

# Agenda -Notice of Meeting

Polk City | City Council

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November 27, 2023 | 6:00 pm

City Hall Council Chambers

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**Public Meeting participation in person or via phone**

**Call in # 515-726-3598 Participant Code 535355**

**Public members can also provide comments\* directly to [support@polkcityia.gov](mailto:support@polkcityia.gov)**

*\*any comments received before the time of the meeting will be made a part of the public hearing*

**Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>**

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Steve Karsjen | Mayor

Rob Sarchet | Pro Tem

City Council Members: Jeff Walters | Dave Dvorak | Mandy Vogel | Ron Anderson

## 1. Call to Order

## 2. Roll Call

## 3. Approval of Agenda

## 4. Public Comments:

*This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 6pm on the date of the meeting by email at [jcoffin@polkcityia.gov](mailto:jcoffin@polkcityia.gov) include your name and address for the record. The Mayor will recognize you for five minutes of comment.*

## 5. Consent Items

- a. City Council Meeting Minutes for November 13, 2023
- b. City Council Work Session Meeting Minutes for November 13, 2023
- c. Planning & Zoning Commission Meeting Minutes for November 20, 2023
- d. Claims listing November 27, 2023
- e. October 2023 Finance Report
- f. FY 24.25 Tax Increment Financing (TIF) Indebtedness Certifications
- g. Resolution 2023-138 obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations FY25
- h. Resolution 2022-139 authorizing internal advance for funding of Urban Renewal Admin Support Program
- i. Receive and file October 2023 Fire Department Report
- j. Cancel December 25, 2023 City Council Meeting
- k. 2024 City Clean-Up Event, curbside pick-up April 22 and Appliance/Tire drop-off April 25 8a-3p
- l. Resolution 2023-140 approving a 28E Agreement between the City of Polk City and Iowa alcoholic Beverages Division for Tobacco, Alternative Nicotine and Vapor Product Enforcement
- m. N. 3<sup>rd</sup> Street and Vista Lake Avene Intersection Improvements Project
  - i. Resolution 2023-141 Change Order No. 4 in the reduction amount of **-\$2,258.31**
  - ii. Resolution 2023-142 Pay Application No. 12 (Sub-Final Retainage-held) in the amount of \$4,305.76 and accepting Public Improvements subject to review of the condition of the plantings in the Spring of 2024

**6. Business Items**

- a. Resolution 2023-143 Conditionally Authorizing the Inclusion of the City of Polk City as a Founding Agency of Central Iowa Water Works (CIWW); Conditionally Approving the CIWW 28E/28F Agreement; Fixing Date for Public Hearing on Transfer of Interest in Real Property; and Conditionally Authorizing the Execution of the CIWW Operating Contract

**7. Reports & Particulars**

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

**8. Adjournment**

*--next meeting date December 11, 2023*