

Agenda -Notice of Meeting
Polk City | City Council

May 24, 2021 | 6:00 pm

City Hall-Council Chambers | Electronic Meeting

**Due to Covid-19 Mayor and Council will meet in person with
Public Meeting participation via phone**

Call in local 515-329-8019 Participant Code 593054

Public members can also provide comments directly to support@polkcityia.gov

**any comments received before the time of the meeting will be made a part of the public hearing*

Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>

Jason Morse | Mayor

Mandy Vogel | Pro Tem

City Council Members: Jeff Walters | Dave Dvorak | Ron Anderson | Rob Sarchet

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Public Comments: *This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 5pm on the date of the meeting by email at jgibbons@polkcityia.gov with your name and address for the record including the phone number you will be calling in with. The Mayor will recognize you for five minutes of comment during which time your line will be unmuted.*

5. Consent Items

- a. City Council Meeting Minutes for May 10, 2021
- b. Receive and file P&Z Commission Meeting Minutes for May 17, 2021
- c. Claims listing May 24, 2021
- d. April 2021 Finance Report
- e. PFM Engagement Letter
- f. Acknowledge amending Resolution 2021-43 authorizing application for COVID-19 Relief Recreational Trails program
- g. Resolution 2021-44 re-setting a Public Hearing for June 14, 2021 at 6pm on the Vacation of Drainage Easement in Big Creek Valley Plat 1
- h. Receive and file the April 2021 Police Department Report
- i. Receive and file the April 2021 Fire Department Report
- j. Resolution 2021-45 to apply for Prairie Meadows Grant in the amount of \$85,000
- k. Set pay for new FD employee Theodor (T.J.) Schaffer, part-time Firefighter/EMT, Part-time rate of \$15.11 per hour and rate of \$13.73 per hour for paid-on-call rate
- l. Set pay for FD employee Chrissy Bristle for successfully obtaining the Emergency Medical Technician certificate and Firefighter I certificate, Part-time rate of \$14.21 per hour and rate of \$13.73 per hour and paid-on-call rate
- m. Set pay Parks & Recreation seasonal employee, Jaden Nickles, Recreation Assistant II at \$10.00 per hour starting May 27, 2021, contingent upon successful completion of background check
- n. Update Organizational Chart
- o. Resolution 2021-46 approving agreement on sidewalk expenses for Lot 4 & Outlot Z in Deer Haven Plat 3

- p. Resolution 2021-47 setting Public Hearing for June 14, 2021 at 6pm on an amendment to zoning restrictions for a portion of Lot 39 and Outlot Z of Crossroads at the Lakes Plat 2 to allow grocery stores as a permitted use
- q. Resolution 2021-48 setting a public hearing on June 14, 2021 at 6pm on an amendment to the Comprehensive Plan from commercial to low density residential along E Broadway
- r. Resolution 2021-49 setting a public hearing for June 14, 2021 at 6pm on the rezoning petition for 117 E Broadway from C-1 to PUD
- s. Resolution 2021-50 approving Construction Drawings for Creekview Estates Plat 2
- t. Resolution 2021-51 approving Construction Drawings for Four Seasons Polk City Plat 1
- u. Twelve-month Tobacco Permit for Fareway Stores, Inc. #137 effective July 1, 2021

6. Business Items

- a. Resolution 2021-52 approving Big Creek Commons Preliminary Plat
- b. Resolution 2021-53 authorizing the Real Estate Purchase Agreement in the amount of \$800,000
- c. Snyder & Associates March 2021 Services invoice in the amount of \$43,370.00
- d. Discuss mask mandate

7. Reports & Particulars

Recognition: Ron Anderson –East High School Hall of Fame Inductee *Council Member Anderson exemplifies EHS's motto "For the Service of Humanity" through ongoing involvement & leadership Mayor, Council, City Manager, Staff, Boards, and/or Commissions*

8. Adjournment

--next meeting date June 14, 2021