

Agenda -Notice of Meeting

Polk City | City Council

September 25, 2023 | 6:00 pm

City Hall Council Chambers

Public Meeting participation in person or via phone

Call in # 515-726-3598 Participant Code 535355

Public members can also provide comments* directly to support@polkcityia.gov

**any comments received before the time of the meeting will be made a part of the public hearing*

Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>

Steve Karsjen | Mayor

Rob Sarchet | Pro Tem

City Council Members: Jeff Walters | Dave Dvorak | Mandy Vogel | Ron Anderson

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Swear In: Police Officer Spencer Stover

5. Public Hearing:

- a. Public Hearing to Amend the FY 24 & 25 Capital Improvement Plan (CIP)
 - i. Resolution 2023-109 approving FY 24 & 25 CIP Amendment

6. Public Comments: *This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 6pm on the date of the meeting by email at jcoffin@polkcityia.gov include your name and address for the record. The Mayor will recognize you for five minutes of comment.*

7. Consent Items

- a. City Council Meeting Minutes for September 11, 2023
- b. City Council Work Session Meeting Minutes for September 11, 2023
- c. Receive and file Planning & Zoning Commission Meeting Minutes for September 18, 2023
- d. Claims listing September 25, 2023
- e. August 2023 Finance Report
- f. Twelve-month Class B Retail Alcohol License including Sunday Sales Privileges for Kwik Star #1089 effective October 11, 2023
- g. Governor's Traffic Safety Bureau Highway Safety Grant Contract
- h. Receive and file August 2023 Police Department Report
- i. Receive and file August 2023 Fire Department Report
- j. Training burn at 1600 W Broadway scheduled for October 21, 2023
- k. Resolution 2023-110 approving a Public Sanitary Sewer Easement with Berggren Farms, LLC
- l. Resolution 2023-111 approving a Public Water Main Easement with Berggren Farms, LLC
- m. Resolution 2023-112 setting public hearing on rezoning petition for On with Life

8. Business Items

- a. Crossroads at the Lakes Plat 3
 - i. Resolution 2023-113 accepting Public Improvements for Crossroads at the Lakes Plat 3
 - ii. Resolution 2023-114 approving Final Plat for Crossroads at the Lakes Plat 3
- b. Resolution 2023-115 approving Preliminary Plat for Monarch Crossing
- c. 306 S. 3rd Street, 314 W. Wood Street, 305 W. Church Street, and 314 S 3rd Street Demolition and Grading Costs in the amount of \$140,315.80
- d. First Reading of Ordinance 2023-9600 amending Chapter 69 Parking Regulations; Winter Parking
- e. Second Reading of Ordinance 2023-9400 amending provisions pertaining to Liquor Licenses and Cigarette and Tobacco Permits
- f. Second Reading of Ordinance 2023-9500 amending provisions pertaining to Fiscal Management

9. Mayor Proclamation | October 8 -14 2023 Fire Prevention Week

10. Reports & Particulars

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

11. Adjournment

--next meeting date October 9, 2023