

Agenda -Notice of Meeting

Polk City | City Council

May 22, 2023 | 6:00 pm

City Hall Council Chambers

Public Meeting participation in person or via phone

Call in # 515-726-3598 Participant Code 535355

Public members can also provide comments* directly to support@polkcityia.gov

**any comments received before the time of the meeting will be made a part of the public hearing*

Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>

Steve Karsjen | Mayor

Rob Sarchet | Pro Tem

City Council Members: Jeff Walters | Dave Dvorak | Mandy Vogel | Ron Anderson

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Public Hearings:

- a. Public Hearing on proposed Amendment to the FY 22/23 Budget
 - i. Resolution 2023-63 approving FY 22/23 Budget Amendment

5. Public Comments: *This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 6pm on the date of the meeting by email at jcoffin@polkcityia.gov include your name and address for the record. The Mayor will recognize you for five minutes of comment.*

6. Consent Items

- a. City Council Meeting Minutes for May 8, 2023
- b. City Council Work Session Meeting Minutes with Parks Commission for May 8, 2023
- c. Receive and file the Planning & Zoning Commission Meeting Minutes for May 15, 2023
- d. Claims listing May 22, 2023
- e. April 2023 Finance Report
- f. Receive and file the April 2023 Police Department Report
- g. Special Events Application for Polk City American Legion Summer Bike Nights fundraiser for Holiday for Heroes with street closure of 1st street between Broadway and Van Dorn on June 9, July 14, August 11, September 8 from 4p-9p
- h. FY 23 Budgeted Painting of Street Markings in the amount of \$18,723.37
- i. FY 23 Sports Complex Infield replacement Project in the amount of \$15,000
- j. Set pay for the following Parks & Recreation Seasonal Employees
 - Recreation Assistant I, Elizabeth Grell, \$12 per hour
 - Recreation Assistant I, Tanner Ramsey, \$12 per hour
 - Recreation Assistant II, Sara Gilbreath, \$13 per hour
 - Parks & Recreation Intern, Madison Major, \$14 per hour
- k. Set pay increase for Meri Merritt, Deputy City Clerk at \$27.50 per hour effective May 29, 2023
- l. Set pay for new hire Devin Quindel, Billing Clerk at \$24.75 per hour contingent upon successful completion of background check

- m. Resolution 2023-64 approving Change Order No. 3 for the N. 3rd Street & Vista Lake Avenue Intersection Improvements Project in the amount of \$8,770.00
- n. Resolution 2023-65 approving Partial Payment Application No. 11 for the N. 3rd Street & Vista Lake Avenue Intersection Improvements Project in the amount of \$46,718.82

7. Business Items

- a. Ace Hardware
 - i. Resolution 2023-66 approving Plat of Survey
 - ii. Resolution 2023-67 approving Site Plan
- b. Lakeside Commercial Plat 1
 - i. Resolution 2023-68 approving Preliminary Plat
 - ii. Resolution 2023-69 approving Final Plat including Record of Lot Tie and SWMF Maintenance Covenant
- c. Resolution 2023-70 authorizing real estate purchase agreement in the amount of \$200,000
- d. Resolution 2023-71 authorizing real estate purchase agreement in the amount of \$140,000
- e. First Reading of Ordinance 2023-9000 amending Chapter 92, Water Rates, Section 92.02, Rates for service
- f. First Reading of Ordinance 2023-9100 amending Chapter 99, Section 99.02, Sewer Service Charges
- g. Resolution 2023-72 amending fees charged for solid waste and recycling
- h. First Reading of Ordinance 2023-6000 amending Chapter 157 Site Plan
 - i. *Optional* Waive Second and Third Reading
- i. Third Reading of Ordinance 2023-8000 consolidating the current U-1 to GF zoning districts into a new GF-1 zoning district
- j. Special Event Application for Go Polk City's Four Seasons Festival
 - i. Four Seasons Festival July 14 from 12 noon to 12 midnight and July 15 from 7 am to 12 midnight for activities on the Town Square
 - ii. Waive the Noise Control Ordinance, Chapter 52, July 14 and 15 from 12 noon to 12 midnight both days
 - i. Street Closures from July 14 at 6 am to July 16 at 9am as follows:
 - Broadway starting east of 3rd Street and ending through 1st Street intersection
 - 2nd Street from E. Broadway to Wood St
 - Van Dorn St starting east of the 3rd Street and ending through 1st Street intersection
 - ii. Street closures from July 15 from 8am to 8pm as follows:
 - 3rd Street south of Broadway to Wood St
 - iii. Four Seasons Festival Parade July 15 at 10am with street closures from 9a to 12p as follows:
 - Washington from Parker to Tyler
 - Tyler from Washington to Broadway
 - Broadway from Tyler to 2nd Street
 - 3rd St from Broadway to Church St

8. Reports & Particulars

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

9. Adjournment

--next meeting date June 12, 2023