

Agenda -Notice of Meeting

Polk City | City Council

November 13, 2023 | 6:00 pm

City Hall Council Chambers

Public Meeting participation in person or via phone

Call in # 515-726-3598 Participant Code 535355

Public members can also provide comments* directly to support@polkcityia.gov

**any comments received before the time of the meeting will be made a part of the public hearing*

Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>

Steve Karsjen | Mayor

Rob Sarchet | Pro Tem

City Council Members: Jeff Walters | Dave Dvorak | Mandy Vogel | Ron Anderson

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Presentation: MPO Update

5. Public Hearings:

- a. Public Hearing on Proposed Amendment to the Polk City Area II Urban Renewal Area
 - i. Resolution 2023-131 to approve Urban Renewal Plan Amendment for the Polk City Area II Urban Renewal Area
 - ii. Resolution 2023-132 setting a Date of Meeting at Which it is Proposed to Approve a Development Agreement with a Private Developer, Including Annual Appropriation Tax Increment Payments

6. Public Comments: *This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 6pm on the date of the meeting by email at jcoffin@polkcityia.gov include your name and address for the record. The Mayor will recognize you for five minutes of comment.*

7. Consent Items

- a. City Council Meeting Minutes for October 23, 2023
- b. Claims listing November 13, 2023
- c. FY23 Annual Finance Report (AFR)
- d. FY23 Annual Street Finance Report (SFR)
- e. FY23 Annual Urban Renewal Report (AURR)
- f. Receive and file October 2023 Parks & Recreation Director Report
- g. Receive and file Parks Commission Meeting Minutes for November 6, 2023
- h. Receive and file October 2023 Library Director Report
- i. Receive and file November 6, 2023 Library Board Meeting Minutes
- j. Pay increase for Mark Bengé, Public Works Operations Specialist 1 at \$24.87/hour for six-month review
- k. Resolution 2023-133 approving Pay App No 5 in the amount of \$400,225.73 for City Hall/Community Room Project

- l. Resolution 2023-134 approving Final Plat for Leonard Senior Living
- m. Award budgeted Sanitary Sewer Jetting and Camera Work in an amount not to exceed \$40,000 to CIT Sewer Solutions
- n. Award budgeted Shop Generator hook-up to Par Industries in the amount of \$21,300 and Midwest Critical Power LLC in the amount of \$1,200
- o. Award budgeted Brush Pile Chipping and Removal in the amount of \$44,500 to J. Pettiecord
- p. Receive and file the October 2023 Police Department Report
- q. Resolution 2023-135 approving Pay App No. 9 in the amount of \$355,687.65 for Fire Station Remodel Project
- r. Special Event Light Up Polk City street closings December 1 from 4p to 10 p, 2nd Street from Van Dorn through Broadway and Broadway from 1st St through 2nd Street
- s. Resolution 2023-136 setting Public Hearing for a proposed Amendment to the FY 23/24 Budget
- t. Receive and file October 2023 Water Department Report

8. Business Items

- a. Resolution 2023-137 indicating intent to participate and authorizing the inclusion of the City of Polk City in Final Draft Agreement Establishing Central Iowa Water Works
- b. Memorandum of Agreement with the United States Census Bureau
- c. Second Reading of Ordinance 2023-9700 approving rezoning for On With Life from R-1 to R-3 with Restrictions
 - i. (optional) Waive Third Reading
- d. Third Reading of Ordinance 2023-8100 amending Chapter 115, Cable Television Regulations
- e. Snyder & Associates invoice in the amount of \$102,520.25 for September 2023 engineering services

9. Reports & Particulars

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

10. Adjournment

--next meeting date November 27, 2023