

Agenda -Notice of Meeting

Polk City | City Council

September 12, 2022 | 6:00 pm

City Hall Council Chambers

Public Meeting participation in person or via phone

Call in # 515-726-3598 Participant Code 535355

Public members can also provide comments* directly to support@polkcityia.gov

**any comments received before the time of the meeting will be made a part of the public hearing*

Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>

Steve Karsjen | Mayor

Ron Anderson | Pro Tem

City Council Members: Jeff Walters | Dave Dvorak | Mandy Vogel | Rob Sarchet

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Public Hearing

- a. Public Hearing for the West Bridge Road Water Main Loop Project Improvements
 - i. Resolution 2022-107 adopting plans, specifications, form of contract, and opinion of probable construction cost
 - ii. Resolution 2022-108 making award of construction contract with Elder Corporation in the amount of \$79,200

5. Public Comments: *This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 5pm on the date of the meeting by email at jcoffin@polkcityia.gov include your name and address for the record, if you are calling in please include the phone number you will be calling in with. The Mayor will recognize you for five minutes of comment.*

6. Consent Items

- a. City Council Meeting Minutes for August 22, 2022
- b. Claims listing September 12, 2022
- c. Approve City Manager Employment Agreement Addendum
- d. City Hall closed September 28, 2022 through September 30, 2022 for Iowa League of Cities Conference
- e. Receive and file the August 2022 Parks & Recreation Director Report
- f. Add AEMT/Firefighter to the Fire Department Pay Scale and set TJ Schaffer, AEMT/Firefighter pay at \$18.50 an hour
- g. Authorize the Fire Department to sell the 20' enclosed trailer on GovDeals for auction
- h. Acknowledge revision of the Fire Department Policies and Procedures
- i. Special Event Permit for Fall Fest October 1st 3p-7p including street closures from 12p-10p on W. Van Dorn between S 3rd and S 2nd and a portion of 2nd Street between W Van Dorn and W Broadway St.
- j. Receive and file Library Board Meeting Minutes for August 1, 2022
- k. Receive and file August 2022 Library Director Report
- l. Acknowledge Library Alternating Operating Hours for September 2022

- m. Acknowledge Library Resolution 2022-09L authorizing the Library Director to proceed with replacing locks on the Polk City Community Library Doors in accordance with the Budget
- n. Acknowledge Library Resolution 2022-10L authorizing purchase from a special revenue fund, expendable trust account for the creation of a library app from myLIBRRO to be used by patrons
- o. Resolution 2022-109 approving Pay Application No. 6 for the N. 3rd Street & Vista Lake Avenue Intersection Improvements in the amount of \$420,570.23
- p. Authorize the Public Works Department to sell the 2012 F-350 Super Duty Pick-up Truck (Unit #212)
- q. Release of Amended and Substituted Development Agreement with R.T. & T. LLC

7. Business Items

- a. FEH Presentation on Fire Station and City Hall/Community Center projects
 - i. Architecture Design Services Proposal for Fire Station Remodel in the amount of \$99,237
 - ii. Architecture Design Services Proposal for City Hall/Community Center Project in the amount of \$362,149
- b. Third Reading of Ordinance 2022-2100 Amending Chapter 101, Regulation of Industrial Wastewater, Commercial Wastewater, and Hauled Waste
- c. Third Reading of Ordinance 2022-1900 approving rezoning petition for 5810 NW 118th Avenue and 1000 E Northside Drive, of 95.2 acres from A-1 to R-1
- d. Snyder & Associates July 2022 Engineering Services Invoice in the amount of \$21,687

8. Reports & Particulars

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

9. Adjournment

--next meeting date September 26, 2022