive and file February 2024 Police Department Report
- t. Resolution 2024-31 reapproving Creekview Estates Plat 3

6. Business Items

- a. Parker Townhomes II
 - i. Resolution 2024-28 approving Transfer of Property to 3100 LLC
 - ii. Resolution 2024-29 approving Parker Townhomes II Plat of Survey/Record of Lot Tie Agreement
- b. Adjust Brush Pile hours effective April 1, 2024
- c. Downtown Revitalization Incentive Support Program
- d. Second Reading of Ordinance 2024-100 approving rezoning 516 N 3RD Street from GF-1 to R-1
- e. Second Reading of Ordinance 2024-200 approving rezoning portions of five (5) lots along Hillcrest Drive (405, 409, 413, 417, and 421) and one (1) lot at 1201 W Washington from GF-1 to R-1
- f. Second Reading of Ordinance 2024-300 approving rezoning 106 S. 3rd Street from C-1 to CTS
- g. Second Reading of Ordinance 2024-400 approving rezoning City Parking Lot from C-1 to GF-1
- h. Second Reading of Ordinance 2024-500 approving rezoning 1500 and 1600 W. Broadway from C-2 to GF-1
- i. Snyder & Associates January 2024 Engineering Services Invoice in the amount of \$43,987

7. Reports & Particulars | Mayor, Council, City Manager, Staff, Boards, and/or Commissions

8. Closed Session under Code of Iowa; Chapter 21 Official Meetings open to Public; section 5 Closed Session; sub paragraph 1.j To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed

9. (Optional) Take action on closed session item

10. Adjournment -- *next meeting date March 25, 2024*