

Agenda -Notice of Meeting

Polk City | City Council

November 14, 2022 | 6:00 pm

City Hall Council Chambers

Public Meeting participation in person or via phone

Call in # 515-726-3598 Participant Code 535355

Public members can also provide comments* directly to support@polkcityia.gov

**any comments received before the time of the meeting will be made a part of the public hearing*

Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>

Steve Karsjen | Mayor

Ron Anderson | Pro Tem

City Council Members: Jeff Walters | Dave Dvorak | Mandy Vogel | Rob Sarchet

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Public Hearings:

- a. Public Hearing on Proposed Polk City Area II Urban Renewal Area
 - i. Resolution 2022-124 to Approve Urban Renewal Plan Amendment for the Polk City Area II Urban Renewal Area
- b. Public Hearing on Proposed Development Agreement with the Polk City Chamber of Commerce
 - i. Resolution 2022-125 approving Development Agreement with the Polk City Chamber of Commerce, Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement
- c. FY 22.23 Budget Amendment
 - i. Resolution 2022-126 approving FY 22.23 Budget Amendment No. 1

5. Presentation: Bravo Greater Des Moines

- 6. Public Comments:** *This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 6pm on the date of the meeting by email at jcoffin@polkcityia.gov include your name and address for the record. The Mayor will recognize you for five minutes of comment.*

7. Consent Items

- a. City Council Meeting Minutes for October 24, 2022
- b. Receive and file Parks Commission Meeting Minutes for November 7, 2022
- c. Receive and file Library Board Meeting Minutes for October 3, 2022
- d. Receive and file October 2022 Library Director Report
- e. Receive and file P&Z Commission Special Meeting Minutes for November 10, 2022
- f. Claims listing November 14, 2022
- g. FY 21/22 Annual Finance Report (AFR)
- h. FY 21/22 Annual Urban Renewal Report (AURR)
- i. Resolution 2022-127 approving Pay App No. 8 for the North 3rd Street and Vista Lake Avenue Intersection Improvements Project in the amount of \$176,283.66

- j. Receive and file the October 2022 Police Department Report
- k. Resolution 2022-128 Designating Grinnell State Bank as a Depository for Public Funds
- l. Resolution 2022-129 adopting PA-53 Credit Card Policy
- m. Resolution 2022-139 amending PA-39 Open Records Request
- n. Resolution 2022-140 approving year end fund transfer – Debt Service
- o. Receive and file the October 2022 Water Department Report
- p. Receive and file October 2022 Parks and Recreation Department Report
- q. Receive and file Parks & Recreation Program Cost Recovery Report for Q3 for 2022
- r. Acknowledge revision of the Police Department Standard Operation Procedures (SOP)
- s. Acknowledge revision of the Fire Department Policies and Procedures
- t. Set pay for Firefighter/Paramedic new hire, Tad Watson at a rate of \$22 per hour
- u. Set pay for Fire Department Internship new hire, Grant Chaney at a rate of \$16 per hour
- v. Street Closings for Light Up Polk City event December 4, 2022 from 4-10 pm
 - i. 2nd Street from Van Dorn through Broadway
 - ii. Broadway from 1st Street through 2nd Street
- w. Resolution 2022-143 setting Public Hearing on Amending the 2016 Polk City Comprehensive Plan by Updating the Future Land Use Map
- x. Resolution 2022-144 setting the Public Hearing on the Rezoning request for Leonard Senior Living from R-1 to PUD

8. Business Items

- a. Resolution 2022-141 approving Offer to Purchase Real Estate and Acceptance
- b. Resolution 2022-142 updating Automatic Aid Agreement with Ankeny Fire Department
- c. Second Reading of Ordinance 2022-2400 amending Chapter 75, Polk city Municipal Code, Regarding the use of All-Terrain Vehicles and Off-Road Utility Vehicles within the City
- d. Third Reading of Ordinance 2022-2300 rezoning Holly Woods from R-2 and R-2A to R-1, Single Family Residential
- e. Snyder & Associates Engineering Services September 2022 Invoice in the amount of \$23,638.50

9. Reports & Particulars

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

10. Adjournment

--next meeting date November 28, 2022