

# Agenda -Notice of Meeting

Polk City | City Council

\*\*\*\*\*

October 23, 2023 | 6:00 pm

City Hall Council Chambers

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**Public Meeting participation in person or via phone**

**Call in # 515-726-3598 Participant Code 535355**

**Public members can also provide comments\* directly to [support@polkcityia.gov](mailto:support@polkcityia.gov)**

*\*any comments received before the time of the meeting will be made a part of the public hearing*

**Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>**

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Steve Karsjen | Mayor

Rob Sarchet | Pro Tem

City Council Members: Jeff Walters | Dave Dvorak | Mandy Vogel | Ron Anderson

## 1. Call to Order

## 2. Roll Call

## 3. Approval of Agenda

## 4. Presentation: Citizen Academy Certificate of Completion

**5. Public Comments:** *This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 6pm on the date of the meeting by email at [jcoffin@polkcityia.gov](mailto:jcoffin@polkcityia.gov) include your name and address for the record. The Mayor will recognize you for five minutes of comment.*

## 6. Consent Items

- a. City Council Meeting Minutes for October 9, 2023
- b. City Council Work Session Meeting Minutes for October 9, 2023
- c. City Council Special Meeting Minutes for October 18, 2023
- d. Receive and file P&Z Commission Meeting Minutes for October 16, 2023
- e. Claims listing October 23, 2023
- f. September 2023 Finance Report
- g. Receive and file September 2023 Police Department Report
- h. Receive and file September 2023 Fire Department Report
- i. Resolution 2023-125 approving Change Order No. 3 in the amount of \$4,242.93 for the Fire Station Remodel Project
- j. Resolution 2023-126 approving Pay App No 8 in the total amount of \$142,680.57 for the Fire Station Remodel Project
- k. Resolution 2023-127 approving contract in the amount of \$201,531.00 to Brothers Cleaning Corporation for the 2024 Street Repairs Project
- l. Resolution 2023-128 approving contract in the amount of \$235,524.00 to Des Moines Dirt Worx, LLC. for the High Trestle Trail to Neal Smith Trail Connector Project – Phase 2
- m. Set pay for Lieutenant Tanner Owner promotion to Captain at \$24.66 per hour
- n. Set pay for FF/Paramedic Nathan Reis promotion to Lieutenant at \$23.66 per hour

**7. Business Items**

- a. Resolution 2023-129 approving Home State Bank Site Plan Amendment
- b. Resolution 2023-130 approving Parcel 2023-72 Plat of Survey within two (2) miles of Polk City Corporate Boundary
- c. Pre-Campaign Process Agreement with Renaissance Group, Inc (RGI)
- d. Amendment #1 in the amount of \$15,500 for Construction Services with Snyder & Associates related to High Trestle Trail to Neal Smith Trail Connector Project – Phase 2
- e. Second Reading of Ordinance 2023-8100 amending Chapter 115, Cable Television Regulations
- f. Third Reading of Ordinance 2023-9600 amending Chapter 69 Parking Regulations; Winter Parking

**8. Reports & Particulars**

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

**9. Adjournment**

*--next meeting date November 13, 2023*