

Agenda -Notice of Meeting

Polk City | City Council

April 8, 2024 | 6:00 pm

City Hall Council Chambers

Public Meeting participation in person or via phone

Call in # 515-726-3598 Participant Code 535355

Public members can also provide comments* directly to support@polkcityia.gov

**any comments received before the time of the meeting will be made a part of the public hearing*

Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>

Steve Karsjen | Mayor

Jeff Walters | Pro Tem

City Council Members: Rob Sarchet | Jeff Savage | Mandy Vogel | Nick Otis

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Public Comments:

This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 6pm on the date of the meeting by email at jcoffin@polkcityia.gov include your name and address for the record. The Mayor will recognize you for five minutes of comment.

5. Consent Items

- a. City Council Meeting Minutes for March 25, 2024 at 5pm
- b. City Council Meeting Minutes for March 25, 2024 at 6pm
- c. Claims listing April 8, 2024
- d. Resolution 2024-38 approving Pay App No. 12 in the amount of \$16,212.91 for the Fire Department Remodel Project
- e. Twelve-month Tobacco permit for Kum & Go #135 effective July 1, 2023
- f. Set pay for Building Official, Cody Olson at \$41.72 per hour effective April 1, 2024
- g. Receive and file the March 2024 Water Department Report
- h. Receive and file Parks Commission Meeting Minutes for April 1, 2024
- i. Receive and file the March 2024 Parks & Recreation Director Report
- j. Receive and file Library Board Meeting Minutes for April 1, 2024
- k. Receive and file the March 2024 Library Director Report
- l. Acknowledge Resolution 2024-07L authorizing expenditures from a special revenue fund, expendable trust account for the purchase and installation of a Library Study Pod
- m. Acknowledge Resolution 2024-08L authorizing the Library Director to purchase a People Counter System for up to \$2,500 with funds from the FY24 Library Budget
- n. Acknowledge Library Study Room Policy
- o. Acknowledge Library Patron Behavior Policy
- p. Acknowledge Library Electronic Devices Policy
- q. Receive and file the March 2024 Fire Department Report
- r. Medical Director Contract for Todd Sexton to provide medical direction to PCFD effective July 1, 2024

- s. Special Events Application for the Police Summer Kick-Off Event June 7, 2024 with street closure in the 100 Block of 2nd Street between Broadway and Van Dorn Street from 12pm to 10:30pm
- t. Special Events Application for Polk City American Legion Summer Bike Nights with street closure of 1st street between Broadway and Van Dorn from 4p-9p on the following 2024 dates: May 10, June 14, July 12, August 9, September 13
- u. Resolution 2024-39 approving Senior Bond Issuance Certificate of Des Moines Metropolitan Wastewater Reclamation Authority Participating Community
- v. Twelve months High Proof Brew Pub Liquor License for Fenders effective April 14, 2024
- w. Legal services agreement not to exceed \$36,000 with Dorsey & Whitney LLP for 2024 SRF Water System Improvements
- x. Street Closure for E. Southside Drive related to Antler Ridge for six weeks during construction of sanitary sewer
- y. Resolution 2024-40 approving Pay App No. 1 in the amount of \$136,581.50 for the 2024 Street Repairs Project
- z. March 2024 Finance Report

6. Business Items

- a. Resolution 2024-41 rejecting development bids for 510 S. 3rd Street
- b. Snyder & Associates February 2024 Engineering Services invoice in the amount of \$31,645.75

7. Mayor Proclamations | Arbor Day April 26, 2024

8. Reports & Particulars | Mayor, Council, City Manager, Staff, Boards, and/or Commissions

9. Adjournment -- *next meeting date April 22, 2024*

MEETING MINUTES
The City of Polk City
City Council Meeting
5:00 p.m. March 25, 2024
City Hall – Council Chambers

The City Council of Polk City, Iowa held a meeting in the City Hall Council Chambers at 5:00 p.m., March 25, 2024.
The agenda was posted at the City Hall office as required by law.
These tentative minutes reflect all action taken at the meeting.

1. **Call to Order** | Mayor Karsjen called the meeting to order at 5:00 p.m.
2. **Roll Call** | Sarchet, Savage, Walters, Vogel, Otis | In attendance
3. **Public Hearing:**
Mayor Karsjen opened the Public Hearing on Proposed Property Tax Levy for FY 224/25 at 5:01 pm. City Clerk Coffin said that the notice was published March 15, 2024, and no comments had been received for or against the Property Tax Levy Rate. City Manager, Huisman provided a report. The following residents were present to be heard:
Audrey Hiatt, 1102 Oakwood Dr.
Dean Drevlow, 304 Juliana Ct.
Garald Zimmerman, 116 N 5th
Council Member Sarchet made comments regarding the process and the property tax formulas. City Manager Huisman gave an explanation on how to read the letter from Polk County regarding the proposed rate for city, school, and county. Huisman said the City is required to hold two separate hearings this year including the one for the levy tonight, and the full budget hearing will be held April 22 at 6pm.
MOTION: A motion was made by Walters and seconded by Vogel to close the public hearing and adjourn the meeting at 5:17 pm.
MOTION CARRIED UNANIMOUSLY

Steve Karsjen, Mayor

Attest

Jenny Coffin, City Clerk

MEETING MINUTES
The City of Polk City
City Council Meeting
6:00 p.m. March 25, 2024
City Hall – Council Chambers

The City Council for Polk City, Iowa held a meeting in the City Hall Council Chambers at 6:00 p.m., March 25, 2024.
The agenda was posted at the City Hall office as required by law.
These tentative minutes reflect all action taken at the meeting.

1. **Call to Order** | Mayor Karsjen called the meeting to order at 6:00 p.m.
2. **Roll Call** | Sarchet, Savage, Walters, Vogel, Otis | In attendance
3. **MOTION:** A motion was made by Walters and seconded by Otis to approve the agenda
MOTION CARRIED UNANIMOUSLY
4. **Public Comments:** Brian Mulcahy, Assistant Executive Director, Des Moines International Airport presented Mayor and Council with a plaque in appreciation of supporting the Terminal project.
5. **Consent Items**
 - a. City Council Meeting Minutes for March 11, 2024
 - b. City Council Budget Work Session Meeting Minutes for March 11, 2024
 - c. Claims listing March 25, 2024
 - d. Receive and file Go Polk City quarterly report
 - e. Resolution 2024-33 approving Pay App No. 9 in the amount of \$555,774.17 for the City Hall/Community Room Project
 - f. Resolution 2024-34 setting Public Hearing for the adoption of the FY 24/25 Budget
 - g. Twelve Month Class C Retail Alcohol License effective May 28, 2024 for Papa's Pizzeria
 - h. Temporary closure of W. Broadway Street between Jester Park Drive and Parker Boulevard on April 6th between 6am and 3pm for Live Fire Department Training Burn at 1600 W. Broadway Street
 - i. Resolution 2024-35 approving a Development Agreement with BCR, LLC for certain public improvements in accordance with the development of Big Creek Ridge
 - j. Resolution 2024-36 approving Big Creek Ridge Plat 1 Construction Drawings
 - k. Receive and file Planning & Zoning Commission Meeting Minutes for March 18, 2024
 - l. Receive and file Board of Adjustment Meeting Minutes for March 21, 2024

MOTION: A motion was made by Otis and seconded by Walters to approve the consent agenda items.
MOTION CARRIED UNANIMOUSLY
6. **Business Items**
 - a. **MOTION:** A motion was made by Sarchet and seconded by Vogel to Resolution 2024-37 approving Plat of Survey for Parcel 2023-180
MOTION CARRIED UNANIMOUSLY
 - b. **MOTION:** A motion was made by Otis and seconded by Walters to approve the Third Reading of Ordinance 2024-100 approving rezoning 516 N 3RD Street from GF-1 to R-1
MOTION CARRIED UNANIMOUSLY
 - c. **MOTION:** A motion was made by Savage and seconded by Vogel to approve the Third Reading of Ordinance 2024-200 approving rezoning portions of five (5) lots along Hillcrest Drive (405, 409, 413, 417, and 421) and one (1) lot at 1201 W Washington from GF-1 to R-1
MOTION CARRIED UNANIMOUSLY
 - d. **MOTION:** A motion was made by Vogel and seconded by Otis to approve the Third Reading of Ordinance 2024-300 approving rezoning 106 S. 3rd Street from C-1 to CTS
MOTION CARRIED UNANIMOUSLY
 - e. **MOTION:** A motion was made by Walters and seconded by Savage to approve the Third Reading of Ordinance 2024-400 approving rezoning City Parking Lot from C-1 to GF-1
MOTION CARRIED UNANIMOUSLY

- f. **MOTION:** A motion was made by Vogel and seconded by Otis to approve Third Reading of Ordinance 2024-500 approving rezoning 1500 and 1600 W. Broadway from C-2 to GF-1
MOTION CARRIED UNANIMOUSLY

7. **Mayor Proclamation:** Mayor Karsjen proclaimed April 7-13, 2024 as National Library Week

8. **Reports & Particulars:**

- Fire Chief Hogrefe announced the April 6, 2024 live burn fire training will be held from 7am to approximately 3pm and Broadway will be closed between Jester Park Dr. and Parker Boulevard with alternate travel route available for safety. She invited everyone to order pizza from Papa's April 16th for the Fire Fighter Associations annual fundraiser and smoke detector check. Hogrefe also invited everyone to attend the pancake breakfast and open house at the Fire Station on May 18th.
- Council Member Sarchet said the Polk City Arts and Culture Committee has met five times and has made good progress and they will bring a formal update to Council in April or May.

9. **Adjournment**

MOTION: A motion was made by Walters and seconded by Vogel to adjourn at 6:07 pm.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date – April 8, 2024

Steve Karsjen, Mayor

Attest

Jenny Coffin, City Clerk

CITY OF POLK CITY		3/25/2024
ACE HARDWARE OF ANKENY	MISC SUPPLIES	\$ 586.92
Amazon	SUPPLIES	\$ 653.32
AMILIA TECHNOLOGIES USA	45352	\$ 388.76
Animal Rescue league of Iowa	ANIMAL CONTROL	\$ 125.00
ARDICK EQUIPMENT CO.	SIGNS	\$ 449.00
ARNOLD MOTOR SUPPLY	VEHICLE PARTS & SUPPLIES	\$ 991.47
AVESIS	CITY VISION INS	\$ 382.40
BAKER & TAYLOR	BOOKS	\$ 632.28
BOMGAARS	CHARGE ACCT	\$ 78.37
BRICK LAW FIRM	GENERAL	\$ 5,570.00
BURT DIRTWORKS	TREE REMOVAL ON WATERMAIN PRO	\$ 5,875.00
CHELSEA HUISMAN	IMMI CONFERENCE	\$ 164.75
CIT SEWER SOLUTIONS	JET/VAC SERVICES	\$ 1,661.00
CITY LAUNDERING	FIRE MATS	\$ 150.00
CITY OF POLK CITY	UBASSIST 1686007	\$ 1,170.61
CIVICPLUS	WEBSIE MAINTENANCE	\$ 4,303.63
CORE AND MAIN	METER SUPPLIES	\$ 1,704.00
Delta Dental	CITY DENTAL INSURANCE	\$ 1,565.36
Des Moines Steel Fence Co	FENCE REPAIR	\$ 2,280.00
Des Moines Water Works	PURCHASE OF WATER	\$ 26,052.90
ELECTRONIC ENGINEERING CO.	SHARED ALARM	\$ 70.00
ETECH SOLUTIONS LLC	TECHNOLOGY SERVICES	\$ 5,659.88
Ferguson Waterworks	EQUIPMENT REPAIRS	\$ 158.00
GENERAL FIRE & SAFETY	FIRE EXTINGUISHER SERVICE	\$ 111.00
GREATAMERICA FINANCIAL	SHARED COPIER LEASE	\$ 542.76
I.A.M.U.	2024-25 WATER MEMBER DUES	\$ 1,051.00
I.M.F.O.A.	IMFOA CONFERENCE	\$ 150.00
IOWA D.N.R.	STORM WATER PERMITCITY HALL	\$ 175.00
KANSAS CITY LIFE INS. CO	CITY LIFE INSURANCE	\$ 1,364.10
KIMBALL MIDWEST	BUSHING	\$ 39.78
MCKINNEY TOWING	PATROL CAR TOW	\$ 217.50
METRO HEATING AND COOLING	MAINTENANCE BUILDING	\$ 423.88
METRO WASTE AUTHORITY	45352	\$ 34,834.48
MI-FIBER	CITY INTERNET	\$ 9.95
ONESOURCE	WOMACKS BACKGROUND	\$ 43.00
OVERDRIVE INC	books	\$ 658.44
PC Print Center	OFFICE SUPPLIES	\$ 64.95
PORTABLE PRO. INC.	PARK AMENITY	\$ 450.00
RACOM	RADIO PROGRAMMING	\$ 814.98
RANGEMASTERS TRAINING CENTER	AMMO	\$ 18.98
RENAISSANCE GROUP	REGIONAL PARK FEASIBILITY ST	\$ 6,552.94
Safe Building Comp. & Tech	BUILDING INSPECTIONS	\$ 566.55
Safety Kleen Systems Inc	PARTS WASHER SERVICE	\$ 154.44
Sandry Fire Supply L.L.C.	AFG GRANT GEAR	\$ 20,047.00
SBS SERVICES GROUP LLC	WEEKLY JANITORIAL SVCS	\$ 1,300.00
SECRETARY OF STATE	COFFIN NOTARY	\$ 30.00
STOREY KENWORTHY	CHECKS	\$ 337.12
TANNER OWEN	REIMB	\$ 49.15
Accounts Payable Total		\$ 130,679.65
GENERAL		\$ 33,386.29
ROAD USE		\$ 1,914.70
L.M.I		\$ 1,170.61
CITY FACILITIES TOTAL		\$ 175.00
CAPITAL WATER PROJECT		\$ 5,875.00
CAPITAL EQUIPMENT/VEHICLE		\$ 20,047.00
WATER		\$ 31,088.13
SEWER		\$ 2,188.44
SOLID WASTE/RECYCLING		\$ 34,834.48
TOTAL FUNDS		\$ 130,679.65

RESOLUTION NO 2024-38

A RESOLUTION APPROVING THE APPLICATION FOR PARTIAL PAYMENT NO. 12 (SUB-FINAL WITH RETAINAGE HELD) FOR THE FIRE STATION REMODEL PROJECT

WHEREAS, the City of Polk City, City Council, approved Resolution 2022-152 ordering construction for the Fire Station Remodel Project on December 14, 2022; and

WHEREAS, the City Council approved Resolution 2023-15 on January 23, 2023, awarding the construction contract to GTG Construction LLC; and

WHEREAS, on January 23, 2023, the City Council approved Resolution 2023-16 approving the contract in the amount of \$1,105,000 with alternate #1 bid totaling \$66,000 for a total contract of \$1,171,000; and

WHEREAS, on February 27, 2023 City Council approved Resolution 2023-25 approving Partial Pay App No. 1 in the amount of \$24,605; and

WHEREAS, on April 10, 2023 City Council approved Resolution 2023-25 approving Partial Pay App No. 2 in the amount of \$48,925; and

WHEREAS, on May 8, 2023 City Council approved Resolution 2023-62 approving Partial Pay App No. 3 in the amount of \$43,700; and

WHEREAS, on June 12, 2023 City Council approved Resolution 2023-83 approving Partial Pay App No. 4 in the amount of \$110,841.25; and

WHEREAS, on July 10, 2023 City Council approved Resolution 2023-88 approving Change Order No. 1 in the amount of \$12,390.07; and

WHEREAS, on July 10, 2023 City Council approved Resolution 2023-89 approving Partial Pay App No. 5 in the amount of \$61,037.50; and

WHEREAS, on October 9, 2023 City Council approved Resolution 2023-121 approving Partial Pay App No. 6 in the amount of \$82,887.50 and Partial Pay App No. 7 in the amount of \$51,778.80; and

WHEREAS, on October 9, 2023 City Council approved Resolution 2023-123 approving Change Order No. 2 in the amount of \$9,521.50; and

WHEREAS, on October 23, 2023 City Council approved Resolution 2023-123 approving Change Order No. 3 in the amount of \$4,242.93; and

WHEREAS, on October 23, 2023 City Council approved Resolution 2023-126 approving Partial Pay App No. 8 in the amount of \$142,680.57; and

WHEREAS, on November 13, 2023 City Council approved Resolution 2023-135 approving Partial Pay App No. 9 in the amount of \$355,687.65; and

WHEREAS, on January 8, 2024 City Council approved Resolution 2024-02 approving Partial Pay App No. 10 in the amount of \$157,824.59; and

WHEREAS, on February 12, 2024 City Council approved Resolution 2024-02 approving Partial Pay App No. 11 in the amount of \$49,657.11; and

WHEREAS, GTG Construction and the City Architect, FEH Design have submitted the Application for Partial Payment No. 12 (Sub-Final with retainage held) giving a detailed estimate of work completed with an application for payment in the amount of \$16,212.91; and

WHEREAS, FEH has provided a Certificate of Substantial Completion and recommends acceptance of the project.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Polk City, Iowa hereby approves the Application for Partial Payment No. 12 (Sub-Final with retainage held) for the Fire Station Remodel Project, and the City Clerk/Treasurer is hereby authorized to issue a check to GTG Construction LLC in the amount of \$16,212.91.

PASSED AND APPROVED the 8 day of April 2024.

Steve Karsjen, Mayor

ATTEST:

Jenny Coffin, City Clerk



AIA® Document G704® – 2017

Certificate of Substantial Completion

PROJECT: <i>(name and address)</i> 2022213.01 Polk City Fire Dept Reno 112 N 3rd Street Polk City, IA 50226	CONTRACT INFORMATION: Contract For: General Construction Date: January 23, 2023	CERTIFICATE INFORMATION: Certificate Number: 001 Date: December 21, 2023
OWNER: <i>(name and address)</i> City of Polk City, Iowa 112 S 3rd St Polk City, IA 50226	ARCHITECT: <i>(name and address)</i> FEH Design 604 East Grand Avenue Des Moines, Iowa 50309	CONTRACTOR: <i>(name and address)</i> GTG Companies 6505 Merle Hay Rd Johnston, IA 50131

The Work identified below has been reviewed and found, to the Architect’s best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

- All Required Owner's Trainings
- Lift Inspection
- Closeout Documents to be Submitted & Reviewed

FEH Design		Cory W. Sharp, AIA, Architect	December 21, 2023
ARCHITECT <i>(Firm Name)</i>	SIGNATURE	PRINTED NAME AND TITLE	DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

N/A

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:
(Identify the list of Work to be completed or corrected.)

Punch List is attached to this Form.

Additional Punch List items may be included pending Architect's Consulting Engineering review

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$67,115.90

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

N/A

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

GTG Companies

CONTRACTOR (*Firm Name*)

City of Polk City, Iowa

OWNER (*Firm Name*)

SIGNATURE

SIGNATURE

Jessica Reynolds Owner,
Senior Project Manager

PRINTED NAME AND TITLE

Steve Karsjen, Mayor

PRINTED NAME AND TITLE

12-21-2023

DATE

DATE



Polk City Fire Department Renovation



PHASE 1 PUNCH LIST	Contractor Completed	Architect Reviewed
GENERAL		
General cleaning is ongoing and is nearly complete. Final cleaning shall be performed prior to Owner Occupancy		
Inspection for Temporary Occupancy Permit shall be completed		
Install room signage		
Wall bumpers for doors shall be installed		
Install all lighting controls and occupancy sensors		
Install roller shades		
Verify correct installation of carpet tile with rep/vendor		
All rooms have noted paint touch ups indicated with blue painters tape on walls & ceilings. Review all rooms for identified touch-up areas		
EMS 104		
Missing piping insulation on condensation pump piping		
Entire room shall be cleaned		
Install diffuser per RFI response to keep room cool and well ventilated		
Touch-up paint behind ice maker		
Caulk gap between wall-hung cabinets		
Install final light fixtures		
Adjust sprinkler heads to be centered in grid		
Repair floor damage		
202 Shift Lieutenants Office		
Install missing registers		
Clean & caulk around light fixtures		
Remove deadbolt and replace with cover plates		
Caulk around door frame and paint		

203 Restroom		
Paint door frame		
Install sprinkler escutcheons		
install mirror		
Wire exhaust fan		
Edge band exposed area of vanity cabinet		
Caulk escutcheon at the toilet		
204 Fire Chief Office		
Paint window frame on door panel		
Clean & secure sprinkler escutcheon at wall penetration		
Paint window infill panel		
205 Training		
Wall area near storage room door shall have wall re-rolled with paint to remove inconsistent paint finish		
Wall areas in the hall shall be reviewed for uneven paint finishes and re-rolled where necessary		
Clean & secure sprinkler escutcheon at wall penetration		
Emergency light on north wall not functioning		
Install panel schedule to existing panel for remaining construction		
209 Storage		
Replace sprinkler head		
Install light switch		
210/211 Storage		
Install smoke seal on fire rated door		
Clean blue glue off walls		
Caulk cracks in ceiling		
Clean lights		
Cover open/empty outlets		
206 Mechanical		
Install cover plate or patch hole at back of closet		
South Stair		
Install handrails		
Paint walls		
Install nosing at top of stair		

Polk City Fire Department Renovation



PHASE 2 PUNCH LIST	Contractor Completed	Architect Reviewed
GENERAL		
Install new/matching door cores at exterior doors		
Install permanent roofing boots at new penetrations in roof		
Install permanent roof flashing at new penetrations in roof		
Install exterior building sealant per Change Order 4		
Install replacement cabinet pulls at all cabinet doors/drawers to conceal blowout of laminate from current pulls		
Install roller shades		
Complete lift inspection		
Test the carbon dioxide/tox system in Bay		
Get proposal for epoxy topcoat in Bay & complete		
Perform all necessary Owner training		
Adjust all cabinet doors and drawers to be square/level/plumb and to function smoothly		
Round off outside corners of new window trim		
Install missing emergency lights		
Clean all project areas thoroughly		
Touch-up walls areas everywhere indicated		

102 APPARATUS BAY		
Move antenna/install new antenna in Report Writing room		
Epoxy flooring in the SE corner of the Bay shall be cleaned off the cleanout and cut at a straight, clean line at the OH door threshold		
Remove tape & plastic on wall in SE corner of bay		
Patch hole in siding & cap piping above EMS door		
Cap conduit above Storage room door		
Install escutcheon onto sprinkler head above Storage room door		
Paint window frame of Chief's Office		
Install cover onto doorbell ringer		
Add insulation to water piping to gap in insulation near the Lift		
Install cover plates at old camera locations & cap conduit above		
Install trim around the door frame to Decon room		
Clean door threshold to Decon room		
Repair leak in compressed air line		
Patch wall siding at sprinkler pipe penetration into Kitchen room		
103 I.T.		
Replace cylinder to match new keying		
Install missing ceiling tiles		
104 EMS		
Gap in upper cabinets shall be sealed		
Repair scratches in floor		
Install missing ceiling tiles		
Patch wall at old ice machine location, repair wall texture		
Clean ceiling at sprinkler head		

105 STORAGE		
Clean ceiling		
106 LIFT		
Mud, tape, paint bottom 4' of shaft		
Seal around door frames, inside & out		
Install cover over controls/motor in shaft		
Add carpet transition to upper door threshold		
Install plugs in holes in metal receptacles		
Install plugs in holes in door frames		
Determine if doors/frames are steel, if so, paint.		
NORTH STAIR		
Install vinyl base at top of stairs		
Remove temporary doors, patch and paint walls		
Paint ceiling at the attic access panel		
Install sprinkler escutcheon		
107 STORAGE (UNDER STAIR)		
Caulk hole at bottom inside wall corner		
Install door		
Remove shims at top of door frame		
Repair wall hump near door strike		
108 DAYROOM		
*See General notes		
109 LAUNDRY		
Clean pencil marks on counter from sink installation		
Finish caulking at backsplash inside corners of folding area		

110 BUNK ROOM		
Repair gaps in carpet		
Re-paint north wall		
Install missing screw in speaker		
111 BUNK ROOM		
Install smoke seal at door frame		
Fix hump in wall outside of door frame		
112 BUNK ROOM		
*See General notes		
HALL		
Replace sign - mount current sign elsewhere as indicated by Owner		
Gap in vinyl base near Shower room		

113 SHOWER		
Repair gap in LVT at door frame		
Remove shims, install filler at base cabinet and wall		
Caulk backsplash		
Caulk top of tile base		
Door shall be undercut further to achieve standard 3/4" undercut		
Install shower rod		
Cleanup grout		
114 SHOWER		
Remove shims, install filler at base cabinet and wall		
Caulk backsplash		
Caulk top of tile base		
Door shall be undercut further to achieve standard 3/4" undercut		
Finish tile installation		
Cleanup grout		

115 DINING		
Install wall graphic		
Install vinyl base after installation of wall graphic		
Install missing screw at speaker		
Touch-up entire length of inside corner of wall/ceiling intersection on east wall		
116 KITCHEN		
Caulk around kitchen sink, clamp down flush		
Install escutcheons around piping in sink base		
Install missing shelves in pantry		
117 JAN.		
Repair loose vinyl base at base of door		
Move sink to left so as to allow FRP best protection of sprayed water		
Repair loose board against wall behind water heater		
Install door pulls		
118 REPORT WRITING		
Re-paint ceiling		
Install base station and antenna		
Adjust counter, NW corner of room		
Touch up vinyl base		
Install missing screw at speaker		
*Install legs onto countertop corners		
HALL		
Trim & paint attic access		
Install sprinkler escutcheons		
Touch-up door frame to Decon room		

WEST STAIR		
Remove temporary door, patch and paint walls		
Caulk stair treads		
119 JANITOR (UNDER STAIR)		
Install cover plate at old light receptacle		
120 SHOP		
Cap old exhaust fan		
Install sprinkler escutcheon		
Install vinyl base onto cabinets		
Seal air line at wall		
EXTERIOR		
Remove patio form/pour stop		
Cleanup debris, remove all excess construction materials, dumpster, porta-potty		
Install cover plate at hole in wall at Decon room		

TO OWNER: PROJECT: APPLICATION NO: **12** Distribution to:

City of Polk City PROJECT: **Polk City Fire and Community Center**

112 S 3rd Street PROJECT: **112 N 3rd Street**

Polk City, IA 50226 PROJECT: **Polk City, IA 50226**

PERIOD TO: **03/21/24**

FROM CONTRACTOR: VIA ARCHITECT: **FEH Design**

GTG Construction, LLC ATTN: **Cory Sharp**

6505 Merle Hay Rd ATTN: **604 East Grand Avenue**

Suite A ATTN: **Des Moines, IA 50309**

Johnston IA 50131-1232

PROJECT NOS: **230007**

CONTRACT FOR: **Weeks MS Auditorium** CONTRACT DATE: **01/23/23**

<input checked="" type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ARCHITECT
<input checked="" type="checkbox"/>	CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	1,171,000.00
2. Net change by Change Orders		<u>\$35,145.14</u>
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	<u>1,206,145.14</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)		<u>\$1,206,145.14</u>
5. RETAINAGE:		
a. <u>5</u> % of Completed Work (Column D + E on G703)	\$	<u>60,307.26</u>
b. <u>0</u> % of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	<u>60,307.26</u>
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	<u>1,145,837.88</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	<u>1,129,624.97</u>
8. CURRENT PAYMENT DUE	\$	<u>16,212.91</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>60,307.26</u>

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$32,924.17	\$0.00
Total approved this Month	\$2,220.97	\$0.00
TOTALS	\$35,145.14	\$0.00
NET CHANGES by Change Order	\$35,145.14	\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: **GTG Construction LLC** Digitally signed by Jessica L. Reynolds
 DN: C=US, E=jessica@gtgcompanies.com, O=GTG Construction, CN=Jessica L. Reynolds
 Date: 2024.03.21 10:10:01-05'00'
 By: Jessica L. Reynolds 03/21/24

GTG Construction LLC
 Jessica L. Reynolds
 6505 Merle Hay Road
 PO Box 917
 Johnston, IA 50131

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 16,212.91

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: [Signature] 3-25-2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF PAGES 2

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 11
 APPLICATION DATE: 01/17/24
 PERIOD TO: 01/17/24
 PROJECT NO: 230007

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	General Conditions	\$58,275.00	\$57,000.00	\$1,275.00	\$0.00	\$58,275.00	100.00%	\$0.00	\$2,913.75
2	Bond	\$18,000.00	\$18,000.00	\$0.00	\$0.00	\$18,000.00	100.00%	\$0.00	\$900.00
3	Submittal Exchange	\$5,400.00	\$5,400.00	\$0.00	\$0.00	\$5,400.00	100.00%	\$0.00	\$270.00
4	Temp Barricades Material	\$3,793.00	\$3,793.00	\$0.00	\$0.00	\$3,793.00	100.00%	\$0.00	\$189.65
5	Temp Barricades Labor	\$2,530.00	\$2,530.00	\$0.00	\$0.00	\$2,530.00	100.00%	\$0.00	\$126.50
6	Cleaning	\$5,300.00	\$5,300.00	\$0.00	\$0.00	\$5,300.00	100.00%	\$0.00	\$265.00
7	Demolition	\$22,356.00	\$22,356.00	\$0.00	\$0.00	\$22,356.00	100.00%	\$0.00	\$1,117.80
8	Concrete Footings Material	\$1,936.00	\$1,936.00	\$0.00	\$0.00	\$1,936.00	100.00%	\$0.00	\$96.80
9	Concrete Footings Labor	\$1,292.00	\$1,292.00	\$0.00	\$0.00	\$1,292.00	100.00%	\$0.00	\$64.60
10	Concrete Slab on Grade Material	\$26,400.00	\$26,400.00	\$0.00	\$0.00	\$26,400.00	100.00%	\$0.00	\$1,320.00
11	Concrete Slab on Grade Labor	\$17,600.00	\$17,600.00	\$0.00	\$0.00	\$17,600.00	100.00%	\$0.00	\$880.00
12	Steel Material	\$1,480.00	\$1,480.00	\$0.00	\$0.00	\$1,480.00	100.00%	\$0.00	\$74.00
13	Rough Carpentry Material/Framing	\$32,580.00	\$32,580.00	\$0.00	\$0.00	\$32,580.00	100.00%	\$0.00	\$1,629.00
14	Rough Carpentry and Steel Labor/Framing	\$21,720.00	\$21,720.00	\$0.00	\$0.00	\$21,720.00	100.00%	\$0.00	\$1,086.00
15	Millwork Material	\$63,388.00	\$63,388.00	\$0.00	\$0.00	\$63,388.00	100.00%	\$0.00	\$3,169.40
16	Millwork Labor	\$10,185.00	\$10,185.00	\$0.00	\$0.00	\$10,185.00	100.00%	\$0.00	\$509.25
17	Joint Sealants Material	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$1,600.00	100.00%	\$0.00	\$80.00
18	Joint Sealants Labor	\$1,640.00	\$1,640.00	\$0.00	\$0.00	\$1,640.00	100.00%	\$0.00	\$82.00
19	Door Material	\$28,020.00	\$28,020.00	\$0.00	\$0.00	\$28,020.00	100.00%	\$0.00	\$1,401.00
20	Door Labor	\$1,475.00	\$1,475.00	\$0.00	\$0.00	\$1,475.00	100.00%	\$0.00	\$73.75
21	Glass Material	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	\$0.00	\$250.00
22	Glass Labor	\$3,953.00	\$3,953.00	\$0.00	\$0.00	\$3,953.00	100.00%	\$0.00	\$197.65
23	Drywall/ACT Material	\$43,970.00	\$43,970.00	\$0.00	\$0.00	\$43,970.00	100.00%	\$0.00	\$2,198.50
24	Drywall/ACT Labor	\$29,313.00	\$29,313.00	\$0.00	\$0.00	\$29,313.00	100.00%	\$0.00	\$1,465.65
25	Tiling Material	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.00%	\$0.00	\$500.00
26	Tiling Labor	\$6,578.00	\$6,000.00	\$578.00	\$0.00	\$6,578.00	100.00%	\$0.00	\$328.90
27	Flooring Material	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.00%	\$0.00	\$1,000.00
28	Flooring Labor	\$14,182.00	\$14,182.00	\$0.00	\$0.00	\$14,182.00	100.00%	\$0.00	\$709.10
29	Fluid Applied Flooring Material	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	100.00%	\$0.00	\$200.00
30	Fluid Applied Flooring Labor	\$3,020.00	\$3,020.00	\$0.00	\$0.00	\$3,020.00	100.00%	\$0.00	\$151.00
31	Paint Material	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	100.00%	\$0.00	\$400.00
32	Paint	\$11,667.00	\$11,667.00	\$0.00	\$0.00	\$11,667.00	100.00%	\$0.00	\$583.35
33	Specialties Material	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	\$0.00	\$250.00
34	Specialties Labor	\$2,088.00	\$2,088.00	\$0.00	\$0.00	\$2,088.00	100.00%	\$0.00	\$104.40
35	Signage	\$3,968.00	\$3,968.00	\$0.00	\$0.00	\$3,968.00	100.00%	\$0.00	\$198.40
36	Window Treatment Material	\$1,501.00	\$1,501.00	\$0.00	\$0.00	\$1,501.00	100.00%	\$0.00	\$75.05
37	Window Treatment Labor	\$800.00	\$800.00	\$0.00	\$0.00	\$800.00	100.00%	\$0.00	\$40.00
38	Wheelchair Lift Material	\$21,675.00	\$21,675.00	\$0.00	\$0.00	\$21,675.00	100.00%	\$0.00	\$1,083.75
39	Wheelchair Lift Labor	\$14,451.00	\$14,451.00	\$0.00	\$0.00	\$14,451.00	100.00%	\$0.00	\$722.55
40	Fire Suppression Material	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	100.00%	\$0.00	\$300.00
41	Fire Suppression Labor	\$4,088.00	\$4,088.00	\$0.00	\$0.00	\$4,088.00	100.00%	\$0.00	\$204.40
42	HVAC Material	\$120,000.00	\$120,000.00	\$0.00	\$0.00	\$120,000.00	100.00%	\$0.00	\$6,000.00
43	HVAC Labor	\$73,881.00	\$73,881.00	\$0.00	\$0.00	\$73,881.00	100.00%	\$0.00	\$3,694.05

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF PAGES 2

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
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 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 11
 APPLICATION DATE: 01/17/24
 PERIOD TO: 01/17/24
 PROJECT NO: 230007

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
			44	Plumbing Material		\$65,481.00	\$65,481.00		
45	Plumbing Labor	\$43,654.00	\$43,654.00	\$0.00	\$0.00	\$43,654.00	100.00%	\$0.00	\$2,182.70
46	Electrical Material	\$103,218.00	\$103,218.00	\$0.00	\$0.00	\$103,218.00	100.00%	\$0.00	\$5,160.90
47	Electrical Labor	\$68,813.00	\$68,813.00	\$0.00	\$0.00	\$68,813.00	100.00%	\$0.00	\$3,440.65
48	Excavation	\$5,476.00	\$5,476.00	\$0.00	\$0.00	\$5,476.00	100.00%	\$0.00	\$273.80
49	Paving Material	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00	100.00%	\$0.00	\$450.00
50	Paving Labor	\$9,273.00	\$9,273.00	\$0.00	\$0.00	\$9,273.00	100.00%	\$0.00	\$463.65
51	Site Utilities	\$62,100.00	\$62,100.00	\$0.00	\$0.00	\$62,100.00	100.00%	\$0.00	\$3,105.00
52	Alt 1 - Station Alerting System Material	\$39,528.00	\$39,528.00	\$0.00	\$0.00	\$39,528.00	100.00%	\$0.00	\$1,976.40
53	Alt 1 - Station Alerting System Labor	\$26,352.00	\$26,352.00	\$0.00	\$0.00	\$26,352.00	100.00%	\$0.00	\$1,317.60
54	CO#1 Door Hardware	\$694.16	\$694.16	\$0.00	\$0.00	\$694.16	100.00%	\$0.00	\$34.71
55	CO#2 PR-1 Electrical	\$11,695.91	\$11,695.91	\$0.00	\$0.00	\$11,695.91	100.00%	\$0.00	\$584.80
56	CO# 3 USDD Adds - Not accepted	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
57	CO#4 Additional Doors	\$7,797.25	\$0.00	\$7,797.25	\$0.00	\$7,797.25	100.00%	\$0.00	\$389.86
58	CO# 5 PR-2 Decon Exhaust	\$1,724.25	\$1,724.25	\$0.00	\$0.00	\$1,724.25	100.00%	\$0.00	\$86.21
59	CO#6 Move Ice Machine	\$1,645.88	\$1,645.88	\$0.00	\$0.00	\$1,645.88	100.00%	\$0.00	\$82.29
60	CO#7 Water Heater	\$2,009.70	\$2,009.70	\$0.00	\$0.00	\$2,009.70	100.00%	\$0.00	\$100.49
61	CO#8 Add'l Dryer Receptacle	\$2,233.23	\$2,233.23	\$0.00	\$0.00	\$2,233.23	100.00%	\$0.00	\$111.66
62	CO#9 Digital Print Size Increase	\$1,107.65	\$1,107.65	\$0.00	\$0.00	\$1,107.65	100.00%	\$0.00	\$55.38
63	CO#10 Fridge & Emerg Lights	\$1,406.17	\$1,406.17	\$0.00	\$0.00	\$1,406.17	100.00%	\$0.00	\$70.31
64	CO# 11 Exterior Caulking	\$5,195.00	\$0.00	\$5,195.00	\$0.00	\$5,195.00	100.00%	\$0.00	\$259.75
65	CO# 12 Blow In Insulation	\$3,902.75	\$3,902.75	\$0.00	\$0.00	\$3,902.75	100.00%	\$0.00	\$195.14
66	CO# 13 Metal Cabinet Deduct	-\$6,487.78	(\$6,487.78)	\$0.00	\$0.00	(\$6,487.78)	100.00%	\$0.00	(\$324.39)
67	CO#15 Decon Room	\$2,220.97	\$0.00	\$2,220.97	\$0.00	\$2,220.97	100.00%	\$0.00	\$111.05
GRAND TOTALS		\$1,171,000.00	\$1,189,078.92	\$17,066.22	\$0.00	\$1,206,145.14	100.00%	\$0.00	\$60,307.26

Notes within from 1-22-24 Meeting

~~Updated as of 1-16-2024~~



FEH DESIGN

Polk City Fire Department Renovation

PHASE 2 PUNCH LIST		Contractor Completed	Architect Reviewed
GENERAL			
Install new/matching door cores at exterior doors	Walsh		
Install permanent roofing boots at new penetrations in roof	ForSure		
Install permanent roof flashing at new penetrations in roof	ForSure		
Install exterior building sealant per Change Order 4	GTG		
Install replacement cabinet pulls at all cabinet doors/drawers to conceal blowout of laminate from current pulls	Woodchuck		
Install roller shades		✓	✓
Complete lift inspection	AEL		
Test the carbon dioxide/tox system in Bay	Moorman		
Get proposal for epoxy topcoat in Bay & complete	<i>Has an updated proposal been accepted?</i>	✓	✓
Perform all necessary Owner training	Moorman Van Maanen GTG		
Adjust all cabinet doors and drawers to be square/level/plumb and to function smoothly	<i>See Kitchen notes</i>	✓	
Round off outside corners of new window trim		✓	✓
Install missing emergency lights		✓	✓
Clean all project areas thoroughly	<i>See Stair notes</i>	✓	
Touch-up walls areas everywhere indicated	<i>See notes within</i>	✓	

102 APPARATUS BAY			
Move antenna/install new antenna in Report Writing room	IMEG	Van Maanen	
Epoxy flooring in the SE corner of the Bay shall be cleaned off the cleanout and cut at a straight, clean line at the OH door threshold			
Remove tape & plastic on wall in SE corner of bay			✓
Patch hole in siding & cap piping above EMS door	Pipe cap still needed		✓
Cap conduit above Storage room door			✓
Install escutcheon onto sprinkler head above Storage room door		Elite	
Paint window frame of Chief's Office			✓
Install cover onto doorbell ringer	Cover still needed		
Add insulation to water piping to gap in insulation near the Lift		GTG	
Install cover plates at old camera locations & cap conduit above			✓
Install trim around the door frame to Decon room		GTG	✓
Clean door threshold to Decon room		GTG	
Repair leak in compressed air line	Staff indicated compressor runs frequently without being used, indicating a leak still exists		✓
Patch wall siding at sprinkler pipe penetration into Kitchen room			✓
103 I.T.			
Replace cylinder to match new keying		Walsh	
Install missing ceiling tiles			✓
104 EMS			
Gap in upper cabinets shall be sealed			✓
Repair scratches in floor		Ralph Smith	
Install missing ceiling tiles			✓
Patch wall at old ice machine location, repair wall texture	Texture repair still needed		✓
Clean ceiling at sprinkler head			✓
MISSING CUNBER			

105 STORAGE			
Clean ceiling		✓	✓
106 LIFT			
Mud, tape, paint bottom 4' of shaft	JC Toland	✓	✓
Seal around door frames, inside & out	GTG	✓	✓
Install cover over controls/motor in shaft	AEL		
Add carpet transition to upper door threshold		✓	✓
Install plugs in holes in metal receptacles	Van Maanen	✓	✓
Install plugs in holes in door frames	AEL	✓	✓
Determine if doors/frames are steel, if so, paint.	GTG		
NORTH STAIR			
Install vinyl base at top of stairs	<i>Vinyl base needs cut back</i>	✓	✓
Remove temporary doors, patch and paint walls		✓	✓
Paint ceiling at the attic access panel	JC Toland	✓	✓
Install sprinkler escutcheon	Elite	✓	✓
<i>*New Items: Clean top of stairs, Door at base of door does not shut properly</i>		✓	✓
107 STORAGE (UNDER STAIR)			
Caulk hole at bottom inside wall corner	<i>Not complete</i>	✓	
Install door	GTG		
Remove shims at top of door frame		✓	✓
Repair wall hump near door strike		✓	✓
108 DAYROOM			
*See General notes		✓	✓
109 LAUNDRY			
Clean pencil marks on counter from sink installation		✓	✓
Finish caulking at backsplash inside corners of folding area		✓	✓

110 BUNK ROOM			
Repair gaps in carpet	<i>Gaps still exist at base of door/jamb</i>	✓	
Re-paint north wall	<i>Wall does not appear to have been re-painted</i>	✓	✓
Install missing screw in speaker		✓	✓
111 BUNK ROOM			
Install smoke seal at door frame		✓	✓
Fix hump in wall outside of door frame	<i>Hump still exists</i>	✓	
112 BUNK ROOM			
*See General notes		✓	✓
HALL			
Replace sign - mount current sign elsewhere as indicated by Owner		✓	✓
Gap in vinyl base near Shower room		✓	✓
<i>*New Item: Adjust Occupancy Sensor near lockers so as to not pickup movement in the Day Room</i>			
113 SHOWER			
Repair gap in LVT at door frame	Ralph Smith		
Remove shims, install filler at base cabinet and wall		✓	✓
Caulk backsplash		✓	✓
Caulk top of tile base		✓	✓
Door shall be undercut further to achieve standard 3/4" undercut		✓	✓
Install shower rod		✓	✓
Cleanup grout	Ralph Smith		
114 SHOWER			
Remove shims, install filler at base cabinet and wall		✓	✓
Caulk backsplash		✓	✓
Caulk top of tile base		✓	✓
Door shall be undercut further to achieve standard 3/4" undercut		✓	✓
Finish tile installation	Ralph Smith		
Cleanup grout	Ralph Smith		

115 DINING		
Install wall graphic		✓
Install vinyl base after installation of wall graphic		✓
Install missing screw at speaker	<i>Wrong screw type</i>	✓
Touch-up entire length of inside corner of wall/ceiling intersection on east wall		✓
116 KITCHEN		
Caulk around kitchen sink, clamp down flush		✓
Install escutcheons around piping in sink base	<i>PVC pipes still need trim. Installed escutcheons need trimmed.</i>	✓
Install missing shelves in pantry	<i>DRAWER GUIDE</i> Woodchuck	
<i>*New Items: Island electrical face panel does not stay in place, Corner cabinet conflict when opening</i>		
117 JAN.		
Repair loose vinyl base at base of door		✓
Move sink to left so as to allow FRP best protection of sprayed water		✓
Repair loose board against wall behind water heater		✓
Install door pulls	GTG	
118 REPORT WRITING		
Re-paint ceiling		✓
Install base station and antenna	Van Maanen	✓
Adjust counter, NW corner of room	<i>Not completed. Counter join still not flush.</i>	✓
Touch up vinyl base		✓
Install missing screw at speaker		✓
*Install legs onto countertop corners	GTG	
HALL		
Trim & paint attic access	JC Toland	
Install sprinkler escutcheons	Elite	
Touch-up door frame to Decon room	<i>Not completed</i>	✓

WEST STAIR				
Remove temporary door, patch and paint walls			✓	✓
Caulk stair treads		GTG		
<i>*New Items: Clean top of stairs</i>				
119 JANITOR (UNDER STAIR)				
Install cover plate at old light receptacle			✓	✓
120 SHOP				
Cap old exhaust fan		<i>Not reviewed</i>	✓	✓
Install sprinkler escutcheon		Elite		
Install vinyl base onto cabinets			✓	✓
Seal air line at wall		<i>Not completed</i>	✓	✓
<i>*New Items: Door does not shut properly, light switch on wrong side of door</i>				
EXTERIOR				
Remove patio form/pour stop			✓	✓
Cleanup debris, remove all excess construction materials, dumpster, porta-potty	JC Toland	GTG	✓	✓
Install cover plate at hole in wall at Decon room		GTG	✓	✓

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2024 through June 30, 2025

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: Kum & Go #135

Physical location address: 303 W Broadway St City: Polk City ZIP: 50226

Mailing address: 1150 Locust St. Suite 301 City: Des Moines State: IA ZIP: 50309

Business phone number: 515-274-7793

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP Kum & Go LC

Mailing address: 1150 Locust St. Suite 301 City: Des Moines State: IA ZIP: 50309

Phone number: 515-274-7793 Fax number: _____ Email: Licenses@kumandgo.com

PLEASE UPDATE OUR ADDRESS:
1150 Locust St, Suite 301
Des Moines, IA 50309

Retail Information:

Types of Sales: Over-the-counter Vending machine

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No

Types of Products Sold: (Check all that apply)

Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store

Has vending machine that assembles cigarettes Other _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): Tyler Call

Name (please print): _____

Signature: 

Signature: _____

Date: 3/20/2024

Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: 75
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Polk City Water Department

Monthly Report

Month March

Year 2024

Total Water Pumped 9880360 Gallons
Monthly Daily Avg 318721 Gallons

Testing Results

- **SDWA Bacteriological Coliform Analysis** Absent University Hygienic Lab.
Fecal Coliform Analysis- Sample incubated 35c for 48 hrs then examine for gas production. Gas production verifies presence of fecal coliform organisms.
- **Fluoride Analysis** .5 University Hygienic Lab.
A fluoride concentration of approx. 1mg/l in drinking water effectively reduces dental caries without harmful effects on health. MCL for fluoride is 4.0 mg/l.
Fluoride at Plant- Monthly Average .57 mg/l Polk City Lab.
Fluoride in System- Monthly Average .44 mg/l Polk City Lab.
- **Chlorine Free At Plant- Monthly Average** 1.28 mg/l Polk City Lab.
Chlorine Total at plant- Monthly Average 2.65 mg/l Polk City Lab.
Chlorine Free in System- Monthly Average .63 mg/l Polk City Lab.
Chlorine Total in System- Monthly Average .90 mg/l Polk City Lab.
Chlorine requirement is the quantity of chlorine that must be added to H2O to achieve complete disinfection of pathogens and protozoa. Chlorine residuals will vary widely depending on organic loading. We also use chlorine to oxidize iron prior to filtration.
- **Iron Raw Water- Monthly Average** 5.69 mg/l Polk City Lab.
Iron Finish Water- Monthly Average .06 mg/l Polk City Lab.
Iron System Water- Monthly Average .04 mg/l Polk City Lab.
Iron occurs in rocks and minerals in the earth's crust. It's the 4th most abundant element respectively. Iron has no effect on human health; its main objection is aesthetics. Concentrations of Iron in finish H2O should be between 0.03-0.06mg/l.
- **Manganese Raw Water- Monthly Average** 0.324 mg/l Polk City Lab.
Manganese Finish Water- Monthly Average 0.192 mg/l Polk City Lab.
Manganese System Water- Monthly Average 0.078 mg/l Polk City Lab.
Manganese also occurs in rocks and the earth's crust. It is the 7th most abundant element. Manganese is extremely difficult to remove. Concentrations of Manganese in finish H2O should not exceed 0.05mg/l or black staining of plumbing fixtures may occur. No effect on human health.
- **pH Raw Water Monthly Average** 7.7 mg/l Polk City Lab.
pH Finish Water-Monthly Average 8.0 mg/l Polk City Lab.
pH System Water- Monthly Average 8.2 mg/l Polk City Lab.
pH scale ranges from 0-14 with 7 being considered neutral. Below 7 becomes corrosive to plumbing, above 7 tends to deposit minerals in plumbing. We add caustic soda to maintain proper pH, which should range between 7.5-7.9 in finish water.

Total Tests Performed- Polk City Lab _____

Total Hours to perform tests _____

Polk City | Park Commission April 2024 Meeting Minutes

The Polk City Parks Commission held a meeting at 6:00pm on Monday, April 1st, 2024. The agenda was posted at the City Hall office as required by law.

These tentative minutes reflect all action taken at the meeting

Larry Jablonski | Chair

Monica Converse | Vice Chair Darren Ten Napel | Secretary

Commission Members: Tim McCann | Kelley Haaland | Gail Turner | Lindsey Page

1. Call to Order | Meeting was called to order at 6:00pm

2. Roll Call | Jablonski, Converse, Ten Napel, McCann, Haaland, Turner, Page | Present

3. Approval of Minutes of February 5, 2024

Converse made motion to approve, McCann seconded

Motion approved unanimously.

4. Introduction of commission member Gail Turner (12-31-2028)

20 year Polk City native, recently retired and looking to take part in giving back to Polk City

5. Introduction of commission member Lindsey Page (12-31-2028)

3 years in Polk City. Naturalist with Polk County Conservation, teaches across Polk County.

6. Audience Items: *None*

7. Presentation from Polk City Friends of the Parks

Motion to move this action item to the end of the agenda made by Haaland and seconded by Converse – approved unanimously

8. Discuss Community Room Fee Structure

Thraen covered a comparison from several nearby municipalities community room fee structures and explained time blocks and fees associated with rental of community room by residents and non-residents. Goal of weekend use hours was to maintain consistent opening hours 7 days per week. Three separate options given per day during the weekend, 8a-3p, 4p-12a and full day 8a-12a. Damage deposit of \$500 that is fully refundable. Converse brought up hourly rentals for meetings and reduced fee structure for non-profits. Thraen mentioned that currently non-profits can use the Miller Park meeting place free of charge. Discussion on alcohol and reservation timelines were discussed briefly and sidelined for future review.

Motion to approve fee structure made by McCann and seconded by Turner

All approved fee structure proposal

9. Summarize Q1 2024 program cost recovery report

Thraen summarized Parks and Rec programs for Q1 2024 – dodgeball and youth basketball saw strong participation and cost recovery was within expected goals. Adult programs saw expected recovery.

10. Update on Regional Park Pre-Campaign Process

Thraen detailed that the process is currently in small group and one on one meetings. City owns 57 acres of ground for development of a multi-use recreational park. Currently working with RGI on fundraising and community interest.

Repositioned Agenda item 7

11. Presentation from Polk City Friends of the Parks

Jessica Faue representing Polk City Friends of the Parks, in 2022 raised funding for Leonard Park Shade structure, assisted with Pocket Park on Van Dorn in 2023, assisted in Scoreboard at the Polk City Sport Complex, trees for kids programs – resulting in 12 trees at Elementary school, pollinator patch, ice rink for Kiwanis Park. \$46,000 raised since inception of non-profit. Current fundraising includes Earth Day 5k, kid run and several other community events to include Party in the Park, Biketoberfest.

Current year fund is targeting the Miller Park Tennis Court Surface – court has not been resurfaced in last ten years. Mentioned the rise in popularity of pickleball. Plan is to increase from one pickleball court to four courts.

Jablonski asks the frequency or timing of Friends of the Parks meetings – Faue responded that there is currently 12 board members and meet once a month and timing can vary based on board availability.

Turner asked and Faue confirmed that a representative of Friends of the Parks will be attending Parks Commission Meetings on a quarterly basis for updates and Q&A's.

Contact info: polkcityfriendsoftheparks@gmail.com

11. Reports & Particulars Council Liaison, Commission, and Staff

- Thraen - summer brochure went live on 2/29 – registration opened early March. Response has been great so far

- Thraen - new scoreboards on field 1 and 2 at Sports Complex, electrical hookup to come.

- Thraen – plan to review parkland dedication structure – City Engineer to assist in presentation

- Sarchet – Council Liaison duties defined – present at meeting, report to Council based on Commission activities. Communication from Council activities to Commission.

- Sarchet – Finding the “lane” of the Parks Commission – what does it do and how does it interact with other bodies of the City Government. If he accomplishes nothing else as a liaison his goal is to make roles and responsibilities of the Commission clearly defined and to empower all Polk City volunteers.

- Converse had a resident request for staff to look into the Monarch Pledge – communities can commit to being more friendly to pollinators. National Wildlife Federation certification. Bird Friendly cities is another thing for staff to research.

- McCann also mentioned a Bike Friendly Community certification as well

12. Adjourn until May 6, 2024

Motion to adjourn by Converse and seconded by McCann

Motion approved unanimously

Submitted by Parks Commission Secretary:



Darren Ten Napel

Attest:

Jason Thraen, Park and Recreation Director



City of Polk City, Iowa

City Council Agenda Communication

Date: April 8, 2024 City Council Meeting
To: Mayor Steve Karsjen & City Council
From: Jason Thraen, Parks & Recreation Director

Subject: **Parks & Recreation Department Updates for March 2024**

1. Summer registration for Polk City residents opened Monday, March 4th at 8am. Non-resident registration opened Monday, March 11th at 8am.
2. Staff, along with Renaissance Group Inc., continued the Pre-Campaign Process (feasibility study) for the Regional Park project. Scheduling and facilitating small group and one on one meetings have continued
3. Staff met with representatives from Polk City Little League to discuss the upcoming Spring 2024 season at the Polk City Sports Complex.
4. Staff met with representatives from North Polk United Soccer Club to discuss the upcoming Spring 2024 season at the Polk City Sports Complex.
5. March programming included Dinky Dunkers, Youth Basketball, a Spring Break Day Trip, and Senior Social Hour.
6. Sports Complex baseball/softball fields had 0 reservations in March. 0 total field reservations in 2024.
7. Miller Park Shelter House had 5 private rentals in March. 12 total rentals in 2024.

AGENDA FOR POLK CITY LIBRARY BOARD MEETING
Polk City Community Library
1500 W. Broadway, Polk City, IA
Monday, April 1, 2024 at 6:30 pm

I. Call to order

MOTION: A motion was made by Lisa England and seconded by Justin Young to approve.
MOTION PASSED unanimously.

Board Members Present: Rod Bergren, Justin Young, Lisa England
Board Members Absent: Angie Conley, Sara Olson
Library Director Present: Jamie Noack
City Council Liaison Present: Jeff Savage
Guests Present: None

II. Approval of the agenda

MOTION: A motion was made by Lisa England and seconded by Justin Young to approve.
MOTION PASSED unanimously.

III. Consent Items

1. Approve the [March 2024 Board Minutes](#)
2. Approve February 2024 financial statements
 - a. [February 2024 History](#)
 - b. [February 2024 Budget](#)
 - c. [February 2024 Revenue & Expenses](#)

MOTION: A motion was made by Lisa England and seconded by Justin Young to approve.
MOTION PASSED unanimously.

IV. Communication from the Public

None present

V. [Director's Report](#)

Library Statistics:

- March Circulation and library usage
 - March 2024 circulation of 4,902 was an increase of 239 checkouts compared to February 2024 and a decrease of 94 compared to March 2023.
 - 1,874 individuals visited the library in March. This is a decrease of 43 compared to February 2024. It is a decrease of 322 visitors compared to March 2023.
 - 107 individuals attended 13 passive adult library programs in March.
 - Library Patrons saved \$46,112 in March by borrowing materials from the library versus purchasing them (does not include digital ebook/audiobook downloads, hotspot loans or Adventure Passes).
 - 30 passport applications were processed.

- 14 Notary appointments
 - Adventure passes statistics were unavailable at the time of the report.
1. The new library page, Vinson Spittler, started on March 18.
 2. The items we sold on GovDeals netted \$162.00. The desk, chair and file cabinet did not sell and will be put out for Spring Cleanup.
 3. We had 12 passport appointments that were scheduled and either did not show up, did not have proper documentation to complete an application or were renewals that we are not allowed to process. We have tried to simplify the information on our website to alleviate confusion.
 4. Our current people counting system is losing accuracy. At one point last week, the counter had counted 2 people yet nearly 25 people had entered the library. Director Noack has also observed it jump by 3 when 1 person came in. It is essential that we get this replaced so that we have accurate numbers.
 5. Library Giving Day is April 3.
 6. National Library Week is April 7-13.
 7. The Friends of the Library are having another puzzle competition on April 7 at TCI.
 8. The library will have safety glasses available for viewing the April 8 eclipse. We have confirmed that they are the ones that meet national Transmission Requirements of ISO 12312-2 Filters for Direct Observation of the Sun.
 9. Director Noack will be on vacation April 11-April 20.
 10. The Fareway round-up for the Friends of the Library will be April 13-20.
 11. The study pod installation is scheduled for May 6-9.
12. [March Stats](#)

LIBRARY -MARCH 2024 STATS SNAPSHOT	March 2023	March 2024	February 2024
Total Visitors	2,196	1,874	1,917
People Checking Out	413	406	390
Polk City Cardholders	358	348	327
Polk City Checkouts	3,317	2,765	2,711
Open Access Cardholders	26	27	28
Open Access Checkouts	224	326	259
Rural Cardholders	29	31	35
Rural Checkouts	238	321	355
Bridges E-book/Audiobook Checkouts	1,174	1,461	1,317
Outgoing ILL Books	43	29	21
Total Checkouts (incl. Bridges & Outgoing ILL)	4,996	4,902	4,663

Auto Renewals	636	579	583
Total Checkouts (adjusted for auto-renewal)	4,360	4,323	4,080
Incoming ILL Books	50	34	34
Reserves Placed	327	332	348
Materials Added	202	95	197
Materials Withdrawn	19	27	30
New Cards Issued	26	20	29
Computer Users	42	43	39
WiFi Users (on site)	407	559	640
AWE Station Usage	80	unavailable	128
AWE Games Played	166	unavailable	352
Adult Programs	36	25	28
Adult Program Attendance	289	213	215
Youth Programs	17	13	26
Youth Program Attendance	252	168	314
Tutoring	4	5	9
No. of Meeting Room Uses by Outside Groups	1	3	5
Patron Savings (physical materials only)	\$49,402	\$46,512	\$45,070
Passports	51	30	21
Blank Park Zoo Adventure Pass (\$60)	2	unavailable	0
Science Center of Iowa Adventure Pass (\$60)	9	unavailable	4
Botanical Gardens Adventure Pass (\$42)	4	unavailable	1
Des Moines Children's Museum (\$36)	1	unavailable	3
Reiman Gardens (\$36)	0	unavailable	0
Iowa Arboreteum (\$22)	NA	unavailable	0
TOTAL ADVENTURE PASS SAVINGS	\$656	unavailable	\$390

Summer Reading Signups (0-11) as of 6/30			
Summer Reading Signups (12-17) as of 6/30			
Adult Reading Participation as of 6/30			
Social Media Page Views (Mar. 1-31)	548	695	674
Social Media Post Reach (Mar. 1-31)	2,031	3,479	3,560
New Social Media Followers(Mar. 1-31)	18	19	17
New Social Media Likes (Mar. 1-31)	16	unavailable	unavailable
Website Views	3,197	2,418	2,635

VI. Liaison report

Inquired about what information would board like to hear. Board shared they would like information about general city information and goings, not just things with the library. The board would like to hear about city spending decisions to help inform them about budget expenses and where the library sits in the future. A few highlights without detailed notes:

Parks and Rec working with a 3rd party consultant team to evaluate the ability to raise funds for a regional park. If there is enough interest from citizens, a recommendation would be made in May. They are currently holding informational meetings and focus groups. Question asked about what the difference of a regional park to a typical park. Travel teams come pay for use of current sports complex, but the proposed regional park would be larger and try to attract more teams.

Currently developers are reaching out about site at 3rd and Davis for commercial development, but nothing is concrete yet.

City property taxes are staying flat.

Brush pile use is being used by a lot of people outside of our community. As of April 1st, it will now be open 7-3:30 every Friday and then one Saturday a month to be used. An issue has been happening with a lot of contractors who are building things or cutting things, and then disposing of it there instead of private companies paying for disposal.

Getting ready to approve the 2025 budget coming soon in April/May. Will bring information from long term plans next meeting.

VII. Board Education: tabled until next time.

MOTION: A motion was made by Lisa England and seconded by Justin Young to table until next time.
MOTION PASSED unanimously.

VIII. Agenda Items

1. Approve updated [Electronic Devices Policy](#)

MOTION: A motion was made by Lisa England and seconded by Justin Young to approve.
MOTION PASSED unanimously.

2. Approve updated [Patron Behavior Policy](#)

State law does not allow state run facilities like libraries to post signs not allowing firearms, so that rule is being removed.

MOTION: A motion was made by Lisa England and seconded by Justin Young to approve.
MOTION PASSED unanimously.

3. Approve [Study Room Policy](#)

Use will be monitored as it comes available. The question was asked about if we would require a library card to use the study pod. The answer is no as other services do not require a library card to use computers, study pod, etc. Discussion also went towards booking the study pod for back to back sessions individually, even though the policy says you cannot book them at the same time. If no one else has it checked out, that would be allowed. How often that happens will be monitored and changes could be made in the future if there are problems.

MOTION: A motion was made by Lisa England and seconded by Justin Young to approve.
MOTION PASSED unanimously.

4. Approve Resolution [2024-07L](#) Allocating funds from the library trust account to the Friends of the Library for the purchase and installation of the OrangeBox Study Room

MOTION: A motion was made by Lisa England and seconded by Justin Young to approve.
MOTION PASSED unanimously.

5. Approve Resolution 2024-08L authorizing the purchase of a new people counting system.

Beam counters are considered about 85% accurate due to catching people in stride across the floor and not always catching people who are 24 inches or under for children. Overhead 3D counters are closer to 97% accurate as it measures head and shoulders, catching children as well. Traf-sys would require other people to come install it vs. the SenSource one does come with installation, which adds about \$900 to the total cost. Board members said the preference would be given to the SenSource group due to similar pricing and they will install it themselves. There is a \$220 annual fee for purchasing the software to run the 3D counters. Talking to other libraries that use the system, Carlisle saw a large increase in numbers with a more accurate sensor. Urbandale has used theirs for six years and say it is easy to use and accurate.

MOTION: A motion was made by Lisa England and seconded by Justin Young to approve.
MOTION PASSED unanimously.

6. Determine May Board Education- Lisa England and Justin Young

IX. Adjourn at 7:08

MOTION: A motion was made by Lisa England and seconded by Justin Young to approve.
MOTION PASSED unanimously.

Next Meeting Monday, May 6, 2024

Mission Statement: The Polk City Community Library provides a place where all can meet, learn, and grow.

Library Director's Report March 2024

Library Statistics:

- March Circulation and library usage
 - March 2024 circulation of 4,902 was an increase of 239 checkouts compared to February 2024 and a decrease of 94 compared to March 2023.
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RESOLUTION 2024-07L
A RESOLUTION AUTHORIZING EXPENDITURE FROM A SPECIAL REVENUE FUND, EXPENDABLE TRUST ACCOUNT FOR THE POLK CITY, IOWA LIBRARY

WHEREAS, THE POLK CITY COMMUNITY LIBRARY HAS RECEIVED THROUGH THE BOARD OF TRUSTEES OF THE POLK CITY COMMUNITY LIBRARY IN THE FORM OF DONATIONS TO THE LIBRARY IN THE AMOUNT OF \$20,000;

- **DON & LOIS BURT ESTATE--\$20,000**

and

WHEREAS, SAID DONATIONS HAVE BEEN DEPOSITED INTO A SPECIAL REVENUE FUND, EXPENDABLE TRUST AND WILL CARRY OVER FROM YEAR TO YEAR UNTIL THE PURPOSE FOR WHICH IT WAS ESTABLISHED IS ACCOMPLISHED; and

WHEREAS, SAID DONATIONS WILL NOT REVERT TO THE CITY GENERAL FUND; and

WHEREAS, SAID DONATIONS ARE NOT TO BE USED FOR DAY-TO-DAY OPERATION OF THE LIBRARY; and

WHEREAS, SAID DONATIONS WILL BE EXPENDED THROUGH A RESOLUTION OF THE BOARD OF TRUSTEES OF THE POLK CITY COMMUNITY LIBRARY AND ONLY FOR PUBLIC PURPOSES SAID MONIES WERE DONATED; and


WHEREAS, THE BOARD OF TRUSTEES OF THE POLK CITY COMMUNITY LIBRARY HEREBY AUTHORIZE THE EXPENDITURE OF UP TO \$11,500 TO THE FRIENDS OF THE LIBRARY FOR THE PURCHASE AND INSTALLATION OF AN ORANGETBOX STUDY POD TO BE ADDED TO THE LIBRARY FOR PATRON USE.

NOW, THEREFORE, BE IT RESOLVED, THE BOARD OF TRUSTEES OF THE POLK CITY COMMUNITY LIBRARY REQUEST THAT THE CITY OF POLK CITY, IOWA RELEASE UP TO \$11,500 FROM THE POLK CITY COMMUNITY LIBRARY TRUST.

PASSED AND APPROVED the 1ST day of APRIL, 2024

Angela Conley, Library Board President

ATTEST:



Jamie Noack, Library Director

RESOLUTION 2024-08L

**A RESOLUTION AUTHORIZING THE LIBRARY DIRECTOR TO
PROCEED WITH PURCHASING A PEOPLE COUNTER SYSTEM**

WHEREAS, the Polk City Community Library has a current people counter system that is no longer providing accurate data; and

WHEREAS, the Library Director has solicited and reviewed proposals from three vendors

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of the Polk City Community Library recommends the purchase and installation of a replacement people counter sensor in the amount of up to \$2,500 with funds from the fiscal year 2024 library budget.

PASSED AND APPROVED the 1st day of April 2024.

Angela Conley, Library Board President

ATTEST:



Jamie Noack, Library Director

POLK CITY COMMUNITY LIBRARY STUDY ROOM POLICY

The Polk City Community Library has made it a priority to offer convenient access to a study room for patrons. The study room is an extension of Library services and may be used for civic, community, cultural, educational, political, religious, or social activities. Individuals, groups, or organizations using the room must adhere to the following guidelines approved by the Director of the Polk City Community Library and members of the Library Board of Trustees. Use of the study room does not imply Library endorsement of ideas expressed in the meetings or of the goals and objectives of the organizations using the facilities.

Guidelines

- The study room can accommodate up to four people at one time.
- The study room is available free of charge, and a library card is not required to use the study room.
- The study room is only available during the library's open hours. No exceptions will be made.
- The study room may be reserved two (2) times per week up to thirty (30) days in advance. Walk-in use is subject to availability.
- Users are allowed to use the study room for up to two (2) hours per reservation. If available, usage can be extended by staff.
- A reservation is canceled if a study room is not occupied within fifteen (15) minutes of the reserved time or if left unoccupied longer than thirty (30) minutes during the reserved time.
- Privacy is not guaranteed. Study rooms are not fully soundproof and are semi-enclosed with glass.
- Library policies and applicable federal, state, and local laws must be obeyed and the operation of the library is not to be disrupted.
- No solicitation in public areas
- Covered non-alcoholic beverages are allowed.

- The library is not responsible for theft or damage of personal property or for any injuries that may occur.
- The reservation owner will be held accountable for the condition of the room which should be cleaned and left in good condition. Good condition means white boards are erased, trash is in the provided receptacles, and spills are wiped up. Cleaning supplies can be borrowed from the circulation desk.
- The library will bill for the loss or damage of library property
- Attachments to interior and exterior surfaces in the study room are not allowed.
- The library reserves the right to revoke permission to use the study room in case of non-compliance with library policies and procedures.

Disclaimer

- The meeting room is available on an equitable basis regardless of the activities, affiliations, beliefs, or policies of the individual, group, or organization requesting use. Permission to use the meeting room does not constitute library endorsement.
- If a question or objection is raised regarding the use of the meeting room, the Polk City Community Library Board of Trustees is the final authority in granting or refusing permission.

Failure to comply with any of the above guidelines can result in immediate or future denial of permission to use the Library's study room. The Library reserves the right to approve or deny requests for the use of the study room.

APPROVED BY LIBRARY BOARD DATE

April 1, 2024

LIBRARY BOARD PRESIDENT

Patron Behavior Policy

The Polk City Community Library Board has deemed the following the policy for patron behavior policy.

The Library is maintained as a publicly supported agency. Certain rules of conduct and responsibilities must be adhered to if the Library is to effectively carry out its mission.

The Board of Trustees believes that Library patrons have the right to use Library materials and services without being impeded by other Library users; that Library patrons and employees have the right to an environment that is secure and comfortable, and available facilities are in good condition. No persons shall engage in any conduct which disturbs or interferes with patrons or employees of the Library including but not restricting to the following:

- A. Any behavior that endangers the safety or health of yourself and/or others.
- B. Violation of any local, State or Federal law within the Library.
- C. Vandalism or deliberate destruction of Library materials.
- D. Theft of Library materials or the personal property of other patrons or staff members.
- E. Deliberate disruption of library procedures or misuse of staff time.
- F. Use of abusive or obscene language or gestures at other patrons or the staff.
- G. Deliberate use of the Library for inappropriate purposes, such as:
 - 1) Sleeping
 - 2) Loitering inside or outside of the building
 - 3) Skateboarding, roller-blading, or bicycling on Library property
 - 4) Climbing, hanging or running in the library is prohibited
 - 5) Playing radios or other devices loudly enough to disturb or distract patrons
 - 6) Writing or carving on furniture, walls or other library property
 - 7) Placing gum underneath tables or on furniture or carpet
 - 8) Using snuff or chewing tobacco
 - 9) Excessive display of affection which includes sexual conduct or physical contact disruptive to other patrons or staff
 - 10) Misusing or abusing the restroom facilities
 - 11) Bringing animals other than service dogs or therapy dogs into the library
- H. Loud talking, laughing, or other noise which disturbs or could disturb other patrons or staff.
- I. Eating or drinking in the computer lab or in any amount/type not permitted. Food is allowed in moderate amounts and limited to snack type food. Food may not be delivered to a patron at the library unless it is pre-approved for use in a meeting room. Drinks must have a lid. PLEASE NOTE: Any food or drink confiscated will be immediately disposed of in consideration of health factors. These items will not be kept for patrons to retrieve on the way out of the building.
- J. Smoking is prohibited in any public building and on its grounds, per Iowa Law 7/1/08.

K. Patrons must be fully clothed, including shoes and shirt.

L. Hygiene-a patron may be required to leave the library if his/her personal hygiene interferes with the orderly operation of the library or with the ability of other patrons to use and enjoy the facility.

M. Staff areas are off-limits to patrons; anyone found in designated staff or employee areas will be required to leave the premises immediately.

N. Other kinds of behavior deemed inappropriate by the Library Director or her/his delegated staff.

*These are examples only and are not all inclusive as to the type of misuse of the Library.

* These rules apply to the library's building, parking lot and grounds.

Exceptions to the above may be authorized by the Library Director and/or the Library Board of Trustees. No exception, however, will be made regarding the use of tobacco, or smoking.

EXTREME MISCONDUCT

Engaging in inappropriate conversation or behavior, sexual advances, or physical and/or verbal assault.

Sexual behavior, including but not limited to demonstrations of consensual sexual behavior, exposure, offensive touching, masturbation, or sexual harassment of other patrons or staff.

Engaging in Voyeurism/peeping.

Remaining in the building after closing.

Defacing, destroying, hiding or stealing Library property. Refer to Iowa Code 714.5, and 808.12)

Consuming, selling, or giving of alcohol and/or controlled substances.

Gambling

Extreme misconduct may warrant immediate consequences up to and including contacting law enforcement officials and termination of library privileges.

ADULTS

Adult patrons who have caused repeated disruption in the Library will be warned that their Library privileges will be revoked and they will not be allowed to enter the building if the behavior continues. If these patrons continue to cause disturbances, they will be barred from the Library for one month. If, when their Library privileges are reinstated, the disturbances continue, the Library will take legal actions to bar the individual from Library property for at least one year. Library staff has the authority to ban any disruptive patron and may summon the police if necessary.

MINORS

Parents are responsible for their children's behavior while on the Library property. Disruptive children, as well as adults, will be asked to leave the building after receiving one verbal warning. If the child is under nine (9) years old and no accompanying adult is in the library, the staff will make an attempt to locate a parent by telephone and require that an adult pick the child up immediately from the Library. Police may be called to provide assistance. More than one such occurrence, or the inability of the parent to provide immediate assistance, may result in suspension of Library privileges for the child and his or her parent(s) at the discretion of the Library Director.

NO TRESPASS ORDER

Patrons who refuse to behave after being suspended or engage in behavior considered to be excessive, pose a danger to themselves or others, or in any way would be considered a willful disregard of law and/or this policy will be banned from the library building, parking lot and grounds via a "no trespass order". Depending upon the situation, the library has the option to ban the patron on a permanent or temporary basis.

CALLING THE POLICE

In cases where a patron poses a clear danger to self or others, or where s/he deliberately violates the law, or where s/he refuses to leave the Library after being required to do so, the police will be contacted.

These guidelines are designed to make your library visit safe, productive, and pleasant. Please help us keep our collection intact and in good condition and help us maintain our building for all to use.

Section 392.5 of the Code of Iowa delegates to Library Board of Trustees the right to establish the rules and regulations for use of the library.

Accepted by the Polk City Community Library Board: September 13, 2005

Revised March 5, 2018

Reviewed June 1, 2020

Revised October 5, 2020

Reviewed October 3, 2022

Revised April 1, 2024

President

Polk City Community Library

I have read a copy of the Patron Behavior Policy for the Polk City Community Library and I am aware of the type of proper conduct required in the public library. I have been warned regarding my conduct in the library and on library property.

Signed _____

DATE: _____

Staff member initials: _____

POLK CITY COMMUNITY LIBRARY ELECTRONIC DEVICES POLICY

The Polk City Community Library has purchased a limited number of mobile hotspots and other electronic devices as a public service for library patrons. Given the expense of the equipment, the library requires a library card for their use. To ensure that these mobile hotspots and electronics are available and functional for all cardholders, the Polk City Community Library Board of Trustees has set forth the following guidelines for use:

REGULATIONS

- Hotspots/Electronic devices may only be checked out by Polk City or In-District Rural Polk County patrons with a current library card AND a photo ID
- Patrons must be in good standing (fines not exceeding \$5.00 with no overdue materials) to be able to check out hotspots/electronic devices.
- Patrons must be 18 years of age to check out hotspots/electronic devices.
- Hotspots/electronic devices may be checked out for 14 days.
- One mobile hotspot per household address.
- One electronic device per household.
- There is a 48-hour wait time before another hotspot/electronic device can be checked out to anyone in the household.
- Hotspots/Electronic devices may not be checked out more than ten (10) times in one calendar year per household.
- The patron is responsible for any equipment borrowed from the Polk City Community Library.
- The library patron warrants that the equipment was in good working order when borrowed and that the library patron will reimburse the Library if the equipment is damaged, lost, or stolen while checked out.
- It is the borrower's full responsibility and fiscal liability for all costs associated with damage to the hotspot/electronic device during the checkout period, or its replacement costs should it be lost or stolen. If the mobile hotspot/electronic device has not been returned, the borrower will be charged the replacement fee of the mobile hotspot/electronic device plus a processing fee of \$5.00.
- A patron borrowing a hotspot/electronic device agrees to abide by the library's Electronic Access/Internet Usage policy.
- The equipment CANNOT be returned in the book drop. Until the equipment is returned inside the library and checked in, it is the patron's responsibility.
- Fines begin accruing on Day 15 of checkout at a rate of \$1.00/day
- Hotspot service is deactivated when a device has been overdue 24 hours. A reactivation fee of \$15 will be charged if the service to a hotspot is disconnected after being overdue for 24 hours.
- If a hotspot is more than 24 hours overdue, an additional checkout will be applied towards the household's 10 (ten) checkouts per calendar year.

- Failure to properly use or return a hotspot/electronic device according to procedure may result in denial of future borrowing privileges and/or prosecution by law.
- Mobile hotspots/Electronic devices are not eligible for renewal.

PROCEDURES

Checkout Procedure

- Provide Patrons with the opportunity to read the library's Electronic Access/Internet Usage Policy.
- Patrons must sign the Electronic Access/Internet Usage Policy prior to obtaining the hotspot/electronic device.
- If you do not know the patron, ask for a photo id.
- Check the spreadsheet to make sure the patron/household has not exceeded the allotted number of checkouts.
- At the time of checkout, the hotspot/electronic device will be inspected by a staff member to make sure that it is intact and functioning properly.
- Library Director will have complete discretion on allowing or disallowing checkout of the library's hotspots/electronic devices and checkout may be denied as the Library Director deems necessary.

Loan Period and Check-In Procedure

- All peripherals, charging cords, carrying cases and associated accessories will be returned with the hotspots/electronic devices. Library staff will complete the check-in and inspect the equipment before checking in s.
- Borrowers must leave the hotspots/electronic devices in the care of a library staff member and complete the check-in procedure before the equipment will be considered returned. Hotspots/Electronic devices may NOT be left unattended at the library's checkout desk or book drop.
- The hotspot/electronic device will be booted up and checked for functionality upon return.

Created January 7, 2019

Amended May 6, 2019

Amended March 1, 2021(formerly Mobile Hotspot Policy)

Amended April 4, 2022

Amended April 1, 2024

President _____



City of Polk City, Iowa City Council Agenda Communication

Date: April 8, 2024
To: Mayor, City Council, and City Manager
From: Karla Hogrefe – Fire Chief
Subject: March 2024 Monthly Report

BACKGROUND: There were 52 calls for service in March, which is up 9 calls from February. Our new part-time members Joel Otte and Michael Sbrocco have been working on orientation shifts and are fitting in well. We had our State of Iowa EMS Reauthorization on March 22. The State does this audit every three years to ensure we are keeping up-to-date supplies, checking in our supplies daily, conducting continuous quality inspections of our reports, maintenance records, staff expirations, and it also involves uploading multiple policies. We had everything in order and didn't have any write-ups. We also had to submit our reauthorization for Medicare this month which includes a lot of the same things that the State requires. We hosted the Polk County Fire Chief's meeting on March 13. We also spent over 40 hours preparing for our Live Fire Training burn. The house we are burning was stripped to the studs after the asbestos was removed. It required rebuilding two rooms with over 100 sheets of drywall. The fire room requires two layers of drywall so we have more time to burn in there. A special thanks to Public Works for letting us borrow their trailer! And a special thanks to those who helped prepare for the training. We had multiple members come in on their days off and spent a lot of hours at the house. March is a time when the State and National EMT and Paramedic certifications expire, we had 11 members recertify.

March Staff Anniversaries:

March 10 – Firefighter/EMT Mark Voyek – 2 years

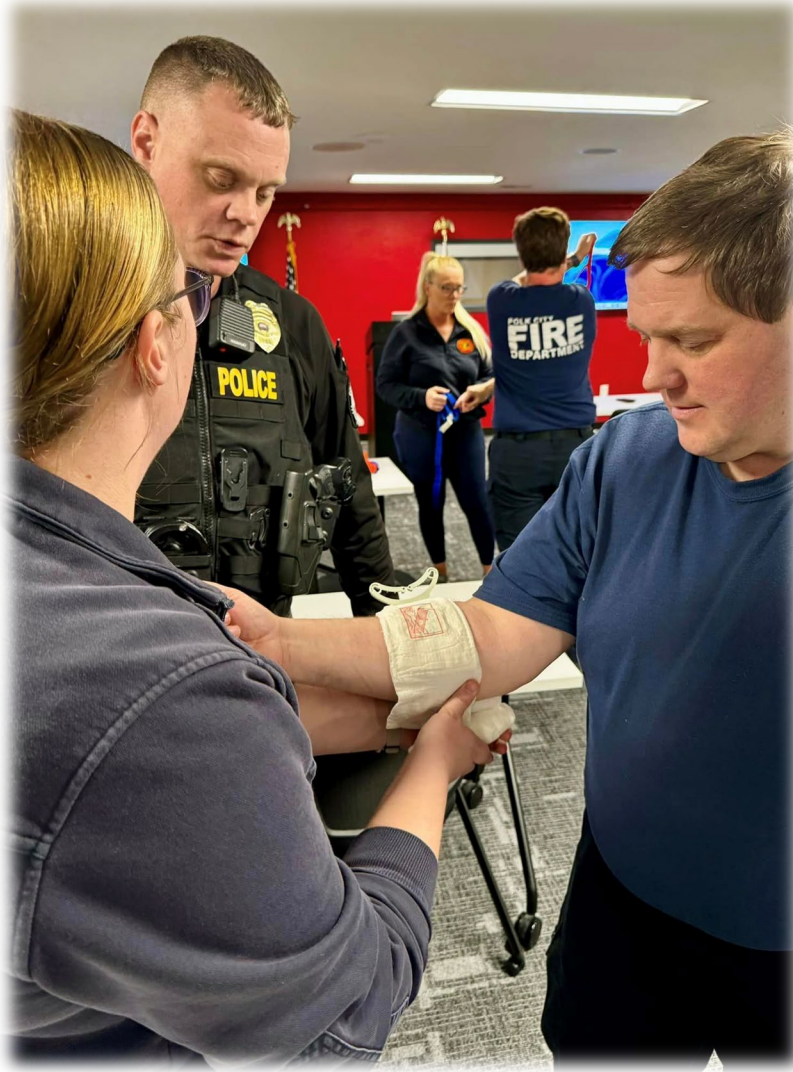
Upcoming Events:

April 16 – Polk City Firefighter's Association Pizza Delivery. The fire department will be delivering pizza from Papa's and checking smoke detectors from 5:00 pm – 8:00 pm. Place your order through Papa's Pizza and ask for the Fire Department to deliver. All tips go to the Polk City Firefighter's Association.

May 18 – Open House and Firefighter's Association Pancake Breakfast from 7:00 am to 11:00 am.

TRAINING:

Department Trainings: We conducted three trainings in the month of March. March 5 – EMS Cardiology training with two hours of continuing education. March 12 – EMS Breathing Difficulty with two hours of continuing education. March 19 – Officer’s Meeting and Department Meeting. March 26 – EMS Stop the Bleed with two hours of continuing education. Part-Time Firefighter/Paramedic Rob Zahnd is an instructor for Stop the Bleed and held a class for PD and FD.



Pictured above: Riley Noggle, Lt. Steve Noack, and Lt. Matt Aswegan during “Stop the Bleed” Class. Pictured in the background is Dottie VanZee and Chief Hogrefe.

Public Relations: March 20 – Lieutenant Reis, FF/EMT Chrissy Bristle, and FF/AEMT Kristin Fox had a table at the DMACC Career Fair. March 21 – Funeral Stand-by for Jesse Hilsabeck. Jesse was a Polk City resident and a long-time dispatcher for Westcom in West Des Moines. The duty crew paid respect at the funeral and saluted the procession line. Jesse’s son loves fire trucks and was able to come see the truck and ambulance before the funeral.

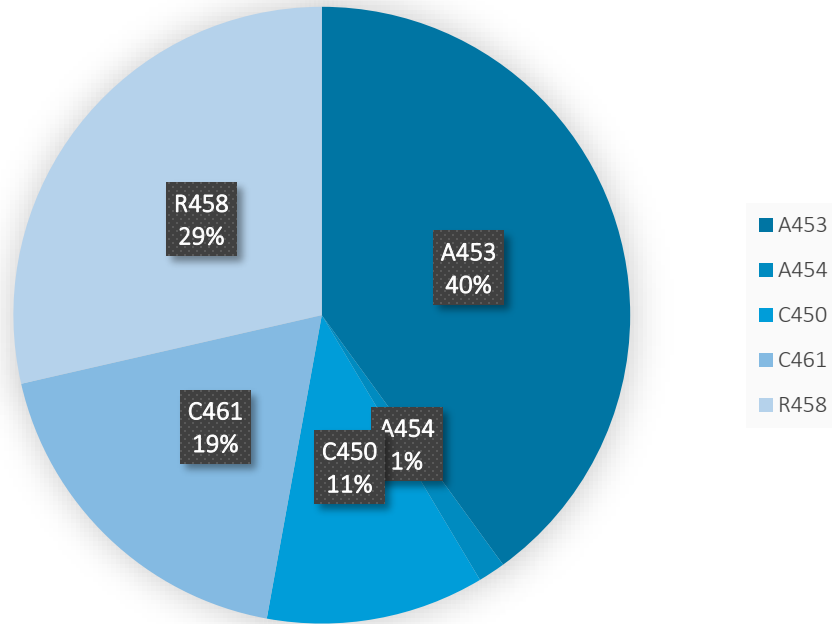


Pictured above: Lt Nate Reis and FF/AEMT Kristin Fox at DMACC Career Fair.



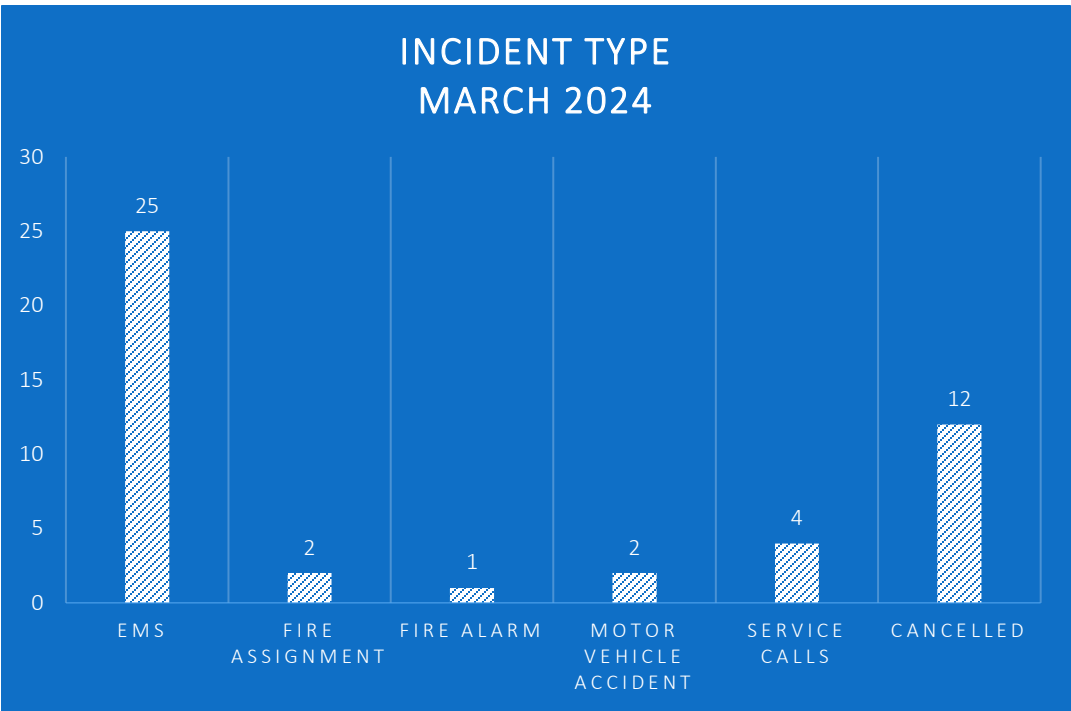
Pictured above: Staging outside Jesse Hilsabeck’s Funeral.

Apparatus Response

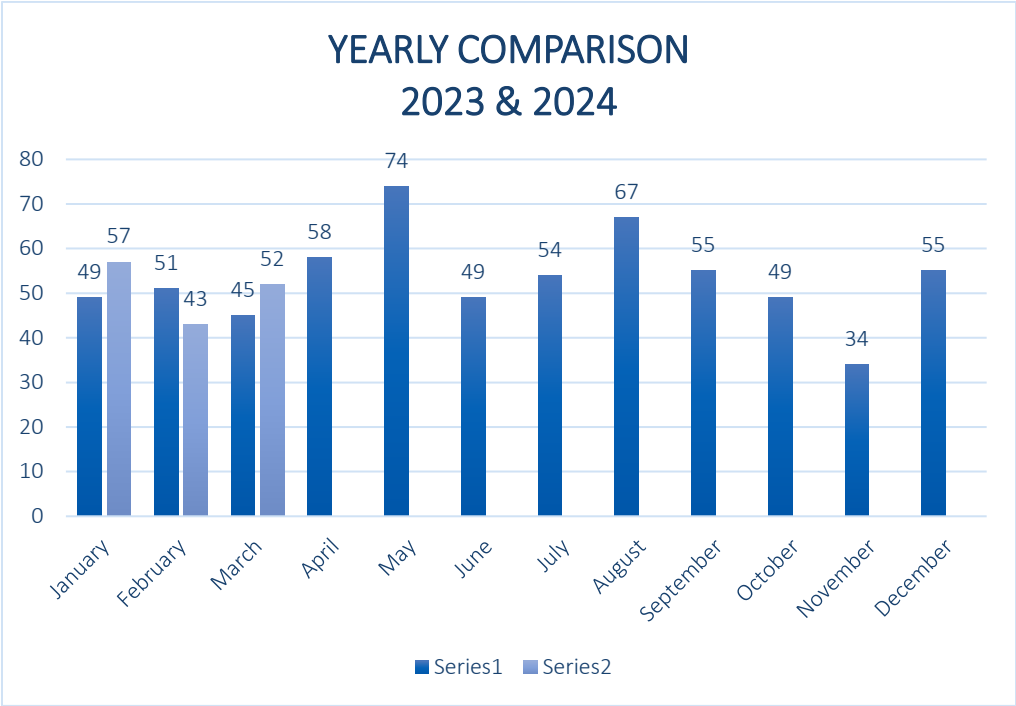


36 calls were during the day shift, between 06:00 hours (6:00 AM) and 18:00 hours (6:00 PM). 16 calls were during the night shift, between 18:00 hours (6:00 PM) and 06:00 hours (6:00 AM):





Below is the yearly call volume comparison. We are up 7 calls from 2023.





City of Polk City, Iowa City Council Agenda Communication

Date: April 8, 2024
To: Mayor, City Council and City Manager
From: Karla Hogrefe – Fire Chief
Subject: New Medical Director

BACKGROUND: The Medical Director is responsible for all aspects of EMS. Specifically, the Medical Director writes, reviews, and oversees our patient care protocols and owns our pharmaceuticals. The members of the Polk City Fire Department practice under the medical license of the Medical Director. A medical director is required by Iowa Code Chapter 147A. Our current Medical Director, Dr. Joseph Peterson, has decided not to renew his contract effective June 30, 2024. We have found a replacement, Dr. Todd Sexton from Unity Point. Dr. Sexton lives in Johnston and is currently the Medical Director for two small volunteer departments. He lives in Johnston and is interested in the Polk City Fire Department. He assists with education at Unity Point and has a passion for EMS. We believe he will be a good fit with us and will be a great advocate for our EMT and Paramedics. Please see the attached two-year contract.

ALTERNATIVES: None

FINANCIAL CONSIDERATIONS: Due to the increased call volume, we suggest paying Dr. Sexton \$3,000.00 biannually. This is an increase from \$2500.00 from the 2022 contract.

RECOMMENDATION: It is my recommendation that we approve Dr. Todd Sexton to be Polk City's next Medical Director.

City of Polk City

309 W Van Dorn
Polk City, IA 50226

EFFECTIVE DATE: July 1, 2024

Contractor: Todd Sexton 10054 NW 76 th Pl Johnston, IA 50131	Department: Polk City Fire Department 309 W. Van Dorn Street Polk City, Iowa 50021
Contract Period Effective: July 1, 2024 Annual Cost: \$3,000.00	Terminates: June 30, 2026 Payable: Dr. Todd Sexton: Bi-annual in two equal payments.

DESCRIPTION OF ITEMS CONTRACTED

The contractor agrees to provide Medical Direction to the City's Emergency Medical Services as required by Iowa Code Chapter 147A. The medical director shall be responsible for providing appropriate medical direction and overall supervision of the medical aspects of the Emergency Medical Services Department and shall ensure that those duties and responsibilities are not relinquished before a new or temporary replacement is functioning in that capacity.



The medical director's duties include, but are not limited to:

- Develop, approve, and update protocols to be used by the service program.
- Develop and maintain liaisons between the service, other physicians, physician designees, and the hospitals.
- Monitor and evaluate the activities of the service program and individual personal performance.
- Assess the continuing education needs of the service and service personnel and assist as needed in providing appropriate continuing education.
- Make him/herself available for individual evaluation and consultation with service personnel.
- Perform or appoint a designee to complete medical audits as required.
- Ensure maintenance of skills of service program personnel.
- Inform the medical community of the emergency medical care being provided according to approved protocols in the service program area.
- Help resolve service operational programs.
- Review CQI EMS reports.
- Perform department-wide EMS training for staff at least two times per year.

The medical director shall also:

- Review and approve the Fire Department's immunization and blood-borne pathogens programs.
- Attend service meetings at least semi-annually.

The annual fee for the above services shall be \$3,000.00 paid in two equal payments of \$1,500.00 biannually. Make check payable to

Contractor Signature: 	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Todd Sexton 10054 NW 76 th Pl Johnston, IA 50131	Mayor Signature: <hr/> <p style="text-align: center;">Polk City, Mayor</p> Fire Chief Signature:  <hr/> <p style="text-align: center;">Fire Chief</p>



City of Polk City, Iowa

City Council Agenda Communication

Date: March 25, 2024
To: Mayor & City Council
From: Chief Jeremy Siepker

Subject: June 7th Summer Kickoff Event and Street Closure

BACKGROUND: The Polk City Police Department in conjunction with the Polk City Police Officers' Association will be hosting our fourth annual PCPD Summer Kick-off Event on the City Square, Friday June 7th from 5:30-8:00 pm. This event will include emergency vehicle displays, family friendly activities, and an opportunity for the Polk City community to come out and meet the officers and staff. Food will also be available for free-will donation to the Polk City Police Officers' Association.

To accommodate the emergency vehicle display and activities I am requesting approval for temporary street closure in the 100 Block of 2nd Street between Broadway and Van Dorn Street beginning at 12pm that day.

At the conclusion of our event Polk City Parks and Rec will be hosting a movie in the park and would need to extend the same street closure until 10:30pm to accommodate appropriate seating and safety for those attending the movie event.

ALTERNATIVES: Do not approve the temporary road closure.

FINANCIAL CONSIDERATIONS: N/A

RECOMMENDATION: It is my recommendation that the council approve the temporary closure of the 200 block of 2nd Street between Broadway and Van Dorn Street June 7th 2024 from 12pm – 10:30pm and approve the special event application for the event.



**APPLICATION FORM
FOR
Special Events**
City of Polk City, Iowa

Permit # _____
Application Fee* \$50

**application fee waived for 501(c)(3) organizations and block party requests*

Thank you for your interest in the City of Polk City!

A special event would be classified as a parade, run/walk/bike, fundraiser, farmers market, fair/festival, outdoor concert OR temporary structure including but not limited to tents over 200sf, canopy, stage, inflatables. The City of Polk City must approve your application prior to advertising your event on City's property or public right-of-way for a special event. Application process must begin at least a minimum of 45 days prior to the requested date of the event.

Please check the following type of event:

<input type="radio"/> Parade	<input type="radio"/> Farmers market
<input type="radio"/> Run/Walk/Bike	<input type="radio"/> Fair/Festival
<input type="radio"/> Outdoor Concert	<input type="radio"/> Temporary Structure(s)
<input checked="" type="radio"/> Fundraiser	<input type="radio"/> Other (please specify) _____

Contact Information:

Contact Name & Title: <small>*(contact must be onsite for setup & teardown of event)</small>	<i>Jeremy Sieker, Police Chief</i>
Contact Mailing Address:	<i>707 W. Van Dorn St.</i>
Contact Phone number:	<i>575-329-8008</i>
Contact Email Address:	<i>jsieker@polkcityia.gov</i>
Sponsor Organization: <small>*(if applicable)</small>	<i>Polk City Police Officers' Association</i>

Event Information:

Name of Event:	<i>Summer Kick-off Event</i>	Requested event location:	<i>Squire / 2nd St.</i>
Event Date(s) & Time(s):	<i>June 7th 6p-8p</i>	Event Setup & Teardown: (dates & times)	<i>12pm - 10pm</i>
Estimated Attendance:	<i>700</i>	Number of Vehicles:	
Will Event Fee Be Charged?	<i>Y or <input checked="" type="radio"/> N</i>	Event Fee Amount: (if applicable)	
Product Sales on Site:	<i>Y or <input checked="" type="radio"/> N</i>	Amplified sounds: (a noise waiver may be required)	<i><input checked="" type="radio"/> Y or N</i>
Tent and/or canopy:	<i>Y or <input checked="" type="radio"/> N</i> Qty. _____	Inflatables: (valid State of Iowa permit required)	<i><input checked="" type="radio"/> Y or N</i> Qty. _____
Access to water:	<i>Y or <input checked="" type="radio"/> N</i>	Access to electricity:	<i><input checked="" type="radio"/> Y or N</i>
Alcoholic Beverages: <small>(must obtain Iowa Beverage Permit with outdoor services & area of alcohol must be fenced off)</small>	<i>Y or <input checked="" type="radio"/> N</i>	Portable Toilets: <small>*(1 toilet for every 250 people est.)</small>	<i><input checked="" type="radio"/> Y or N</i> Qty. _____
Street Closure:	<i><input checked="" type="radio"/> Y or N</i> Qty. _____	On Street Parking Closure:	<i><input checked="" type="radio"/> Y or N</i> Qty. _____

Event Description: (describe activities)

4th Annual Summer Kick-off Event
Family activities
Emergency vehicle display
Food
music
R.H.H.

Information about temporary structures: (stage, tables, inflatables, etc.; include location(s) on the site plan illustration)

tables/chairs, inflatables

Barricades Required:	Qty. <u>4</u>	Security on site:	Y or <input checked="" type="radio"/> N
Traffic Control:	Y or <input checked="" type="radio"/> N	Emergency Services:	Y or <input checked="" type="radio"/> N

Street or parking closures require barricades/setup & removal by maintenance staff. Applicant will be billed at a rate of \$115/hour per staff person/equipment. * fees waived for 501(c)(3) and block party requests

Security Services are available if the need is anticipated during the event.

Events serving alcohol will require Law Enforcement Officers to be on-site at each entrance/exit during said event and events interfering with non-participating vehicle traffic will require crowd/traffic control by a Law Enforcement Officer at each location. Applicant will be billed at a rate of \$40/hour per officer.

Emergency Services are available if the need is anticipated during the event.

Events requesting first aid stations will require a gator & stand-by staff at each location. Applicant will be billed at a rate of \$50/hour per staff personnel/equipment

Events requesting ambulance on site will require stand-by staff with equipment. Applicant will be billed at a rate of \$75/hour per for ambulance and \$23.22/hour per staff personnel

Events requesting firetruck protection on site will require stand-by staff with equipment. Applicant will be billed at a rate of \$300/hour for 4 personnel/equipment.

Additional Remarks:

Applicant understands and agrees that by submitting this application to the City, applicant certifies the information provided is true and correct, and that false information may be grounds for denial of this application. In addition to the City's approval, applicant is responsible to obtain any additional permits or approvals required by State or Federal regulations applicable to the Special Event. Further, it is understood, that the activities at all times during the event shall comply with all City, State and Federal laws, ordinances and regulations. The City reserves the right to impose special guidelines and restrictions based on the nature of the proposed event and its attendant circumstances.

Signature and Title of Applicant: _____

Date: 3/25/24

✓ If Provided

Site Plan Illustration	
Certificate of Insurance with City of Polk City named as certificate holder; general liability in the amount of \$2,000,000 per incident/\$3,000,000 aggregate	
Application fee plus any other applicable fees	

OFFICIAL USE ONLY:

Department approvals:

Fire Chief: _____ Police Chief: _____

Public Works Director: _____ City Manager: _____



**APPLICATION FORM
FOR
Special Events
City of Polk City, Iowa**

Permit # _____

Application Fee* **\$50**

**application fee waived for 501(c)(3) organizations and block party requests*

Thank you for your interest in the City of Polk City!

A special event would be classified as a parade, run/walk/bike, fundraiser, farmers market, fair/festival, outdoor concert OR temporary structure including but not limited to tents over 200sf, canopy, stage, inflatables. The City of Polk City must approve your application prior to advertising your event on City's property or public right-of-way for a special event. Application process must begin at least a minimum of 45 days prior to the requested date of the event.

Please check the following type of event:

<input type="radio"/> Parade	<input type="radio"/> Farmers market
<input type="radio"/> Run/Walk/Bike	<input type="radio"/> Fair/Festival
<input type="radio"/> Outdoor Concert	<input type="radio"/> Temporary Structure(s)
<input checked="" type="radio"/> Fundraiser	<input type="radio"/> Other (please specify) _____

Contact Information:

Contact Name & Title: <small>*(contact must be onsite for setup & teardown of event)</small>	Jacob Duncalf, America Legion Rider
Contact Mailing Address:	114 W Broadway, Polk City IA 50226
Contact Phone number:	515-802-0423
Contact Email Address:	jjduncalf46@gmail.com
Sponsor Organization: <small>*(if applicable)</small>	Polk City American Legion

Event Information:

Name of Event:	Bike Night	Requested event location:	114 W Broadway Polk City IA 50226
Event Date(s) & Time(s):	5-10-2024	Event Setup & Teardown: (dates & times)	4am-9pm
Estimated Attendance:	200	Number of Vehicles:	300
Will Event Fee Be Charged?	Y or N NO	Event Fee Amount: (if applicable)	Free
Product Sales on Site:	Y or N no	Amplified sounds: (a noise waiver may be required)	Y or N Yes
Tent and/or canopy:	Y or N Qty. <u> </u> No	Inflatables: (valid State of Iowa permit required)	Y or N No Qty. <u> </u>
Access to water:	Y or N Yes	Access to electricity:	Y or N Yes
Alcoholic Beverages: <small>(must obtain Iowa Beverage Permit with outdoor services & area of alcohol must be fenced off)</small>	Y or N Yes	Portable Toilets: <small>*(1 toilet for every 250 people est.)</small>	Y or N No Qty. <u> </u>
Street Closure:	Y or N Yes Qty. <u> </u>	On Street Parking Closure:	Y or N Yes Qty. <u> </u>

Event Description: (describe activities)

Bike night is a fund raiser for Holiday for Heros will have around 100 to 200 motorcycles and is a fund raiser for the Polk City American Legion.

We will be serving hamburgers and hotdogs and will have outdoor beer sales. We request the street closure to all for motorcycle parkin. We plan to use our own barriers.

Information about temporary structures: (stage, tables, inflatables, etc.; include location(s) on the site plan illustration)

NA

Barricades Required:	Qty. <u>NA</u>	Security on site:	Y or N No
Traffic Control:	Y or N No	Emergency Services:	Y or N No

Street or parking closures require barricades/setup & removal by maintenance staff. Applicant will be billed at a rate of \$115/hour per staff person/equipment. ** fees waived for 501(c)(3) and block party requests*

Security Services are available if the need is anticipated during the event.

Events serving alcohol will require Law Enforcement Officers to be on-site at each entrance/exit during said event and events interfering with non-participating vehicle traffic will require crowd/traffic control by a Law Enforcement Officer at each location. Applicant will be billed at a rate of \$50/hour per officer – minimum 3 hours.

Emergency Services are available if the need is anticipated during the event.

Events requesting first aid stations will require a gator & stand-by staff at each location. Applicant will be billed at a rate of \$50/hour per staff personnel/equipment

Events requesting ambulance on site will require stand-by staff with equipment. Applicant will be billed at a rate of \$75/hour per for ambulance and \$23.22/hour per staff personnel

Events requesting firetruck protection on site will require stand-by staff with equipment. Applicant will be billed at a rate of \$300/hour for 4 personnel/equipment.

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Signature and Title of Applicant: Jacob Duncalf

Date: 3 / 20 / 2023

✓ *If Provided*

	Site Plan Illustration
	Certificate of Insurance with City of Polk City named as certificate holder; general liability in the amount of \$2,000,000 per incident/\$3,000,000 aggregate
	Application fee plus any other applicable fees

OFFICIAL USE ONLY:

Department approvals:

Fire Chief: _____ Police Chief: _____

Public Works Director: _____ City Manager: _____



**APPLICATION FORM
FOR
Special Events
City of Polk City, Iowa**

Permit # _____
Application Fee* \$50

**application fee waived for 501(c)(3) organizations and block party requests*

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<input checked="" type="radio"/> Fundraiser	<input type="radio"/> Other (please specify) _____

Contact Information:

Contact Name & Title: <small>*(contact must be onsite for setup & teardown of event)</small>	Jacob Duncalf, America Legion Rider
Contact Mailing Address:	114 W Broadway, Polk City IA 50226
Contact Phone number:	515-802-0423
Contact Email Address:	jjduncalf46@gmail.com
Sponsor Organization: <small>*(if applicable)</small>	Polk City American Legion

Event Information:

Name of Event:	Bike Night	Requested event location:	114 W Broadway Polk City IA 50226
Event Date(s) & Time(s):	6-14-2024	Event Setup & Teardown: (dates & times)	4am-9pm
Estimated Attendance:	200	Number of Vehicles:	300
Will Event Fee Be Charged?	Y or N NO	Event Fee Amount: (if applicable)	Free
Product Sales on Site:	Y or N no	Amplified sounds: (a noise waiver may be required)	Y or N Yes
Tent and/or canopy:	Y or N Qty. <u> </u> No	Inflatables: (valid State of Iowa permit required)	Y or N No Qty. <u> </u>
Access to water:	Y or N Yes	Access to electricity:	Y or N Yes
Alcoholic Beverages: <small>(must obtain Iowa Beverage Permit with outdoor services & area of alcohol must be fenced off)</small>	Y or N Yes	Portable Toilets: <small>*(1 toilet for every 250 people est.)</small>	Y or N No Qty. <u> </u>
Street Closure:	Y or N Yes Qty. <u> </u>	On Street Parking Closure:	Y or N Yes Qty. <u> </u>

Event Description: (describe activities)

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We will be serving hamburgers and hotdogs and will have outdoor beer sales. We request the street closure to all for motorcycle parkin. We plan to use our own barriers.

Information about temporary structures: (stage, tables, inflatables, etc.; include location(s) on the site plan illustration)

NA

Barricades Required:	Qty. <u>NA</u>	Security on site:	Y or N No
Traffic Control:	Y or N No	Emergency Services:	Y or N No

Street or parking closures require barricades/setup & removal by maintenance staff. Applicant will be billed at a rate of \$115/hour per staff person/equipment. ** fees waived for 501(c)(3) and block party requests*

Security Services are available if the need is anticipated during the event.

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Additional Remarks:

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Signature and Title of Applicant: Jacob Duncalf

Date: 3 / 20 / 2023

✓ *If Provided*

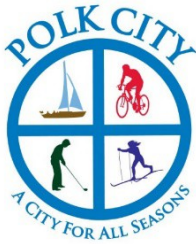
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	Certificate of Insurance with City of Polk City named as certificate holder; general liability in the amount of \$2,000,000 per incident/\$3,000,000 aggregate
	Application fee plus any other applicable fees

OFFICIAL USE ONLY:

Department approvals:

Fire Chief: _____ Police Chief: _____

Public Works Director: _____ City Manager: _____



**APPLICATION FORM
FOR
Special Events
City of Polk City, Iowa**

Permit # _____
Application Fee* \$50

**application fee waived for 501(c)(3) organizations and block party requests*

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Contact Information:

Contact Name & Title: <small>*(contact must be onsite for setup & teardown of event)</small>	Jacob Duncalf, America Legion Rider
Contact Mailing Address:	114 W Broadway, Polk City IA 50226
Contact Phone number:	515-802-0423
Contact Email Address:	jjduncalf46@gmail.com
Sponsor Organization: <small>*(if applicable)</small>	Polk City American Legion

Event Information:

Name of Event:	Bike Night	Requested event location:	114 W Broadway Polk City IA 50226
Event Date(s) & Time(s):	7-12-2024	Event Setup & Teardown: (dates & times)	4am-9pm
Estimated Attendance:	200	Number of Vehicles:	300
Will Event Fee Be Charged?	Y or N NO	Event Fee Amount: (if applicable)	Free
Product Sales on Site:	Y or N no	Amplified sounds: (a noise waiver may be required)	Y or N Yes
Tent and/or canopy:	Y or N Qty. _____ No	Inflatables: (valid State of Iowa permit required)	Y or N No Qty. _____
Access to water:	Y or N Yes	Access to electricity:	Y or N Yes
Alcoholic Beverages: <small>(must obtain Iowa Beverage Permit with outdoor services & area of alcohol must be fenced off)</small>	Y or N Yes	Portable Toilets: <small>*(1 toilet for every 250 people est.)</small>	Y or N No Qty. _____
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Event Description: (describe activities)

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Information about temporary structures: (stage, tables, inflatables, etc.; include location(s) on the site plan illustration)

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Signature and Title of Applicant: Jacob Duncalf

Date: 3 / 20 / 2023

✓ *If Provided*

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OFFICIAL USE ONLY:

Department approvals:

Fire Chief: _____ Police Chief: _____

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**APPLICATION FORM
FOR
Special Events
City of Polk City, Iowa**

Permit # _____

Application Fee* **\$50**

**application fee waived for 501(c)(3) organizations and block party requests*

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Contact Phone number:	515-802-0423
Contact Email Address:	jjduncalf46@gmail.com
Sponsor Organization: <small>*(if applicable)</small>	Polk City American Legion

Event Information:

Name of Event:	Bike Night	Requested event location:	114 W Broadway Polk City IA 50226
Event Date(s) & Time(s):	8-9-2024	Event Setup & Teardown: (dates & times)	4am-9pm
Estimated Attendance:	200	Number of Vehicles:	300
Will Event Fee Be Charged?	Y or N NO	Event Fee Amount: (if applicable)	Free
Product Sales on Site:	Y or N no	Amplified sounds: (a noise waiver may be required)	Y or N Yes
Tent and/or canopy:	Y or N Qty. <u> </u> No	Inflatables: (valid State of Iowa permit required)	Y or N No Qty. <u> </u>
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Signature and Title of Applicant: Jacob Duncalf

Date: 3 / 20 / 2023

✓ *If Provided*

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**APPLICATION FORM
FOR
Special Events
City of Polk City, Iowa**

Permit # _____
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Event Information:

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Event Date(s) & Time(s):	9-13-2024	Event Setup & Teardown: (dates & times)	4am-9pm
Estimated Attendance:	200	Number of Vehicles:	300
Will Event Fee Be Charged?	Y or N NO	Event Fee Amount: (if applicable)	Free
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Date: 3 / 20 / 2023

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Department approvals:

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RESOLUTION NO. 2024-39

**RESOLUTION APPROVING SENIOR BOND ISSUANCE CERTIFICATE OF DES
MOINES METROPOLITAN WASTEWATER RECLAMATION AUTHORITY
PARTICIPATING COMMUNITY**

WHEREAS, the City of Polk City is a member of the Des Moines Metropolitan Wastewater Reclamation Authority (WRA) and is in compliance with the provisions of the WRA Agreement; and

WHEREAS, the WRA has identified projects that are anticipated to be issued in calendar years 2024, and 2025; and

WHEREAS, the WRA requires the assistance of participating communities to approve the attached Senior Bond Issuance Certificate for the anticipated additional senior bonds of the WRA in the amount of \$81,710,000.

NOW THEREFORE BE IT RESOLVED by the City Council of Polk City, Iowa that it hereby approves the attached Senior Bond Issuance Certificate of WRA Participating Community for the anticipated additional senior bonds of the WRA in the amount of \$81,710,000.00 and authorizes the City Clerk to execute and return the Certificate to the Des Moines Metropolitan Wastewater Reclamation Authority.

PASSED AND APPROVED this 8 day of April 2024.

Steve Karsjen, Mayor

Attest:

Jenny Coffin, City Clerk



March 27, 2024

Memorandum

To: Chelsea Huisman, City of Polk City

From: Matthew Stoffel, PFM Financial Advisors LLC (“PFM”)

CC: Scott Hutchens and Roxane Vaughan, Operating Contractor
Eric Boehlert, Ahlers & Cooney, P.C.

Re: Senior Bond Issuance Certificates – 2024 Certificates

pfm

801 Grand
Suite 3300
Des Moines, IA 50309
515.243.2600

pfm.com

Background

The Senior Bond Issuance Certificates of the WRA Participating Community (“Certificates”) are required as part of the Second Amended and Restated 28E Agreement (“Agreement” or “28E”). The Certificates are the mechanism that gives the WRA the authority to issue debt on behalf of the Participating Communities.

The WRA is requesting additional borrowing authority of \$81,710,000 for upcoming capital projects.

The WRA Board, WRA Technical Committee and WRA Finance Committee have reviewed these projects and loan amounts and have recommended approval of the 2024 Certificates.

- June 1, 2023 Finance Committee:
 - Received presentation from HDR regarding the WRA Treatment Facility Plan Update – 2024.
 - Reviewed list of future projects to consider, debt assumptions and community impact of Facility plan update.
- October 17, 2023 Finance Committee:
 - Reviewed detailed CIP and had preliminary discussions regarding the need for a public bond sale in 2024 to fund several CIP projects that are not SRF eligible or they are too small to justify stand-alone SRF financing.
 - Discussed the need for 2024 Certificates to authorize additional debt being considered in the CIP update.
 - Discussed the need to amend the 2023 Certificates to include property acquisition as an eligible project. WRA did not increase the amount of the 2023 Certificates but reallocated a portion of the \$10,000,000 contingency to the added project.
- December 19, 2023 Finance Committee:
 - Reviewed and discussed the proposed 2024 bond issuance schedule.
 - Discussed the potential considerations for Participating Community bank qualification considerations.



- January 16, 2024 Finance Committee:
 - Discussed and finalized the size of the 2024 bond issue. Recommended inclusion of the 2024 bond debt service in the Fiscal Year 2024-25 budget.
 - Reviewed and discussed list of projects totaling \$117,000,000, that could be considered for the 2024 Certificates. WRA staff narrowed the list of projects to \$81,710,000 based on anticipated needs through December 31, 2025.
- February 20, 2024 WRA Board Meeting:
 - WRA Board held public hearings and adopted Fiscal Year 2024-25 budget inclusive of the 2024 Certificate projects.

Projects & Assumptions

The table below outlines the projects and assumptions included in the 2024 Certificates. WRA has provided one page project summaries for several key projects included in the 2024 Certificates.

Project	Amount	Term	Interest Rate Assumption ¹⁾	Calendar Year
Series 2024D Bond Sale	\$28,110,000	15 year	4.95%	2024
Southern Tier & DM River Interceptors #2 ²⁾	14,000,000	20 year	3.68%	2025
Phosphorus Recovery #2 ^{2) 3)}	8,000,000	20 year	5.05%	2025
Joint Trunk – West	27,000,000	20 year	3.68%	2024
Personnel Facility (P&D) ³⁾	2,000,000	3 year	0.00%	TBD
Aeration Improvements (P&D) ³⁾	1,600,000	3 year	0.00%	TBD
B50 Return Sludge Pump Station (P&D) ³⁾	1,000,000	3 year	0.00%	TBD
Total	\$81,710,000			

- 1) Assumed interest rates are based on current bond market conditions or current SRF Loans interest rates plus 1.00% for market timing. The Iowa Finance Authority has started adjusting interest rates quarterly based on the tax-exempt and taxable 20 year BVAL rate. Actual interest rates are subject to change.
- 2) The 2023 Certificates included \$42.1 million for Phosphorus Recovery and \$8 million for Southern Tier Interceptor improvements. The amounts included in the 2024 Certificates represent additional amount expected to fund these projects.
- 3) WRF Phosphorus Recovery and all Planning and Design (“P&D”) loans are expected to be issued as taxable debt and will not impact Participating Communities bank qualification considerations.

Participating Community Impact

The table below outlines the current allocations for the proposed projects.

Project	WRA Amount	Polk City Flow %	Polk City Allocation	Est. Annual Debt Service	BQ Impact
Series 2024D Bond Sale	\$28,110,000	0.687%	\$193,116	\$18,343	Yes
Southern Tier & DM River Interceptors #2	14,000,000	0.687%	96,180	6,880	Yes
Phosphorus Recovery #2	8,000,000	0.687%	54,960	4,431	No
Joint Trunk – West	27,000,000	1.414%	381,780	27,311	Yes
Personnel Facility (P&D)	2,000,000	0.687%	13,740	0	No
Aeration Improvements (P&D)	1,600,000	0.687%	10,992	0	No
B50 Return Sludge Pump Station (P&D)	1,000,000	0.687%	6,870	0	No
Total	\$81,710,000		\$757,638	\$56,966	

WRA reallocates all costs annually according to the terms in the 28E based on the change to the three-year average flows. Flow year is October 1st to September 30th. Community allocations are subject to change based on the terms of the Agreement.



Supporting Documents

1. Additional Project Information
2. Senior Bond Issuance Certificate of WRA Participating Community.
3. City of Polk City WRA Debt Service Allocations – 2024 Certificates.
 - a. This includes debt service allocation of all existing, previously certified but not yet issued, and proposed WRA loans under the 2024 Certificates using the most current flow allocation.
4. WRA Cash Contribution Process. This document provides the steps a community can take to pay cash in lieu of the WRA issuing debt on their behalf. The Senior Bond Certificates still need to be complete by each Participating Community regardless of a Participating Community's election to fund their portion of a project with cash.

Next Steps

1. Confirm community rates and charges or annually appropriated funds are sufficient to produce at least 110% of the amount necessary to pay principal and interest on all Outstanding Bonds and all outstanding Local Obligations during Fiscal Year 2024-25. Confirm other bond covenants are compliant with respect to Local Obligations.
2. Approve, by resolution of your governing body, the Senior Bond Issuance Certificate of WRA Participating Community.
3. Return supporting documentation to WRA staff.

Please return electronic copies of documents to Roxane Vaughan by April 30, 2024.

Questions can be directed to Roxane Vaughan and/or Matthew Stoffel.

Roxane Vaughan 515-323-8008
Matthew Stoffel 515-724-5737

rjvaughan@dmgov.org
stoffelm@pfm.com

**SENIOR BOND ISSUANCE CERTIFICATE
OF WRA PARTICIPATING COMMUNITY**

Name of Participating Community: City of Polk City, Iowa

Anticipated Amount of Additional Senior Bonds: \$ 81,710,000

Estimated Date of Issuance: \$59,710,000 after June 13th in calendar 2024;
Remaining amounts will be issued after January 1, 2025

This Senior Bond Issuance Certificate is being executed by the undersigned financial officer of the Participating Community indicated above (the "Participating Community") pursuant to Section 8.3 of Resolution No. 04-070 approved on October 28, 2004 (the "Master Resolution") by the Board of the Des Moines Metropolitan Wastewater Reclamation Authority ("WRA"), and supplementing Section 2 of Article XIII of the Second Amended and Restated Agreement for the WRA, filed with the Secretary of State on June 11, 2014 (the WRA Agreement). All capitalized terms used in this Certificate which are not otherwise defined herein shall have the meanings given to them in the Master Resolution.

Attached hereto are the following:

- WRA Certificate Memo & Instructions,
- City of Polk City WRA Debt Service Allocation, 2024 Certificates: PFM's proposed allocation of Debt Service to the Participating Community for the Additional Senior Bonds (subject to change based on actual timing of issuance by WRA), receipt of which is acknowledged by execution of this Certificate.
- WRA Cash Contribution Process

The Participating Community hereby consents to and certifies, in connection with the anticipated issuance of the above-referenced Senior Bonds, that it is currently in compliance with the provisions of the WRA Agreement requiring the establishment of rates and charges or appropriation of other funds sufficient in amount as will produce at least 110% of the amount necessary to pay the Participating Community's share of the principal and interest coming due on all Outstanding Bonds and all outstanding Local Obligations during the fiscal year 2025, and acknowledges it has factored its estimated allocations from future WRA issuances of Additional Senior Bonds into rate and coverage planning to ensure maintenance of said coverage in future fiscal years.

Attach to this Certificate for return the following:

1. A copy of the resolution passed by your governing body approving the Senior Bond Issuance Certificate of WRA Participating Community,
2. Schedule of principal and interest requirements of all outstanding Local Obligations of the Participating Community,
3. Details of other funds appropriated to meet the coverage requirements.

Approved by the Governing Body of the Participating Community on the ___ day of _____, 2024.

Dated this ___ day of _____ 2024.

By: _____

Print Name: _____

Title: _____



City of Polk City, Iowa City Council Agenda Communication

Date: April 8, 2024 City Council Meeting
To: Mayor Steve Karsjen & City Council
From: Chelsea Huisman, City Manager
Subject: Resolution approving Senior Bond certificates for the WRA

BACKGROUND: On Monday evening, the City Council will review a resolution to approve additional borrowing authority from the participating communities of the Waste Reclamation Authority (WRA). The WRA is requesting borrowing an additional \$81,700,000 for capital projects. Per the 28E agreement, all participating cities are required to approve bond certificates. The senior bond certificates are a mechanism that gives the WRA the authority to issue debt on behalf of the participating communities.

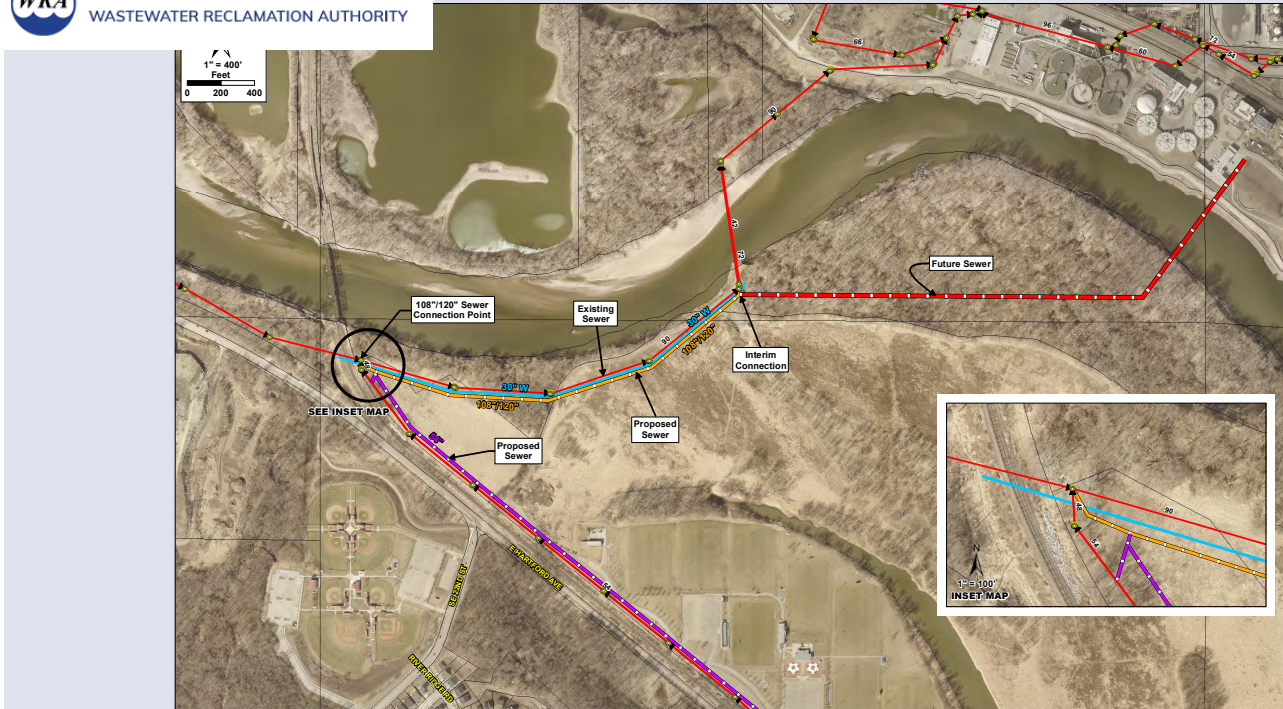
Polk City's new debt for these projects is \$1,050,524. This will be repaid over a 20-year period through our rates to the WRA. This new debt will be included in a rate review and recommendation from PFM later this month, however, as we've reviewed rates over the past 5 years, these projects have already been accounted for in PFMs recommendation for yearly rate increases.

It is important to note that the WRA has constructed larger scale projects in the past few years, and this has increased Polk City's debt. Polk City's contribution for FY2024 was \$407,000, and that contribution for FY2025 will be increasing to \$472,000 for some of these capital projects being constructed. Some of that increase is attributed to operational costs, increased flows from Polk City and the additional debt.

ALTERNATIVES: Do not approve the senior bond certificates

FINANCIAL CONSIDERATIONS: The financial considerations for these senior bond certificates is \$1,050,524, over a 20-year period for Polk City.

RECOMMENDATION: It is my recommendation that the City Council approve the senior bond certificates for the WRA's capital projects.



DMMWRA Southern Tier and Southside DM River Interceptors

These improvements are being planned and bid together under one contract.



ESTIMATED COST
\$19,000,000 for both projects



OUTCOMES
Consolidation of two large, essential infrastructure improvement projects within the WRA's conveyance system.



STATUS
Construction to begin in 2025.

Project Information

The WRA's **Southern Tier Interceptor, Phase 10, Segment 23** and **Southside Des Moines River Interceptor, Phase 3, Segment 5** projects are improvements that were each identified in the WRA Facility Plan (2014) and the WRA Conveyance Facility Plan (2024). Both were included in the FY 2025 WRA Capital Improvement Plan.

The Southern Tier Interceptor project includes the installation of approximately 9,500 linear feet of 54-inch diameter sewer, while the Southside Des Moines River Interceptor project will install approximately 2,500 linear feet of 108-inch to 120-inch diameter sewer. Construction for both projects will take place in calendar years 2025 and 2026.

Both projects are being bid and constructed under one contract due to the condition of the WRA's existing infrastructure and due to the complexity of constructing the improvements near other utility infrastructure.

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(515) 323-8055



DMMWRA Joint Trunk - West Improvements

WRA JOINT TRUNK
PHASE 14 SEGMENTS 1 AND 2
FIGURE 9-2

Installation of nearly 18,000 feet of new WRA sewer lines is set to begin in 2025.



ESTIMATED COST
\$24,000,000



OUTCOMES

Increased capacity for conveyance of sanitary sewer flows from several member communities to the Wastewater Reclamation Authority's (WRA) facilities for treatment.



STATUS

Construction to begin in 2025 with additional phases in 2026.

Project Information

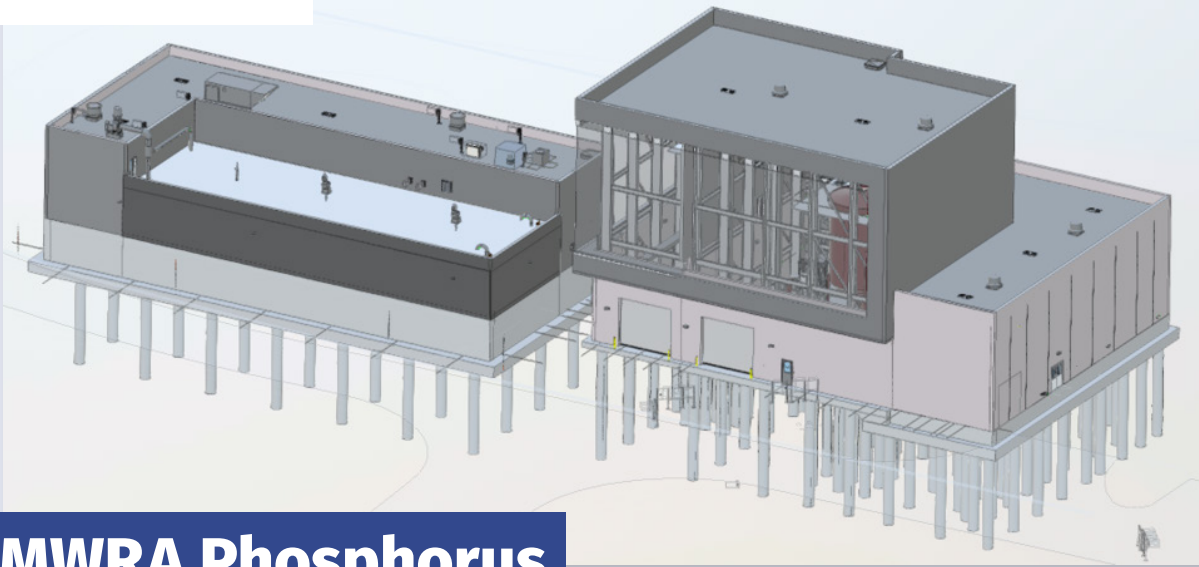
The WRA Joint Trunk (West) is an improvement that was identified in the WRA Facility Plan (2014) and the WRA Conveyance Facility Plan (2024).

The improvements were included in the FY 2025 WRA Capital Improvement Plan and include the construction of approximately 17,750 linear feet of 66-inch diameter sewer to be installed through 2026.

The proposed sewer to be constructed will convey flows from Clive, Grimes, the Urbandale Sanitary Sewer District (USSD), the Urbandale Windsor Heights Sanitary Sewer District (UWHSD), and Waukee through the WRA's Conveyance System to the Wastewater Reclamation Facility.



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DMMWRA Phosphorus Recovery System

Planning is currently underway for the construction of a phosphorus recovery system at the Des Moines Metropolitan Wastewater Reclamation Facility (WRF).



BUDGET
\$48,400,000



OUTCOMES

- Reduce struvite buildup within facilities and equipment and eliminate excessive nutrient removal costs
- Generate revenue through sale of removed phosphorus to fertilizer manufacturers/distributors



STATUS
Currently under design with an anticipated 2024 bid date

Project Information

Through the wastewater treatment process, a chemical known as *struvite* forms in the WRF's digestion and post-digestion facilities, leading to reduced flow and functionality within the piping, pumps, and other equipment in these facilities.

Struvite is formed through the chemical interaction between magnesium, ammonia, and phosphorus. The WRA currently spends a significant amount of money on chemicals, equipment, and internal resources to remove struvite.



Struvite buildup in a WRF pipe

To address these issues, a **phosphorus recovery system** is planned to be built that will remove phosphorus from the wastewater treatment side-streams that lead to the digestion and post-digestion facilities. The new system will minimize the potential for struvite to form and prepare the WRF to successfully meet future anticipated regulatory limits.



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CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates

1 2 3 4 5 6 7 8 9

Payment Date	SRF 2008A (\$16.52M) SWD			SRF 2008B (\$6.575M) EXP			SRF 2008D (\$2.65M) EXP		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22	-	866	-	-	547	-	-	211	-
06/01/23	4,548	5,662	6,527	2,869	3,572	4,119	1,178	1,449	1,660
12/01/23	-	843	-	-	520	-	-	200	-
06/01/24	4,776	5,860	6,703	2,939	3,607	4,127	1,201	1,457	1,657
12/01/24	-	835	-	-	506	-	-	194	-
06/01/25	5,137	6,212	7,047	3,111	3,761	4,267	1,273	1,522	1,715
12/01/25	-	791	-	-	479	-	-	183	-
06/01/26	5,286	6,302	7,093	3,196	3,811	4,290	1,315	1,550	1,732
12/01/26	-	744	-	-	451	-	-	171	-
06/01/27	5,444	6,401	7,145	3,295	3,874	4,325	1,357	1,577	1,749
12/01/27	-	697	-	-	422	-	-	159	-
06/01/28	5,611	6,507	7,203	3,394	3,936	4,358	1,400	1,605	1,764
12/01/28	-	648	-	-	392	-	-	147	-
06/01/29	5,778	6,611	7,258	3,493	3,997	4,389	1,456	1,645	1,792
12/01/29	-	597	-	-	362	-	-	134	-
06/01/30	5,946	6,713	7,310	3,606	4,071	4,433	1,499	1,671	1,806
12/01/30	-	545	-	-	330	-	-	121	-
06/01/31	6,131	6,832	7,377	3,719	4,143	4,474	1,541	1,697	1,818
12/01/31	-	491	-	-	298	-	-	108	-
06/01/32	6,317	6,949	7,440	3,818	4,201	4,498	1,598	1,736	1,844
12/01/32	-	436	-	-	264	-	-	94	-
06/01/33	6,503	7,064	7,500	3,945	4,285	4,549	1,640	1,761	1,854
12/01/33	-	379	-	-	230	-	-	79	-
06/01/34	6,698	7,186	7,565	4,058	4,354	4,583	1,697	1,799	1,878
12/01/34	-	321	-	-	194	-	-	64	-
06/01/35	6,902	7,315	7,635	4,185	4,435	4,629	1,753	1,836	1,901
12/01/35	-	260	-	-	158	-	-	49	-
06/01/36	7,107	7,441	7,701	4,299	4,501	4,659	1,810	1,873	1,922
12/01/36	-	198	-	-	120	-	-	33	-
06/01/37	7,321	7,575	7,773	4,440	4,594	4,714	1,866	1,909	1,943
12/01/37	-	134	-	-	81	-	-	17	-
06/01/38	7,534	7,706	7,840	4,567	4,672	4,753	1,937	1,959	1,976
12/01/38	-	68	-	-	41	-	-	-	-
06/01/39	7,766	7,854	7,922	4,709	4,762	4,803	-	-	-
12/01/39	-	-	-	-	-	-	-	-	-
06/01/40	-	-	-	-	-	-	-	-	-
12/01/40	-	-	-	-	-	-	-	-	-
06/01/41	-	-	-	-	-	-	-	-	-
12/01/41	-	-	-	-	-	-	-	-	-
06/01/42	-	-	-	-	-	-	-	-	-
12/01/42	-	-	-	-	-	-	-	-	-
06/01/43	-	-	-	-	-	-	-	-	-
12/01/43	-	-	-	-	-	-	-	-	-
06/01/44	-	-	-	-	-	-	-	-	-
12/01/44	-	-	-	-	-	-	-	-	-
06/01/45	-	-	-	-	-	-	-	-	-
12/01/45	-	-	-	-	-	-	-	-	-
06/01/46	-	-	-	-	-	-	-	-	-
12/01/46	-	-	-	-	-	-	-	-	-
06/01/47	-	-	-	-	-	-	-	-	-
12/01/47	-	-	-	-	-	-	-	-	-
06/01/48	-	-	-	-	-	-	-	-	-
12/01/48	-	-	-	-	-	-	-	-	-
06/01/49	-	-	-	-	-	-	-	-	-
12/01/49	-	-	-	-	-	-	-	-	-
06/01/50	-	-	-	-	-	-	-	-	-
12/01/50	-	-	-	-	-	-	-	-	-
06/01/51	-	-	-	-	-	-	-	-	-
12/01/51	-	-	-	-	-	-	-	-	-
06/01/52	-	-	-	-	-	-	-	-	-
12/01/52	-	-	-	-	-	-	-	-	-
06/01/53	-	-	-	-	-	-	-	-	-
12/01/53	-	-	-	-	-	-	-	-	-
06/01/54	-	-	-	-	-	-	-	-	-
12/01/54	-	-	-	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-	-	-	-
Total as of:									
4/30/2024	\$ 100,258	\$ 117,670	\$ 118,513	\$ 60,772	\$ 71,333	\$ 71,852	\$ 23,344	\$ 27,151	\$ 27,351

CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates

10 11 12 13 14 15 16 17 18

Payment Date	SRF 2009B (\$8.4M) EXP			SRF 2009C (\$9.2M) EXP			SRF 2010A (\$8.5M) SWD		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22	-	707	-	-	774	-	-	470	-
06/01/23	3,631	4,540	5,247	3,978	4,973	5,747	2,244	2,848	3,318
12/01/23	-	672	-	-	736	-	-	460	-
06/01/24	3,740	4,604	5,276	4,099	5,045	5,781	2,361	2,952	3,412
12/01/24	-	655	-	-	717	-	-	458	-
06/01/25	3,945	4,787	5,442	4,327	5,249	5,967	2,545	3,134	3,592
12/01/25	-	621	-	-	679	-	-	436	-
06/01/26	4,086	4,884	5,505	4,468	5,342	6,021	2,629	3,189	3,625
12/01/26	-	585	-	-	640	-	-	413	-
06/01/27	4,214	4,966	5,551	4,610	5,433	6,073	2,713	3,243	3,656
12/01/27	-	548	-	-	600	-	-	389	-
06/01/28	4,355	5,060	5,608	4,765	5,537	6,137	2,806	3,305	3,694
12/01/28	-	510	-	-	558	-	-	364	-
06/01/29	4,497	5,152	5,662	4,921	5,639	6,197	2,889	3,358	3,722
12/01/29	-	471	-	-	515	-	-	339	-
06/01/30	4,638	5,243	5,713	5,076	5,739	6,254	2,982	3,418	3,757
12/01/30	-	430	-	-	471	-	-	313	-
06/01/31	4,793	5,346	5,776	5,246	5,851	6,322	3,084	3,487	3,799
12/01/31	-	388	-	-	425	-	-	286	-
06/01/32	4,949	5,448	5,836	5,416	5,962	6,387	3,186	3,554	3,840
12/01/32	-	345	-	-	378	-	-	258	-
06/01/33	5,105	5,548	5,892	5,585	6,071	6,448	3,289	3,620	3,878
12/01/33	-	300	-	-	329	-	-	229	-
06/01/34	5,274	5,660	5,960	5,769	6,192	6,521	3,391	3,686	3,915
12/01/34	-	254	-	-	278	-	-	200	-
06/01/35	5,444	5,770	6,024	5,967	6,325	6,603	3,502	3,759	3,958
12/01/35	-	206	-	-	226	-	-	169	-
06/01/36	5,614	5,879	6,085	6,151	6,442	6,668	3,614	3,831	4,000
12/01/36	-	157	-	-	172	-	-	137	-
06/01/37	5,797	5,999	6,157	6,349	6,570	6,743	3,735	3,911	4,048
12/01/37	-	106	-	-	117	-	-	105	-
06/01/38	5,981	6,118	6,224	6,561	6,711	6,828	3,855	3,990	4,094
12/01/38	-	54	-	-	59	-	-	71	-
06/01/39	6,179	6,249	6,303	6,773	6,849	6,909	3,985	4,077	4,147
12/01/39	-	-	-	-	-	-	-	36	-
06/01/40	-	-	-	-	-	-	4,115	4,162	4,198
12/01/40	-	-	-	-	-	-	-	-	-
06/01/41	-	-	-	-	-	-	-	-	-
12/01/41	-	-	-	-	-	-	-	-	-
06/01/42	-	-	-	-	-	-	-	-	-
12/01/42	-	-	-	-	-	-	-	-	-
06/01/43	-	-	-	-	-	-	-	-	-
12/01/43	-	-	-	-	-	-	-	-	-
06/01/44	-	-	-	-	-	-	-	-	-
12/01/44	-	-	-	-	-	-	-	-	-
06/01/45	-	-	-	-	-	-	-	-	-
12/01/45	-	-	-	-	-	-	-	-	-
06/01/46	-	-	-	-	-	-	-	-	-
12/01/46	-	-	-	-	-	-	-	-	-
06/01/47	-	-	-	-	-	-	-	-	-
12/01/47	-	-	-	-	-	-	-	-	-
06/01/48	-	-	-	-	-	-	-	-	-
12/01/48	-	-	-	-	-	-	-	-	-
06/01/49	-	-	-	-	-	-	-	-	-
12/01/49	-	-	-	-	-	-	-	-	-
06/01/50	-	-	-	-	-	-	-	-	-
12/01/50	-	-	-	-	-	-	-	-	-
06/01/51	-	-	-	-	-	-	-	-	-
12/01/51	-	-	-	-	-	-	-	-	-
06/01/52	-	-	-	-	-	-	-	-	-
12/01/52	-	-	-	-	-	-	-	-	-
06/01/53	-	-	-	-	-	-	-	-	-
12/01/53	-	-	-	-	-	-	-	-	-
06/01/54	-	-	-	-	-	-	-	-	-
12/01/54	-	-	-	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-	-	-	-
Total as of:									
4/30/2024	\$ 78,611	\$ 92,342	\$ 93,014	\$ 86,082	\$ 101,122	\$ 101,858	\$ 54,682	\$ 64,876	\$ 65,336

CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates

19 20 21 22 23 24 25 26 27

Payment Date	SRF 2010B (\$7.0M) EXP			SRF 2010-C1 (\$2.0M) CORE			SRF 2010-C2 (\$21.5M) CORE		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22	-	615	-	-	107	-	-	648	-
06/01/23	2,938	3,728	4,343	6	144	251	6,388	7,222	7,870
12/01/23	-	586	-	-	113	-	-	622	-
06/01/24	3,008	3,762	4,348	6	151	264	6,929	7,729	8,352
12/01/24	-	574	-	-	120	-	-	596	-
06/01/25	3,196	3,933	4,507	7	161	280	7,598	8,365	8,961
12/01/25	-	546	-	-	119	-	-	530	-
06/01/26	3,295	3,996	4,542	7	160	280	7,846	8,527	9,057
12/01/26	-	517	-	-	119	-	-	461	-
06/01/27	3,394	4,058	4,575	7	160	280	8,100	8,693	9,154
12/01/27	-	487	-	-	119	-	-	390	-
06/01/28	3,507	4,133	4,620	7	160	280	8,361	8,863	9,253
12/01/28	-	457	-	-	119	-	-	317	-
06/01/29	3,620	4,207	4,663	7	160	279	8,636	9,043	9,361
12/01/29	-	425	-	-	119	-	-	242	-
06/01/30	3,747	4,293	4,718	7	160	279	8,910	9,221	9,463
12/01/30	-	392	-	-	119	-	-	164	-
06/01/31	3,860	4,364	4,756	2,872	3,025	3,144	9,206	9,416	9,580
12/01/31	-	358	-	-	94	-	-	83	-
06/01/32	3,987	4,448	4,806	10,745	10,866	10,960	9,501	9,608	9,691
12/01/32	-	323	-	-	-	-	-	-	-
06/01/33	4,115	4,531	4,854	-	-	-	-	-	-
12/01/33	-	287	-	-	-	-	-	-	-
06/01/34	4,256	4,626	4,913	-	-	-	-	-	-
12/01/34	-	250	-	-	-	-	-	-	-
06/01/35	4,398	4,719	4,969	-	-	-	-	-	-
12/01/35	-	212	-	-	-	-	-	-	-
06/01/36	4,539	4,811	5,023	-	-	-	-	-	-
12/01/36	-	172	-	-	-	-	-	-	-
06/01/37	4,680	4,901	5,073	-	-	-	-	-	-
12/01/37	-	131	-	-	-	-	-	-	-
06/01/38	4,836	5,004	5,135	-	-	-	-	-	-
12/01/38	-	89	-	-	-	-	-	-	-
06/01/39	4,991	5,105	5,194	-	-	-	-	-	-
12/01/39	-	45	-	-	-	-	-	-	-
06/01/40	5,147	5,205	5,250	-	-	-	-	-	-
12/01/40	-	-	-	-	-	-	-	-	-
06/01/41	-	-	-	-	-	-	-	-	-
12/01/41	-	-	-	-	-	-	-	-	-
06/01/42	-	-	-	-	-	-	-	-	-
12/01/42	-	-	-	-	-	-	-	-	-
06/01/43	-	-	-	-	-	-	-	-	-
12/01/43	-	-	-	-	-	-	-	-	-
06/01/44	-	-	-	-	-	-	-	-	-
12/01/44	-	-	-	-	-	-	-	-	-
06/01/45	-	-	-	-	-	-	-	-	-
12/01/45	-	-	-	-	-	-	-	-	-
06/01/46	-	-	-	-	-	-	-	-	-
12/01/46	-	-	-	-	-	-	-	-	-
06/01/47	-	-	-	-	-	-	-	-	-
12/01/47	-	-	-	-	-	-	-	-	-
06/01/48	-	-	-	-	-	-	-	-	-
12/01/48	-	-	-	-	-	-	-	-	-
06/01/49	-	-	-	-	-	-	-	-	-
12/01/49	-	-	-	-	-	-	-	-	-
06/01/50	-	-	-	-	-	-	-	-	-
12/01/50	-	-	-	-	-	-	-	-	-
06/01/51	-	-	-	-	-	-	-	-	-
12/01/51	-	-	-	-	-	-	-	-	-
06/01/52	-	-	-	-	-	-	-	-	-
12/01/52	-	-	-	-	-	-	-	-	-
06/01/53	-	-	-	-	-	-	-	-	-
12/01/53	-	-	-	-	-	-	-	-	-
06/01/54	-	-	-	-	-	-	-	-	-
12/01/54	-	-	-	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-	-	-	-
Total as of:									
4/30/2024	\$ 68,576	\$ 81,363	\$ 81,950	\$ 13,664	\$ 15,933	\$ 16,045	\$ 75,087	\$ 82,249	\$ 82,871

CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates

28 29 30 31 32 33 34 35 36

Payment Date	SRF 2011A (\$60.0M) CORE			SRF 2011B (\$16.0M) EXP			SRF 2011C (\$9.6M) SWD		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22	-	2,528	-	-	1,450	-	-	552	-
06/01/23	10,484	13,735	16,263	6,445	8,309	9,759	2,453	3,163	3,716
12/01/23	-	2,559	-	-	1,387	-	-	542	-
06/01/24	11,368	14,658	17,217	6,624	8,408	9,795	2,584	3,281	3,823
12/01/24	-	2,612	-	-	1,362	-	-	541	-
06/01/25	12,462	15,820	18,432	6,999	8,751	10,113	2,787	3,483	4,025
12/01/25	-	2,503	-	-	1,301	-	-	517	-
06/01/26	12,868	16,085	18,588	7,226	8,898	10,199	2,871	3,535	4,052
12/01/26	-	2,390	-	-	1,238	-	-	492	-
06/01/27	13,287	16,359	18,749	7,466	9,057	10,295	2,964	3,596	4,088
12/01/27	-	2,274	-	-	1,172	-	-	466	-
06/01/28	13,719	16,643	18,917	7,706	9,214	10,386	3,066	3,665	4,131
12/01/28	-	2,154	-	-	1,105	-	-	439	-
06/01/29	14,166	16,935	19,089	7,961	9,381	10,486	3,159	3,723	4,162
12/01/29	-	2,030	-	-	1,035	-	-	412	-
06/01/30	14,626	17,236	19,266	8,215	9,546	10,582	3,270	3,799	4,211
12/01/30	-	1,902	-	-	963	-	-	383	-
06/01/31	15,100	17,545	19,447	8,484	9,723	10,686	3,372	3,865	4,248
12/01/31	-	1,770	-	-	889	-	-	353	-
06/01/32	15,588	17,863	19,633	8,767	9,910	10,799	3,484	3,938	4,292
12/01/32	-	1,633	-	-	812	-	-	323	-
06/01/33	16,096	18,196	19,830	9,050	10,094	10,906	3,595	4,010	4,333
12/01/33	-	1,492	-	-	733	-	-	291	-
06/01/34	16,619	18,537	20,030	9,347	10,289	11,022	3,716	4,091	4,382
12/01/34	-	1,347	-	-	651	-	-	259	-
06/01/35	17,161	18,893	20,240	9,643	10,481	11,132	3,837	4,170	4,429
12/01/35	-	1,197	-	-	567	-	-	225	-
06/01/36	17,718	19,257	20,453	9,955	10,684	11,251	3,958	4,247	4,473
12/01/36	-	1,042	-	-	480	-	-	191	-
06/01/37	18,295	19,634	20,676	10,280	10,897	11,377	4,088	4,333	4,524
12/01/37	-	882	-	-	390	-	-	155	-
06/01/38	18,886	20,019	20,901	10,619	11,121	11,511	4,218	4,417	4,572
12/01/38	-	716	-	-	297	-	-	118	-
06/01/39	19,497	20,418	21,135	10,959	11,340	11,638	4,357	4,509	4,627
12/01/39	-	546	-	-	201	-	-	80	-
06/01/40	20,136	20,838	21,384	11,312	11,571	11,772	4,496	4,599	4,679
12/01/40	-	370	-	-	102	-	-	41	-
06/01/41	20,789	21,264	21,634	11,680	11,811	11,913	4,645	4,697	4,738
12/01/41	-	188	-	-	-	-	-	-	-
06/01/42	21,462	21,703	21,891	-	-	-	-	-	-
12/01/42	-	-	-	-	-	-	-	-	-
06/01/43	-	-	-	-	-	-	-	-	-
12/01/43	-	-	-	-	-	-	-	-	-
06/01/44	-	-	-	-	-	-	-	-	-
12/01/44	-	-	-	-	-	-	-	-	-
06/01/45	-	-	-	-	-	-	-	-	-
12/01/45	-	-	-	-	-	-	-	-	-
06/01/46	-	-	-	-	-	-	-	-	-
12/01/46	-	-	-	-	-	-	-	-	-
06/01/47	-	-	-	-	-	-	-	-	-
12/01/47	-	-	-	-	-	-	-	-	-
06/01/48	-	-	-	-	-	-	-	-	-
12/01/48	-	-	-	-	-	-	-	-	-
06/01/49	-	-	-	-	-	-	-	-	-
12/01/49	-	-	-	-	-	-	-	-	-
06/01/50	-	-	-	-	-	-	-	-	-
12/01/50	-	-	-	-	-	-	-	-	-
06/01/51	-	-	-	-	-	-	-	-	-
12/01/51	-	-	-	-	-	-	-	-	-
06/01/52	-	-	-	-	-	-	-	-	-
12/01/52	-	-	-	-	-	-	-	-	-
06/01/53	-	-	-	-	-	-	-	-	-
12/01/53	-	-	-	-	-	-	-	-	-
06/01/54	-	-	-	-	-	-	-	-	-
12/01/54	-	-	-	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-	-	-	-
Total as of:									
4/30/2024	\$ 309,842	\$ 374,951	\$ 377,510	\$ 162,291	\$ 194,474	\$ 195,862	\$ 64,465	\$ 77,246	\$ 77,788

CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates

37 38 39 40 41 42 43 44 45

Payment Date	SRF 2011D (\$14.4M) SWD			SRF 2012B (\$2.772M) EXP			SRF 2012C \$18.0M) CORE		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22	-	1,288	-	-	263	-	-	1,346	-
06/01/23	3,902	5,459	6,747	1,095	1,433	1,695	3,129	4,139	5,484
12/01/23	-	1,267	-	-	252	-	-	796	-
06/01/24	4,090	5,621	6,888	1,118	1,442	1,694	3,384	4,407	5,203
12/01/24	-	1,270	-	-	248	-	-	814	-
06/01/25	4,376	5,911	7,181	1,188	1,507	1,755	3,703	4,749	5,563
12/01/25	-	1,217	-	-	238	-	-	781	-
06/01/26	4,487	5,959	7,177	1,230	1,536	1,774	3,813	4,817	5,598
12/01/26	-	1,164	-	-	227	-	-	748	-
06/01/27	4,608	6,015	7,179	1,258	1,550	1,777	3,930	4,891	5,639
12/01/27	-	1,109	-	-	216	-	-	713	-
06/01/28	4,729	6,069	7,178	1,301	1,579	1,795	4,046	4,964	5,677
12/01/28	-	1,052	-	-	205	-	-	678	-
06/01/29	4,859	6,131	7,183	1,343	1,606	1,811	4,163	5,035	5,713
12/01/29	-	994	-	-	193	-	-	642	-
06/01/30	4,989	6,191	7,185	1,386	1,634	1,827	4,294	5,119	5,760
12/01/30	-	935	-	-	181	-	-	604	-
06/01/31	5,119	6,249	7,183	1,442	1,675	1,855	4,417	5,194	5,798
12/01/31	-	873	-	-	168	-	-	565	-
06/01/32	5,249	6,305	7,178	1,485	1,701	1,869	4,555	5,282	5,847
12/01/32	-	811	-	-	155	-	-	526	-
06/01/33	5,388	6,368	7,179	1,527	1,727	1,882	4,692	5,368	5,893
12/01/33	-	746	-	-	142	-	-	484	-
06/01/34	5,537	6,439	7,185	1,584	1,766	1,908	4,830	5,452	5,937
12/01/34	-	680	-	-	128	-	-	442	-
06/01/35	5,685	6,508	7,188	1,626	1,791	1,919	4,974	5,542	5,985
12/01/35	-	612	-	-	114	-	-	399	-
06/01/36	5,834	6,574	7,186	1,683	1,829	1,943	5,125	5,638	6,036
12/01/36	-	542	-	-	99	-	-	354	-
06/01/37	5,983	6,639	7,181	1,739	1,866	1,965	5,276	5,731	6,085
12/01/37	-	471	-	-	84	-	-	308	-
06/01/38	6,150	6,719	7,190	1,796	1,903	1,987	5,434	5,830	6,137
12/01/38	-	397	-	-	68	-	-	260	-
06/01/39	6,308	6,788	7,186	1,852	1,940	2,008	5,599	5,933	6,194
12/01/39	-	322	-	-	52	-	-	211	-
06/01/40	6,475	6,865	7,187	1,909	1,976	2,027	5,764	6,035	6,246
12/01/40	-	245	-	-	35	-	-	161	-
06/01/41	6,652	6,948	7,192	1,980	2,025	2,060	5,943	6,149	6,310
12/01/41	-	165	-	-	18	-	-	109	-
06/01/42	6,819	7,019	7,184	2,036	2,059	2,077	6,121	6,261	6,370
12/01/42	-	84	-	-	-	-	-	55	-
06/01/43	7,005	7,106	7,190	-	-	-	6,300	6,371	6,426
12/01/43	-	-	-	-	-	-	-	-	-
06/01/44	-	-	-	-	-	-	-	-	-
12/01/44	-	-	-	-	-	-	-	-	-
06/01/45	-	-	-	-	-	-	-	-	-
12/01/45	-	-	-	-	-	-	-	-	-
06/01/46	-	-	-	-	-	-	-	-	-
12/01/46	-	-	-	-	-	-	-	-	-
06/01/47	-	-	-	-	-	-	-	-	-
12/01/47	-	-	-	-	-	-	-	-	-
06/01/48	-	-	-	-	-	-	-	-	-
12/01/48	-	-	-	-	-	-	-	-	-
06/01/49	-	-	-	-	-	-	-	-	-
12/01/49	-	-	-	-	-	-	-	-	-
06/01/50	-	-	-	-	-	-	-	-	-
12/01/50	-	-	-	-	-	-	-	-	-
06/01/51	-	-	-	-	-	-	-	-	-
12/01/51	-	-	-	-	-	-	-	-	-
06/01/52	-	-	-	-	-	-	-	-	-
12/01/52	-	-	-	-	-	-	-	-	-
06/01/53	-	-	-	-	-	-	-	-	-
12/01/53	-	-	-	-	-	-	-	-	-
06/01/54	-	-	-	-	-	-	-	-	-
12/01/54	-	-	-	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-	-	-	-
Total as of:									
4/30/2024	\$ 110,339	\$ 142,114	\$ 143,380	\$ 29,483	\$ 35,680	\$ 35,932	\$ 96,362	\$ 117,621	\$ 118,417

CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates

46 47 48 49 50 51 52 53 54

Payment Date	SRF 2012D (\$7.0M) CORE			SRF 2012E (\$12.3M) EXP			SRF 2012F (\$1.42M) EXP		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22	-	506	-	-	2,054	-	-	238	-
06/01/23	1,226	1,605	2,111	4,782	6,836	8,890	554	792	1,030
12/01/23	-	298	-	-	1,974	-	-	229	-
06/01/24	1,326	1,710	2,009	4,899	6,873	8,846	566	795	1,023
12/01/24	-	305	-	-	1,947	-	-	226	-
06/01/25	1,456	1,848	2,153	5,175	7,122	9,069	594	820	1,045
12/01/25	-	292	-	-	1,869	-	-	217	-
06/01/26	1,498	1,873	2,165	5,317	7,186	9,056	622	839	1,056
12/01/26	-	279	-	-	1,790	-	-	207	-
06/01/27	1,553	1,911	2,190	5,486	7,276	9,066	636	844	1,051
12/01/27	-	265	-	-	1,707	-	-	198	-
06/01/28	1,601	1,942	2,207	5,642	7,349	9,057	650	848	1,046
12/01/28	-	251	-	-	1,623	-	-	188	-
06/01/29	1,649	1,972	2,223	5,812	7,434	9,057	679	867	1,055
12/01/29	-	237	-	-	1,536	-	-	178	-
06/01/30	1,704	2,008	2,245	5,995	7,531	9,067	693	871	1,049
12/01/30	-	222	-	-	1,446	-	-	168	-
06/01/31	1,759	2,044	2,266	6,165	7,611	9,056	721	889	1,056
12/01/31	-	206	-	-	1,353	-	-	157	-
06/01/32	1,821	2,086	2,292	6,363	7,716	9,069	735	892	1,049
12/01/32	-	190	-	-	1,258	-	-	146	-
06/01/33	1,876	2,120	2,311	6,547	7,805	9,062	764	909	1,055
12/01/33	-	174	-	-	1,160	-	-	134	-
06/01/34	1,937	2,161	2,335	6,745	7,904	9,064	778	912	1,046
12/01/34	-	157	-	-	1,058	-	-	123	-
06/01/35	1,999	2,201	2,358	6,943	8,001	9,059	806	929	1,051
12/01/35	-	140	-	-	954	-	-	111	-
06/01/36	2,068	2,247	2,387	7,155	8,109	9,063	834	945	1,055
12/01/36	-	122	-	-	847	-	-	98	-
06/01/37	2,137	2,293	2,414	7,367	8,214	9,061	848	946	1,044
12/01/37	-	103	-	-	736	-	-	85	-
06/01/38	2,205	2,338	2,440	7,593	8,330	9,066	877	962	1,047
12/01/38	-	84	-	-	623	-	-	72	-
06/01/39	2,274	2,381	2,465	7,819	8,442	9,064	905	977	1,049
12/01/39	-	64	-	-	505	-	-	59	-
06/01/40	2,350	2,431	2,495	8,046	8,551	9,056	933	992	1,050
12/01/40	-	43	-	-	385	-	-	45	-
06/01/41	2,425	2,481	2,524	8,300	8,685	9,069	962	1,006	1,051
12/01/41	-	22	-	-	260	-	-	30	-
06/01/42	2,501	2,529	2,551	8,541	8,801	9,061	990	1,020	1,050
12/01/42	-	-	-	-	132	-	-	15	-
06/01/43	-	-	-	8,795	8,927	9,059	1,018	1,033	1,049
12/01/43	-	-	-	-	-	-	-	-	-
06/01/44	-	-	-	-	-	-	-	-	-
12/01/44	-	-	-	-	-	-	-	-	-
06/01/45	-	-	-	-	-	-	-	-	-
12/01/45	-	-	-	-	-	-	-	-	-
06/01/46	-	-	-	-	-	-	-	-	-
12/01/46	-	-	-	-	-	-	-	-	-
06/01/47	-	-	-	-	-	-	-	-	-
12/01/47	-	-	-	-	-	-	-	-	-
06/01/48	-	-	-	-	-	-	-	-	-
12/01/48	-	-	-	-	-	-	-	-	-
06/01/49	-	-	-	-	-	-	-	-	-
12/01/49	-	-	-	-	-	-	-	-	-
06/01/50	-	-	-	-	-	-	-	-	-
12/01/50	-	-	-	-	-	-	-	-	-
06/01/51	-	-	-	-	-	-	-	-	-
12/01/51	-	-	-	-	-	-	-	-	-
06/01/52	-	-	-	-	-	-	-	-	-
12/01/52	-	-	-	-	-	-	-	-	-
06/01/53	-	-	-	-	-	-	-	-	-
12/01/53	-	-	-	-	-	-	-	-	-
06/01/54	-	-	-	-	-	-	-	-	-
12/01/54	-	-	-	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-	-	-	-
Total as of:									
4/30/2024	\$ 36,137	\$ 43,730	\$ 44,029	\$ 134,704	\$ 179,055	\$ 181,028	\$ 15,611	\$ 20,750	\$ 20,978

CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates

55 56 57 58 59 60 61 62 63

Payment Date	SRF 2012G 9\$24.4M) SWD			SRF 2013A (\$7.7M) CORE			2014A (\$1.8M) CORE		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22	-	1,954	-	-	577	-	-	72	-
06/01/23	6,102	8,056	10,010	1,343	1,920	2,497	536	608	679
12/01/23	-	1,924	-	-	585	-	-	70	-
06/01/24	6,380	8,303	10,227	1,449	2,034	2,619	569	639	709
12/01/24	-	1,930	-	-	598	-	-	68	-
06/01/25	6,800	8,730	10,660	1,587	2,185	2,783	618	686	754
12/01/25	-	1,853	-	-	574	-	-	62	-
06/01/26	6,958	8,811	10,664	1,635	2,209	2,783	632	694	756
12/01/26	-	1,774	-	-	550	-	-	56	-
06/01/27	7,116	8,890	10,664	1,683	2,233	2,782	646	701	757
12/01/27	-	1,693	-	-	524	-	-	49	-
06/01/28	7,274	8,967	10,660	1,731	2,256	2,780	660	709	758
12/01/28	-	1,611	-	-	498	-	-	42	-
06/01/29	7,441	9,052	10,663	1,786	2,285	2,783	673	716	758
12/01/29	-	1,526	-	-	472	-	-	36	-
06/01/30	7,618	9,144	10,670	1,841	2,313	2,784	687	723	758
12/01/30	-	1,440	-	-	444	-	-	29	-
06/01/31	7,785	9,225	10,664	1,896	2,340	2,784	701	730	758
12/01/31	-	1,351	-	-	415	-	-	22	-
06/01/32	7,971	9,322	10,673	1,951	2,367	2,782	714	736	758
12/01/32	-	1,261	-	-	386	-	-	15	-
06/01/33	8,147	9,408	10,669	2,013	2,399	2,785	728	743	758
12/01/33	-	1,168	-	-	356	-	-	7	-
06/01/34	8,333	9,502	10,670	2,068	2,424	2,780	742	749	757
12/01/34	-	1,074	-	-	325	-	-	-	-
06/01/35	8,528	9,602	10,676	2,137	2,462	2,787	-	-	-
12/01/35	-	977	-	-	293	-	-	-	-
06/01/36	8,723	9,700	10,677	2,198	2,491	2,784	-	-	-
12/01/36	-	878	-	-	260	-	-	-	-
06/01/37	8,918	9,796	10,674	2,260	2,520	2,780	-	-	-
12/01/37	-	777	-	-	226	-	-	-	-
06/01/38	9,123	9,900	10,676	2,329	2,555	2,781	-	-	-
12/01/38	-	673	-	-	191	-	-	-	-
06/01/39	9,336	10,010	10,683	2,398	2,589	2,780	-	-	-
12/01/39	-	567	-	-	155	-	-	-	-
06/01/40	9,550	10,117	10,685	2,473	2,628	2,784	-	-	-
12/01/40	-	459	-	-	118	-	-	-	-
06/01/41	9,764	10,223	10,682	2,549	2,667	2,785	-	-	-
12/01/41	-	348	-	-	80	-	-	-	-
06/01/42	9,996	10,344	10,692	2,624	2,704	2,784	-	-	-
12/01/42	-	235	-	-	40	-	-	-	-
06/01/43	10,219	10,454	10,688	2,700	2,740	2,781	-	-	-
12/01/43	-	119	-	-	-	-	-	-	-
06/01/44	10,451	10,570	10,688	-	-	-	-	-	-
12/01/44	-	-	-	-	-	-	-	-	-
06/01/45	-	-	-	-	-	-	-	-	-
12/01/45	-	-	-	-	-	-	-	-	-
06/01/46	-	-	-	-	-	-	-	-	-
12/01/46	-	-	-	-	-	-	-	-	-
06/01/47	-	-	-	-	-	-	-	-	-
12/01/47	-	-	-	-	-	-	-	-	-
06/01/48	-	-	-	-	-	-	-	-	-
12/01/48	-	-	-	-	-	-	-	-	-
06/01/49	-	-	-	-	-	-	-	-	-
12/01/49	-	-	-	-	-	-	-	-	-
06/01/50	-	-	-	-	-	-	-	-	-
12/01/50	-	-	-	-	-	-	-	-	-
06/01/51	-	-	-	-	-	-	-	-	-
12/01/51	-	-	-	-	-	-	-	-	-
06/01/52	-	-	-	-	-	-	-	-	-
12/01/52	-	-	-	-	-	-	-	-	-
06/01/53	-	-	-	-	-	-	-	-	-
12/01/53	-	-	-	-	-	-	-	-	-
06/01/54	-	-	-	-	-	-	-	-	-
12/01/54	-	-	-	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-	-	-	-
Total as of:									
4/30/2024	\$ 176,433	\$ 221,784	\$ 223,707	\$ 41,309	\$ 54,907	\$ 55,491	\$ 7,371	\$ 8,211	\$ 8,281

CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates

64 65 66 67 68 69 70 71 72

Payment Date	2014C (\$5.4M) EXP			2014D (\$6.0M) SWD			2015A (\$9.3M) SWD		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22	-	505	-	-	353	-	-	274	-
06/01/23	3,770	4,275	4,779	2,636	2,990	3,343	3,972	4,246	4,521
12/01/23	-	465	-	-	334	-	-	260	-
06/01/24	3,823	4,288	4,753	2,744	3,078	3,411	4,090	4,349	4,609
12/01/24	-	437	-	-	319	-	-	249	-
06/01/25	3,987	4,425	4,862	2,917	3,236	3,555	4,311	4,560	4,809
12/01/25	-	397	-	-	290	-	-	228	-
06/01/26	4,072	4,470	4,867	2,973	3,263	3,553	4,357	4,585	4,813
12/01/26	-	357	-	-	260	-	-	206	-
06/01/27	4,157	4,514	4,871	3,038	3,298	3,558	4,394	4,600	4,806
12/01/27	-	315	-	-	230	-	-	184	-
06/01/28	4,242	4,557	4,872	3,094	3,323	3,553	4,441	4,625	4,809
12/01/28	-	273	-	-	199	-	-	162	-
06/01/29	4,327	4,600	4,872	3,159	3,358	3,557	4,487	4,649	4,811
12/01/29	-	229	-	-	167	-	-	139	-
06/01/30	4,412	4,641	4,871	3,214	3,382	3,549	4,534	4,673	4,812
12/01/30	-	185	-	-	135	-	-	117	-
06/01/31	4,497	4,682	4,867	3,279	3,415	3,550	4,580	4,697	4,814
12/01/31	-	140	-	-	102	-	-	94	-
06/01/32	4,581	4,722	4,862	3,344	3,447	3,549	4,626	4,720	4,814
12/01/32	-	95	-	-	69	-	-	71	-
06/01/33	4,680	4,775	4,870	3,419	3,488	3,557	4,664	4,734	4,805
12/01/33	-	48	-	-	35	-	-	47	-
06/01/34	4,779	4,827	4,875	3,484	3,519	3,553	4,719	4,767	4,814
12/01/34	-	-	-	-	-	-	-	24	-
06/01/35	-	-	-	-	-	-	4,766	4,790	4,813
12/01/35	-	-	-	-	-	-	-	-	-
06/01/36	-	-	-	-	-	-	-	-	-
12/01/36	-	-	-	-	-	-	-	-	-
06/01/37	-	-	-	-	-	-	-	-	-
12/01/37	-	-	-	-	-	-	-	-	-
06/01/38	-	-	-	-	-	-	-	-	-
12/01/38	-	-	-	-	-	-	-	-	-
06/01/39	-	-	-	-	-	-	-	-	-
12/01/39	-	-	-	-	-	-	-	-	-
06/01/40	-	-	-	-	-	-	-	-	-
12/01/40	-	-	-	-	-	-	-	-	-
06/01/41	-	-	-	-	-	-	-	-	-
12/01/41	-	-	-	-	-	-	-	-	-
06/01/42	-	-	-	-	-	-	-	-	-
12/01/42	-	-	-	-	-	-	-	-	-
06/01/43	-	-	-	-	-	-	-	-	-
12/01/43	-	-	-	-	-	-	-	-	-
06/01/44	-	-	-	-	-	-	-	-	-
12/01/44	-	-	-	-	-	-	-	-	-
06/01/45	-	-	-	-	-	-	-	-	-
12/01/45	-	-	-	-	-	-	-	-	-
06/01/46	-	-	-	-	-	-	-	-	-
12/01/46	-	-	-	-	-	-	-	-	-
06/01/47	-	-	-	-	-	-	-	-	-
12/01/47	-	-	-	-	-	-	-	-	-
06/01/48	-	-	-	-	-	-	-	-	-
12/01/48	-	-	-	-	-	-	-	-	-
06/01/49	-	-	-	-	-	-	-	-	-
12/01/49	-	-	-	-	-	-	-	-	-
06/01/50	-	-	-	-	-	-	-	-	-
12/01/50	-	-	-	-	-	-	-	-	-
06/01/51	-	-	-	-	-	-	-	-	-
12/01/51	-	-	-	-	-	-	-	-	-
06/01/52	-	-	-	-	-	-	-	-	-
12/01/52	-	-	-	-	-	-	-	-	-
06/01/53	-	-	-	-	-	-	-	-	-
12/01/53	-	-	-	-	-	-	-	-	-
06/01/54	-	-	-	-	-	-	-	-	-
12/01/54	-	-	-	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-	-	-	-
Total as of:									
4/30/2024	\$ 47,558	\$ 52,977	\$ 53,442	\$ 34,665	\$ 38,613	\$ 38,947	\$ 53,968	\$ 57,270	\$ 57,530

CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates

73 74 75 76 77 78 79 80 81

Payment Date	2015B (\$0.37M) CORE			2015C (\$1.6M) EXP			Series 2015E Refunding Bonds (\$32.02M)					
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt			
12/01/22	-	15	-	-	82	-	-	3,734	-			
06/01/23	111	126	140	1,192	1,274	1,356	13,908	17,641	21,375			
12/01/23	-	-	-	-	76	-	-	3,629	-			
06/01/24	-	-	-	1,201	1,277	1,352	14,405	18,034	21,663			
12/01/24	-	-	-	-	72	-	-	3,542	-			
06/01/25	-	-	-	1,244	1,316	1,388	15,456	18,998	22,540			
12/01/25	-	-	-	-	65	-	-	3,311	-			
06/01/26	-	-	-	1,244	1,310	1,375	15,920	19,231	22,541			
12/01/26	-	-	-	-	59	-	-	3,072	-			
06/01/27	-	-	-	1,258	1,318	1,377	16,372	19,444	22,515			
12/01/27	-	-	-	-	53	-	-	2,826	-			
06/01/28	-	-	-	1,273	1,325	1,378	16,888	19,714	22,540			
12/01/28	-	-	-	-	47	-	-	2,573	-			
06/01/29	-	-	-	1,287	1,333	1,380	17,340	19,913	22,486			
12/01/29	-	-	-	-	40	-	-	2,313	-			
06/01/30	-	-	-	1,301	1,341	1,381	17,903	20,215	22,528			
12/01/30	-	-	-	-	34	-	-	2,033	-			
06/01/31	-	-	-	1,315	1,349	1,382	18,407	20,440	22,473			
12/01/31	-	-	-	-	27	-	-	1,734	-			
06/01/32	-	-	-	1,329	1,356	1,383	19,074	20,808	22,542			
12/01/32	-	-	-	-	20	-	-	1,424	-			
06/01/33	-	-	-	1,343	1,364	1,384	19,735	21,159	22,582			
12/01/33	-	-	-	-	14	-	-	1,091	-			
06/01/34	-	-	-	1,357	1,371	1,385	20,293	21,384	22,475			
12/01/34	-	-	-	-	7	-	-	748	-			
06/01/35	-	-	-	1,372	1,378	1,385	21,001	21,750	22,498			
12/01/35	-	-	-	-	-	-	-	381	-			
06/01/36	-	-	-	-	-	-	21,767	22,148	22,529			
12/01/36	-	-	-	-	-	-	-	-	-			
06/01/37	-	-	-	-	-	-	-	-	-			
12/01/37	-	-	-	-	-	-	-	-	-			
06/01/38	-	-	-	-	-	-	-	-	-			
12/01/38	-	-	-	-	-	-	-	-	-			
06/01/39	-	-	-	-	-	-	-	-	-			
12/01/39	-	-	-	-	-	-	-	-	-			
06/01/40	-	-	-	-	-	-	-	-	-			
12/01/40	-	-	-	-	-	-	-	-	-			
06/01/41	-	-	-	-	-	-	-	-	-			
12/01/41	-	-	-	-	-	-	-	-	-			
06/01/42	-	-	-	-	-	-	-	-	-			
12/01/42	-	-	-	-	-	-	-	-	-			
06/01/43	-	-	-	-	-	-	-	-	-			
12/01/43	-	-	-	-	-	-	-	-	-			
06/01/44	-	-	-	-	-	-	-	-	-			
12/01/44	-	-	-	-	-	-	-	-	-			
06/01/45	-	-	-	-	-	-	-	-	-			
12/01/45	-	-	-	-	-	-	-	-	-			
06/01/46	-	-	-	-	-	-	-	-	-			
12/01/46	-	-	-	-	-	-	-	-	-			
06/01/47	-	-	-	-	-	-	-	-	-			
12/01/47	-	-	-	-	-	-	-	-	-			
06/01/48	-	-	-	-	-	-	-	-	-			
12/01/48	-	-	-	-	-	-	-	-	-			
06/01/49	-	-	-	-	-	-	-	-	-			
12/01/49	-	-	-	-	-	-	-	-	-			
06/01/50	-	-	-	-	-	-	-	-	-			
12/01/50	-	-	-	-	-	-	-	-	-			
06/01/51	-	-	-	-	-	-	-	-	-			
12/01/51	-	-	-	-	-	-	-	-	-			
06/01/52	-	-	-	-	-	-	-	-	-			
12/01/52	-	-	-	-	-	-	-	-	-			
06/01/53	-	-	-	-	-	-	-	-	-			
12/01/53	-	-	-	-	-	-	-	-	-			
06/01/54	-	-	-	-	-	-	-	-	-			
12/01/54	-	-	-	-	-	-	-	-	-			
06/01/55	-	-	-	-	-	-	-	-	-			
Total as of:												
4/30/2024	\$	-	\$	\$	15,524	\$	\$	234,561	\$	288,284	\$	291,912

CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates

82 83 84 85 86 87 88 89 90

Payment Date	Series 2016A (\$8.0M) CORE			Series 2016E (\$0.66M) EXP			Series 2016F (\$31.4M) CORE		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22	-	337	-	-	65	-	-	2,646	-
06/01/23	2,298	2,635	2,972	402	467	532	4,574	7,221	9,867
12/01/23	-	330	-	-	61	-	-	2,707	-
06/01/24	2,459	2,789	3,119	414	475	535	4,952	7,659	10,367
12/01/24	-	324	-	-	58	-	-	2,796	-
06/01/25	2,666	2,990	3,315	438	496	554	5,415	8,210	11,006
12/01/25	-	298	-	-	54	-	-	2,715	-
06/01/26	2,721	3,018	3,316	438	492	546	5,576	8,291	11,005
12/01/26	-	271	-	-	49	-	-	2,631	-
06/01/27	2,775	3,046	3,317	452	502	551	5,743	8,374	11,005
12/01/27	-	243	-	-	45	-	-	2,545	-
06/01/28	2,830	3,073	3,316	452	497	542	5,916	8,461	11,006
12/01/28	-	215	-	-	40	-	-	2,456	-
06/01/29	2,885	3,100	3,315	467	507	547	6,094	8,550	11,006
12/01/29	-	186	-	-	35	-	-	2,365	-
06/01/30	2,940	3,126	3,312	481	516	552	6,277	8,642	11,007
12/01/30	-	156	-	-	31	-	-	2,270	-
06/01/31	3,002	3,158	3,315	481	511	542	6,466	8,737	11,007
12/01/31	-	126	-	-	26	-	-	2,173	-
06/01/32	3,064	3,190	3,317	495	521	547	6,660	8,834	11,007
12/01/32	-	96	-	-	21	-	-	2,074	-
06/01/33	3,126	3,221	3,317	509	530	551	6,860	8,933	11,007
12/01/33	-	64	-	-	16	-	-	1,971	-
06/01/34	3,188	3,252	3,316	523	539	555	7,065	9,035	11,006
12/01/34	-	32	-	-	11	-	-	1,865	-
06/01/35	3,250	3,282	3,315	523	534	544	7,275	9,140	11,004
12/01/35	-	-	-	-	5	-	-	1,756	-
06/01/36	-	-	-	537	543	548	7,496	9,252	11,007
12/01/36	-	-	-	-	-	-	-	1,643	-
06/01/37	-	-	-	-	-	-	7,717	9,360	11,004
12/01/37	-	-	-	-	-	-	-	1,527	-
06/01/38	-	-	-	-	-	-	7,949	9,477	11,004
12/01/38	-	-	-	-	-	-	-	1,408	-
06/01/39	-	-	-	-	-	-	8,186	9,595	11,003
12/01/39	-	-	-	-	-	-	-	1,285	-
06/01/40	-	-	-	-	-	-	8,435	9,720	11,005
12/01/40	-	-	-	-	-	-	-	1,159	-
06/01/41	-	-	-	-	-	-	8,688	9,847	11,006
12/01/41	-	-	-	-	-	-	-	1,028	-
06/01/42	-	-	-	-	-	-	8,947	9,975	11,004
12/01/42	-	-	-	-	-	-	-	894	-
06/01/43	-	-	-	-	-	-	9,217	10,111	11,005
12/01/43	-	-	-	-	-	-	-	756	-
06/01/44	-	-	-	-	-	-	9,492	10,248	11,004
12/01/44	-	-	-	-	-	-	-	614	-
06/01/45	-	-	-	-	-	-	9,777	10,391	11,005
12/01/45	-	-	-	-	-	-	-	467	-
06/01/46	-	-	-	-	-	-	10,074	10,541	11,008
12/01/46	-	-	-	-	-	-	-	316	-
06/01/47	-	-	-	-	-	-	10,376	10,692	11,008
12/01/47	-	-	-	-	-	-	-	160	-
06/01/48	-	-	-	-	-	-	10,683	10,844	11,004
12/01/48	-	-	-	-	-	-	-	-	-
06/01/49	-	-	-	-	-	-	-	-	-
12/01/49	-	-	-	-	-	-	-	-	-
06/01/50	-	-	-	-	-	-	-	-	-
12/01/50	-	-	-	-	-	-	-	-	-
06/01/51	-	-	-	-	-	-	-	-	-
12/01/51	-	-	-	-	-	-	-	-	-
06/01/52	-	-	-	-	-	-	-	-	-
12/01/52	-	-	-	-	-	-	-	-	-
06/01/53	-	-	-	-	-	-	-	-	-
12/01/53	-	-	-	-	-	-	-	-	-
06/01/54	-	-	-	-	-	-	-	-	-
12/01/54	-	-	-	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-	-	-	-
Total as of:									
4/30/2024	\$ 34,906	\$ 39,258	\$ 39,588	\$ 6,211	\$ 7,053	\$ 7,114	\$ 191,338	\$ 271,792	\$ 274,499

CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates

91 92 93 94 95 96 97 98 99

Payment Date	Series 2016F (\$8.6M) SPECIAL			Series 2017A (\$38M) CORE			Series 2018A (\$4.2M) CORE		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22	-	4,765	-	-	3,299	-	-	237	-
06/01/23	8,237	13,002	17,767	5,402	8,701	12,001	1,109	1,346	1,583
12/01/23	-	4,641	-	-	3,380	-	-	238	-
06/01/24	8,490	13,131	17,773	5,842	9,222	12,603	1,184	1,422	1,659
12/01/24	-	4,514	-	-	3,496	-	-	240	-
06/01/25	8,742	13,256	17,771	6,396	9,892	13,388	1,285	1,524	1,764
12/01/25	-	4,383	-	-	3,400	-	-	227	-
06/01/26	9,004	13,387	17,769	6,581	9,981	13,382	1,312	1,539	1,766
12/01/26	-	4,248	-	-	3,301	-	-	214	-
06/01/27	9,273	13,521	17,769	6,781	10,082	13,383	1,340	1,553	1,767
12/01/27	-	4,109	-	-	3,200	-	-	200	-
06/01/28	9,552	13,661	17,770	6,987	10,186	13,386	1,360	1,561	1,761
12/01/28	-	3,966	-	-	3,095	-	-	187	-
06/01/29	9,839	13,805	17,771	7,193	10,288	13,382	1,388	1,574	1,761
12/01/29	-	3,818	-	-	2,987	-	-	173	-
06/01/30	10,136	13,953	17,771	7,413	10,400	13,387	1,422	1,595	1,768
12/01/30	-	3,666	-	-	2,876	-	-	159	-
06/01/31	10,440	14,106	17,772	7,633	10,508	13,384	1,450	1,608	1,767
12/01/31	-	3,509	-	-	2,761	-	-	144	-
06/01/32	10,754	14,263	17,772	7,859	10,621	13,382	1,477	1,621	1,765
12/01/32	-	3,348	-	-	2,643	-	-	129	-
06/01/33	11,076	14,424	17,772	8,100	10,743	13,386	1,505	1,634	1,763
12/01/33	-	3,182	-	-	2,522	-	-	114	-
06/01/34	11,407	14,589	17,771	8,340	10,862	13,384	1,539	1,653	1,767
12/01/34	-	3,011	-	-	2,397	-	-	99	-
06/01/35	11,746	14,757	17,768	8,594	10,991	13,388	1,566	1,665	1,764
12/01/35	-	2,835	-	-	2,268	-	-	83	-
06/01/36	12,103	14,938	17,773	8,849	11,116	13,384	1,601	1,684	1,767
12/01/36	-	2,653	-	-	2,135	-	-	67	-
06/01/37	12,460	15,113	17,766	9,116	11,252	13,387	1,628	1,695	1,763
12/01/37	-	2,466	-	-	1,998	-	-	51	-
06/01/38	12,835	15,301	17,767	9,384	11,383	13,381	1,663	1,713	1,764
12/01/38	-	2,274	-	-	1,858	-	-	34	-
06/01/39	13,218	15,492	17,765	9,666	11,524	13,381	1,697	1,731	1,765
12/01/39	-	2,075	-	-	1,713	-	-	17	-
06/01/40	13,619	15,694	17,769	9,962	11,674	13,387	1,731	1,749	1,766
12/01/40	-	1,871	-	-	1,563	-	-	-	-
06/01/41	14,028	15,899	17,770	10,257	11,820	13,383	-	-	-
12/01/41	-	1,661	-	-	1,409	-	-	-	-
06/01/42	14,446	16,106	17,767	10,566	11,975	13,385	-	-	-
12/01/42	-	1,444	-	-	1,251	-	-	-	-
06/01/43	14,881	16,325	17,769	10,882	12,133	13,384	-	-	-
12/01/43	-	1,221	-	-	1,088	-	-	-	-
06/01/44	15,325	16,546	17,767	11,212	12,299	13,387	-	-	-
12/01/44	-	991	-	-	919	-	-	-	-
06/01/45	15,787	16,778	17,768	11,548	12,468	13,387	-	-	-
12/01/45	-	754	-	-	746	-	-	-	-
06/01/46	16,266	17,020	17,774	11,892	12,638	13,384	-	-	-
12/01/46	-	510	-	-	568	-	-	-	-
06/01/47	16,753	17,263	17,773	12,249	12,817	13,385	-	-	-
12/01/47	-	259	-	-	384	-	-	-	-
06/01/48	17,250	17,508	17,767	12,613	12,997	13,381	-	-	-
12/01/48	-	-	-	-	195	-	-	-	-
06/01/49	-	-	-	12,991	13,186	13,381	-	-	-
12/01/49	-	-	-	-	-	-	-	-	-
06/01/50	-	-	-	-	-	-	-	-	-
12/01/50	-	-	-	-	-	-	-	-	-
06/01/51	-	-	-	-	-	-	-	-	-
12/01/51	-	-	-	-	-	-	-	-	-
06/01/52	-	-	-	-	-	-	-	-	-
12/01/52	-	-	-	-	-	-	-	-	-
06/01/53	-	-	-	-	-	-	-	-	-
12/01/53	-	-	-	-	-	-	-	-	-
06/01/54	-	-	-	-	-	-	-	-	-
12/01/54	-	-	-	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-	-	-	-
Total as of:									
4/30/2024	\$ 309,430	\$ 439,602	\$ 444,244	\$ 238,907	\$ 343,831	\$ 347,212	\$ 25,147	\$ 29,659	\$ 29,897

CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates

100 101 102 103 104 105 106 107 108

Payment Date	Series 2018D-1 (\$10.0M) CORE 2.0%			Series 2018D-2 (\$8.0M) CORE 3.0%			Series 2018E (\$11.3M) CORE 2.0%		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22	-	314	-	-	479	-	-	346	-
06/01/23	3,302	3,616	3,930	2,230	2,709	3,188	3,548	3,903	4,249
12/01/23	-	312	-	-	349	-	-	354	-
06/01/24	3,500	3,812	4,124	2,400	2,750	3,099	3,759	4,113	4,468
12/01/24	-	312	-	-	338	-	-	356	-
06/01/25	3,758	4,070	4,382	2,611	2,949	3,287	4,033	4,388	4,744
12/01/25	-	293	-	-	304	-	-	335	-
06/01/26	3,792	4,085	4,378	2,679	2,983	3,288	4,074	4,409	4,744
12/01/26	-	273	-	-	269	-	-	314	-
06/01/27	3,833	4,107	4,380	2,748	3,017	3,287	4,122	4,436	4,751
12/01/27	-	253	-	-	234	-	-	293	-
06/01/28	3,875	4,128	4,381	2,824	3,057	3,291	4,163	4,457	4,750
12/01/28	-	233	-	-	197	-	-	272	-
06/01/29	3,916	4,149	4,383	2,892	3,090	3,287	4,204	4,477	4,749
12/01/29	-	213	-	-	160	-	-	251	-
06/01/30	3,950	4,163	4,377	2,968	3,128	3,288	4,246	4,496	4,747
12/01/30	-	193	-	-	121	-	-	229	-
06/01/31	3,991	4,184	4,377	3,043	3,165	3,286	4,287	4,516	4,745
12/01/31	-	172	-	-	82	-	-	207	-
06/01/32	4,033	4,205	4,377	3,126	3,208	3,290	4,335	4,542	4,749
12/01/32	-	152	-	-	42	-	-	185	-
06/01/33	4,074	4,225	4,377	3,208	3,250	3,291	4,376	4,561	4,746
12/01/33	-	131	-	-	-	-	-	163	-
06/01/34	4,115	4,246	4,376	-	-	-	4,424	4,587	4,750
12/01/34	-	109	-	-	-	-	-	140	-
06/01/35	4,163	4,273	4,382	-	-	-	4,466	4,606	4,746
12/01/35	-	88	-	-	-	-	-	117	-
06/01/36	4,204	4,292	4,380	-	-	-	4,514	4,631	4,748
12/01/36	-	66	-	-	-	-	-	94	-
06/01/37	4,246	4,312	4,378	-	-	-	4,562	4,656	4,751
12/01/37	-	44	-	-	-	-	-	71	-
06/01/38	4,294	4,338	4,383	-	-	-	4,603	4,674	4,745
12/01/38	-	22	-	-	-	-	-	48	-
06/01/39	4,335	4,357	4,380	-	-	-	4,651	4,699	4,746
12/01/39	-	-	-	-	-	-	-	24	-
06/01/40	-	-	-	-	-	-	4,699	4,723	4,747
12/01/40	-	-	-	-	-	-	-	-	-
06/01/41	-	-	-	-	-	-	-	-	-
12/01/41	-	-	-	-	-	-	-	-	-
06/01/42	-	-	-	-	-	-	-	-	-
12/01/42	-	-	-	-	-	-	-	-	-
06/01/43	-	-	-	-	-	-	-	-	-
12/01/43	-	-	-	-	-	-	-	-	-
06/01/44	-	-	-	-	-	-	-	-	-
12/01/44	-	-	-	-	-	-	-	-	-
06/01/45	-	-	-	-	-	-	-	-	-
12/01/45	-	-	-	-	-	-	-	-	-
06/01/46	-	-	-	-	-	-	-	-	-
12/01/46	-	-	-	-	-	-	-	-	-
06/01/47	-	-	-	-	-	-	-	-	-
12/01/47	-	-	-	-	-	-	-	-	-
06/01/48	-	-	-	-	-	-	-	-	-
12/01/48	-	-	-	-	-	-	-	-	-
06/01/49	-	-	-	-	-	-	-	-	-
12/01/49	-	-	-	-	-	-	-	-	-
06/01/50	-	-	-	-	-	-	-	-	-
12/01/50	-	-	-	-	-	-	-	-	-
06/01/51	-	-	-	-	-	-	-	-	-
12/01/51	-	-	-	-	-	-	-	-	-
06/01/52	-	-	-	-	-	-	-	-	-
12/01/52	-	-	-	-	-	-	-	-	-
06/01/53	-	-	-	-	-	-	-	-	-
12/01/53	-	-	-	-	-	-	-	-	-
06/01/54	-	-	-	-	-	-	-	-	-
12/01/54	-	-	-	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-	-	-	-
Total as of:									
4/30/2024	\$ 64,080	\$ 69,503	\$ 69,815	\$ 28,500	\$ 32,344	\$ 32,694	\$ 73,517	\$ 80,073	\$ 80,427

CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates

109 110 111 112 113 114 115 116 117

Payment Date	Series 2018F (\$6.0M) CORE 2.0%			Series 2019A (\$12.0M) CORE 2.0%			Series 2020B (\$11.2M) CORE 2.0%		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22	-	183	-	-	643	-	-	437	-
06/01/23	955	1,140	1,323	3,209	3,852	4,495	554	1,154	1,591
12/01/23	-	184	-	-	642	-	-	684	-
06/01/24	1,009	1,194	1,378	3,442	4,084	4,725	3,144	3,863	4,547
12/01/24	-	185	-	-	645	-	-	730	-
06/01/25	1,092	1,277	1,462	3,730	4,375	5,020	3,408	4,137	4,867
12/01/25	-	174	-	-	607	-	-	696	-
06/01/26	1,106	1,280	1,454	3,799	4,406	5,014	3,476	4,172	4,868
12/01/26	-	163	-	-	569	-	-	661	-
06/01/27	1,127	1,290	1,453	3,875	4,444	5,013	3,545	4,206	4,867
12/01/27	-	152	-	-	531	-	-	626	-
06/01/28	1,147	1,299	1,451	3,957	4,488	5,018	3,614	4,239	4,865
12/01/28	-	140	-	-	491	-	-	589	-
06/01/29	1,168	1,308	1,448	4,033	4,524	5,015	3,689	4,279	4,868
12/01/29	-	129	-	-	451	-	-	553	-
06/01/30	1,189	1,317	1,446	4,115	4,566	5,016	3,765	4,317	4,870
12/01/30	-	117	-	-	410	-	-	515	-
06/01/31	1,209	1,326	1,443	4,198	4,607	5,017	3,840	4,355	4,870
12/01/31	-	105	-	-	368	-	-	477	-
06/01/32	1,230	1,334	1,439	4,280	4,648	5,015	3,916	4,392	4,869
12/01/32	-	92	-	-	325	-	-	437	-
06/01/33	1,250	1,343	1,435	4,369	4,694	5,019	3,991	4,429	4,866
12/01/33	-	80	-	-	281	-	-	397	-
06/01/34	1,271	1,351	1,431	4,459	4,740	5,021	4,074	4,471	4,869
12/01/34	-	67	-	-	236	-	-	357	-
06/01/35	1,298	1,366	1,433	4,541	4,778	5,014	4,156	4,513	4,870
12/01/35	-	54	-	-	191	-	-	315	-
06/01/36	1,319	1,373	1,427	4,637	4,828	5,019	4,239	4,554	4,869
12/01/36	-	41	-	-	145	-	-	273	-
06/01/37	1,340	1,381	1,422	4,727	4,871	5,016	4,321	4,594	4,867
12/01/37	-	28	-	-	97	-	-	230	-
06/01/38	1,367	1,395	1,422	4,823	4,920	5,018	4,411	4,640	4,870
12/01/38	-	14	-	-	49	-	-	185	-
06/01/39	1,388	1,402	1,415	4,919	4,968	5,017	4,500	4,685	4,871
12/01/39	-	-	-	-	-	-	-	140	-
06/01/40	-	-	-	-	-	-	4,589	4,730	4,870
12/01/40	-	-	-	-	-	-	-	95	-
06/01/41	-	-	-	-	-	-	4,678	4,773	4,868
12/01/41	-	-	-	-	-	-	-	48	-
06/01/42	-	-	-	-	-	-	4,775	4,822	4,870
12/01/42	-	-	-	-	-	-	-	-	-
06/01/43	-	-	-	-	-	-	-	-	-
12/01/43	-	-	-	-	-	-	-	-	-
06/01/44	-	-	-	-	-	-	-	-	-
12/01/44	-	-	-	-	-	-	-	-	-
06/01/45	-	-	-	-	-	-	-	-	-
12/01/45	-	-	-	-	-	-	-	-	-
06/01/46	-	-	-	-	-	-	-	-	-
12/01/46	-	-	-	-	-	-	-	-	-
06/01/47	-	-	-	-	-	-	-	-	-
12/01/47	-	-	-	-	-	-	-	-	-
06/01/48	-	-	-	-	-	-	-	-	-
12/01/48	-	-	-	-	-	-	-	-	-
06/01/49	-	-	-	-	-	-	-	-	-
12/01/49	-	-	-	-	-	-	-	-	-
06/01/50	-	-	-	-	-	-	-	-	-
12/01/50	-	-	-	-	-	-	-	-	-
06/01/51	-	-	-	-	-	-	-	-	-
12/01/51	-	-	-	-	-	-	-	-	-
06/01/52	-	-	-	-	-	-	-	-	-
12/01/52	-	-	-	-	-	-	-	-	-
06/01/53	-	-	-	-	-	-	-	-	-
12/01/53	-	-	-	-	-	-	-	-	-
06/01/54	-	-	-	-	-	-	-	-	-
12/01/54	-	-	-	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-	-	-	-
Total as of:									
4/30/2024	\$ 19,510	\$ 22,774	\$ 22,959	\$ 67,903	\$ 79,335	\$ 79,977	\$ 76,131	\$ 91,495	\$ 92,180

**CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates**

118 119 120 121 122 123 124 125 126

Payment Date	Series 2021A Refunding (\$37.38M)			Series 2022A (\$20.370M) CORE 2.0%			2022B SO Tier West (\$3.6M) EXP 2%		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22	-	5,668	-	-	230	-	-	-	-
06/01/23	21,749	27,417	33,085	-	542	772	-	329	329
12/01/23	-	5,211	-	-	847	-	-	496	-
06/01/24	23,216	28,427	33,638	4,400	5,539	6,386	2,042	2,539	3,035
12/01/24	-	4,814	-	-	1,373	-	-	488	-
06/01/25	25,377	30,191	35,004	5,922	7,275	8,648	2,135	2,623	3,111
12/01/25	-	4,179	-	-	1,293	-	-	467	-
06/01/26	26,520	30,699	34,878	6,039	7,332	8,626	2,178	2,644	3,111
12/01/26	-	3,516	-	-	1,233	-	-	445	-
06/01/27	27,739	31,255	34,771	6,162	7,395	8,629	2,220	2,665	3,110
12/01/27	-	2,823	-	-	1,171	-	-	423	-
06/01/28	29,016	31,839	34,661	6,286	7,458	8,629	2,262	2,685	3,108
12/01/28	-	2,097	-	-	1,109	-	-	400	-
06/01/29	30,279	32,376	34,473	6,410	7,518	8,627	2,319	2,719	3,119
12/01/29	-	1,340	-	-	1,045	-	-	377	-
06/01/30	31,730	33,070	34,410	6,540	7,585	8,629	2,361	2,738	3,115
12/01/30	-	1,102	-	-	979	-	-	353	-
06/01/31	32,043	33,145	34,247	6,671	7,650	8,629	2,404	2,757	3,111
12/01/31	-	842	-	-	912	-	-	329	-
06/01/32	32,467	33,309	34,151	6,801	7,714	8,626	2,460	2,790	3,119
12/01/32	-	578	-	-	844	-	-	305	-
06/01/33	32,807	33,385	33,963	6,939	7,783	8,627	2,503	2,807	3,112
12/01/33	-	291	-	-	775	-	-	280	-
06/01/34	33,266	33,557	33,849	7,076	7,851	8,626	2,559	2,839	3,119
12/01/34	-	-	-	-	704	-	-	254	-
06/01/35	-	-	-	7,220	7,925	8,629	2,602	2,856	3,110
12/01/35	-	-	-	-	632	-	-	228	-
06/01/36	-	-	-	7,365	7,997	8,629	2,658	2,886	3,114
12/01/36	-	-	-	-	558	-	-	201	-
06/01/37	-	-	-	7,509	8,067	8,626	2,715	2,916	3,118
12/01/37	-	-	-	-	483	-	-	174	-
06/01/38	-	-	-	7,660	8,143	8,627	2,771	2,946	3,120
12/01/38	-	-	-	-	407	-	-	147	-
06/01/39	-	-	-	7,818	8,225	8,631	2,814	2,960	3,107
12/01/39	-	-	-	-	329	-	-	118	-
06/01/40	-	-	-	7,969	8,298	8,626	2,870	2,989	3,107
12/01/40	-	-	-	-	249	-	-	90	-
06/01/41	-	-	-	8,134	8,383	8,632	2,927	3,017	3,107
12/01/41	-	-	-	-	167	-	-	61	-
06/01/42	-	-	-	8,292	8,460	8,627	2,998	3,058	3,119
12/01/42	-	-	-	-	85	-	-	31	-
06/01/43	-	-	-	8,457	8,542	8,626	3,054	3,085	3,115
12/01/43	-	-	-	-	-	-	-	-	-
06/01/44	-	-	-	-	-	-	-	-	-
12/01/44	-	-	-	-	-	-	-	-	-
06/01/45	-	-	-	-	-	-	-	-	-
12/01/45	-	-	-	-	-	-	-	-	-
06/01/46	-	-	-	-	-	-	-	-	-
12/01/46	-	-	-	-	-	-	-	-	-
06/01/47	-	-	-	-	-	-	-	-	-
12/01/47	-	-	-	-	-	-	-	-	-
06/01/48	-	-	-	-	-	-	-	-	-
12/01/48	-	-	-	-	-	-	-	-	-
06/01/49	-	-	-	-	-	-	-	-	-
12/01/49	-	-	-	-	-	-	-	-	-
06/01/50	-	-	-	-	-	-	-	-	-
12/01/50	-	-	-	-	-	-	-	-	-
06/01/51	-	-	-	-	-	-	-	-	-
12/01/51	-	-	-	-	-	-	-	-	-
06/01/52	-	-	-	-	-	-	-	-	-
12/01/52	-	-	-	-	-	-	-	-	-
06/01/53	-	-	-	-	-	-	-	-	-
12/01/53	-	-	-	-	-	-	-	-	-
06/01/54	-	-	-	-	-	-	-	-	-
12/01/54	-	-	-	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-	-	-	-
Total as of:									
4/30/2024	\$ 324,460	\$ 372,835	\$ 378,045	\$ 139,670	\$ 169,488	\$ 170,334	\$ 50,854	\$ 61,692	\$ 62,188

CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates

127 128 129 130 131 132

Payment Date	2022C Sewer Lining P2 \$11.0M Core 2%			2022D Igersoll Run (\$26.4M) Core 3%		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22	-	-	-	-	-	-
06/01/23	-	230	230	-	269	269
12/01/23	-	476	-	-	914	-
06/01/24	3,170	3,827	4,303	-	1,556	2,470
12/01/24	-	722	-	-	2,191	-
06/01/25	3,160	3,882	4,604	4,115	6,802	8,993
12/01/25	-	690	-	-	2,659	-
06/01/26	3,229	3,919	4,610	3,923	6,582	9,240
12/01/26	-	658	-	-	2,600	-
06/01/27	3,291	3,949	4,607	4,040	6,640	9,239
12/01/27	-	625	-	-	2,539	-
06/01/28	3,353	3,978	4,603	4,156	6,696	9,235
12/01/28	-	592	-	-	2,477	-
06/01/29	3,421	4,013	4,605	4,287	6,764	9,241
12/01/29	-	558	-	-	2,413	-
06/01/30	3,490	4,047	4,605	4,411	6,823	9,236
12/01/30	-	523	-	-	2,347	-
06/01/31	3,559	4,081	4,604	4,541	6,888	9,234
12/01/31	-	487	-	-	2,278	-
06/01/32	3,634	4,121	4,608	4,678	6,957	9,235
12/01/32	-	451	-	-	2,208	-
06/01/33	3,703	4,154	4,604	4,823	7,031	9,239
12/01/33	-	414	-	-	2,136	-
06/01/34	3,779	4,192	4,606	4,967	7,103	9,239
12/01/34	-	376	-	-	2,061	-
06/01/35	3,854	4,230	4,606	5,111	7,173	9,234
12/01/35	-	337	-	-	1,985	-
06/01/36	3,930	4,267	4,604	5,269	7,254	9,239
12/01/36	-	298	-	-	1,906	-
06/01/37	4,012	4,310	4,608	5,427	7,333	9,239
12/01/37	-	258	-	-	1,824	-
06/01/38	4,088	4,346	4,603	5,592	7,416	9,241
12/01/38	-	217	-	-	1,740	-
06/01/39	4,170	4,387	4,604	5,757	7,497	9,238
12/01/39	-	175	-	-	1,654	-
06/01/40	4,253	4,428	4,603	5,929	7,583	9,237
12/01/40	-	133	-	-	1,565	-
06/01/41	4,342	4,475	4,607	6,107	7,673	9,238
12/01/41	-	89	-	-	1,474	-
06/01/42	4,424	4,514	4,603	6,293	7,766	9,240
12/01/42	-	45	-	-	1,379	-
06/01/43	4,514	4,559	4,604	6,478	7,858	9,237
12/01/43	-	-	-	-	1,282	-
06/01/44	-	-	-	6,671	7,953	9,235
12/01/44	-	-	-	-	1,182	-
06/01/45	-	-	-	6,877	8,059	9,241
12/01/45	-	-	-	-	1,079	-
06/01/46	-	-	-	7,083	8,162	9,240
12/01/46	-	-	-	-	972	-
06/01/47	-	-	-	7,289	8,262	9,234
12/01/47	-	-	-	-	863	-
06/01/48	-	-	-	7,509	8,372	9,235
12/01/48	-	-	-	-	751	-
06/01/49	-	-	-	7,736	8,486	9,237
12/01/49	-	-	-	-	634	-
06/01/50	-	-	-	7,969	8,604	9,238
12/01/50	-	-	-	-	515	-
06/01/51	-	-	-	8,210	8,725	9,240
12/01/51	-	-	-	-	392	-
06/01/52	-	-	-	8,450	8,842	9,234
12/01/52	-	-	-	-	265	-
06/01/53	-	-	-	8,704	8,969	9,234
12/01/53	-	-	-	-	134	-
06/01/54	-	-	-	8,965	9,100	9,234
12/01/54	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-
Total as of:						
4/30/2024	\$ 75,374	\$ 91,326	\$ 91,802	\$ 181,368	\$ 278,432	\$ 279,346

CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates

133 134 135 136 137 138

Payment Date	2023A Clarifier #2 (\$31M) Core 2%			TOTAL EXISTING DEBT		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22	-	-	-	-	42,384	-
06/01/23	-	-	-	152,992	199,280	241,664
12/01/23	-	-	-	-	43,222	-
06/01/24	-	582	582	173,103	221,347	264,569
12/01/24	-	726	-	-	45,502	-
06/01/25	-	1,138	1,864	191,082	240,747	286,249
12/01/25	-	1,463	-	-	44,334	-
06/01/26	-	1,785	3,248	196,297	244,069	288,403
12/01/26	-	2,039	-	-	42,424	-
06/01/27	8,794	10,933	12,972	210,844	256,319	298,743
12/01/27	-	2,042	-	-	39,860	-
06/01/28	8,938	10,980	13,021	216,956	259,595	299,455
12/01/28	-	1,952	-	-	37,120	-
06/01/29	9,116	11,069	13,021	223,186	262,910	300,030
12/01/29	-	1,861	-	-	34,294	-
06/01/30	9,302	11,163	13,024	229,826	266,543	300,836
12/01/30	-	1,768	-	-	31,918	-
06/01/31	9,487	11,256	13,024	238,238	272,391	304,309
12/01/31	-	1,673	-	-	29,426	-
06/01/32	9,680	11,353	13,026	252,105	283,565	312,991
12/01/32	-	1,577	-	-	26,798	-
06/01/33	9,872	11,449	13,025	237,536	266,143	292,941
12/01/33	-	1,478	-	-	24,251	-
06/01/34	10,065	11,542	13,020	240,127	266,006	290,257
12/01/34	-	1,377	-	-	21,682	-
06/01/35	10,271	11,648	13,025	203,268	226,390	248,072
12/01/35	-	1,274	-	-	19,418	-
06/01/36	10,477	11,751	13,026	199,348	220,014	239,431
12/01/36	-	1,170	-	-	17,153	-
06/01/37	10,683	11,853	13,022	181,842	200,045	217,198
12/01/37	-	1,063	-	-	15,223	-
06/01/38	10,896	11,959	13,022	186,836	202,904	218,127
12/01/38	-	954	-	-	13,239	-
06/01/39	11,116	12,070	13,023	189,943	203,815	217,054
12/01/39	-	843	-	-	11,217	-
06/01/40	11,336	12,178	13,021	158,097	169,734	180,951
12/01/40	-	729	-	-	9,456	-
06/01/41	11,562	12,292	13,021	146,410	156,132	165,587
12/01/41	-	614	-	-	7,770	-
06/01/42	11,796	12,410	13,023	133,626	141,526	149,297
12/01/42	-	496	-	-	6,185	-
06/01/43	12,029	12,525	13,021	105,549	111,767	117,953
12/01/43	-	376	-	-	4,840	-
06/01/44	12,270	12,645	13,021	65,420	70,261	75,101
12/01/44	-	253	-	-	3,959	-
06/01/45	12,517	12,770	13,023	56,507	60,465	64,424
12/01/45	-	128	-	-	3,174	-
06/01/46	12,764	12,892	13,020	58,079	61,253	64,426
12/01/46	-	-	-	-	2,366	-
06/01/47	-	-	-	46,668	49,034	51,400
12/01/47	-	-	-	-	1,666	-
06/01/48	-	-	-	48,055	49,721	51,388
12/01/48	-	-	-	-	945	-
06/01/49	-	-	-	20,727	21,672	22,618
12/01/49	-	-	-	-	634	-
06/01/50	-	-	-	7,969	8,604	9,238
12/01/50	-	-	-	-	515	-
06/01/51	-	-	-	8,210	8,725	9,240
12/01/51	-	-	-	-	392	-
06/01/52	-	-	-	8,450	8,842	9,234
12/01/52	-	-	-	-	265	-
06/01/53	-	-	-	8,704	8,969	9,234
12/01/53	-	-	-	-	134	-
06/01/54	-	-	-	8,965	9,100	9,234
12/01/54	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-
Total as of:						
4/30/2024	\$ 212,970	\$ 266,096	\$ 266,096	\$ 4,251,973	\$ 5,324,768	\$ 5,367,990

**CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates**

139 140 141 142 143 144 145 146 147

Payment Date	Ingersoll Run #2 - CORE 4.0%			Phosphorus Recovery - CORE 4.0%			Sewer Lining Loan #3 - CORE 3.0%		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22				-	-	-	-	-	-
06/01/23				-	-	-	-	-	-
12/01/23	-	-	-	-	129	-	-	-	-
06/01/24	-	-	-	-	388	518	-	-	-
12/01/24	-	920	-	-	4,424	-	-	742	-
06/01/25	1,656	3,030	3,950	687	6,472	10,896	2,590	3,620	4,362
12/01/25	-	1,341	-	-	5,771	-	-	992	-
06/01/26	1,264	2,605	3,946	6,870	12,641	18,412	2,631	3,623	4,615
12/01/26	-	1,316	-	-	5,633	-	-	952	-
06/01/27	1,319	2,635	3,950	10,985	16,619	22,252	2,714	3,666	4,618
12/01/27	-	1,289	-	-	5,414	-	-	911	-
06/01/28	1,367	2,656	3,946	11,425	16,839	22,252	2,789	3,701	4,612
12/01/28	-	1,262	-	-	5,185	-	-	870	-
06/01/29	1,422	2,684	3,946	11,878	17,063	22,249	2,879	3,748	4,618
12/01/29	-	1,233	-	-	4,948	-	-	826	-
06/01/30	1,484	2,717	3,951	12,352	17,300	22,248	2,961	3,787	4,614
12/01/30	-	1,204	-	-	4,701	-	-	782	-
06/01/31	1,539	2,743	3,946	12,847	17,547	22,248	3,050	3,832	4,614
12/01/31	-	1,173	-	-	4,444	-	-	736	-
06/01/32	1,601	2,774	3,947	13,362	17,806	22,249	3,146	3,883	4,619
12/01/32	-	1,141	-	-	4,176	-	-	689	-
06/01/33	1,663	2,804	3,944	13,898	18,074	22,251	3,236	3,925	4,614
12/01/33	-	1,108	-	-	3,898	-	-	641	-
06/01/34	1,731	2,839	3,947	14,454	18,353	22,251	3,332	3,973	4,613
12/01/34	-	1,073	-	-	3,609	-	-	591	-
06/01/35	1,800	2,873	3,946	15,032	18,641	22,250	3,435	4,026	4,616
12/01/35	-	1,037	-	-	3,309	-	-	539	-
06/01/36	1,876	2,913	3,950	15,629	18,938	22,247	3,538	4,077	4,616
12/01/36	-	1,000	-	-	2,996	-	-	486	-
06/01/37	1,951	2,951	3,950	16,261	19,257	22,254	3,641	4,127	4,613
12/01/37	-	961	-	-	2,671	-	-	431	-
06/01/38	2,027	2,987	3,948	16,907	19,578	22,249	3,751	4,182	4,614
12/01/38	-	920	-	-	2,333	-	-	375	-
06/01/39	2,109	3,029	3,949	17,587	19,920	22,253	3,868	4,243	4,618
12/01/39	-	878	-	-	1,981	-	-	317	-
06/01/40	2,192	3,069	3,947	18,288	20,269	22,250	3,985	4,302	4,619
12/01/40	-	834	-	-	1,615	-	-	257	-
06/01/41	2,281	3,115	3,949	19,023	20,638	22,254	4,101	4,359	4,616
12/01/41	-	788	-	-	1,235	-	-	196	-
06/01/42	2,370	3,159	3,947	19,779	21,014	22,248	4,225	4,421	4,617
12/01/42	-	741	-	-	839	-	-	132	-
06/01/43	2,466	3,207	3,948	20,569	21,408	22,247	4,349	4,481	4,614
12/01/43	-	692	-	-	428	-	-	67	-
06/01/44	2,563	3,254	3,946	21,393	21,821	22,249	4,479	4,546	4,614
12/01/44	-	640	-	-	-	-	-	-	-
06/01/45	2,666	3,306	3,946	-	-	-	-	-	-
12/01/45	-	587	-	-	-	-	-	-	-
06/01/46	2,775	3,363	3,950	-	-	-	-	-	-
12/01/46	-	532	-	-	-	-	-	-	-
06/01/47	2,885	3,417	3,949	-	-	-	-	-	-
12/01/47	-	474	-	-	-	-	-	-	-
06/01/48	3,002	3,476	3,950	-	-	-	-	-	-
12/01/48	-	414	-	-	-	-	-	-	-
06/01/49	3,119	3,533	3,947	-	-	-	-	-	-
12/01/49	-	351	-	-	-	-	-	-	-
06/01/50	3,243	3,594	3,946	-	-	-	-	-	-
12/01/50	-	287	-	-	-	-	-	-	-
06/01/51	3,373	3,660	3,946	-	-	-	-	-	-
12/01/51	-	219	-	-	-	-	-	-	-
06/01/52	3,511	3,730	3,949	-	-	-	-	-	-
12/01/52	-	149	-	-	-	-	-	-	-
06/01/53	3,648	3,797	3,946	-	-	-	-	-	-
12/01/53	-	76	-	-	-	-	-	-	-
06/01/54	3,799	3,875	3,951	-	-	-	-	-	-
12/01/54	-	-	-	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-	-	-	-
Total as of:									
4/30/2024	\$ 68,700	\$ 118,432	\$ 118,432	\$ 289,227	\$ 430,196	\$ 430,325	\$ 68,700	\$ 92,055	\$ 92,055

CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates

148 149 150 151 152 153

Payment Date	Southern Tier Interceptor P10 - CORE 3.0%			Bid Contingency - CORE 4.0%		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22	-	-	-	-	-	-
06/01/23	-	-	-	-	-	-
12/01/23	-	-	-	-	-	-
06/01/24	-	-	-	-	-	-
12/01/24	-	213	-	-	1,099	-
06/01/25	-	350	563	2,556	3,930	5,029
12/01/25	-	430	-	-	1,323	-
06/01/26	-	587	1,017	2,391	3,714	5,037
12/01/26	-	706	-	-	1,275	-
06/01/27	2,157	2,982	3,687	2,487	3,762	5,037
12/01/27	-	792	-	-	1,225	-
06/01/28	2,102	2,894	3,686	2,583	3,808	5,034
12/01/28	-	761	-	-	1,174	-
06/01/29	2,164	2,925	3,685	2,686	3,860	5,034
12/01/29	-	728	-	-	1,120	-
06/01/30	2,233	2,961	3,689	2,796	3,916	5,036
12/01/30	-	695	-	-	1,064	-
06/01/31	2,295	2,989	3,684	2,906	3,970	5,034
12/01/31	-	660	-	-	1,006	-
06/01/32	2,370	3,030	3,690	3,023	4,029	5,035
12/01/32	-	625	-	-	945	-
06/01/33	2,439	3,063	3,688	3,146	4,092	5,037
12/01/33	-	588	-	-	883	-
06/01/34	2,508	3,096	3,684	3,270	4,153	5,035
12/01/34	-	550	-	-	817	-
06/01/35	2,583	3,134	3,684	3,401	4,218	5,035
12/01/35	-	512	-	-	749	-
06/01/36	2,666	3,177	3,689	3,538	4,287	5,036
12/01/36	-	472	-	-	678	-
06/01/37	2,741	3,213	3,684	3,682	4,361	5,039
12/01/37	-	431	-	-	605	-
06/01/38	2,824	3,254	3,685	3,827	4,431	5,036
12/01/38	-	388	-	-	528	-
06/01/39	2,913	3,301	3,689	3,978	4,506	5,034
12/01/39	-	344	-	-	449	-
06/01/40	2,995	3,340	3,684	4,143	4,591	5,040
12/01/40	-	300	-	-	366	-
06/01/41	3,085	3,384	3,684	4,307	4,673	5,039
12/01/41	-	253	-	-	280	-
06/01/42	3,181	3,434	3,687	4,479	4,759	5,038
12/01/42	-	206	-	-	190	-
06/01/43	3,277	3,483	3,688	4,658	4,848	5,038
12/01/43	-	156	-	-	97	-
06/01/44	3,373	3,530	3,686	4,843	4,940	5,037
12/01/44	-	106	-	-	-	-
06/01/45	3,476	3,582	3,688	-	-	-
12/01/45	-	54	-	-	-	-
06/01/46	3,579	3,633	3,687	-	-	-
12/01/46	-	-	-	-	-	-
06/01/47	-	-	-	-	-	-
12/01/47	-	-	-	-	-	-
06/01/48	-	-	-	-	-	-
12/01/48	-	-	-	-	-	-
06/01/49	-	-	-	-	-	-
12/01/49	-	-	-	-	-	-
06/01/50	-	-	-	-	-	-
12/01/50	-	-	-	-	-	-
06/01/51	-	-	-	-	-	-
12/01/51	-	-	-	-	-	-
06/01/52	-	-	-	-	-	-
12/01/52	-	-	-	-	-	-
06/01/53	-	-	-	-	-	-
12/01/53	-	-	-	-	-	-
06/01/54	-	-	-	-	-	-
12/01/54	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-
Total as of:						
4/30/2024	\$ 54,960	\$ 75,309	\$ 75,309	\$ 68,700	\$ 100,719	\$ 100,719

CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates

154 155 156 157 158 159

PAID BY SALES TAX

Payment Date	Effluent Pumping #1 - CORE 3.0%			Total 2023 Certificate		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22	-	-	-	-	-	-
06/01/23	-	-	-	-	-	-
12/01/23	-	-	-	-	129	-
06/01/24	-	-	-	-	388	518
12/01/24	-	388	-	-	7,785	-
06/01/25	-	620	1,008	7,488	18,022	25,807
12/01/25	-	787	-	-	10,643	-
06/01/26	7	910	1,697	13,163	24,080	34,723
12/01/26	-	903	-	-	10,785	-
06/01/27	8,993	9,896	10,800	28,655	39,559	50,344
12/01/27	-	813	-	-	10,445	-
06/01/28	8,443	9,257	10,070	28,710	39,155	49,600
12/01/28	-	729	-	-	9,980	-
06/01/29	8,045	8,774	9,503	29,074	39,054	49,034
12/01/29	-	649	-	-	9,504	-
06/01/30	7,633	8,281	8,930	29,459	38,963	48,467
12/01/30	-	572	-	-	9,017	-
06/01/31	17,711	18,283	18,855	40,348	49,365	58,382
12/01/31	-	395	-	-	8,414	-
06/01/32	16,742	17,137	17,532	40,244	48,659	57,073
12/01/32	-	228	-	-	7,804	-
06/01/33	22,767	22,995	23,223	47,149	54,953	62,757
12/01/33	-	-	-	-	7,117	-
06/01/34	-	-	-	25,295	32,413	39,530
12/01/34	-	-	-	-	6,641	-
06/01/35	-	-	-	26,250	32,891	39,531
12/01/35	-	-	-	-	6,146	-
06/01/36	-	-	-	27,246	33,392	39,538
12/01/36	-	-	-	-	5,632	-
06/01/37	-	-	-	28,277	33,909	39,540
12/01/37	-	-	-	-	5,098	-
06/01/38	-	-	-	29,335	34,433	39,531
12/01/38	-	-	-	-	4,544	-
06/01/39	-	-	-	30,455	34,999	39,543
12/01/39	-	-	-	-	3,969	-
06/01/40	-	-	-	31,602	35,571	39,540
12/01/40	-	-	-	-	3,372	-
06/01/41	-	-	-	32,797	36,169	39,541
12/01/41	-	-	-	-	2,752	-
06/01/42	-	-	-	34,034	36,786	39,538
12/01/42	-	-	-	-	2,108	-
06/01/43	-	-	-	35,319	37,427	39,535
12/01/43	-	-	-	-	1,440	-
06/01/44	-	-	-	36,651	38,091	39,531
12/01/44	-	-	-	-	746	-
06/01/45	-	-	-	6,142	6,888	7,634
12/01/45	-	-	-	-	641	-
06/01/46	-	-	-	6,355	6,996	7,636
12/01/46	-	-	-	-	532	-
06/01/47	-	-	-	2,885	3,417	3,949
12/01/47	-	-	-	-	474	-
06/01/48	-	-	-	3,002	3,476	3,950
12/01/48	-	-	-	-	414	-
06/01/49	-	-	-	3,119	3,533	3,947
12/01/49	-	-	-	-	351	-
06/01/50	-	-	-	3,243	3,594	3,946
12/01/50	-	-	-	-	287	-
06/01/51	-	-	-	3,373	3,660	3,946
12/01/51	-	-	-	-	219	-
06/01/52	-	-	-	3,511	3,730	3,949
12/01/52	-	-	-	-	149	-
06/01/53	-	-	-	3,648	3,797	3,946
12/01/53	-	-	-	-	76	-
06/01/54	-	-	-	3,799	3,875	3,951
12/01/54	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-
Total as of:						
4/30/2024	\$ 90,341	\$ 101,617	\$ 101,617	\$ 640,628	\$ 918,328	\$ 918,457

CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates

160 161 162 163 164 165 166 167 168

Payment Date	Series 2024D Bonds (CORE 4.95%)			So Tier/Southside River #2 (CORE 3.68%)			Phosphorus Recovery - (CORE 5.05%)		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22	-	-	-	-	-	-	-	-	-
06/01/23	-	-	-	-	-	-	-	-	-
12/01/23	-	-	-	-	-	-	-	-	-
06/01/24	-	-	-	-	-	-	-	-	-
12/01/24	-	4,185	-	-	-	-	-	-	-
06/01/25	9,652	14,137	18,322	-	-	-	-	-	-
12/01/25	-	4,269	-	-	61	-	-	193	-
06/01/26	9,790	14,059	18,329	-	502	563	-	641	834
12/01/26	-	4,054	-	-	1,161	-	-	1,075	-
06/01/27	10,202	14,256	18,310	3,339	5,109	6,270	1,656	3,043	4,118
12/01/27	-	3,837	-	-	1,708	-	-	1,346	-
06/01/28	10,649	14,486	18,323	3,462	5,171	6,879	1,738	3,084	4,430
12/01/28	-	3,614	-	-	1,645	-	-	1,302	-
06/01/29	11,095	14,709	18,322	3,586	5,231	6,875	1,821	3,123	4,425
12/01/29	-	3,381	-	-	1,579	-	-	1,256	-
06/01/30	11,542	14,922	18,303	3,724	5,302	6,881	1,917	3,173	4,429
12/01/30	-	3,138	-	-	1,510	-	-	1,208	-
06/01/31	12,057	15,195	18,333	3,861	5,371	6,881	2,013	3,221	4,428
12/01/31	-	2,885	-	-	1,439	-	-	1,157	-
06/01/32	12,538	15,423	18,308	3,998	5,437	6,876	2,116	3,273	4,430
12/01/32	-	2,619	-	-	1,365	-	-	1,103	-
06/01/33	13,087	15,706	18,325	4,149	5,515	6,880	2,219	3,322	4,426
12/01/33	-	2,327	-	-	1,289	-	-	1,047	-
06/01/34	13,671	15,999	18,326	4,301	5,590	6,879	2,336	3,383	4,431
12/01/34	-	2,013	-	-	1,210	-	-	988	-
06/01/35	14,290	16,303	18,316	4,459	5,669	6,879	2,453	3,441	4,429
12/01/35	-	1,677	-	-	1,128	-	-	926	-
06/01/36	14,977	16,654	18,331	4,624	5,751	6,879	2,576	3,503	4,429
12/01/36	-	1,307	-	-	1,043	-	-	861	-
06/01/37	15,698	17,004	18,311	4,788	5,831	6,874	2,707	3,568	4,430
12/01/37	-	906	-	-	955	-	-	793	-
06/01/38	16,488	17,394	18,300	4,967	5,922	6,877	2,844	3,637	4,430
12/01/38	-	469	-	-	863	-	-	721	-
06/01/39	17,381	17,850	18,320	5,153	6,016	6,879	2,988	3,710	4,431
12/01/39	-	-	-	-	769	-	-	646	-
06/01/40	-	-	-	5,338	6,107	6,875	3,133	3,779	4,424
12/01/40	-	-	-	-	670	-	-	567	-
06/01/41	-	-	-	5,537	6,208	6,878	3,298	3,864	4,431
12/01/41	-	-	-	-	568	-	-	483	-
06/01/42	-	-	-	5,743	6,312	6,880	3,462	3,946	4,429
12/01/42	-	-	-	-	463	-	-	396	-
06/01/43	-	-	-	5,949	6,412	6,875	3,634	4,030	4,426
12/01/43	-	-	-	-	353	-	-	304	-
06/01/44	-	-	-	6,169	6,523	6,876	3,820	4,124	4,428
12/01/44	-	-	-	-	240	-	-	208	-
06/01/45	-	-	-	6,396	6,636	6,876	4,012	4,220	4,428
12/01/45	-	-	-	-	122	-	-	107	-
06/01/46	-	-	-	6,636	6,759	6,881	4,218	4,325	4,431
12/01/46	-	-	-	-	-	-	-	-	-
06/01/47	-	-	-	-	-	-	-	-	-
12/01/47	-	-	-	-	-	-	-	-	-
06/01/48	-	-	-	-	-	-	-	-	-
12/01/48	-	-	-	-	-	-	-	-	-
06/01/49	-	-	-	-	-	-	-	-	-
12/01/49	-	-	-	-	-	-	-	-	-
06/01/50	-	-	-	-	-	-	-	-	-
12/01/50	-	-	-	-	-	-	-	-	-
06/01/51	-	-	-	-	-	-	-	-	-
12/01/51	-	-	-	-	-	-	-	-	-
06/01/52	-	-	-	-	-	-	-	-	-
12/01/52	-	-	-	-	-	-	-	-	-
06/01/53	-	-	-	-	-	-	-	-	-
12/01/53	-	-	-	-	-	-	-	-	-
06/01/54	-	-	-	-	-	-	-	-	-
12/01/54	-	-	-	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-	-	-	-
Total as of:									
4/30/2024	\$ 193,116	\$ 274,778	\$ 274,778	\$ 96,180	\$ 137,512	\$ 137,512	\$ 54,960	\$ 89,098	\$ 89,098

CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates

169 170 171 172 173 174

Payment Date	Joint Trunk West - CORE 3.68%			Total 2024 Certificate		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22	-	-	-	-	-	-
06/01/23	-	-	-	-	-	-
12/01/23	-	-	-	-	-	-
06/01/24	-	-	-	-	-	-
12/01/24	-	-	-	-	4,185	-
06/01/25	-	-	-	9,652	14,137	18,322
12/01/25	-	1,215	-	-	5,738	-
06/01/26	-	3,418	4,633	9,790	18,620	24,358
12/01/26	-	5,499	-	-	11,789	-
06/01/27	13,249	20,274	25,773	28,446	42,682	54,471
12/01/27	-	6,781	-	-	13,672	-
06/01/28	13,744	20,525	27,306	29,593	43,266	56,938
12/01/28	-	6,528	-	-	13,088	-
06/01/29	14,253	20,781	27,309	30,755	43,843	56,931
12/01/29	-	6,266	-	-	12,481	-
06/01/30	14,776	21,042	27,308	31,958	44,439	56,920
12/01/30	-	5,994	-	-	11,850	-
06/01/31	15,314	21,308	27,301	33,244	45,094	56,944
12/01/31	-	5,712	-	-	11,193	-
06/01/32	15,879	21,591	27,304	34,531	45,724	56,917
12/01/32	-	5,420	-	-	10,508	-
06/01/33	16,459	21,879	27,299	35,915	46,422	56,930
12/01/33	-	5,117	-	-	9,781	-
06/01/34	17,067	22,184	27,301	37,375	47,156	56,937
12/01/34	-	4,803	-	-	9,015	-
06/01/35	17,689	22,492	27,295	38,890	47,904	56,919
12/01/35	-	4,478	-	-	8,209	-
06/01/36	18,354	22,831	27,309	40,530	48,739	56,949
12/01/36	-	4,140	-	-	7,351	-
06/01/37	19,018	23,158	27,298	42,211	49,562	56,913
12/01/37	-	3,790	-	-	6,444	-
06/01/38	19,725	23,515	27,305	44,024	50,469	56,913
12/01/38	-	3,427	-	-	5,481	-
06/01/39	20,446	23,873	27,301	45,968	51,449	56,930
12/01/39	-	3,051	-	-	4,465	-
06/01/40	21,196	24,247	27,298	29,667	34,132	38,597
12/01/40	-	2,661	-	-	3,898	-
06/01/41	21,974	24,634	27,295	30,808	34,706	38,604
12/01/41	-	2,257	-	-	3,308	-
06/01/42	22,794	25,050	27,307	31,999	35,308	38,616
12/01/42	-	1,837	-	-	2,696	-
06/01/43	23,628	25,465	27,302	33,212	35,907	38,603
12/01/43	-	1,402	-	-	2,060	-
06/01/44	24,490	25,893	27,295	34,479	36,539	38,599
12/01/44	-	952	-	-	1,399	-
06/01/45	25,395	26,347	27,299	35,803	37,203	38,602
12/01/45	-	484	-	-	713	-
06/01/46	26,329	26,813	27,298	37,183	37,896	38,609
12/01/46	-	-	-	-	-	-
06/01/47	-	-	-	-	-	-
12/01/47	-	-	-	-	-	-
06/01/48	-	-	-	-	-	-
12/01/48	-	-	-	-	-	-
06/01/49	-	-	-	-	-	-
12/01/49	-	-	-	-	-	-
06/01/50	-	-	-	-	-	-
12/01/50	-	-	-	-	-	-
06/01/51	-	-	-	-	-	-
12/01/51	-	-	-	-	-	-
06/01/52	-	-	-	-	-	-
12/01/52	-	-	-	-	-	-
06/01/53	-	-	-	-	-	-
12/01/53	-	-	-	-	-	-
06/01/54	-	-	-	-	-	-
12/01/54	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-
Total as of:						
4/30/2024	\$ 381,780	\$ 549,135	\$ 549,135	\$ 726,036	\$ 1,050,524	\$ 1,050,524

CITY OF POLK CITY
WRA Debt Service Allocations
2024 Certificates

	175	176	177	178	179	180
				TOTAL EXISTING AND PENDING DEBT		
Payment Date	Total Pending (2023 & 2024 Certificates)			Estimated WRA Debt for 2024 Certificates		
	Par	Total Debt	Ann. Debt	Par	Total Debt	Ann. Debt
12/01/22	-	-	-	-	42,384	-
06/01/23	-	-	-	152,992	199,280	241,664
12/01/23	-	129	-	-	43,351	-
06/01/24	-	388	518	173,103	221,736	265,087
12/01/24	-	11,971	-	-	57,473	-
06/01/25	17,141	32,158	44,129	208,223	272,906	330,378
12/01/25	-	16,381	-	-	60,715	-
06/01/26	22,953	42,700	59,081	219,249	286,768	347,484
12/01/26	-	22,574	-	-	64,999	-
06/01/27	57,100	82,241	104,815	267,944	338,559	403,558
12/01/27	-	24,118	-	-	63,977	-
06/01/28	58,303	82,420	106,538	275,258	342,016	405,993
12/01/28	-	23,068	-	-	60,188	-
06/01/29	59,829	82,897	105,965	283,015	345,807	405,995
12/01/29	-	21,985	-	-	56,279	-
06/01/30	61,417	83,402	105,387	291,243	349,945	406,224
12/01/30	-	20,867	-	-	52,785	-
06/01/31	73,592	94,459	115,326	311,830	366,850	419,635
12/01/31	-	19,607	-	-	49,033	-
06/01/32	74,776	94,383	113,990	326,880	377,948	426,981
12/01/32	-	18,312	-	-	45,110	-
06/01/33	83,064	101,375	119,687	320,599	367,518	412,628
12/01/33	-	16,898	-	-	41,149	-
06/01/34	62,670	79,568	96,467	302,797	345,574	386,724
12/01/34	-	15,655	-	-	37,337	-
06/01/35	65,140	80,795	96,450	268,408	307,186	344,522
12/01/35	-	14,355	-	-	33,773	-
06/01/36	67,777	82,131	96,486	267,124	302,145	335,918
12/01/36	-	12,982	-	-	30,135	-
06/01/37	70,488	83,471	96,453	252,331	283,516	313,651
12/01/37	-	11,542	-	-	26,765	-
06/01/38	73,359	84,902	96,444	260,196	287,805	314,570
12/01/38	-	10,025	-	-	23,264	-
06/01/39	76,423	86,448	96,474	266,366	290,263	313,527
12/01/39	-	8,434	-	-	19,651	-
06/01/40	61,269	69,703	78,137	219,366	239,437	259,088
12/01/40	-	7,270	-	-	16,725	-
06/01/41	63,606	70,876	78,145	210,016	227,007	243,733
12/01/41	-	6,060	-	-	13,831	-
06/01/42	66,033	72,094	78,154	199,659	213,620	227,451
12/01/42	-	4,804	-	-	10,990	-
06/01/43	68,530	73,334	78,139	174,079	185,102	196,091
12/01/43	-	3,500	-	-	8,340	-
06/01/44	71,131	74,631	78,131	136,551	144,892	153,232
12/01/44	-	2,146	-	-	6,104	-
06/01/45	41,945	44,091	46,236	98,452	104,556	110,660
12/01/45	-	1,354	-	-	4,527	-
06/01/46	43,538	44,892	46,246	101,617	106,145	110,672
12/01/46	-	532	-	-	2,898	-
06/01/47	2,885	3,417	3,949	49,553	52,451	55,349
12/01/47	-	474	-	-	2,140	-
06/01/48	3,002	3,476	3,950	51,057	53,198	55,338
12/01/48	-	414	-	-	1,359	-
06/01/49	3,119	3,533	3,947	23,846	25,205	26,564
12/01/49	-	351	-	-	986	-
06/01/50	3,243	3,594	3,946	11,212	12,198	13,184
12/01/50	-	287	-	-	802	-
06/01/51	3,373	3,660	3,946	11,583	12,384	13,186
12/01/51	-	219	-	-	611	-
06/01/52	3,511	3,730	3,949	11,961	12,572	13,183
12/01/52	-	149	-	-	414	-
06/01/53	3,648	3,797	3,946	12,352	12,766	13,180
12/01/53	-	76	-	-	210	-
06/01/54	3,799	3,875	3,951	12,764	12,975	13,185
12/01/54	-	-	-	-	-	-
06/01/55	-	-	-	-	-	-
Total as of:						
4/30/2024	\$ 1,366,663	\$ 1,968,852	\$ 1,968,981	\$ 5,618,636	\$ 7,293,620	\$ 7,336,971



**DES MOINES METROPOLITAN
WASTEWATER RECLAMATION AUTHORITY**

CITY OF DES MOINES, OPERATING CONTRACTOR

WRA Cash Contribution Process

1. Project costs are presented in the annual Construction Program and have been determined tentatively in the current facility plan. WRA staff, with assistance from a financial advisor, presents a funding plan to the Finance Committee annually and prior to the Senior Bond Certificate process.
2. The Senior Bond Certificate amount is determined by review of funding plan and current project estimates from WRA Engineering.
3. Project costs and anticipated financing details will be known upon completion of final design for project subject to a new construction loan.
4. Construction projects are subject to public hearing and bid letting process, before final costs can be determined;
 - a. Any Community interested in funding their share of a new project with cash, should alert WRA in writing (with copy to financial advisor) so the financial analysis can begin – bid letting process will go to the WRA board at this time and serves as a reminder to Communities to initiate the cash contribution discussion;
 - b. Model for cash allocations can be developed during the period after construction is ordered and prior to the preparation of the debt closing documents;
5. Loan details with IFA can be structured on the assumption full loan amount will be drawn (e.g. Intended Use Plan approved amount) – ensuring WRA has sufficient funds to complete the project regardless of Community cash contribution;
 - a. Senior Bond Certificates will be structured on the assumption WRA will issue full amount of debt for approved projects, and Communities will be asked to acknowledge the same with each Certificate. However, any Community who desires to fund a project with cash will have that ability – in accordance herewith
6. Prior to WRA Board final approval of the Loan documentation (authorizing resolution, Loan Agreement, etc.), a resolution of the governing body of the Community seeking cash contribution shall be filed with the WRA;
 - a. Community resolution should identify the following project specifics:
 - i. Anticipated project cost estimates (design + construction),
 - ii. Amount of community cash allocation,
 - iii. Fund into which cash shall be held by the Community solely for payment to WRA during the construction phase,
 - iv. Any other assumptions material to the project;
7. Upon closing of WRA Loan, WRA shall seek cash contribution from Community on a pro-rata basis of other loan draws, through final completion of the project;
 - a. Once a Community begins contributing its share with cash, the option to change back to sharing in the debt for said project ceases (due to administrative burdens of tracking only partial cash payments, etc.);
8. Due to cash contributions from Community(ies) during the project construction phase, WRA will not draw down full loan amount. WRA shall request a re-amortization of the final debt service schedule to reflect actual lower final principal amount drawn. It may be possible to set the final payment amount high enough to cover the cash contribution amount.
9. Annual reconciliations of each Community's cash contribution to actual allocable debt service (based on flow) will be administered in the operational/debt service component of the Community's budget allocation (either credit or additional charge due, based on actual flow compared to actual debt for project).

Per discussion in January 2023 with Financial Committee members, recommendation to follow the above outline. Options to modify the above and Article XIII, Section 5 of the 28E Agreement after the process is placed in service on future construction funding and reported back to the Finance Committee.

WORKING TOGETHER FOR CLEAN WATER

Phone 515/323-8000 • Fax 515/323-8050 • www.dmmwra.org
3000 Vandalia Road • Des Moines, Iowa 50317-1346



City of Polk City, Iowa City Council Agenda Communication

Date: April 8, 2024 City Council Meeting
To: Mayor Steve Karsjen & City Council
From: Chelsea Huisman, City Manager
Subject: Dorsey & Whitney SRF Engagement Letter

BACKGROUND: In your packet for Monday evening is an engagement letter from Dorsey and Whitney to serve as bond counsel for issuing State Revolving Fund (SRF) debt for the water tower project. The dollar amount for bond counsel will not exceed \$36,000, and we will incorporate this cost into the cost of the project.

Bids for the Water tower and water main project are due April 17th. The City Council will review bids at the April 22nd City Council meeting. The estimated cost of both projects is approximately \$9.5 million.

ALTERNATIVES: Do not approve the engagement letter

FINANCIAL CONSIDERATIONS: \$36,000

RECOMMENDATION: It is my recommendation that the City Council approve the engagement letter so that we can proceed with borrowing State Revolving Fund money to fund the Water Tower project.

March 26, 2024

VIA EMAIL

Chelsea Huisman
City Manager/City Hall
Polk City, Iowa

Re: 2024 SRF Water System Improvements
Client No. 511493-11

Dear Chelsea:

Thank you for asking Dorsey & Whitney LLP (the “Firm”) to provide limited bond counsel services to the City of Polk City, Iowa (the “Borrower”) regarding the Elevated Storage Tank – New 1.5 MG Tank Project and the Elevated Storage Tank – Water Main Extension Project (the “Projects”) to be financed through the Iowa Finance Authority’s (“IFA”) State Revolving Fund Loan Program (the “SRF Program”). Due to modifications to the SRF Program Requirements and the passage of significant time, we are writing to update our previous engagement letter. It is our understanding the Borrower has engaged PFM Financial Advisors, LLC. as its municipal advisor (the “Municipal Advisor”) and McClure Engineering Company as its engineer (the “Engineer”) for the Projects.

Because clear and timely communication is important for serving clients well, we want to begin by stating mutual understandings about services and charges.

Services. We will provide limited bond counsel legal services related to the financing of the Projects through the SRF Program. It is our understanding the Borrower will let two separate contracts (the “Bid Lettings”) for the construction of the Projects, and enter into two long term loans (the “Bond Issuances”) in the approximate aggregate principal amount of \$8,500,000 to finance construction of the Projects.

Eligibility for participation in the SRF Program and loans made pursuant to the LDA (as hereinafter defined) are determined by the SRF Program pursuant to state and federal regulations, and the SRF Program’s intended use plan (the “IUP”). It is our understanding the terms of the financings will be established pursuant to SRF Program requirements and will be reflected in Loan and Disbursement Agreements (the “LDAs”).

Our responsibility in providing these limited bond counsel services is to coordinate the legal proceedings necessary to enable the Borrower to conduct the Bid Lettings and authorize the Bond Issuances under State of Iowa (“State”) law and federal law. We will prepare appropriate resolutions, notices and certificates, consult with the Municipal Advisor and Engineer and, at closing of each of the Bond Issuances, we will provide written legal opinions addressed to the Borrower and IFA confirming that (i) the bonds are valid and binding obligations of the Borrower; and (ii) with respect to each Bond Issuance, the interest income will be excluded from gross income for federal income tax purposes. We will also provide written legal opinions addressed to the Borrower and IFA confirming that the Bid Letting’s procedures complied with Iowa public bidding requirements.

Our limited bond counsel services will not include (1) the determination of eligibility under the SRF Program or (2) any negotiation of the terms of the Bond Issuances, the LDAs (including rates, maturity dates, amortization schedules, and source/security for repayment of the loans), or any other terms and requirements established by the SRF Program. Eligibility for participation in the SRF Program and loans made pursuant to the LDAs are determined by the SRF Program pursuant to state and federal regulations. We understand the Engineer and the Municipal Advisor will assist the Borrower with eligibility and other programmatic requirements. Although the Firm will receive this information to carry out our scope of services, we will not be representing the Borrower regarding these issues.

Other Representations/Consent: As mentioned above, our principal task for the Borrower is to prepare documents that conform to the requirements and the terms of the SRF Program and to facilitate and document the due authorization thereof based upon the information provided by the Engineer, Municipal Advisor, and the SRF Program.

You should be aware that we serve as program and bond counsel (“Program Counsel”) to IFA with respect to its SRF Program and, as a result, we will prepare the form LDAs for IFA by populating the LDAs with the terms of the LDAs as provided by the SRF Program. As discussed herein, the terms of the financings are established pursuant to the approved SRF Program documents and regulations and are generally not negotiable. Therefore we will not be representing the Borrower with the regard to the loan terms. Because the terms are generally not negotiable we do not believe that our simultaneously acting as Program Counsel to IFA with respect to the SRF Program will present any impediment to providing the limited bond counsel services identified herein to the Borrower.

We request that a signed copy of this letter be returned to indicate agreement on the following:

1. The Borrower has engaged this Firm to provide limited bond counsel services as set forth herein. The Borrower, by acceptance of this engagement, acknowledges the Firm does not and will not represent the Borrower with respect to the LDAs.
2. This Firm currently represents IFA as Program Counsel to the SRF Program. The Borrower consents to our representation of IFA in connection with the LDAs.
3. It is mutually understood that our limited bond counsel services outlined above are solely for the benefit of the Borrower.
4. The Borrower has had the opportunity to review these agreements with its legal counsel. Please note that IFA has consented to the Firm’s representation on this matter as Program Counsel.

Completing Our Services. We intend and expect to complete our services to your satisfaction. Our engagement ends upon the closing of the Bond Issuances. Prior to the completion of our services, we will withdraw from representation upon client request. We may also withdraw in the manner and for the reasons provided by judicial and professional

rules, such as if our fees are not paid timely. At the conclusion of representation, a client may request a copy of any client files or papers to which the client is entitled, for which we may charge a reasonable fee for the cost of gathering and/or producing electronic documents.

Fees, Disbursements and Billing. Based upon (i) our current understanding of the terms, structure, size and schedule of the Projects and the financing plan; (ii) the duties we will undertake; (iii) the time we anticipate devoting to the representation; and (iv) the responsibilities we assume; we estimate that our fees and expenses related to the Bid Lettings and the Bond Issuances will be \$36,000. Our fees may also be affected by factors such as additional credit facilities or multiple Bid Letting processes, unusual time constraints, use of prior work product, and overall value of the services. Although we attempt to estimate the fees for this engagement, legal representations often involve variables that make it difficult or impossible to estimate fees accurately, and we will consult with the Borrower regarding any adjustments to the fees set forth above. Disbursements for certain items, such as filing fees and travel expenses are usually advanced by us, then billed to clients.

If these arrangements are acceptable to you, please have this letter executed in the space below and scan and email an executed copy to lemke.susan@dorsey.com. If you have questions, please call me at 515-283-1000.

We look forward to working with you. Thank you for the opportunity to serve the Borrower.

Best regards,



John P. Danos

JPD/sl

cc: City Attorney

Accepted and agreed to this ____ day of _____, 2024.

City of Polk City, Iowa

By: _____

April 8, 2024

Honorable Mayor and City Council
City of Polk City
112 S. 3rd Street
Polk City, Iowa

RE: STREET CLOSURE ALONG E. SOUTHSIDE DRIVE
ANTLER RIDGE PLAT 1 SANITARY TRUNK SEWER

Dear Honorable Mayor and City Council:

Legacy Excavation has requested a road closure of a portion of E. Southside Drive between S. 14th Street and NW 44th Street to install a portion of the Antler Ridge Sanitary Trunk Sewer as described in the construction drawings approved by the Polk City City Council on October 24, 2022.

The Contractor is requesting a road closure beginning on April 16, 2024, with a duration of 6 weeks. During this time, the Contractor will store excavated soil from the sanitary sewer trench on the roadway surface of E. Southside Drive between the driveway access to 5150 NW 110th Avenue and the northwest corner of the Antler Ridge Subdivision. The Contractor has indicated to Staff that they have coordinated directly with the property owners at 1512 E. Southside Drive, and the property owners are agreeable to parking away from their home, or having the Contractor construct a temporary road to maintain access to their property. All property owners along E. Southside Drive will be notified via written notice a minimum of 72 hours in advance of work beginning.

The Contractor will perform the described work in adherence with the following stipulations:

1. The sanitary sewer shall be constructed in stages to minimize the length of E. Southside Drive that is impacted at any given time. The Contractor will construct the sanitary sewer one (1) pipe run at a time and have the utility trench completely tested and backfilled prior to proceeding to the next pipe run.
2. The Contractor shall notify property owners along E. Southside Drive a minimum of 72 hours in advance of roadway closure.
3. The Contractor shall utilize the existing alignment of E. Southside Drive for the temporary storage of soil only. The Contractor shall under no circumstances undercut or otherwise damage the roadbed of E. Southside Drive.
4. The Contractor shall be responsible for restoring E. Southside Drive to its preconstruction condition, including but not limited to regrading of the roadway, reconstruction of the roadbed, and installation of additional granular surface at the direction of Polk City Public Works.
5. The Contractor shall be responsible for maintaining postal service and waste collection services throughout the duration of the closure.
6. Prior to work commencing in the road closure, the Contractor shall schedule an on-site meeting with Polk City Public Works and the City Engineer to review and approve traffic control prior to work commencing.
7. The Contractor shall protect the existing water main that parallels the proposed sanitary sewer. This includes, but is not limited to, installation of temporary sheeting along the existing water main and other necessary measures to ensure the existing water main is not damaged during construction. The Contractor shall be responsible for repairing any damage that may occur to the water main, including water lost to a water main leak or break.

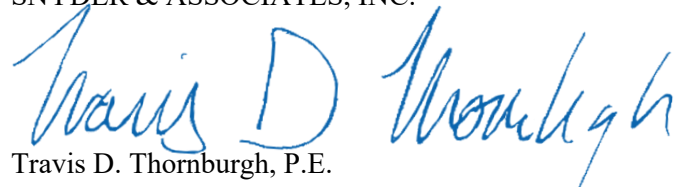
8. The Contractor shall coordinate with all impacted property owners to accommodate access to the existing properties during construction.
9. The Contractor shall repair all damage to existing properties, including but not limited to, reinstallation of driveways, surface restoration and seeding, and planting replacement.
10. The Contractor shall work diligently, without interruption, as weather permits to minimize the closure duration.

City Staff has reviewed the contractor's road closure request and are agreeable to approval of the road closure. Staff recommends approval of this road closure request.

Prior to work commencing, Polk County will also have to approve this road closure request, as the north half of E. Southside Drive is under the jurisdiction of Polk County.

Please contact me should you have any questions on this road closure request. We will be in attendance at the April 8, 2024, City Council meeting to answer any questions regarding these items.

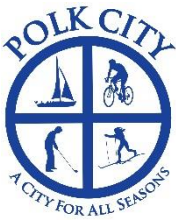
Sincerely,
SNYDER & ASSOCIATES, INC.



Travis D. Thornburgh, P.E.

Enclosure

cc: Mike Schulte, City of Polk City
Chelsea Huisman, City of Polk City
Kathleen Connor, Snyder & Associates
Manuel Contreras, Legacy Excavation
John Larson, Antler Ridge, LLC.
Jake Nilles, P.E., Nilles Associates



POLK CITY PUBLIC WORKS
112 3RD STREET, POLKCITY, IA 50226
**RIGHT-OF-WAY IMPROVEMENT /
EASEMENT ENCROACHMENT
PERMIT APPLICATION**

NODE NO: _____
COORD X: _____
Y: _____

PERMIT NO: _____
DATE OF APPLICATION: 4/01/2024
FEE PAID: _____

PLEASE PRINT OR TYPE

PERMITEE: Legacy Excavation, LLC ADDRESS: 5721 Merle Hay Rd Ste 18
REPRESENTED BY: Manuel Contreras CITY: Johnston STATE: IA ZIP CODE: 50131
TITLE: Office Manager PHONE: (515) 718 - 5902 ALT PH: () -
EMAIL ADDRESS: legacyexcavation.manny@gmail.com

TYPE OF WORK:

DITCH SHAPING _____ STORM SEWER INSTALLATION EXCAVATION/GRADING _____ IRRIGATION _____
DRIVEWAY _____ DRIVEWAY CULVERT _____ OTHER _____

WORK SITE INFORMATION:

SITE ADDRESS: 1512 E Southside Dr, Polk City, IA, 50226

DESCRIPTION OF WORK: We will be installing sanitary trunk sewer on the south side of the road E Southside Dr, there will be two manholes installed and a total of 571 LF of 15 In sanitary sewer line at an average depth of 33 ft.

_____ I affirm the work described in this permit is accurate and correct to the best of my knowledge and belief and that I am the owner or designated agent, of the property adjacent to the road right-of-way.

Legacy Excavation, LLC
Printed Name of Permittee

Manuel Contreras
Signature of Permittee

4/01/2024
Date

DO NOT WRITE IN THIS SPACE -FOR OFFICE USE ONLY

Recommended for Approval- City Engineer Date

Proposed Improvement Acceptable? YES _____ NO _____

Approved for Polk City- Public Works Director Date

Approved Final Inspection- Public Works Director Date

Special Provisions: _____

ROW IMPROVEMENT PERMIT STIPULATIONS PRIOR TO CONSTRUCTION

1. No ROW Improvement shall be constructed so as to adversely affect the design, construction, operation, maintenance, or stability of a highway or any proposed or existing highway facility, and applicant shall save the City harmless from all damages to claims on this account.
2. The property owner/Applicant is responsible for the costs of future construction, removal, relocation, and future maintenance of facilities installed as part of this permit, or when changes to the roadway for maintenance or reconstruction purposes are required.
3. Applicant is responsible to obtain in writing, permission from downstream property owners when he desires to concentrate or drain water across said property.
4. When deemed necessary by the Public Works Director, a pre-planning and/or pre-construction conference will be arranged.
5. Applicant to be responsible for the cost to re-locate any utilities in accordance with the SUDAS if deemed necessary for the work permitted.
6. Applicant shall contact Polk City Director of Public Works 48 hours prior to beginning construction, by letter or by telephone (208-1271) 8:00 a.m. to 4:00 p.m. weekdays.

CONSTRUCTION

7. If work is completed by the Applicant, said Applicant shall take all reasonable precautions to protect lives and property and save the City harmless of damage or loss on account of such construction.
8. Applicant shall conduct their work to cause a minimum interruption of traffic flow. (Do not close road to through traffic.) Proper signing and advance warning will be required, as outlined in THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS (MUTCD) "Part VI, Traffic Control for Street and Highway Construction and Maintenance Operations." All signing will be in compliance with the above and same shall be in place and maintained by the contractor for the duration of construction.
9. No excavation shall be made within Polk City ROW except as designated on approved plans, and shall be completed in one day, tamped, regaveled and/or paved. Any extension of this one-day completion must be approved by the Public Works Director or the permit is null and void. In all cases, a closed ditch will be maintained overnight.
10. Applicant shall place backfill in 6-inch layers, mechanically compacted by tamping or rolling into place, using the specified density and standards contained in the SUDAS. Any settlement occurring after backfill has been completed shall be refilled and compacted as directed by the Public Works Director at applicant's expense.
11. Applicant will not park construction equipment on the roadway that is not necessary for the actual work. All equipment on the roadway that is necessary for construction will have the proper signing. Overnight equipment storage is to be outside of Polk City ROW.
12. A copy of the approved permit and any plans shall be on the job site at all times.
13. When given permission to trench across driveways, applicant shall close driveway trenches same day trench is open and provide access at all times and shall repair all driveways to their original conditions.
14. Applicant shall apply "SPECIAL CARE" in working under or near existing surface or subsurface drainage structures and shall replace in kind, any tile broken during construction.
15. Applicant shall make neat saw cuts before making any necessary pavement removals.
16. Crawler tractors with lugs will not be allowed on pavement surfaces. Bridging will be required. (Use planks or old tires.)
17. Applicant shall maintain natural drainage at all times.
18. Applicant shall be responsible for the care and maintenance of partially complete work on the ROW. Silt basins may be required in possible erosion areas at the applicant's expense.

CLEANUP

19. If stipulated, the Applicant shall replace, in accordance with the SUDAS, any surfacing material removed, covered up, or mixed with earth.
20. Applicant shall restore to their original condition or better any improvement removed or damaged during the construction process, such as fences, driveways, utility poles, signs, roadways (paved or gravel), structures, etc.
21. Any damage to private property shall be restored to satisfaction of property owner. Written release from property owner may be required.
22. If stipulated, the Applicant shall restore all disturbed areas to their original condition or better. Seeding, fertilizing, and mulching will be required in accordance with the SUDAS or as attached herein. Otherwise, the City will be responsible for placing any erosion control materials. City will not be responsible for replacement of sod on disturbed areas.

Antler Ridge Sanitary Trunk Sewer ROW

On this document I will talk in full detail of the planification and process for the road closure, I've added the file where you can see the plans for the sanitary trunk sewer that will be installed and the road closure signs, we will use and where they will be located.

The purpose for this ROW is so we can connect existing sanitary sewer to a new development located on 1512 E Southside Dr, Polk City, IA, 50226. To do this, we will be excavating at an average of 33 ft deep, we will then drill and connect to the existing sanitary sewer line where we will lay 571 LF of 15" sanitary sewer pipe and install 2 manholes, this line will connect to Antler Ridge Plat 1 which is located on the south side of the road SE Southside Dr. the approximate coordinates are the following: **41.759644, -93.689307**.

To install this line, we will need a full road closure since on our South side there is a house, so the only space available for us to set the dirt would be on the North side of the trench which would be the dirt road. There are also 2 electric posts in the way from Mid America Energy, we have previously contacted them, and they moved the posts enough to where we can work in the area.

Due to the depth of the sewer line and the type of dirt we have come across on site, our pipe superintendent believes we need this road closed for 6 weeks, this will give us time to properly lay the pipe, set structures, test that everything was installed properly, and backfill everything within the stipulated parameters.

The start date for this line is planned for April 16th, 2024.

The following is the **planification for road closure**; one week prior to starting this section there will be a warning for road closure on the cross section between E Southside Dr and NW 44th St, there will also be a road closure sign in the cross between S 14th St and NW Polk City Dr. and a last one on the cross between E Southside Dr. and S 14th St.

Please see image below for reference



The road closure will only affect the access of one house, 1512 E Southside Dr., the house located on the north side of the road 5150, the driveway entry is just a couple of feet before the area affected and we will move dirt slightly forward to not affect that house whatsoever. We have already spoken to the family and have agreed for us to either make a temporary road to access the house or park close to the house just before the closure area, that said we will notify everyone that lives in this road in the form of a letter at least 72 Hrs. prior to starting the work.

As requested, we will do this in stages as follows: we will dig the trench, install pipe properly and after a couple of sticks out we will proceed to start backfilling behind us to prevent any kind of inconvenience or collapse, we will do this from Mh1 – MH2, and from MH2 to MH3, which are the ones that go alongside the road. As a note we will be double stacking trench boxes.

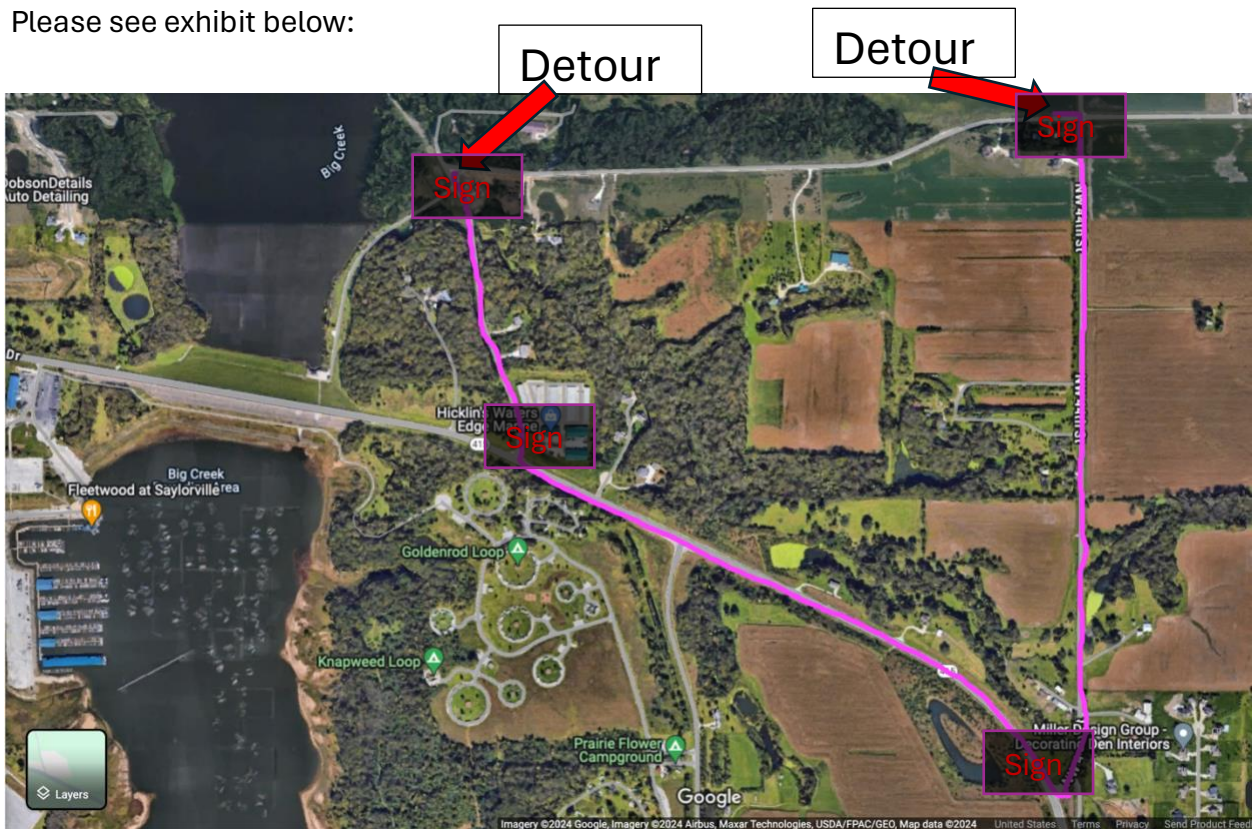
Note: we are only using the road to store the soil and we will not undercut the existing road. In case this does happen, we will ask the City of Polk City to provide us with the grading numbers for this road, we will then proceed to scrape the top re do the subgrade prep, do the proper compaction testing and rock the area. If we do not damage the road, we will scrape the top and rock the road.

In this work area, there are only 2 Mailboxes that we would obstruct, we will provide a temporary mailbox for each of them, the red dot indicates the current location of the mailboxes, and the blue dots will indicate the proposed location for the each of them, please note that the proposed location is more than 50 ft away from the dig area and will also serve as the area for waste disposal trucks to pick up any containers. We will personally take care of contacting the respective waste disposal company and the US postal service to coordinate all things necessary to insure that the houses in this road will still have access to these services throughout the duration of the work done.



Prior to any work done we will schedule an on-site meeting with Polk City public works and the city engineer to approve the proper traffic control setup. All traffic control will be compliant with the SUDAS and the MUTCD. The detour for accessing each side of E Southside Dr. would be simple. On the Northeast cross there will be a detour starting to access from S 14th Street and for S 14th St the same rule would apply, in every turn there will be a detour sign indicating the direction to follow.

Please see exhibit below:



The next picture shows the area where we will be working on, we will have type III barricade road closed signs and, we will add orange fencing around the open ditch daily to prevent vehicles, bikes, or pedestrians from accessing the work area.

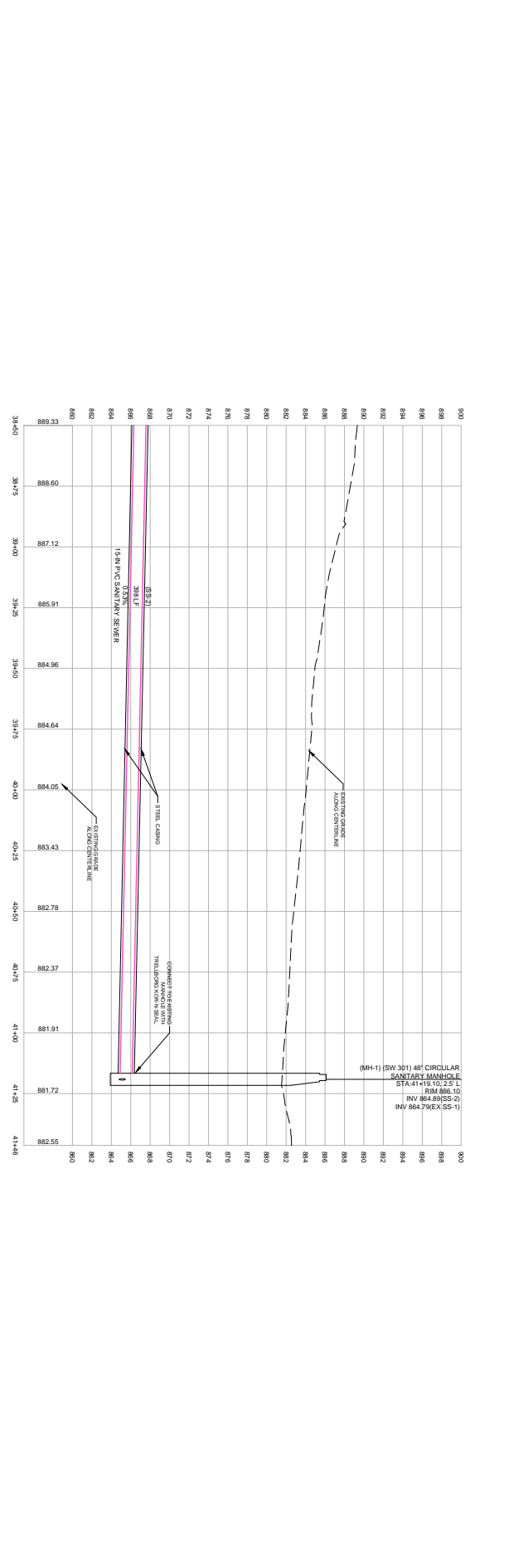
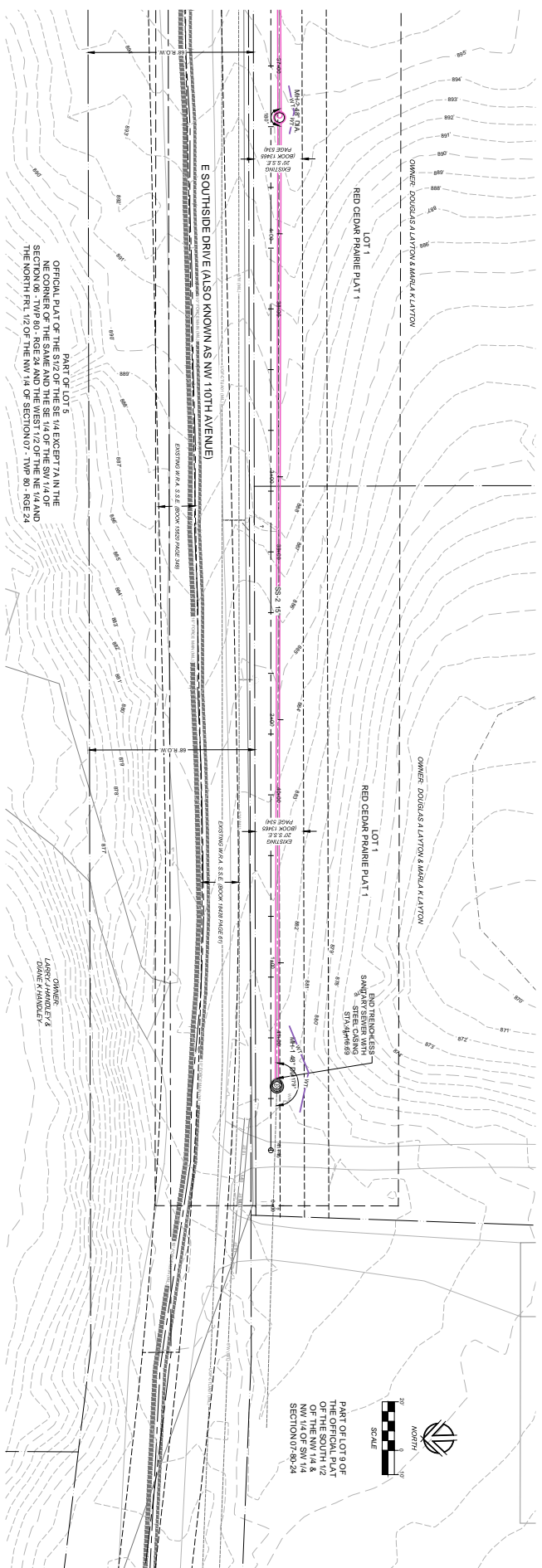
Please see exhibit below:



Regarding the water main running parallel to the sanitary trunk sewer line, we will be attaching metal sheeting to protect the water main and, we will add shoring as needed. We will advance in the sheeting as we advance in the ditch and as we backfill, we will use that sheeting moving forward. The trench box will be deeper than the water line so there will be no contact between those 2 items.

Finally, here is the section of the plan where it shows the detail for the trunk sewer that will be installed.

Note: MH-1 is existing manhole and Manhole 4 is already installed, so only manhole 2 and 3 will be set and the pipe that connects all the 4 manholes together.



PART OF LOT 5
 OFFICIAL PLAT OF THE SE 1/4 EXCEPT IN THE
 SECTION 06 - TWP 80 - RGE 24 AND THE NE 1/4 AND
 THE NORTH 1/2 OF THE NW 1/4 OF SECTION 07 - TWP 80 - RGE 24

E SOUTHSIDE DRIVE (ALSO KNOWN AS NW 110TH AVENUE)

LOT 1
 RED CEDAR PRAIRIE PLAT 1

OWNER: DOUGLAS A LAYTON & MARIL K LAYTON

LOT 1
 RED CEDAR PRAIRIE PLAT 1

OWNER: DOUGLAS A LAYTON & MARIL K LAYTON

END THE SLOPE
 SANITARY TRUNK SEWER
 STA 41+46.69

E ANTLER RIDGE ROAD
 (ALSO KNOWN AS NW 110TH AVENUE)

OWNER: LARRY & DANA K WANDLEY

NORTH
 SCALE

PART OF LOT 9 OF
 THE OFFICIAL PLAT
 OF THE SOUTH 1/2
 NW 1/4 OF SW 1/4
 SECTION 07-80-24

PROJECT NAME: ANTLER RIDGE SANITARY TRUNK SEWER - PHASE 1
 POLK CITY, IOWA

PLAN & PROFILE - SANITARY TRUNK SEWER

NOTES: RELEASE ASSOCIATES, INC. MAKES NO
 AND ALL RESPONSIBILITY AND LIABILITY FOR
 FOR ANY AND ALL REASONS FOR FAILURE TO
 THE ENGINEERING AND SURVEYING BOARD
 FOR THE STATE OF IOWA. THE ENGINEER
 FOR THE STATE OF IOWA. THE ENGINEER
 WITH RESPECT TO ANY ERRORS,
 OR CONDUCTS WHICH ARE ALLEGED.

REVISIONS:
 1. REVISED BASED OFF CITY COMMENTS FROM 10-14-23
 2. REVISED BASED OFF CITY COMMENTS FROM 10-14-23

1333 SW MAGAZINE ROAD
 ANKENY, IOWA 50023-2956
 (515) 965-0123 phone - (515) 965-3322 fax
 Civil Engineering - Land Surveying
 Landscape Architecture

NILES ASSOCIATES

DATE: 2/25/24
 DRAWN: JMM
 CHECKED: JMM
 SCALE: AS SHOWN
 SHEET: 0/06
 TOTAL SHEETS: 9/10

LEGACY EXCAVATION

Road closure notification letter

Temporary road closure of E southside Drive also known as NW 110th Ave, Polk City IA on Tuesday April 16th, 2024, for 6 weeks.

A section of E southside Dr (NW 110th Ave), will be temporary closed to traffic on Tuesday April 16th, 2024, starting at 7:00 AM, the road will remain closed for 6 weeks. The reason for this closure is to install sanitary trunk sewer that will run on the south side of this road which will connect to the current development being done south of E southside Dr (NW 110th Ave) known as Antler Ridge Plat 1.

During the closure traffic control will be in attendance in the intersections of E southside Dr. and S 14th St. and E Southside Dr. and NW 44th St. we will provide detour routes to access each side of the road via going around to NW Polk City Dr.

If these works do not proceed on the above date, the back-up date for these works is April 22nd, 2024.

If you want any further details or for any concerns on the day of the work, please contact the site supervisor Chad Pohlmeier at 515-250-2588

Manuel Contreras
Office Manager

April 8, 2024

Honorable Mayor and City Council
City of Polk City
112 S. 3rd Street
Polk City, Iowa

RE: PARTIAL PAYMENT APPLICATION NO. 1
2024 STREET REPAIRS PROJECT

Dear Honorable Mayor and City Council:

Please find the attached Partial Payment Application No. 1 for the 2024 Street Repairs Project. This payment application includes work completed by the Contractor through April 1, 2024. Work completed during this pay period includes full depth patching at all project locations, driveway removal and replacement at various project locations, and storm sewer improvements at locations as shown in the project plans.

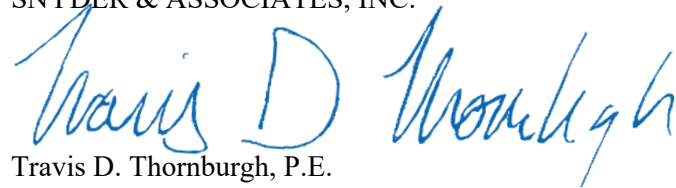
The remaining work on the project generally includes crack repair and final surface restoration, including sod installation, at all locations.

The Contractor has utilized 11 of the originally allotted 30 working days.

We recommend approval of and payment of \$136,581.50 to the Contractor, Brothers Cleaning Corporation, dba Brothers Concrete, for work completed through April 1, 2024.

Please contact me should you have any questions on this pay application and change order. We will be in attendance at the April 8, 2024, City Council meeting to answer any questions regarding these items.

Sincerely,
SNYDER & ASSOCIATES, INC.



Travis D. Thornburgh, P.E.

Enclosure

cc: Mike Schulte, City of Polk City
Chelsea Huisman, City of Polk City
Kathleen Connor, Snyder & Associates
Jose Cancino, Brothers Cleaning Corporation, dba Brothers Concrete

APPLICATION FOR PARTIAL PAYMENT NO. 1

PROJECT: 2024 Street Repairs Project

S&A PROJECT NO.: 123.0771.01

OWNER: City of Polk City
CONTRACTOR: Brothers Concrete
ADDRESS: 4000 Colfax Avenue
Des Moines, IA 50317
DATE: 4/8/2024

PAYMENT PERIOD: 10/4/2023
to 4/1/2024

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 201,531.00
Net Change by Change Order: \$ -
Contract Amount to Date: \$ 201,531.00

CONTRACT PERIOD: TOTAL WORKING DAYS

Original Contract Date: October 9, 2023

Original Contract Time: 30

Added by Change Order: 0

Contract Time to Date: 30

Time Used to Date: 11

Contract Time Remaining: 19

2. WORK SUMMARY:

Total Work Performed to Date: \$ 143,770.00
Retainage: 5% \$7,188.50
Total Earned Less Retainage: \$136,581.50
Less Previous Applications for Payment: \$ -
AMOUNT DUE THIS APPLICATION: \$136,581.50

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

(1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and

(2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Brothers Concrete
CONTRACTOR

By _____ DATE: _____

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.
ENGINEER

By _____ DATE: _____

5. OWNER'S APPROVAL

City of Polk City
OWNER

By _____ DATE: _____

6. DETAILED ESTIMATE OF WORK COMPLETED:

ITEM NO.	DESCRIPTION	CONTRACT ITEMS				COMPLETED WORK		
		PLAN QTY.	UNIT	UNIT COST	COST TOTAL	QTY. TO DATE	CO #	COST TOTAL
2.1.	Subgrade Treatment, Geogrid, Triangular	171	SY	\$ 6.00	\$ 1,026.00			\$ -
2.2.	Special Backfill	59	TON	55.00	3,245.00	48		2,640.00
6.1.	Intake, SW-501, Top Only	1	EACH	2,150.00	2,150.00	2		4,300.00
6.2.	Intake, SW-505, Top Only	3	EACH	2,450.00	7,350.00	4		9,800.00
6.3.	Intake, SW-507, Top Only	1	EACH	2,450.00	2,450.00			-
6.4.	Intake, SW-501	2	EACH	6,200.00	12,400.00			-
6.5.	Intake, SW-503	1	EACH	8,600.00	8,600.00			-
6.6.	Intake, SW-506	1	EACH	11,200.00	11,200.00			-
6.7.	Intake, SW-507	1	EACH	8,500.00	8,500.00	1		8,500.00
6.8.	Manhole Adjustment, Minor	2	EACH	2,250.00	4,500.00	2		4,500.00
6.9.	Remove Intake	5	EACH	1,850.00	9,250.00	1		1,850.00
7.1.	PCC Full Depth Repair Patch	700	SY	105.00	73,500.00	633		66,465.00
7.2.	Crack and Joint Cleaning and Filling, Hot Pour	210	LF	21.00	4,410.00			-
7.3.	Removal of Driveway	19	SY	65.00	1,235.00	19		1,235.00
7.4.	Driveway, Paved, PCC, 7"	19	SY	95.00	1,805.00	19		1,805.00
7.5.	Subbase Over-Excavation	138	TON	35.00	4,830.00			-
8.1.	Temporary Traffic Control	1	LS	5,500.00	5,500.00	0.9		4,950.00
11.1.	Mobilization	1	LS	20,000.00	20,000.00	1		20,000.00
2.1D	Subgrade Treatment, Geogrid, Triangular	25	SY	6.00	150.00			-
6.1D	Manhole Adjustment, Minor	1	EACH	1,850.00	1,850.00	1		1,850.00
7.1D	PCC Full Depth Repair Patch	99	SY	105.00	10,395.00	99		10,395.00
7.2D	Crack and Joint Cleaning and Filling, Hot Pour	15	LF	50.00	750.00			-
7.3D	Subbase Over-Excavation	21	TON	35.00	735.00			-
8.1D	Temporary Traffic Control	1	LS	2,200.00	2,200.00	0.9		1,980.00
11.1D	Mobilization	1	LS	3,500.00	3,500.00	1		3,500.00
					-			-
TOTAL ORIGINAL CONTRACT =					\$ 201,531.00			\$ 143,770.00
CHANGE ORDER SUMMARY:								
TOTAL CHANGE ORDERS =					\$ -			\$ -
TOTAL CONTRACT & CHANGE ORDERS					\$201,531.00			\$ 143,770.00

RESOLUTION 2024-40

**A RESOLUTION APPROVING THE APPLICATION FOR PARTIAL PAYMENT NO. 1
FOR THE 2024 STREET REPAIRS PROJECT**

WHEREAS, the City of Polk City, City Council, approved Resolution 2023-106 ordering construction for the 2024 Street Repairs Project on September 11, 2023; and

WHEREAS, the City Council approved Resolution 2023-117 on October 9, 2023 awarding the construction contract to Brothers Cleaning Corporation dba Brothers Concrete; and

WHEREAS, on October 23, 2023 the City Council approved Resolution 2023-127 approving the contract in the amount of \$201,531.00; and

WHEREAS, Brothers Concrete, and the City Engineer have submitted the Application for Partial Payment No. 1 giving a detailed estimate of work completed with an application for payment in the amount of \$136,581.50.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Polk City, Iowa hereby approves the Application for Partial Payment No. 1 for the 2024 Street Repairs Project in the amount of \$136,581.50.

PASSED AND APPROVED the 8 day of April 2024.

Steve Karsjen, Mayor

ATTEST:

Jenny Coffin, City Clerk



POLK CITY - A City For All Seasons -

Monthly Finance Report

March 2024

Prepared By:

Jenny Coffin
City Clerk/Treasurer

CALENDAR 3/2024, FISCAL 9/2024

ACCOUNT TITLE	LAST REPORT END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILILTY	ENDING BALANCE
001 GENERAL	2,813,862.95	238,618.54	302,622.05	280.01-	2,749,579.43
110 ROAD USE	677,362.15	45,195.90	26,407.28	98.52	696,249.29
111 I-JOBS	.00	.00	.00	.00	.00
121 LOCAL OPTION SALES TAX	2,065,170.46	193,669.73	.00	.00	2,258,840.19
125 TIF	456,475.01	16,924.75	.00	.00	473,399.76
135 L.M.I	1,395,493.32	.00	1,995.71	.00	1,393,497.61
167 PC COMM. LIB TRUST	11,789.34	.00	.00	.00	11,789.34
177 ASSET FORFEITURE	14,459.06	.00	.00	.00	14,459.06
200 DEBT SERVICE	172,441.70	19,930.17	.00	.00	192,371.87
301 CITY FACILITIES TOTAL	2,870,883.14	.00	9,715.67	.00	2,861,167.47
302 CAPITAL WATER PROJECT	511,669.90	.00	.00	.00	511,669.90
303 CAPITAL EQUIPMENT/VEHIC	379,322.25-	.00	.00	.00	379,322.25-
304 FOUR SEASONS PUB IMPROV	41,992.00	.00	.00	.00	41,992.00
305 NORTHSIDE DRIVE PROJECT	959,376.00	.00	12,208.00	.00	947,168.00
306 TRAIL PROJECTS	394,800.00	.00	3,080.00	.00	391,720.00
307 STREET PROJECTS	212,975.00	.00	.00	.00	212,975.00
308 STORM WATER PROJECTS	.00	.00	.00	.00	.00
309 PARK PROJECTS	.00	.00	.00	.00	.00
310 REGIONAL PARK	.00	.00	.00	.00	.00
600 WATER	1,839,815.58	104,168.06	71,681.92	.00	1,872,301.72
610 SEWER	1,222,764.40	164,615.46	73,965.29	.00	1,313,414.57
670 SOLID WASTE/RECYCLING	78,791.55	34,982.82	34,834.48	.00	78,939.89
740 STORM WATER UTILITY	233,219.77	8,395.41	.00	.00	241,615.18
920 ESCROW	.00	.00	.00	.00	.00
Report Total	15,594,019.08	826,500.84	536,510.40	181.49-	15,883,828.03

BANK CASH REPORT 2024

BANK NAME FUND GL NAME	FEBRUARY CASH BALANCE	MARCH RECEIPTS	MARCH DISBURSMENTS	MARCH CASH BALANCE	OUTSTANDING TRANSACTIONS	MAR BANK BALANCE
Grinnell State Bank BK#1						

BANK Grinnell State Bank BK#1						10,662,775.98
001 CHECKING - GENERAL	1,570,790.97-	218,853.82	302,975.25	1,654,912.40-	33,335.95	
110 CHECKING - ROAD USE	677,362.15	45,218.86	26,331.72	696,249.29	3,431.52	
111 CHECKING - I-JOBS	0.00	0.00	0.00	0.00		
112 CHECKING - EMPLOYEE BENEFIT	0.00	0.00	0.00	0.00		
121 CHECKING - LOCAL OPTION	2,065,170.46	193,669.73	0.00	2,258,840.19		
125 CHECKING - TIF	456,475.01	16,924.75	0.00	473,399.76		
135 CHECKING - L.M.I.	676,450.46	0.00	1,995.71	674,454.75		
167 CHECKING - PC COMM. LIB TRUST	11,789.34	0.00	0.00	11,789.34		
177 CHECKING - FORFEITURE	14,459.06	0.00	0.00	14,459.06		
200 CHECKING - DEBT SERVICE	172,441.70	19,930.17	0.00	192,371.87		
301 CHECKING - CAPITAL PROJECT	2,870,883.14	0.00	9,715.67	2,861,167.47		
302 CHECKING - CAPITAL WATER PROJ	511,669.90	0.00	0.00	511,669.90		
303 CHECKING - CAP EQUIP/VEHICLE	379,322.25-	0.00	0.00	379,322.25-	50,828.71	
304 CHECKING	41,992.00	0.00	0.00	41,992.00		
305 CHECKING	959,376.00	0.00	12,208.00	947,168.00		
306 CHECKING	394,800.00	0.00	3,080.00	391,720.00		
307 CHECKING	212,975.00	0.00	0.00	212,975.00		
308 CHECKING	0.00	0.00	0.00	0.00		
309 CHECKING	0.00	0.00	0.00	0.00		
310 CHECKING	0.00	0.00	0.00	0.00		
600 CHECKING - WATER UTILITY	1,839,814.58	112,435.43	79,949.29	1,872,300.72	4,196.25	
610 CHECKING - SEWER UTILITY	1,222,763.40	165,797.06	75,146.89	1,313,413.57	38,545.02	
670 CHECKING-SOLID WASTE/RECYCLING	78,791.55	35,278.34	35,130.00	78,939.89		
740 CHECKING	233,219.77	8,452.38	56.97	241,615.18	1,789.87	
920 CHECKING - ESCROW BANK ACCOUNT	0.00	0.00	0.00	0.00		
PENDING CREDIT-CARD DEPOSITS					224,037.41	
DEPOSITS					5,855.27	
WITHDRAWALS					250.00	

Grinnell State Bank TOTALS	10,490,320.30	816,560.54	546,589.50	10,760,291.34	97,515.36-	10,662,775.98
LUANA SAV. BK MM BK#2						

BANK LUANA SAV. BK MM BK#2						236,748.56
001 Luana Savings Bank - M.M. Acco	482,893.35-	600.05	0.00	482,293.30-		
135 Luana Money Market Account	719,041.86	0.00	0.00	719,041.86		

LUANA SAV. BK MM TOTALS	236,148.51	600.05	0.00	236,748.56	0.00	236,748.56
GRINNELL STATE BK- C.D. BK#3						

BANK GRINNELL STATE BK- C.D. BK#3						1,625,961.20
001 GRINNELL STATE BANK CD	1,606,733.23	19,227.97	0.00	1,625,961.20		

GRINNELL STATE BK- C.D. TOTALS	1,606,733.23	19,227.97	0.00	1,625,961.20	0.00	1,625,961.20

**BANK CASH REPORT
2024**

BANK NAME FUND GL NAME	FEBRUARY CASH BALANCE	MARCH RECEIPTS	MARCH DISBURSMENTS	MARCH CASH BALANCE	OUTSTANDING TRANSACTIONS	MAR BANK BALANCE
GRINNELL STATE BK-MM BK#4 -----						
BANK GRINNELL STATE BK-MM BK#4 001 SUPER MONEY MKT II	10,378.04	9.89	0.00	10,387.93		10,387.93
GRINNELL STATE BK-MM TOTALS	10,378.04	9.89	0.00	10,387.93	0.00	10,387.93
LUANA SAVINGS BANK CD BK#6 -----						
BANK LUANA SAVINGS BANK CD BK#6 001 LUANA BANK C.D.-1.85%	3,250,000.00	0.00	0.00	3,250,000.00		3,250,000.00
LUANA SAVINGS BANK CD TOTALS	3,250,000.00	0.00	0.00	3,250,000.00	0.00	3,250,000.00
TOTAL OF ALL BANKS	15,593,580.08	836,398.45	546,589.50	15,883,389.03	97,515.36-	15,785,873.67

BUDGET REPORT
CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	5,463,150.00	302,622.05	4,155,400.10	76.06	1,307,749.90
	ROAD USE TOTAL	710,450.00	26,407.28	360,078.51	50.68	350,371.49
	LOCAL OPTION SALES TAX TOTAL	950,000.00	.00	.00	.00	950,000.00
	TIF TOTAL	790,583.00	.00	212,097.55	26.83	578,485.45
	L.M.I TOTAL	60,000.00	1,995.71	35,726.08	59.54	24,273.92
	ASSET FORFEITURE TOTAL	17,000.00	.00	4,257.75	25.05	12,742.25
	DEBT SERVICE TOTAL	1,160,070.00	.00	234,596.13	20.22	925,473.87
	CITY FACILITIES TOTAL TOTAL	5,950,500.00	9,715.67	3,442,040.66	57.84	2,508,459.34
	CAPITAL WATER PROJECT TOTAL	8,184,000.00	.00	200,297.70	2.45	7,983,702.30
	CAPITAL EQUIPMENT/VEHICLE TOTA	369,100.00	.00	543,564.70	147.27	174,464.70-
	NORTHSIDE DRIVE PROJECT TOTAL	2,018,000.00	12,208.00	177,832.00	8.81	1,840,168.00
	TRAIL PROJECTS TOTAL	275,000.00	3,080.00	33,280.00	12.10	241,720.00
	STREET PROJECTS TOTAL	250,000.00	.00	37,025.00	14.81	212,975.00
	WATER TOTAL	1,733,695.00	71,681.92	1,076,942.60	62.12	656,752.40
	SEWER TOTAL	1,857,493.00	73,965.29	1,611,836.47	86.77	245,656.53
	SOLID WASTE/RECYCLING TOTAL	416,000.00	34,834.48	289,130.40	69.50	126,869.60
	STORM WATER UTILITY TOTAL	230,000.00	.00	118,293.39	51.43	111,706.61

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BUDGET REPORT
CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
TOTAL EXPENSES BY FUND		30,435,041.00	536,510.40	12,532,399.04	41.18	17,902,641.96
		=====	=====	=====	=====	=====

BUDGET REPORT
CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	1,326,400.00	80,872.70	952,391.62	71.80	374,008.38
	CIVIL DEFENSE TOTAL	11,500.00	6,623.32	8,355.10	72.65	3,144.90
	FIRE TOTAL	978,350.00	80,463.83	795,013.64	81.26	183,336.36
	BUILDING/HOUSING TOTAL	634,500.00	36,879.57	391,894.21	61.76	242,605.79
	DOG CONTROL TOTAL	5,100.00	.00	3,269.55	64.11	1,830.45
	PUBLIC SAFETY TOTAL	2,955,850.00	204,839.42	2,150,924.12	72.77	804,925.88
	ROAD USE TOTAL	737,650.00	31,595.50	438,828.30	59.49	298,821.70
	STREET LIGHTING TOTAL	65,000.00	5,354.59	43,900.47	67.54	21,099.53
	PUBLIC WORKS TOTAL	802,650.00	36,950.09	482,728.77	60.14	319,921.23
	ENV.HEALTH SERVICES TOTAL	2,000.00	.00	.00	.00	2,000.00
	HEALTH & SOCIAL SERVICES TOTA	2,000.00	.00	.00	.00	2,000.00
	LIBRARY TOTAL	467,550.00	26,957.31	293,629.59	62.80	173,920.41
	PARKS TOTAL	430,000.00	11,788.25	295,564.18	68.74	134,435.82
	COMMUNITY CENTER TOTAL	.00	28.58	898.33	.00	898.33-
	CULTURE & RECREATION TOTAL	897,550.00	38,774.14	590,092.10	65.74	307,457.90
	TIF/ECON DEV TOTAL	602,241.00	1,995.71	247,823.63	41.15	354,417.37
	COMMUNITY & ECONOMIC DEV TOTA	602,241.00	1,995.71	247,823.63	41.15	354,417.37
	BUILDING/HOUSING TOTAL	.00	.00	1,387.09	.00	1,387.09-
	MAYOR COUNCIL TOTAL	127,000.00	5,928.69	84,903.26	66.85	42,096.74
	POLICY ADMINISTRATION TOTAL	175,350.00	17,342.07	136,443.93	77.81	38,906.07
	ELECTIONS TOTAL	1,000.00	.00	1,680.58	168.06	680.58-
	CITY ATTORNEY TOTAL	65,500.00	3,815.00	39,015.55	59.57	26,484.45
	CITY HALL TOTAL	87,700.00	5,340.89	63,795.96	72.74	23,904.04
	OTHER CITY GOVERNMENT TOTAL	986,000.00	16,039.03	968,765.00	98.25	17,235.00
	GENERAL GOVERNMENT TOTAL	1,442,550.00	48,465.68	1,295,991.37	89.84	146,558.63
	DEBT SERVICE TOTAL	1,160,070.00	.00	234,596.13	20.22	925,473.87
	DEBT SERVICE TOTAL	1,160,070.00	.00	234,596.13	20.22	925,473.87
	POLICE TOTAL	219,100.00	.00	189,510.13	86.49	29,589.87
	FIRE TOTAL	.00	.00	7,520.45	.00	7,520.45-
	OTHER PUBLIC WORKS TOTAL	150,000.00	.00	346,534.12	231.02	196,534.12-

BUDGET REPORT
CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	CAPITAL IMPROVEMENT TOTAL	8,493,500.00	25,003.67	3,690,177.66	43.45	4,803,322.34
	WATER UTILITY TOTAL	8,184,000.00	.00	200,297.70	2.45	7,983,702.30
	CAPITAL PROJECTS TOTAL	17,046,600.00	25,003.67	4,434,040.06	26.01	12,612,559.94
	WATER UTILITY TOTAL	1,528,950.00	71,681.92	1,076,942.60	70.44	452,007.40
	SEWER UTILITY TOTAL	1,742,493.00	73,965.29	1,611,836.47	92.50	130,656.53
	RECYCLING TOTAL	416,000.00	34,834.48	289,130.40	69.50	126,869.60
	STORM WATER TOTAL	230,000.00	.00	118,293.39	51.43	111,706.61
	ENTERPRISE FUNDS TOTAL	3,917,443.00	180,481.69	3,096,202.86	79.04	821,240.14
	TRANSFER TOTAL	1,608,087.00	.00	.00	.00	1,608,087.00
	TRANSFER OUT TOTAL	1,608,087.00	.00	.00	.00	1,608,087.00
	TOTAL EXPENSES	30,435,041.00	536,510.40	12,532,399.04	41.18	17,902,641.96

REVENUE REPORT
CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	4,615,109.00	238,618.54	2,968,553.27	64.32	1,646,555.73
	ROAD USE TOTAL	720,590.00	45,195.90	568,050.92	78.83	152,539.08
	LOCAL OPTION SALES TAX TOTAL	950,000.00	193,669.73	849,744.18	89.45	100,255.82
	TIF TOTAL	787,632.00	16,924.75	432,913.33	54.96	354,718.67
	L.M.I TOTAL	223,342.00	.00	163,974.77	73.42	59,367.23
	ASSET FORFEITURE TOTAL	17,000.00	.00	.00	.00	17,000.00
	DEBT SERVICE TOTAL	1,160,070.00	19,930.17	449,978.06	38.79	710,091.94
	CITY FACILITIES TOTAL TOTAL	2,460,900.00	.00	2,210,439.75	89.82	250,460.25
	CAPITAL WATER PROJECT TOTAL	6,510,000.00	.00	.00	.00	6,510,000.00
	CAPITAL EQUIPMENT/VEHICLE TOTA	329,100.00	.00	39,878.64	12.12	289,221.36
	FOUR SEASONS PUB IMPROVEM TOTA	.00	.00	9,000.00	.00	9,000.00-
	NORTHSIDE DRIVE PROJECT TOTAL	2,018,000.00	.00	1,125,000.00	55.75	893,000.00
	TRAIL PROJECTS TOTAL	275,000.00	.00	425,000.00	154.55	150,000.00-

REVENUE REPORT
CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	STREET PROJECTS TOTAL	250,000.00	.00	250,000.00	100.00	.00
	WATER TOTAL	1,770,900.00	104,168.06	1,492,548.91	84.28	278,351.09
	SEWER TOTAL	1,888,300.00	164,615.46	1,501,300.47	79.51	386,999.53
	SOLID WASTE/RECYCLING TOTAL	416,000.00	34,982.82	312,879.83	75.21	103,120.17
	STORM WATER UTILITY TOTAL	295,000.00	8,395.41	176,159.55	59.72	118,840.45
	TOTAL REVENUE BY FUND	24,686,943.00	826,500.84	12,975,421.68	52.56	11,711,521.32

BALANCE SHEET
CALENDAR 3/2024, FISCAL 9/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CHECKING - GENERAL	84,121.43-	1,654,912.40-
001-000-1725	ACCUM.DEPR. - LIBRARY BLDG	.00	.00
001-000-1745	ACCUM.DEPR. - PWD EQUIPMENT	.00	.00
001-000-1755	ACCUM.DEPR. - POLICE	.00	.00
001-000-1756	ACCUM.DEPR. - FIRE DEPT.	.00	.00
001-000-1805	ACCUM.DEPR. - SIDEWALKS	.00	.00
001-000-1806	ACCUM.DEPR.- PARKER BLVD	.00	.00
110-000-1110	CHECKING - ROAD USE	18,887.14	696,249.29
111-000-1110	CHECKING - I-JOBS	.00	.00
121-000-1110	CHECKING - LOCAL OPTION	193,669.73	2,258,840.19
125-000-1110	CHECKING - TIF	16,924.75	473,399.76
135-000-1110	CHECKING - L.M.I.	1,995.71-	674,454.75
167-000-1110	CHECKING - PC COMM. LIB TRUST	.00	11,789.34
177-000-1110	CHECKING - FORFEITURE	.00	14,459.06
200-000-1110	CHECKING - DEBT SERVICE	19,930.17	192,371.87
301-000-1110	CHECKING - CAPITAL PROJECT	9,715.67-	2,861,167.47
302-000-1110	CHECKING - CAPITAL WATER PROJ	.00	511,669.90
303-000-1110	CHECKING - CAP EQUIP/VEHICLE	.00	379,322.25-
304-000-1110	CHECKING	.00	41,992.00
305-000-1110	CHECKING	12,208.00-	947,168.00
306-000-1110	CHECKING	3,080.00-	391,720.00
307-000-1110	CHECKING	.00	212,975.00
308-000-1110	CHECKING	.00	.00
309-000-1110	CHECKING	.00	.00
310-000-1110	CHECKING	.00	.00
600-000-1110	CHECKING - WATER UTILITY	32,486.14	1,872,300.72
600-000-1805	ACCUM. DEPR. - WATER	.00	.00
610-000-1110	CHECKING - SEWER UTILITY	90,650.17	1,313,413.57
610-000-1805	ACCUM. DEPR. - SEWER	.00	.00
670-000-1110	CHECKING-SOLID WASTE/RECYCLING	148.34	78,939.89
740-000-1110	CHECKING	8,395.41	241,615.18
920-000-1110	CHECKING - ESCROW BANK ACCOUNT	.00	.00
	CHECKING TOTAL	269,971.04	10,760,291.34
600-000-1111	WAT.SINKING/CKG	.00	.00
610-000-1111	SEWER SINKING FUND	.00	.00
	WATER SINKING TOTAL	.00	.00
600-000-1112	WATER TRUST CHECKING	.00	.00
610-000-1112	SEW.IMPR.CHECKING	.00	.00
	CHECKING TOTAL	.00	.00
600-000-1113	WAT.IMPR/CHECKING	.00	.00
610-000-1113	79 SANITARY SEWER DISTRICT	.00	.00

BALANCE SHEET
CALENDAR 3/2024, FISCAL 9/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
	CHECKING TOTAL	.00	.00
600-000-1115	Water Holding Account	.00	.00
	TOTAL	----- .00	----- .00
001-000-1120	LIBR.PETTY CASH	.00	35.00
600-000-1120	WATER PETTY CASH	.00	.00
	PETTY CASH TOTAL	----- .00	----- 35.00
001-000-1121	GENERAL PETTY CASH	.00	100.00
	PETTY CASH TOTAL	----- .00	----- 100.00
001-000-1122	PETTY CASH-POLICE	.00	300.00
	PETTY CASH-POLICE TOTAL	----- .00	----- 300.00
001-000-1150	GENERAL RESERVE IPAIT A/C	.00	1.00
125-000-1150	TIF RESERVE IPAIT A/C	.00	.00
135-000-1150	LMI - IPAIT Account	.00	1.00
200-000-1150	DEBT/TIF/CHECKING	.00	.00
301-000-1150	TIF SPECIAL REVENUES	.00	.00
600-000-1150	WATER FUND IPAIT A/C	.00	1.00
610-000-1150	SEWER FUND IPAIT A/C	.00	1.00
	CHECKING TOTAL	----- .00	----- 4.00
001-000-1151	GENERAL INVESTMENT	.00	.00
600-000-1151	WATER RESERVE INVESTMENT	.00	.00
610-000-1151	Sewer Fund CD	.00	.00
	SAVINGS TOTAL	----- .00	----- .00
600-000-1152	WATER TRUST INVESTMT.	.00	.00
	WATER TRUST INVESTMENT TOTAL	----- .00	----- .00
001-000-1160	SUPER MONEY MKT II	9.89	10,387.93
110-000-1160	SAVINGS	.00	.00
125-000-1160	SAVINGS	.00	.00
		-----	-----

BALANCE SHEET
CALENDAR 3/2024, FISCAL 9/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
	SUPER MONEY MKT II TOTAL	9.89	10,387.93
001-000-1161	GRINNELL STATE BANK CD	19,227.97	1,625,961.20
610-000-1161	Polk County Bank CD	.00	.00
		-----	-----
	GRINNELL STATE BANK CD TOTAL	19,227.97	1,625,961.20
001-000-1162	LUANA BANK C.D. -1.85%	.00	3,250,000.00
		-----	-----
	TOTAL	.00	3,250,000.00
001-000-1163	Luana Savings Bank - M.M. Acco	600.05	482,293.30-
135-000-1163	Luana Money Market Account	.00	719,041.86
600-000-1163	Luana Money Market Account	.00	.00
610-000-1163	Luana Money Market Account	.00	.00
		-----	-----
	LUANA MONEY MARKET TOTAL	600.05	236,748.56
600-000-1220	ACCOUNTS RECEIVABLE	.00	.00
610-000-1220	ACCOUNTS RECEIVABLE	.00	.00
		-----	-----
	TOTAL	.00	.00
		=====	=====
	TOTAL CASH	289,808.95	15,883,828.03
		=====	=====

RESOLUTION NO. 2024-41

**A RESOLUTION REJECTING THE DEVELOPMENT BIDS FOR
510 S 3RD STREET**

WHEREAS, on January 8, 2024 the City Council of the City of Polk City, Iowa approved a request for proposal (RFP) for development bids for 510 S. 3rd Street with bids due back March 18, 2024; and

WHEREAS, the City of Polk City, Iowa, received and filed two (2) bids on March 18, 2024; and

WHEREAS, the Mayor appointed review committee met and reviewed bids and recommends Council reject all development bids received.

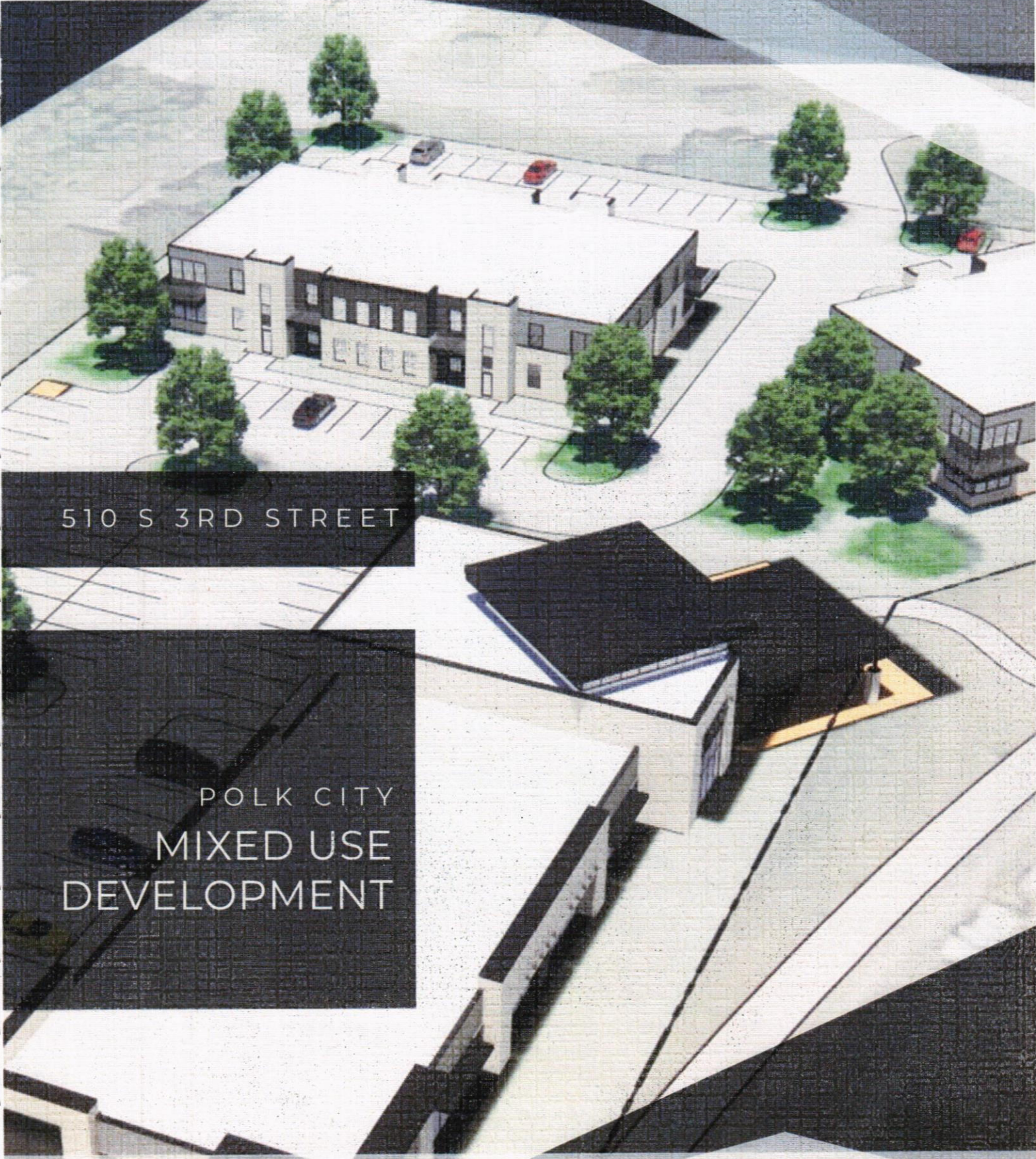
NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Polk City, Iowa hereby rejects all development bids received for 510 S. 3rd Street.

PASSED AND APPROVED the 8 day April 2024.

Steve Karsjen, Mayor

ATTEST:

Jenny Coffin, City Clerk



510 S 3RD STREET

POLK CITY
MIXED USE
DEVELOPMENT

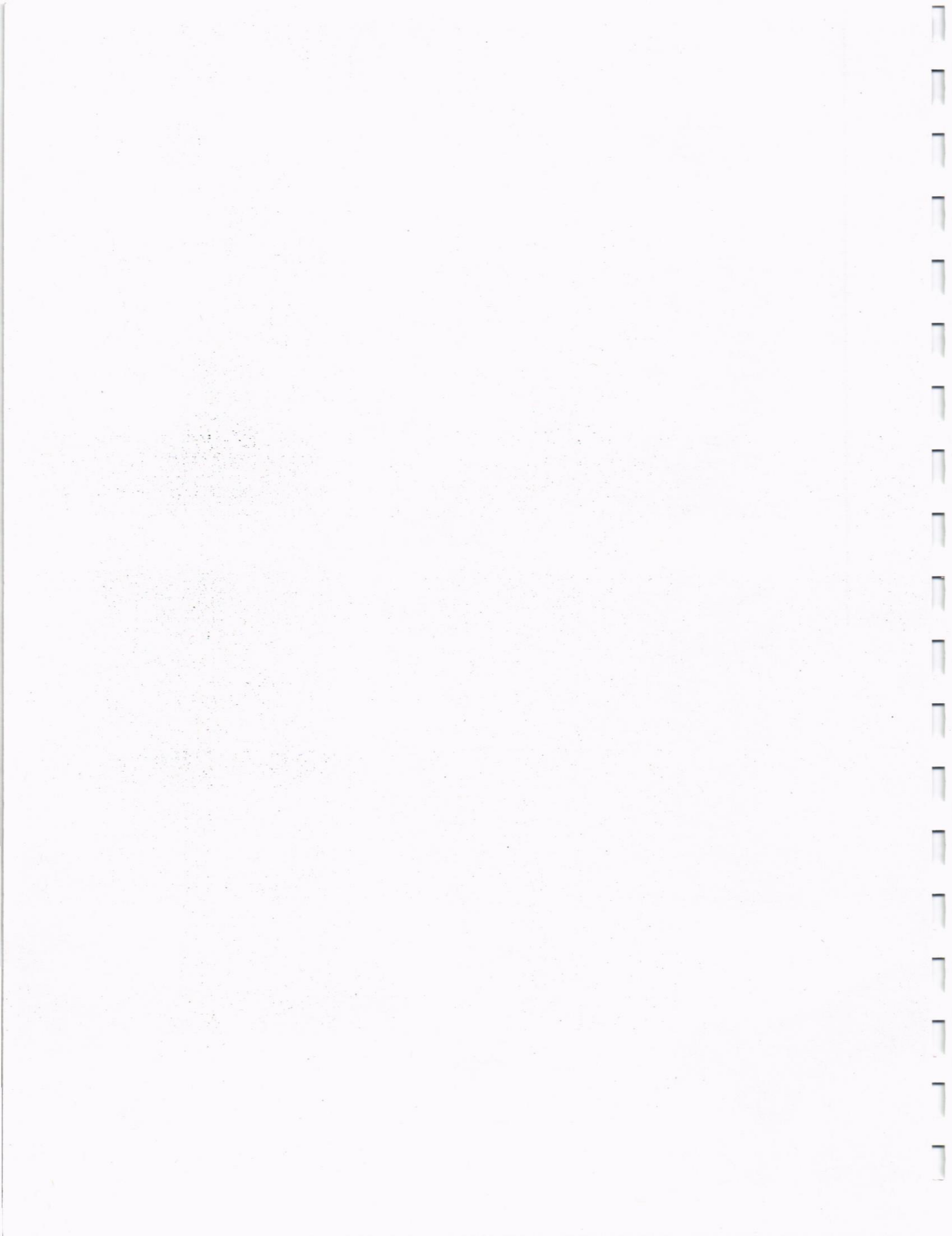
PRESENTED BY:


RIDGEWOOD
HOMES, LLC



PLATINUM
DEVELOPMENT COMPANY
custom homes • design build • land development


BLACK BIRCH
{homes & design}





PLATINUM
DEVELOPMENT COMPANY
custom homes • design build • land development



Date: 3.15.2024

RE: Interest in Developing 513 S 3rd Street, Polk City

To the City of Polk City,

Ridgewood Homes, Black Birch Homes and Design, and Platinum Development Company would like to come together and develop a mixed use development consisting of 1 – 11,375 sq. ft. retail / office building anchored by a 3,500 bar and grill with covered patio. Along with 2 – 16 unit apartment buildings.

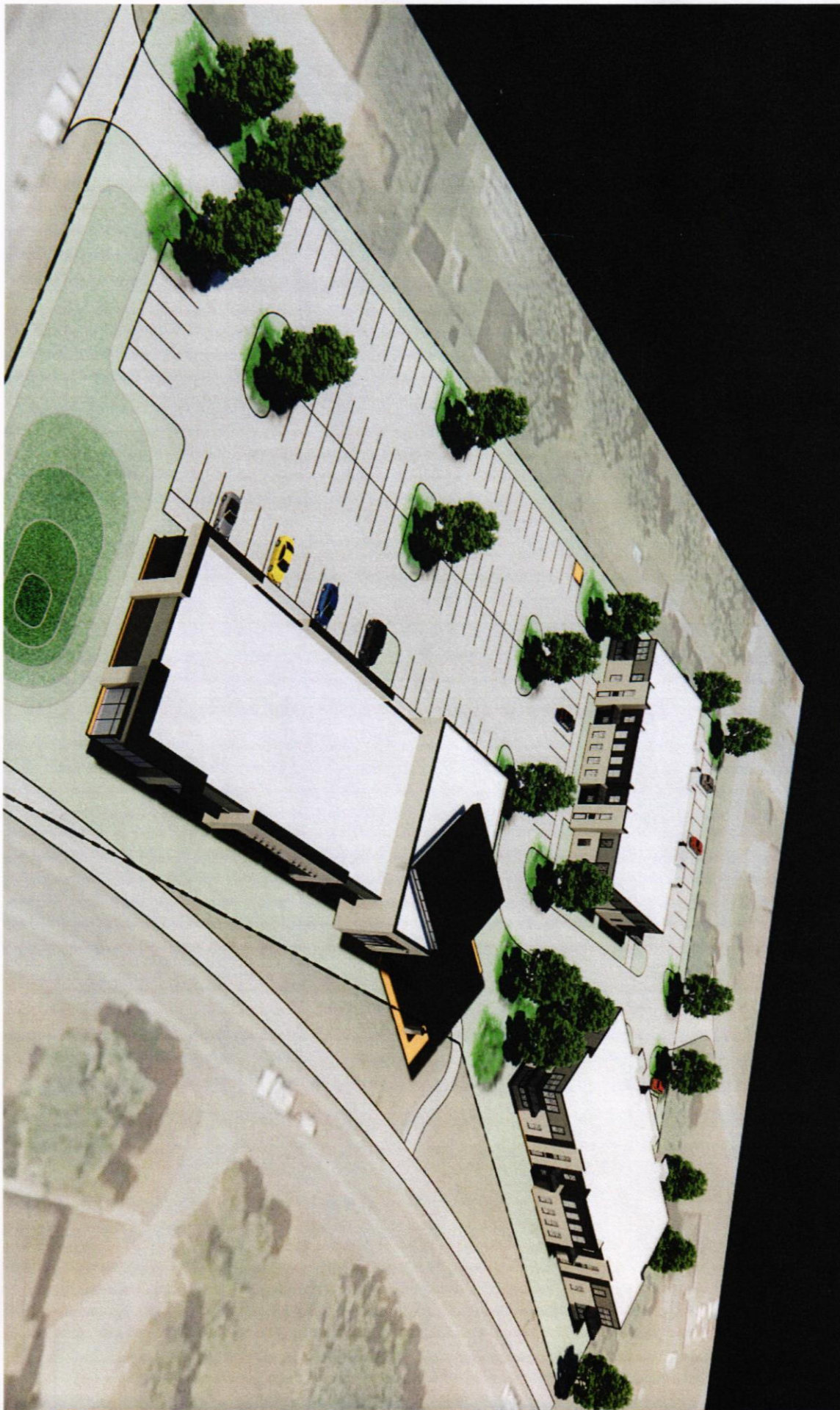
Thank you for your consideration,

Kyle Hout
Ridgewood Homes

Brooks Rolling
Black Birch Homes and Design

Chris Dawson
Platinum Development Company











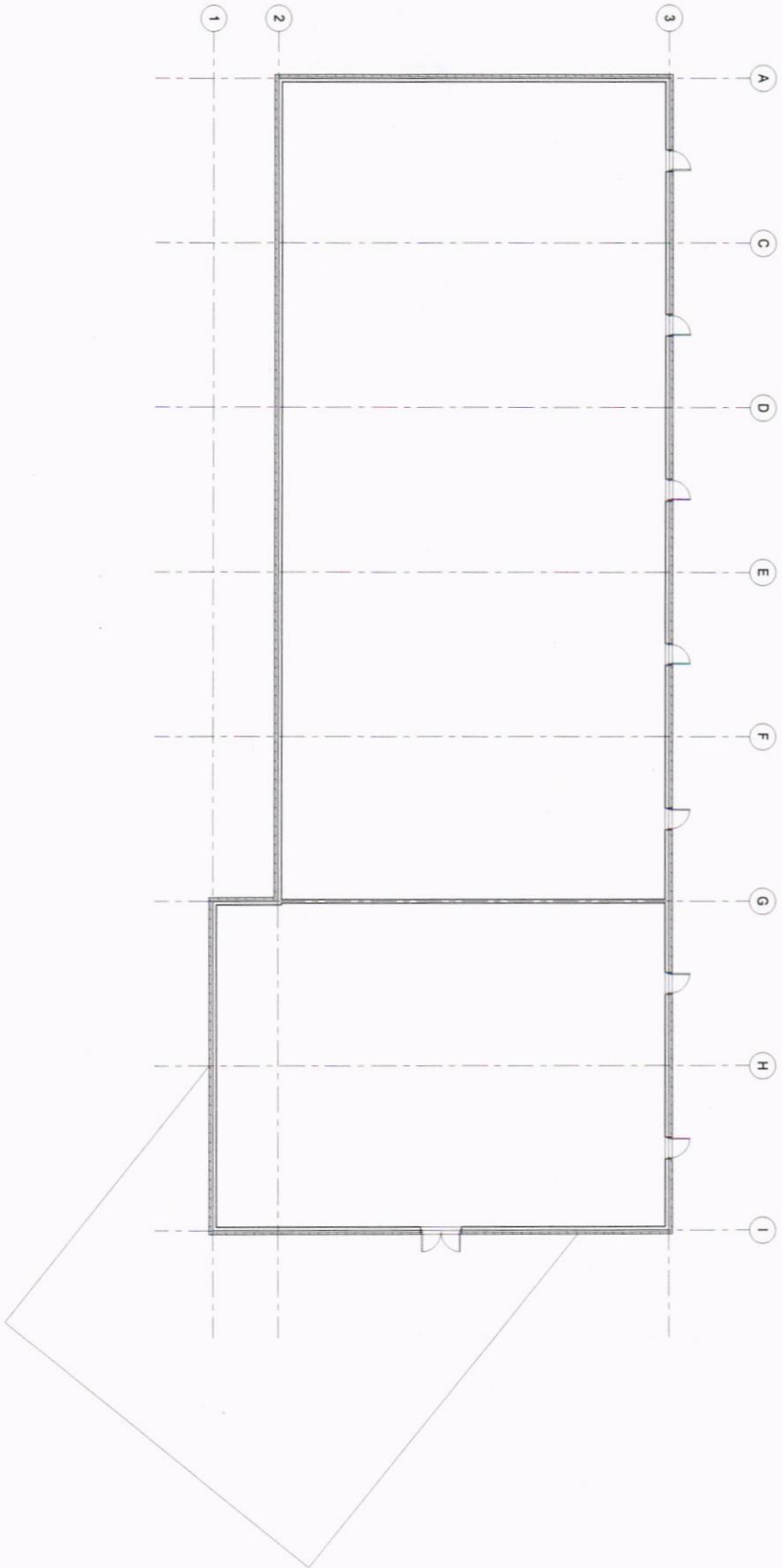
ELDS DESIGN SERVICES

Architecture | Engineering | Surveying

POLK CITY PROPOSAL
PLATINUM DEVELOPMENT
CONCEPT 1.0
03.06.2024



1 BUILDING 1 - LEVEL 1 FLOOR PLAN
18'-0" x 117'-0"

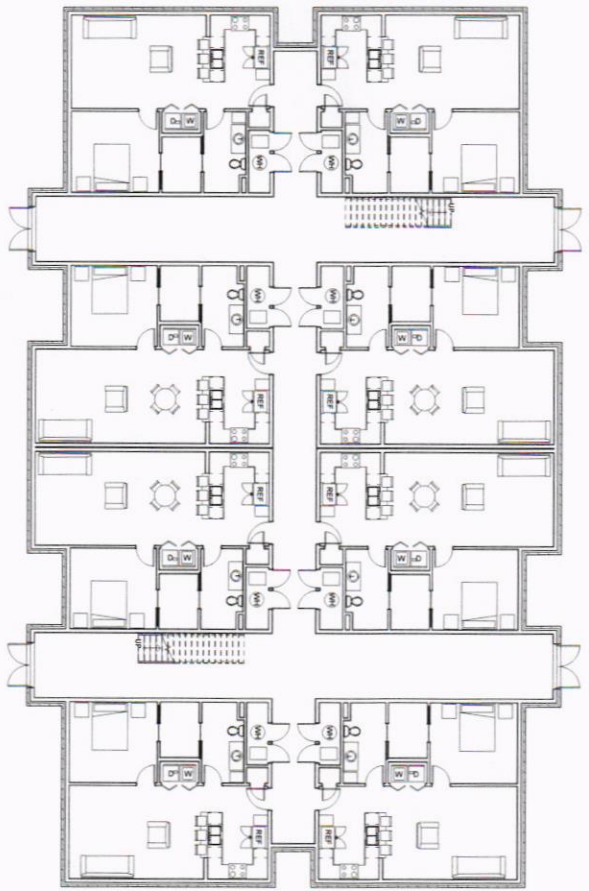


<p>P POLK DESIGN SERVICES Architectural Engineering Services 2225 South State Street, Suite 200 Des Moines, IA 50319 515.281.1111 www.polkdesign.com</p>		<p>PROJECT NAME: POLK CITY Project Name PROJECT ADDRESS</p>	<table border="1"> <thead> <tr> <th>NO.</th> <th>REVISION</th> <th>DATE</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	NO.	REVISION	DATE																																				
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<p>RETAIL BUILDING FLOOR PLAN</p>		<p>A101.3</p>																																								

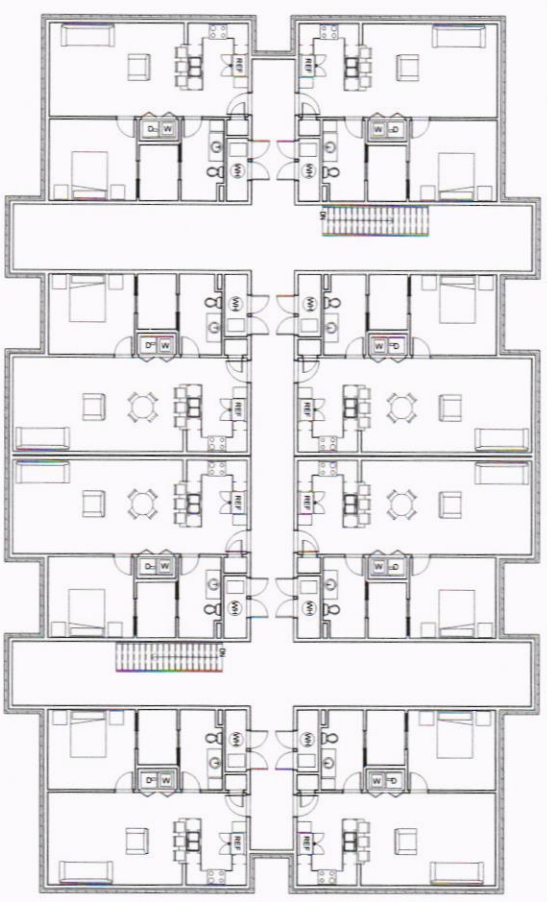






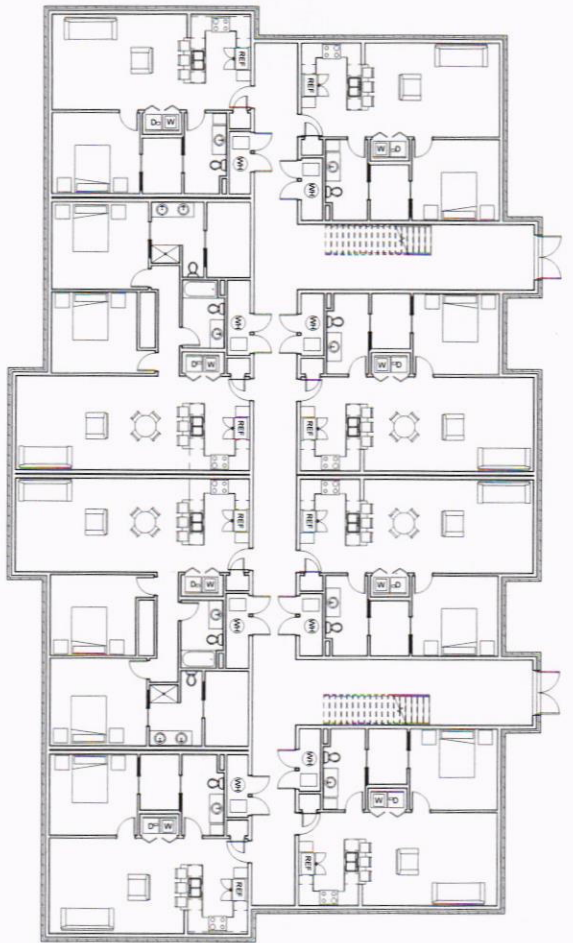


1 BUILDING 1 - LEVEL 1 FLOOR PLAN

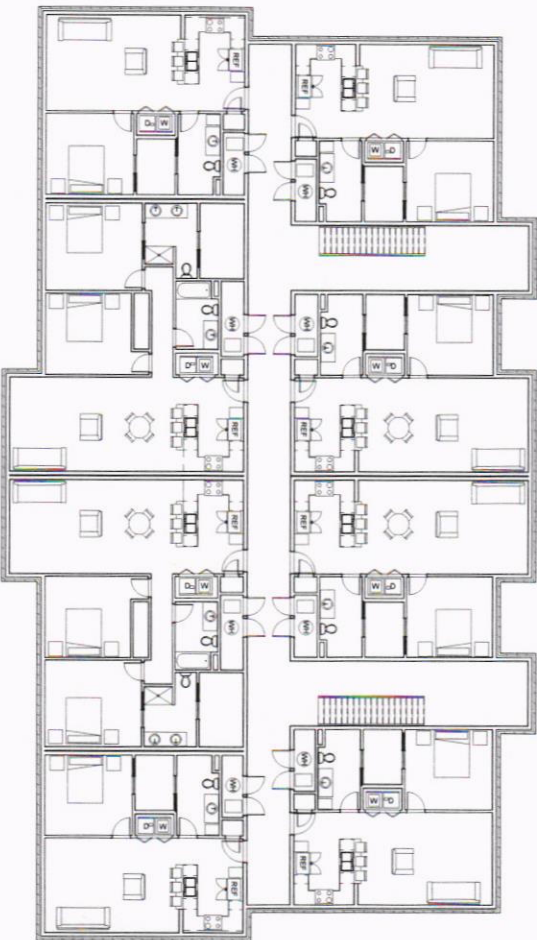


2 BUILDING 1 - LEVEL 2 FLOOR PLAN

	PROJECT NAME POLK CITY
	Project Name PROJECT ADDRESS
No. REVISION DATE	No. REVISION DATE
CONCEPT DESIGN	No. REVISION DATE
NAME TITLE DATE	NAME TITLE DATE
PROJECT NUMBER A101.1	PROJECT NUMBER A101.1



1 BUILDING 2 - LEVEL 1 FLOOR PLAN



2 BUILDING 2 - LEVEL 2 FLOOR PLAN

PROJECT NAME
POLK CITY
 Project Name
 PROJECT ADDRESS

No.	REVISION	DATE

CONCEPT DESIGN

NO.	DATE	BY	CHKD.	DESCRIPTION

APARTMENT
 BUILDING 2 FLOOR
 PLANS
 A101.2



PLATINUM
DEVELOPMENT COMPANY
custom homes • design build • land development



Date: 3.15.2024

RE: REQUEST FOR PROPSAL – 510 S. 3RD STREET, POLK CITY, IOWA

Presented by: Ridgewood Homes, BlackBirch Homes, and Platinum Development Company (The collective development team). Development team members names are Kyle Hout, Brooks Rollings, and Chris Dawson.

Project: 2 – 16 plex apartment buildings. 1 commercial retail / office building anchored by a 3,500 sq. ft. restaurant with a covered patio.

Section 1: Background Information and Project Goals

Kyle Hout, Owner of Ridgewood Homes LLC, is a general contractor and custom home builder located in Polk City, Iowa. Kyle has been the real estate and home building profession since 2002 and now builds quality, custom homes all over central Iowa. Kyle also has 21 rental properties in Polk City. Many of the rental projects have been turning an eyesore in Polk City into the nicest house on the block. Kyle has always loved Polk City and has worked with the City on Projects that improve the beautiful growing town.

Brooks Rolling, Owner of BlackBirch Homes & Design, is general contractor and custom home builder located in Polk City, Iowa. Brooks, an Iowa native, has over 25 years of experience in construction. After graduating from Simpson College, he proceeded directly into the construction industry. He started his career with a reputable metro builder and helped grow the company from 20 homes to over 200 annually. Brook's ability to develop long term relationships with vendors and contractors directly result in value for his clients. His vast knowledge of the business translates into creative, high-quality homes with attention to budget and timeline. He is part of the process from beginning to end and is known to produce results beyond expectations. Brooks is a member of the HBA and actively involved in real estate as a realtor with REMAX Concepts.

Chris Dawson, Owner of Platinum Development Company LLC, is a general contractor, custom home builder, multi-family builder, land developer, and commercial developer. Chris began Platinum in 2004. Before that Chris worked for a local developer and headed up the townhome division. Chris has been in the construction industry since 1993. Chris also owns the parent company DSM Property Services and a real estate company CDM Real Estate Services. DSM employees over 100 people and has been in business for 10 years. CDM has 7 agents, and 2 property managers.



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Goals for the project:

The development team of Kyle, Brooks, and Chris are excited to present for Polk City's consideration a planned development located at 510 S. 3rd Street. Our vision for this development is 1 - 11,375 sq. ft. retail / office building anchored by a 3,500 sq. ft. restaurant with a covered outdoor patio. This covered patio and bar would have views right into the downtown area. This property would also connect to the Neal Smith Trail to the High Trestle Trail. We would also like to explore a bike "hub" or "starting off point". Bike fixing station, area to gather, trail maps, and water station. This could really be a good place for a start and finish bike ride and then dinner and drinks. 2 - 16-unit apartment buildings. Building 1 would consist of 16 - 1-bedroom units. Building 2 would consist of 12 - 1-bedroom units and 4 - 2-bedroom units. We feel the site layout would be a great transition from the single-family housing around this lot.

Section 2: Intent, Potential Public Assistance and Development Agreement

It is the development team's intent to obtain private financing for this project along with the gift of the land from Polk City. We would also like to maximize any grants, TIF or other funds available from the City.

Section 3: Submittal Requirements

1. The proposal submittal signature form. See attached.
2. A signed letter on the proposer's letterhead indicating an interest in the project. See attached.
3. Primary contact person and contact information.
 - a. Kyle Hout Ridgewood Homes
515.201.6280
khout@fcasite.com
4. The legal name and address of the development entity, including all joint ventures, limited partnerships, and limited companies, and the percentage of interest of each. Proposers are encouraged to include size of their firm, parent company if applicable, and officers / principals of the firm.
 - a. Kyle Hout
Ridgewood Homes
12876 NW Sheldahl Dr., Polk City
33.33%

- b. Brooks Rolling
Blackbirch Homes and Design
12487 NW Sheldahl Dr. Polk City
33.33%
 - c. Chris Dawson
DSM Property Services
3035 99th St. Urbandale Iowa, 50322
33.33%
The other principal officers are:
Phil Akason CFO
Dan Bunkers COO
Logan Poe President of Construction
Dakotah Poe President of Concrete
DSM employees over 100+ people
5. A description of any and all litigation involving the principals, development entities, or members of the development team during the past 5 years. A statement relative to whether any of the principals, development entities, or members of the development team have ever been charged with or convicted of a felony.
 - a. None of the members have been charged with or convicted of a felony.
6. Information showing all members of the proposed development team but not limited to the developer, management agency, legal, design professionals, and consultants.
 - a. Civil Engineer - Pelds Design Services
 - b. Architect – Pelds Design Services
 - c. Legal - Wilson Egge, PC
 - d. Management agency – CDM Real Estate Services
7. A description of proposer's previous experience, including a brief description of any mixed-use projects where the proposer played a substantial role. The description should include the specific role of the proposer and the status of the projects. Sufficient reference contact information should be provided for each project to permit the City to verify the information.

Blackbirch Homes and Design
Responsible for general contracting the building addition for the REMAX Precision Office
REMAX Precision Clive, IA
Kurt Schneider
404 E 1st St.
Huxley, IA 50124



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Platinum Development Company

Partner in the Deer Haven development located in Polk City. Responsible for marketing and selling the lots.

Platinum Development Company

General contracting a 12,800 sq. ft. day care facility.

New Creations

831 NE Venture Dr.

Waukee, IA 50263

General contracting a 11,500 sq. ft. senior day care facility.

Grace Estates

801 NE Venture Dr.

Waukee, IA 50263

Platinum Development Company

Developed 70 acres and made into a single-family development, Carpenter Woods.

Platinum Development Company

General contracting an 18-unit multi-family townhome project.

Waterbury Commons

4820 Ingersoll Ave.

Des Moines, IA 50312

8. A description of the proposer's financial capacity to obtain acquisition, construction, and permanent financing, including letters of interest from lenders and / or tax credit investors. A discussion of the financing sources and partnerships utilized for prior projects and references from those parties are also welcomed and encouraged.

The development team members have banking relationships on multiple properties through out the metro. We have included a couple of banks that have interest in this project.

9. A narrative describing the proposer's plan for construction and financing of the project, to include:
- Organization and management approach to the project.
Platinum Development Company will oversee the development of the site and getting it to pad ready. Ridgewood and Blackbirch would oversee the building of the structures.
 - General schedule for the completion of the project following property acquisition.

After acceptance from Polk City, the development team would like to start the land improvements 2024 and the 3-structure spring of 2025. If everything goes well with city submittals, we could start structures fall of 2024.

- c. Description of a general plan for construction loan and permanent financing, copies of any letters of intent from prospective purchasers and / or tenants. Bank letters are attached. We would look to local Polk City banks first and give them first priority.
 - d. Description of the marketing approach to secure purchasers / tenants. All 3 of the development team members are licensed realtors.
 - e. Proposed purchase price for the project property.
 - i. Polk City to gift the land to the develop team for \$1.
10. If public financial participation is requested, a narrative with information including:
- a. Preliminary project building costs, and sources and uses of funds illustrating anticipated and / or potential financing sources.
 - b. Proposed amount and description of gap financing assistance for the project.

Polk City – LMI we would reduce rents 25% for every \$40,000 given.
Proposed amount of the project - \$7,800,000
 - c. Description of how the project addresses and corresponds to the market demands and conditions. A market study may be required as a condition of financial assistance.

The apartments that we plan on building are going to have a new modern feel and look to them. Unlike anything that is currently in Polk City.
The commercial building will have a restaurant anchor with covered patio connected to the bike trail. Polk City and it's 6,500 residents do not have anything like what we are proposing to build there.
11. A visual description of the proposed project, including:
- a. Conceptual drawing or schematic – attached in packet.
 - b. Conceptual sq. footage of commercial / residential / mixed use – attached in packet.
12. A description of any energy efficiency components of any buildings and a description of sustainability features proposed to be included.
- a. 2012 Iowa Energy Code
 - b. 2015 International Energy Conservation Code
 - c. 2012 International Energy Conservation Code
 - d. 2009 International Energy Conservation Code
 - e. 2006 International Energy Conservation Code



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13. References from financial institutions, city governments, and community organizations that will permit the City to verify the capabilities of the developer.

14. The identity of any unique resources, capabilities, or assets which the proposer would bring to the project.

Between the retail and the restaurant this could provide 40-50 jobs in the Polk City Community while connecting the community and achieving the growth of mixed use and commercial space for a tax benefit.



LUANA SAVINGS BANK

Polk City, IA 50226 • (515) 984-7100 • (563) 539-2100 (f) • PO Box 200 • 855 W Bridge Rd.

Banking Reference: Kyle Hout

To Whom it May Concern:

Kyle Hout has a positive working relationship with Luana Savings Bank. He has had a banking relationship with Luana for over 10 years, has always performed as agreed and has a strong overall financial position.

We would be interested in looking at financing the proposed mixed use development project.

Nate Reising, Commercial Loan Officer
855 W. Bridge Road -- P.O. Box 200
Polk City, IA 50226
NMLS #1443288

LOUISIANA SAVING BANK

THE LOUISIANA SAVING BANK, INC. HAS THE HONOR TO ACKNOWLEDGE THE RECEIPT OF THE SUM OF \$100.00

PAID TO THE ORDER OF _____

FOR _____

THIS RECEIPT IS VALID ONLY IF SIGNED BY THE CASHIER OR TELLER OF THE LOUISIANA SAVING BANK, INC. AT THE PLACE OF DEPOSIT.

LOUISIANA SAVING BANK, INC. - NEW ORLEANS, LOUISIANA

THE LOUISIANA SAVING BANK, INC.
117 W. BALDUIN AVENUE
NEW ORLEANS, LOUISIANA 70119
PHONE 525-1111



Lender: RACCOON VALLEY BANK
1051 NE Gateway Drive
Grimes, IA 50111

03/15/2024

RE: 510 S. 3rd Street, Polk City, Iowa.

Black Birch Homes and Design, LLC, Proposal:

Raccoon Valley Bank has reviewed the proposal for development of the site located at 510 S. 3rd Street, Polk City by Black Birch Homes and Design, LLC.

Black Birch Homes and Design, LLC, principal Brooks Rolling, have been customers of Raccoon Valley Bank for over 5 years with all loans and deposit accounts handled as agreed.

Black Birch Homes and Design, LLC, would have the skill set and financial capacity needed to complete a project of this scope.

Raccoon Valley Bank would have a strong interest in working with Black Birch Homes and Design, LLC on this project.

RACCOON VALLEY BANK

By 
Chris Watkins
Vice President
Raccoon Valley Bank

•
Adel
515-993-4581

•
Dallas Center
515-992-9200

•
Grimes
515-452-0812

•
Minburn
515-677-2258

•
Perry
515-465-3521

•



Member FDIC

www.raccoonvalleybank.com



TEMPLE
Real Estate Services



SIMONSON
PLANNING ■ ARCHITECTURE ■ INTERIORS



Polk City | IOWA
A City for All Seasons

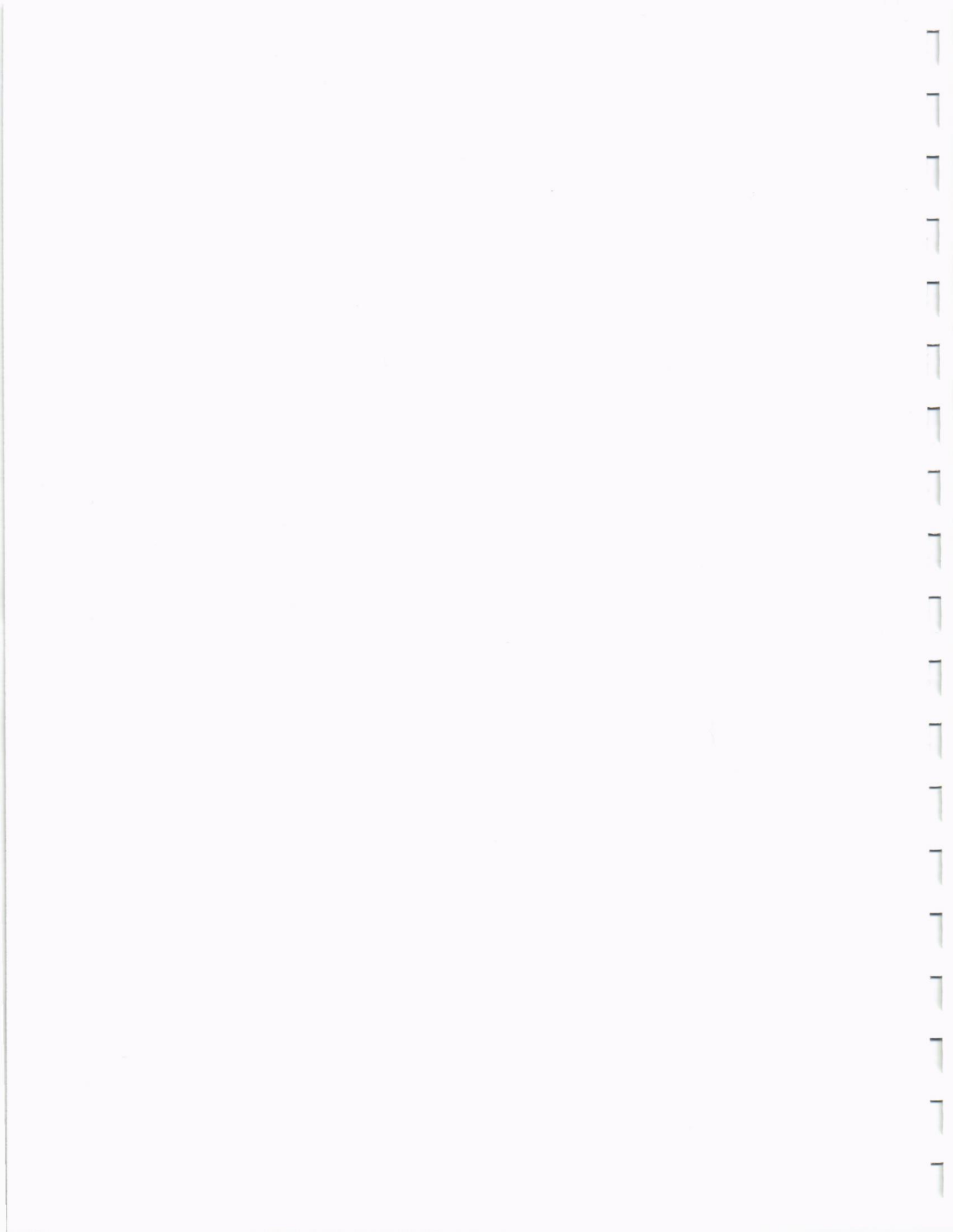
RFP response:
PROFESSIONAL SERVICES FOR

510 S. 3RD STREET

POLK CITY, IA

MARCH 18, 2024

Temple Real Estate Services ■ 11015 NW 10th ■ Waukee, IA 50263 ■ 515-601-5989
Simonson + Associates ■ 1717 Ingersoll Ave ■ Suite 117 ■ Des Moines, IA 50309 ■ 515-440-5626





March 18, 2024

Chelsea Huisman, City Manager
City of Polk City
112 S. 3rd Street
Polk City, IA 50226

Dear Ms. Huisman,

We are pleased to have the opportunity to submit a response and work with you and your team on the S. 3rd Street project located in Polk City. Temple Real Estate Services and Simonson + Associates has had the pleasure of collaborating on multiple mixed-use projects, and therefore we feel we would make a great addition to your team for this exciting project.

With our proven track record in commercial real estate development and commitment to quality, innovation, and community impact, we are confident in our ability to deliver exceptional results that align with the city's objectives. Our knowledge, and the information you requested will demonstrate the following:

- Our proven track record of designing similar facilities, each with unique needs and expectations.
- Our current and past team approach with municipalities and contractors on delivering projects that meet budget and schedule.
- Our proven track record of success and rapport with the numerous jurisdictions spanning almost 35 years to the benefit of our clients.
- Our ability to bring ideas and past experience with similar facilities to the benefit of our clients and project teams.

For this project, we propose 31 row homes available for sale. After thorough evaluation, we found that a mixed-use property with retail and apartments was not financially feasible due to site limitations and economic factors. With the eastern-facing row homes featuring streetscaping, we are confident in our ability to deliver an exceptional final product that will act as a catalyst for growth along S 3rd St.

We value our relationship and strive to be your project team of choice. We welcome the opportunity to discuss our proposal further and collaborate effectively to ensure the success of this project. Please feel free to contact us with any questions or additional information needed to fully evaluate our proposal. Thank you for considering Temple Real Estate Services' team for this exciting opportunity.

Respectfully,

Derek Temple - Partner



ABOUT THE TEAM

TEAM PROFILE

ABOUT TEMPLE

Temple Real Estate Services is a real estate development, construction, and management firm located in Waukee, Iowa founded in 2021, drawing on years of experience in the residential and commercial real estate sectors. We have developed and constructed over 100,000 SF of retail, residential, and industrial properties and continues to actively manage these properties. Our comprehensive suite of services encompasses every stage of the real estate lifecycle, from pre-development planning to diligent post-construction management, Temple Real Estate Services ensures that every project receives the personalized attention it deserves. We pride ourselves on our hands-on approach, cost effectiveness, and commitment to delivering projects on time that exceed expectations. At Temple Real Estate Services, we are driven by a commitment to quality, integrity, and community engagement. Our team of dedicated professionals brings a wealth of expertise and a relentless pursuit of excellence to every endeavor, delivering outstanding results that exceed expectations.

ABOUT SIMONSON

Simonson is an architecture firm that puts clients first. Founded in 1989 by Mike Simonson, we have built our reputation by focusing on partnerships, collaboration, adaptability, and responsive design work. Our creative design solutions have shaped and strengthened communities and cultures across the nation — especially near our Des Moines office in central Iowa. From conception through completion, we provide a wide range of services to create your vision, with respect to your budget and schedule. Our work together will result in a long-term solution that you are proud of.

Connect with us

Temple Real Estate Services
1015 NW 10th St.
Waukee, IA 50263
515-601-5989
templeres.com

Simonson + Associates
1717 Ingersoll Avenue, Suite 117
Des Moines, IA 50309
515-440-5626
simonsonassoc.com
instagram.com/simonsonassoc
facebook.com/simonsonassociates

Points of contact

Temple Real Estate Services
Derek Temple
515-601-5989
derek@templeres.com

Simonson + Associates
Clark Snyder
515-440-5628 (d)
515-229-9328 (c)
csnyder@simonsonassoc.com

Our experience

- Multi-family residential
- Mixed use/retail
- Office/commercial
- Hotel
- Restaurant/hospitality
- Religious
- Education
- Healthcare/medical
- Historic renovation
- Sports/athletic complexes
- Financial
- Senior living
- Animal housing/veterinary
- Municipal
- Industrial
- Adaptive reuse
- Parking facilities

SAA services

- Master planning
- Site analysis
- Programming analysis
- Strategic planning
- Feasibility analysis
- Architecture
- Space planning
- Interior design
- Landscape architecture
- Design-build services

PROJECT TEAM

CORE VALUES



PARTNERSHIP

Enhancing our communities through strong relationships, service, and support



COLLABORATION

Working together to achieve the right outcome



ADAPTABILITY

Being creative in fulfilling the needs and exceeding the goals of our clients and team members

TEMPLE REAL ESTATE SERVICES

Parent Company:

Temple Holdings, LLC (Derek Temple 50% & Dillon Temple 50%)

Related Businesses:

TH Construction, LLC D/B/A Temple Real Estate Services (100%)

Marketplace 4820, LLC (100%)

Shiloh BP, LLC (100%)

Parkside Waukee, LLC (100%)

Parkside Proper, LLC (100%)

TH Loop, LLC (100%)

Angle, LLC D/B/A Angle Realty (100%)



TEMPLE
Real Estate Services



DEREK TEMPLE

President

Education

Drake University, BS Business - Marketing, 2010-2014

Professional affiliations

- Home Builders Association, Board Member



DILLON TEMPLE

Vice President

Education

University of Iowa, BS Finance & Management, 2016

Professional affiliations

- Home Builders Association

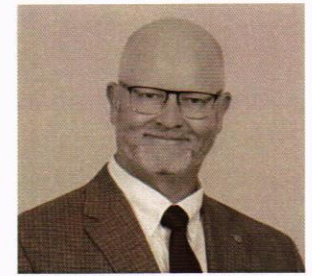


GREG SCHULTZ

Project Manager

Education

Iowa State University, B.S. Supply Chain Management, 2015



DEAN ROGHAIR, PE

Vice President

Education

Iowa State University, BS Civil Engineering, 1993

Professional Registrations

Professional Civil Engineer in the following states: Iowa, Minnesota, & Nebraska

Professional affiliations

- American Society of Civil Engineers (ASCE)
- National Society of Professional Engineers (NSPE)
- Iowa Engineering Society (IES)

 **TEMPLE**
Real Estate Services

Service(s) Provided

- Developer

 **SIMONSON**
PLANNING ▪ ARCHITECTURE ▪ INTERIORS

Service(s) Provided

- Master Planning
- Interior Design
- Architecture

 **CIVIL DESIGN ADVANTAGE**
ENGINEERS & SURVEYORS

Service(s) Provided

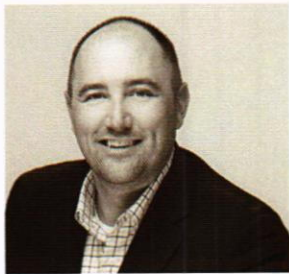
- Civil Engineering

 **RE RAKER RHODES**
Engineering

Service(s) Provided

- Structural Engineering

 **SIMONSON**
PLANNING ▪ ARCHITECTURE ▪ INTERIORS



CLARK SNYDER

Partner

Education

Des Moines Area Community College: ASD Computer Aided Drafting & Design, 1998

Certifications

Leed, AP, 2009

Professional affiliations

- ICSC: International Council of Shopping Centers
- Iowa Commercial Real Estate Association
- USGBC: United States Green Building Council



AUSTIN WEITL

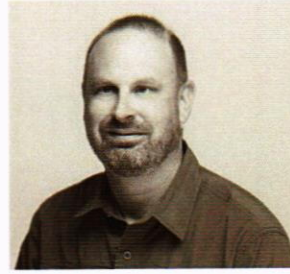
Project Manager

Education

Iowa State University, Bachelor of Architecture, 2015

Professional affiliations

- American Institute of Architects



ALAN VANGUNDY, PLA

Landscape Architect

Education

Iowa State University, BA of Landscape Architecture, 2000

Professional affiliations

- American Society of Landscape Architects, Iowa Chapter
- ICSC: International Council of Shopping Centers

 **RE RAKER RHODES**
Engineering



JOHN RHODES, PE

Vice President

Education

Iowa State University, Bachelors of Science, Civil Engineering

Professional affiliations

Iowa State University, Masters of Science, Civil Engineering (Structural)

Certifications

Leed, AP, 2009

Professional Registrations

Professional Engineer in the following states: IA, WI, IL, FL, WY, MI, OH, PA, DE, TN, UT



PROJECT EXPERIENCE

PROJECT EXPERIENCE



PARKSIDE RESIDENTIAL
Waukee, IA



CADENCE
Johnston, IA



AVENTURA
West Des Moines, IA



VELOCITY
Des Moines, IA

THE MARKETPLACE @ URBAN LOOP: Urbandale, IA (MU)

RIALTO TOWNHOUSES: Waukee, IA

THE MERIDIAN: Des Moines, IA

CONVERGE: Waukee, IA

GRAND OAKCREST TOWNHOMES: Des Moines, IA

VERVE: Des Moines, IA (MU)

VELOCITY: Des Moines, IA (MU)

THE SOLL: Des Moines, IA (MU)

THE TOWER: West Des Moines, IA (MU)

6TH AVENUE FLATS (LIHTC): Des Moines, IA (MU)

300 MLK: Des Moines, IA (MU)

WEST GLEN TOWN CENTER: West Des Moines, IA (MU)

INGERSOLL SQUARE: Des Moines, IA (MU)

PARK PLACE 380: Tiffin, IA (MU)

SOHO LOFTS: Des Moines, IA (MU)

***THE CONTINENTAL LOFTS:** Des Moines, IA (MU)

PARKSIDE RESIDENTIAL: Waukee, IA

CADENCE: Johnston, IA

FOREST AVENUE VILLAGE: Des Moines, IA

CONNOLLY LOFTS: Des Moines, IA

MERCY COURT: Des Moines, IA

THE WINHALL AT WILLIAMS POINTE: Waukee, IA

UNIVERSITY PLACE LOFTS: Des Moines, IA

(MU) Denotes mixed-use structures

*Denotes projects done by team staff while at another firm

PROJECT EXPERIENCE

FORGE65: Pleasant Hill, IA

TELUS: Des Moines, IA

ASHFORD RIDGE: Des Moines, IA

WESTLINE: Omaha, NE

RIALTO TOWNHOMES: Waukee, IA

HIGHLAND APARTMENTS: Urbandale, IA

CANTERBURY HEIGHTS (LIHTC): Pleasant Hill, IA

CANTERBURY HEIGHTS SENIOR (LIHTC): Pleasant Hill, IA

OAKCREST TOWNHOMES: Des Moines, IA

DEER RIDGE (LIHTC): Des Moines, IA

CHAPEL RIDGE (LIHTC): West Des Moines, IA

TRADITION: Ankeny, IA

TIMBER RIDGE SENIOR (LIHTC): Marshalltown, IA

SPRING CREEK SENIOR (LIHTC): Pleasant Hill, IA

BAKER CREEK SENIOR: Des Moines, IA

POLO CLUB: West Des Moines, IA

AVENTURA SENIOR: West Des Moines, IA

INGERSOLL SQUARE: Des Moines, IA

SUMMERCREST HILLS: Indianola, IA

EAGLE VIEW LOFTS & TOWNHOMES: Des Moines, IA

SONOMA SQUARE: Cedar Rapids, IA

THE CREST AT BAKER CREEK: Des Moines, IA

WELLINGTON: West Des Moines, IA



WESTLINE
Omaha, NE



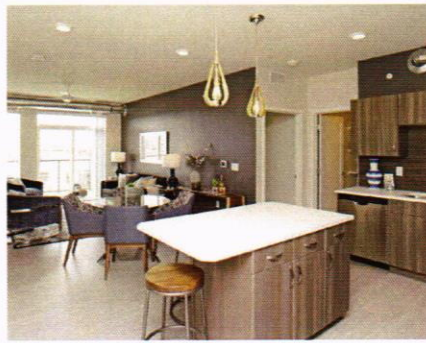
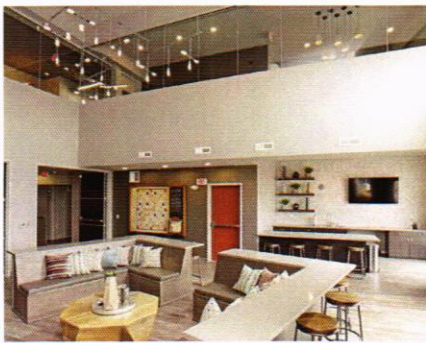
VERVE
Des Moines, IA



THE SOLL
Des Moines, IA



MARKETPLACE AT URBAN LOOP
Urbandale, IA



VERVE

Des Moines, IA

Project Highlights:

- 168,000 SF with 128 units
- Mix of materials; metal, wood, exposed ductwork, glass
- Contemporary interiors
- Private balconies
- Breathtaking city views
- Open floor plans

Project type:

Multi-Family Housing,
Podium Structure, New
Construction

Client:

Hubbell Realty Company

SAA Team:

- Clark Snyder, Partner
- Stephanie Poole, Architect



PARKSIDE RESIDENTIAL

Waukee, IA

Project Highlights:

- (1) 18-Plex Villa
- (2) 12-Plex Villas
- (1) 5-Plex Townhome
- (1) 3-Plex Townhome
- Future phase with multi-family apartment building(s) and additional townhome buildings
- Mix of materials & colors for added texture and depth to the building facades

Project type:

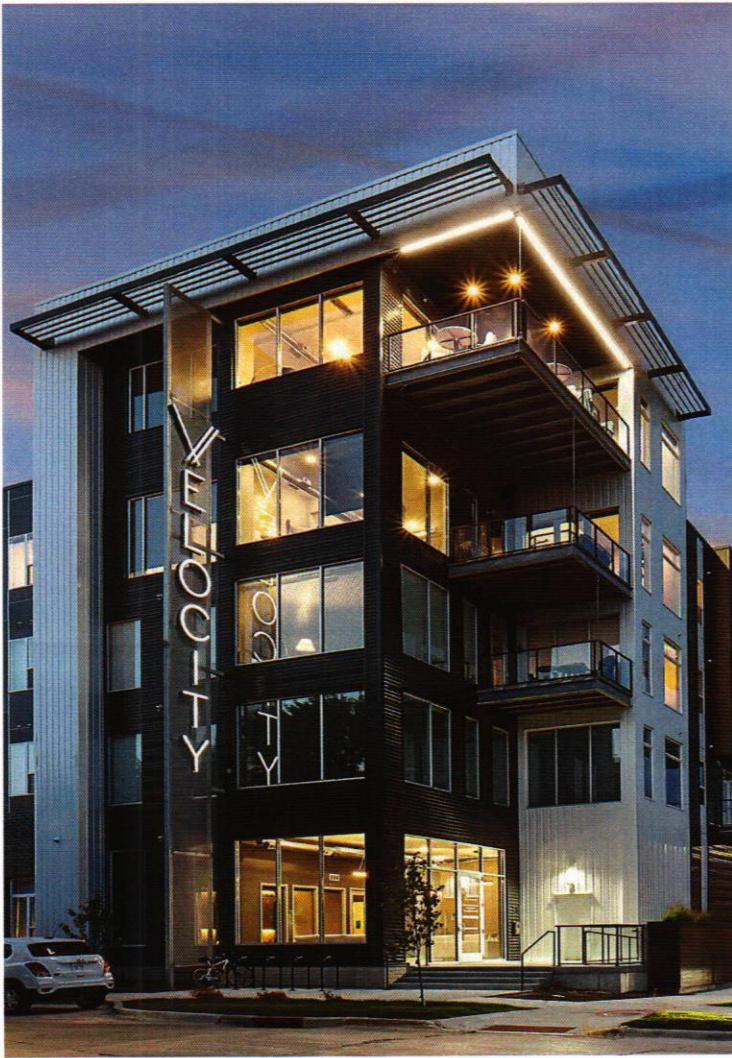
Multi-Family Housing, New Construction

Client:

Temple Real Estate Services

SAA Team:

- Clark Snyder, Partner
- Austin Weitzl, Project Manager



VELOCITY

Des Moines, IA

Project Highlights:

- 160,500 SF with 115 units
- 1 BR, 2 BR, and 3 BR units; 510 sf - 1,430 sf
- Redevelopment of River Hills Business Park
- Multiple floor plan options
- Contemporary interiors
- Open floor plans
- Natural light

Project type:

Multi-Family Housing,
Podium Structure, New
Construction

Client:

Hubbell Realty Company

SAA Team:

- Clark Snyder, Partner
- Stephanie Poole, Architect



THE MARKETPLACE @ URBAN LOOP

URBANDALE, IA

Project Highlights:

- Two (2) 10,500sf mixed-use buildings & One (1) 3,000sf mixed-use buildings
- Mixture of tenant types/uses including medical, salon, office, restaurant
- High-volume spaces
- 360 degree architecture

Project type:

Mixed-Use, New Construction

Client:

Temple Real Estate Services

SAA Team:

- Clark Snyder, Partner
- Austin Weitzl, Project Manager



CONVERGE

Waukee, IA

Project Highlights:

- 60 unity multi-family apartment buildings
- 3, 4, & 5 unit single-family townhomes including single-story and two-story
- 459 units that will overlook Waukee Northwest's High School and football field
- Community includes garages, clubhouse, and pool
- Walking distance to Waukee's Triumph park, schools, and bike trails

Project type:

Single-Family Townhomes & Multi-Family Apartments

Client:

Hubbell Realty Company

SAA Team:

- Stephanie Poole,
Project Manager



OAKCREST TOWNHOMES

Des Moines, IA

Project Highlights:

- Two (2) 10,500sf mixed-use buildings & One (1) 3,000sf mixed-use buildings
- Mixture of tenant types/uses including medical, salon, office, restaurant
- High-volume spaces
- 360 degree architecture

Project type:

Single-Family Townhomes,
New Construction

Client:

DM Kelly & Company

SAA Team:

- Todd Wiskus, Project Manager
- Olivia Klocke, Interior Designer



THE SOLL

Des Moines, IA

Project Highlights:

- Urban development with 10,000 SF of retail on ground level and multi-family units above located across a full city block
- 166 units
- Studio, 1 BR, and 2 BR units; 509 sf - 1,200 sf
- Third floor lounge and exterior pool
- Contemporary interiors
- First floor coffee and beverage center amenity

Project type:

Multi-Family Housing

SAA Team:

- Eric Wessels, Architect
- Makaela Jimmerson, Interior Designer



THE MERIDIAN

Des Moines, IA

Project Highlights:

- 5 stories with 174 Units (Studio, Alcove, 1 BR, 1 BR+ Den, 2 BR, & 2 BR + Den)
- Surface & Underground parking
- Mail Room w/ Coffee Bar, Package Room, Maker's Space, Fitness Room, Group Fitness, Simulator Room, Club Room (Games), Community Room, Sauna, Dog Wash, Work From Home Space, Top Floor Wine Bar & Patio, Bike Storage & Wash, Storage Rooms
- Outdoor: Pool, hot tub, island with grills & sinks, turf game area, pergola, fire pits
- Upgraded first and bottom floor units

Project type:

Multi-Family Housing

Client:

Sherman Associates

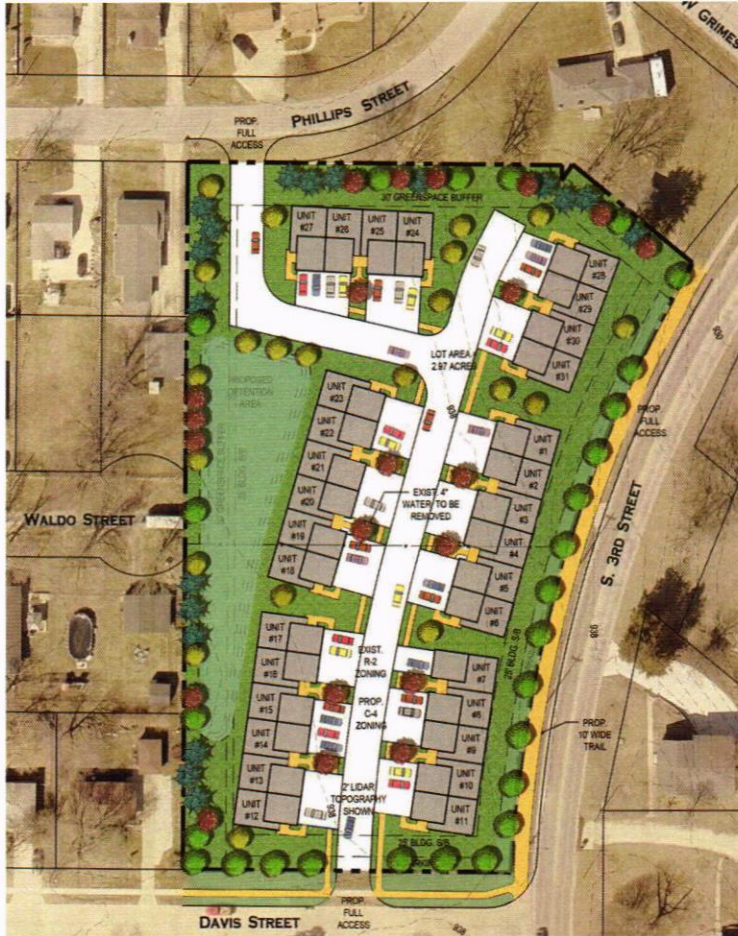
SAA Team:

- Andy Lorentzen,
Partner/Project Manager
- Olivia Klocke,
Interior Designer



SUBMITTAL REQUIREMENTS

PROJECT CONCEPT



510 S. 3RD STREET MIXED-USE

Polk City, IA

# BLDGS	# PLEX	# UNITS	GARAGES
3	6 PLEX	18	18
2	4 PLEX	8	8
1	5 PLEX	5	5
TOTALS	-	31	31

TOTAL UNITS	BEDS	BATHS	SQ. FT.	WALK-UP	GARAGE
31	3	2	1,498	16	31

- Design is for preliminary concept only. Final design to be completed following project award

Project Highlights:

- Medium density, Row Home, new construction
- Meticulously designed East elevations with walk-ups
- 31 rowhouse with attached garages
- Access to bike trail
- Adjacent to Polk City square
- Opportunity for at-grade amenities

Project Team:

- Temple Real Estate Services
- Simonson + Associates
- Civil Design Advantage
- Raker Rhodes Engineering

PROJECT CONCEPT

- Design is for preliminary concept only. Final design to be completed following project award.



SUBMITTAL REQUIREMENTS

Additional Submittal Requirements not addressed above per RFP item number:

Item 5 - Litigation:

- No litigation for principals, development entities, or members of development team in the last 5 years. No felonies for principals, development entities, or members of development team

Item 8 - Financial Capacity:

Our proposal outlines a financial strategy structured around a construction loan transitioning into permanent financing. To secure the necessary construction loan, our development group plans to leverage the land asset while also providing equity through a combination of cash investment and services rendered by the development group.

On past projects, we have successfully utilized similar financing structures, demonstrating our ability to effectively navigate the complexities of securing funding for real estate developments. We have forged valuable partnerships with reputable lenders, fostering trust and reliability in our financial dealings.

Item 9 - Project Plan, Construction, & Financing:

- Temple Real Estate Services to perform on-site management of the project from ground up to completion with design elements selected by Simonson + Associates. TRES will bid, estimate, set up financing, and perform all on site construction in order to complete the project.
- Total Build Time: 13 Months
 - Pre-Construction/Planning: 3 Months
 - Construction: 10 Months
- As a development group, our intention is to sell individual town home units upon the completion of the project.
- Land Purchase Price: \$100,000

Item 11 - Public Financial Participation:

- A. None
- B. None
- C. Following an extensive financial analysis, we've reevaluated our initial project plan for the site. Despite our initial vision of a mixed-use retail and apartment property, it became evident that this concept wouldn't be financially viable due to various site limitations. Factors contributing to this limitation include its lack of a corner position, absence of access to Third Street, and rental rates that fall short of supporting new construction costs. With the city offering potential economic incentives we could still not make financial sense of a mixed-use project at this site. By opting to go with a row home project with street scaped architecture it enables our development group to not ask for economic incentives for the project and serve as a catalyst for future commercial growth along S 3rd St. by having an active work, live, plat environment due to its close proximity to the Polk City square.

In response to these challenges, we've made a strategic pivot towards a residential-centric approach, specifically focusing on a row home project. This revised direction not only better aligns with the inherent characteristics of the site but also provides a sustainable development solution, especially in uncertain economic climates. Embracing a streetscaped design that seamlessly integrates with the architectural styles of Polk City Square, our aim is to elevate the area's visual appeal while serving as a catalyst for growth along S 3rd St.

By integrating a streetscaped design in close proximity to Polk City Square, we envision creating a vibrant environment conducive to residential living, professional endeavors, and recreational activities. This approach allows us to achieve the same overarching goals of our original mixed-use project while adapting to the unique opportunities and challenges presented by the site. Through thoughtful design, the project will have complementary design styles to neighboring commercial and function as a catalyst to future commercial growth along S. 3rd. St.

SUBMITTAL REQUIREMENTS

Item 13 - Energy Efficiencies:

- Exceed the energy code for exterior wall and roof requirements. We typically do for roof all the time to avoid sprinkling the concealed spaces. The Zip system with the integral insulation also provides an enhanced R value and reduces labor
- Exterior finish selection of materials. Masonry is sustainable. Rain screen application of siding
- Potential for the rooftops to be solar
- Storm water management to improve water quality
- Low VOC products for interior spaces
- Radon mitigation
- Native trees and shrubs to be planted on site
- Native turf on site to reduce maintenance

Item 14 - References:

- **City State**
Adam Bunge
515-985-7892
abunge@citystate.com
- **West Bank**
Dana Jergenson
515-222-5758
djergenson@westbankstrong.com
- **South Story**
Jeff Harder
515-205-7188
jharder@southstory.com
- **City of Urbandale**
Arron DeJong
515-251-1644
adejong@urbandale.org

Item 15 - Project Highlights:

Our development team, comprised of an architecture firm, a general contracting company, and a brokerage, possesses a versatile skill set that enables swift adaptation while consistently delivering stunning end products. This diverse expertise ensures agility in responding to changing project requirements while prioritizing design and functionality. With a focused approach tailored to Polk City, we are committed to crafting a project that not only meet market demands but also serves as a catalyst for development along S 3rd St.

Exhibit A: Proposal Submittal Signature Form

The undersigned attests to their authority to submit this proposal and to bind the firm herein named to perform if the firm is selected by the City of Polk City. The undersigned further certifies that they have read the Request for Proposal, terms and conditions, and any other documentation relating to this request; has complied in all respects with all conditions hereof, and this proposal is submitted with full knowledge and understanding of the requirements and time constraints noted herein.

The undersigned hereby further acknowledges that it accepts the terms of the Request for Proposals in its entirety and by the submission of its proposal hereby waives any claims or claims to irregularities that arise out of such RFP, the process employed by the City to solicit and develop proposals, or the RFP evaluation process described in the RFP, and agrees to release and hold harmless the City, its officials, employees, agents, and consultants from any claim, loss, or damage arising therefrom.

The undersigned hereby authorizes any person, firm, or corporation to furnish any credit history and financial condition, or other information required by the City to verify information related to the firm's submission to the City. The undersigned hereby certifies on behalf of the undersigned firm that the above information is true and correct to the best of their knowledge and that the City may rely on the information provided.

Firm Name: Temple Real Estate Services

Home Office Address: 1015 NW 10th St.

City, State, Zip: Waukee, IA 50263

Name and Title of Representative

Name: Derek Temple

Signature:  _____

Date: 3/18/24



Date March 26, 2024

To: Chelsea Huisman
 City of Polk City
 P.O. Box 426
 Polk City, IA 50226-0426

INVOICE SUMMARY - FEBRUARY SERVICES

GENERAL ENGINEERING

<u>Meetings</u>	124.0001.01	\$	566.50
<i>Council and P&Z Meetings, and City Staff meetings.</i>			
<u>Development and Building:</u>	124.0001.01	\$	3,502.00
<i>Coordination with developers, engineers, building inspector, and staff regarding various potential and ongoing projects, and building permits, including mass grading of future regional park and GF-1 Rezoning.</i>			
<u>Water Dept:</u>	124.0001.01	\$	-
<i>Respond to questions regarding Big Creek Commons water hookup fees.</i>			
<u>Sanitary Sewers:</u>	124.0001.01	\$	-
<i>Respond to questions regarding Big Creek Commons sanitary sewer hookup fees.</i>			
<u>Storm Sewers:</u>	124.0001.01	\$	-
<u>Street Dept.</u>	124.0001.01	\$	1,081.50
<i>Coordinate Re ROW vacation, historic plans, OFE, ROW permits, CIP update, and misc. street and ROW issues.</i>			
General:	124.0001.01	\$	-
<u>GIS</u>	124.0001.01	\$	-
<i>Preparation of Utility and Street Maps at the request of Polk City Public Works.</i>			

SUBTOTAL		\$	5,150.00
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CAPITAL IMPROVEMENT PROJECTS / WORK ORDERS

High Trestle Trail to Neal Smith Trail Connector - Phase 1	123.0674.01	\$	3,360.00
High Trestle Trail to Neal Smith Trail Connector - Arch. Field Work	123.0001.01J	\$	1,288.00
High Trestle Trail to Neal Smith Trail Connector - Phase 2	123.0333.01	\$	1,400.00
Special Census GIS Assistance	124.0001.01B	\$	3,710.25
SUBTOTAL		\$	9,758.25

REIMBURSABLE DEVELOPMENT REVIEW PROJECTS

Antler Ridge Plat 1: Construction Phase - Trunk Sewer	122.0178.01	\$	10,183.00
Big Creek Ridge Plat 1: Dev Agr, Const Drawings	123.0787.01	\$	2,329.00
Home State Bank: Site Plan Amendment	122.0358.01	\$	447.00
Monarch Crossing Plat 1: Dev Agr, Const Drawings	123.1076.01	\$	1,757.25
On With Life Site Plan: Site Plan Amendment	123.0424.01	\$	670.50
Parker Townhomes II Plat of Survey	123.1448.01	\$	1,350.75
SUBTOTAL		\$	16,737.50

TOTAL		\$	31,645.75
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INVOICE FOR PROFESSIONAL SERVICES

March 29, 2024

Chelsea Huisman
 City of Polk City
 PO Box 426
 112 3rd Street
 Polk City, IA 50226-0426

Invoice No: 124.0001.01 - 2

Email

Project 124.0001.01 General Engineering 2024

Professional Services through February 29, 2024

Meetings

Services include preparation for and attendance at two City Council Meeting, one Planning & Zoning Commission Meeting, and Development Review Committee Meeting

	Hours	Rate	Amount	
Engineer III	5.50	103.00	566.50	
Total Services	5.50		566.50	
Total Services				566.50
Task Subtotal				\$566.50

Development and Building

Services include research and preparation of R-2A zoning district updates to allow the construction of patio homes and villas, Finalize GF-1 cleanup rezoning packets for City Council consideration, and assisting building official in addressing encroachments into public easements. Services further include coordination with developers, engineers, and City Staff regarding various potential development projects.

	Hours	Rate	Amount	
Principal Planner I	11.00	103.00	1,133.00	
Engineer III	23.00	103.00	2,369.00	
Total Services	34.00		3,502.00	
Total Services				3,502.00
Task Subtotal				\$3,502.00

Water Dept

Task Subtotal 0.00

Sanitary Sewers

Task Subtotal 0.00

Storm Sewers and Drainage

Task Subtotal 0.00

Streets and Trails

Services include review of Right of Way permits primarily related to installation or modification to franchise utility facilities in various locations around Polk City. Services further include research and coordination with City Staff regarding soon expiring maintenance bonds.

	Hours	Rate	Amount
Principal Planner I	4.50	103.00	463.50

Project	124.0001.01	PlkCty-GeneralEng2024	Invoice	2
Engineer III			618.00	
		6.00	103.00	
	Total Services	10.50	1,081.50	
	Total Services			1,081.50
			Task Subtotal	\$1,081.50
<hr/>				
General Areas			Task Subtotal	0.00
<hr/>				
GIS Services			Task Subtotal	0.00
<hr/>				
			Amount Due this Invoice	<u><u>\$5,150.00</u></u>

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Travis Thornburgh



INVOICE FOR PROFESSIONAL SERVICES

March 29, 2024

Chelsea Huisman
 City of Polk City
 PO Box 426
 112 3rd Street
 Polk City, IA 50226-0426

Invoice No: 123.0674.01 - 8

Email

Project 123.0674.01 High Trestle Trail to Neal Smith Trail Connector-Phase 1

Professional Services through February 29, 2024

Services include update of project design following Public Information Meeting, follow up with DOT and City Staff regarding Environmental Clearances, and coordination of follow up on historical clearances.

**Basic Services
 Lump Sum Fees**

	Contract Amount	% Compl	Total Billed to Date	Previous Billed	Current Billed
Project Admin	10,000.00	70.00	7,000.00	7,000.00	0.00
Concept Statement	3,000.00	100.00	3,000.00	3,000.00	0.00
Topo Survey	9,500.00	100.00	9,500.00	9,500.00	0.00
ROW	6,800.00	100.00	6,800.00	6,800.00	0.00
Survey Plats	13,000.00	0.00	0.00	0.00	0.00
Monument Preservation	1,500.00	0.00	0.00	0.00	0.00
Title Work	4,275.00	85.00	3,633.75	3,633.75	0.00
Prelim Design SA	58,000.00	100.00	58,000.00	58,000.00	0.00
Prelim Design SBI	16,500.00	100.00	16,500.00	16,500.00	0.00
Public Info Meeting	4,500.00	100.00	4,500.00	4,500.00	0.00
Utility Coord	5,000.00	65.00	3,250.00	3,000.00	250.00
Final Design SA	56,000.00	75.00	42,000.00	39,200.00	2,800.00
Final Design SBI	6,200.00	75.00	4,650.00	4,340.00	310.00
Streetlight Design	4,200.00	100.00	4,200.00	4,200.00	0.00
Bid Phase Services	1,500.00	0.00	0.00	0.00	0.00
Total Fee	199,975.00		163,033.75	159,673.75	3,360.00
Total Lump Sum Fees					3,360.00
Phase Subtotal					\$3,360.00

**Additional Services
 Lump Sum Fees**

	Contract Amount	% Compl	Total Billed to Date	Previous Billed	Current Billed
Wetland and Stream Delineation	5,000.00	95.00	4,750.00	4,750.00	0.00
404 Permitting	1,000.00	0.00	0.00	0.00	0.00
ROW	22,500.00	5.00	1,125.00	1,125.00	0.00
Total Fee	28,500.00		5,875.00	5,875.00	0.00

Project	123.0674.01	PlkCty-HTTtoNealSmithTrlConnector-Phs1	Invoice	8
Total Lump Sum Fees				0.00
Phase Subtotal				0.00
Amount Due this Invoice				<u>\$3,360.00</u>

	Total	Prior	Current
Billings to Date	168,908.75	165,548.75	3,360.00

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Travis Thornburgh



INVOICE FOR PROFESSIONAL SERVICES

March 29, 2024

Chelsea Huisman
City of Polk City
PO Box 426
112 3rd Street
Polk City, IA 50226-0426

Invoice No: 123.0001.01J - 2

Email

Project 123.0001.01J HTT to NST Ph 1 Archaeological Field Work

Professional Services through February 29, 2024

Services include final preparation and submittal of project ARPA permit and correspondence with USACE in order to progress archaeological clearances.

Arch Field Work

Table with 4 columns: Description, Hours, Rate, Amount. Rows include Archaeologist V, Total Services, and Task Subtotal.

Billing Limits

Table with 4 columns: Description, Current, Prior, To-Date. Rows include Total Billings, Limit, and Remaining.

Amount Due this Invoice \$1,288.00

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Travis Thornburgh



INVOICE FOR PROFESSIONAL SERVICES

March 29, 2024

Chelsea Huisman
 City of Polk City
 PO Box 426
 112 3rd Street
 Polk City, IA 50226-0426

Invoice No: 123.0333.01 - 9

Email

Project 123.0333.01 High Trestle Trail to Neal Smith Trail Connector Phase 2

Professional Services through February 29, 2024

Services include preparation of Plan Revision #1 to save additional trees along the south boundary of project limits and coordination with Project Contractor on same.

**Basic Services
 Lump Sum Fees**

	Contract Amount	% Compl	Total Billed to Date	Previous Billed	Current Billed
Proj Admin	5,000.00	70.00	3,500.00	3,250.00	250.00
Topo and Boundary Survey	11,000.00	100.00	11,000.00	11,000.00	0.00
Prelim Design	12,100.00	100.00	12,100.00	12,100.00	0.00
Final Design	12,100.00	100.00	12,100.00	12,100.00	0.00
Bid Phase Services	3,000.00	100.00	3,000.00	3,000.00	0.00
Bat Habitat Survey	3,500.00	100.00	3,500.00	3,500.00	0.00
Total Fee	46,700.00		45,200.00	44,950.00	250.00
Total Lump Sum Fees					250.00

**Construction Services
 Lump Sum Fees**

	Contract Amount	% Compl	Total Billed to Date	Previous Billed	Current Billed
Construction Admin	8,000.00	50.00	4,000.00	3,600.00	400.00
Construction Staking	7,500.00	50.00	3,750.00	3,000.00	750.00
Total Fee	15,500.00		7,750.00	6,600.00	1,150.00
Total Lump Sum Fees					1,150.00

Amount Due this Invoice \$1,400.00

	Total	Prior	Current
Billings to Date	52,950.00	51,550.00	1,400.00

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Travis Thornburgh



INVOICE FOR PROFESSIONAL SERVICES

March 29, 2024

Chelsea Huisman
City of Polk City
PO Box 426
112 3rd Street
Polk City, IA 50226-0426

Invoice No: 124.0001.01B - 1

Email

Project 124.0001.01B Special Census Assistance GIS Services

Professional Services through February 29, 2024

Services include updating and modifying current Polk City Corporate Limits in US Census Bureau's corporate limit database. Services further include coordination with the US Census Bureau and updating GIS shapefiles for corporate limits in accordance with comments received.

GIS Services

	Hours	Rate	Amount	
Engineer IV	.50	153.00	76.50	
Environmental Scientist IV	23.75	153.00	3,633.75	
Total Services	24.25		3,710.25	
Total Services				3,710.25
		Task Subtotal		\$3,710.25

Amount Due this Invoice \$3,710.25

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Travis Thornburgh



INVOICE FOR PROFESSIONAL SERVICES

March 28, 2024

Chelsea Huisman
City of Polk City
PO Box 426
112 3rd Street
Polk City, IA 50226-0426

Invoice No: 122.0178.01 - 23

Email

Project 122.0178.01 Antler Ridge Plat 1

Professional Services through February 29, 2024

Development Agreement

Services include prepare agenda for meeting with Polk County to facilitate Development Agreement; attend meeting to discuss the vacation of E. Southside Drive as per developer's preliminary plat concept; discussions re:paving materials for turn lane on NW 44th Street per developer's engineer's design; prepare minutes of meeting with Polk County; and coordinate with John Nilles on meeting outcome.

Table with 4 columns: Description, Hours, Rate, Amount. Rows include Engineer IV, Total Services, and Phase Subtotal for Development Agreement.

Table with 2 columns: Description, Amount. Row for Preliminary Plat Phase Subtotal.

Table with 2 columns: Description, Amount. Row for Traffic Impact Study Phase Subtotal.

Table with 2 columns: Description, Amount. Row for Construction Drawings San Sewer Only Phase Subtotal.

Table with 2 columns: Description, Amount. Row for Const Dwgs Review Phase Subtotal.

Construction Phase Services

Services include construction administration including coordination with field personnel, city staff and contractor on various issues including the limits of the no work order for water and storm sewer based on incomplete sanitary sewer testing, coordination re: testing equipment and challenges in testing deep sewers, review of pipe inspection videos and revised submittals, discussions re: needed repairs, and construction updates and schedule for video inspections. Services also include observation of sanitary trunk sewer construction consisting of observation of sanitary sewer repairs, video testing, low pressure testing, mandrel testing, reports, and documentation.

Table with 4 columns: Description, Hours, Rate, Amount. Rows include Engineer IV, Engineer I, and Lead Technician for Construction Phase Services.

Project	122.0178.01	PlkCty-AntlerRidgePlat1	Invoice	23	
Technician III			64.00	72.00	4,608.00
	Total Services		96.00		8,826.00
	Total Services				8,826.00
				Phase Subtotal	\$8,826.00
<hr/>					
Final Plat				Phase Subtotal	0.00
<hr/>					
Rezoning					
Services include review of rezoning sketches, including rezoning petitions for completeness and review buffer areas; research and prepare background information for Staff Memo; prepare comments for Staff Memo and issue; and coordinate with staff and developer's engineer regarding review comments.					
			Hours	Rate	Amount
Engineer IV			5.00	149.00	745.00
	Total Services		5.00		745.00
	Total Services				745.00
				Phase Subtotal	\$745.00
<hr/>					
				Amount Due this Invoice	<u>\$10,183.00</u>

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Kathleen Connor



INVOICE FOR PROFESSIONAL SERVICES

March 29, 2024

Chelsea Huisman
City of Polk City
PO Box 426
112 3rd Street
Polk City, IA 50226-0426

Invoice No: 123.0787.01 - 9

Email

Project 123.0787.01 Big Creek Ridge Plat 1

Professional Services through February 29, 2024

Services include review, preparation, and negotiation of Development Agreement terms, review of DNR construction permits for signature by City Staff, and review of revised construction drawings.

Preliminary Plat

Task Subtotal 0.00

Construction Drawings

	Hours	Rate	Amount	
Principal Planner I	3.00	230.00	690.00	
Engineer IV	11.00	149.00	1,639.00	
Total Services	14.00		2,329.00	
Total Services				2,329.00

Task Subtotal \$2,329.00

SWMP Review

Task Subtotal 0.00

Amount Due this Invoice \$2,329.00

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Travis Thornburgh



INVOICE FOR PROFESSIONAL SERVICES

March 28, 2024

Chelsea Huisman
City of Polk City
PO Box 426
112 3rd Street
Polk City, IA 50226-0426

Invoice No: 122.0358.01 - 7

Email

Project 122.0358.01 Home State Bank Site Plan

Professional Services through February 29, 2024

Services include coordination with city staff regarding streetlight complaint, with City Attorney and City Manager regarding Maintenance Agreement, assemble and finalize Maintenance Agreement for final approval and execution.

Site Plan Amendment

Table with 4 columns: Description, Hours, Rate, Amount. Rows include Engineer IV, Total Services, and Task Subtotal.

Amount Due this Invoice \$447.00

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Kathleen Connor



INVOICE FOR PROFESSIONAL SERVICES

March 28, 2024

Chelsea Huisman
City of Polk City
PO Box 426
112 3rd Street
Polk City, IA 50226-0426

Invoice No: 123.1076.01 - 6

Email

Project 123.1076.01 Monarch Crossing Plat 1

Professional Services through February 29, 2024

Prelim Plat Review

Task Subtotal 0.00

Construction Drawings

Services include review and facilitation of Development Agreement including addition of legal description to agreement, and coordination with City Attorney and City Manager and forward document to developer for signatures. Services include review of necessary off-site easements including review of easement documents and legal descriptions. Services include review of revised construction drawings including review of sanitary sewer service areas exhibit for service to Schlife and Stone parcels based on revised alignment within Monarch Crossing, review of DNR Permits, research and respond to developer regarding his concerns regarding storm sewer design requirements including telephone call with developer to discuss requirements.

Table with 4 columns: Role, Hours, Rate, Amount. Rows include Principal Planner I, Engineer IV, Total Services, and Task Subtotal.

Construction Phase Services

Task Subtotal 0.00

Final Plat Review

Task Subtotal 0.00

Amount Due this Invoice \$1,757.25

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Kathleen Connor



INVOICE FOR PROFESSIONAL SERVICES

March 28, 2024

Chelsea Huisman
City of Polk City
PO Box 426
112 3rd Street
Polk City, IA 50226-0426

Invoice No: 123.0424.01 - 5

Email

Project 123.0424.01 On With Life Site Plan

Professional Services through February 29, 2024

Site Plan Review

Task Subtotal 0.00

SP Amendment #1

Task Subtotal 0.00

Plat of Survey

Services include receive and review revised submittal of Site Plan and Plat of Survey, update review Memo, coordinate with City Attorney regarding Amended Buffer Easement and Deferral of plantings abutting specific residence, and coordinate with developer's professional on various issues.

Table with 4 columns: Description, Hours, Rate, Amount. Rows include Engineer IV, Total Services, and Task Subtotal.

Amount Due this Invoice \$670.50

Table with 4 columns: Billings to Date, Total, Prior, Current. Values: 5,874.50, 5,204.00, 670.50.

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Kathleen Connor



INVOICE FOR PROFESSIONAL SERVICES

March 29, 2024

Chelsea Huisman
City of Polk City
PO Box 426
112 3rd Street
Polk City, IA 50226-0426

Invoice No: 123.1448.01 - 2

Email

Project 123.1448.01 Parker Townhomes II POS

Professional Services through February 29, 2024

Services include review of revised Plat of Survey documents, including revised Plat of Survey, information regarding Record of Lot Tie Agreement, and existing recorded easements. Services further include coordination with developer's engineer regarding needed previously approved information and coordination with City Staff regarding the transfer of previously vacated public Right of Way.

POS

	Hours	Rate	Amount	
Principal Planner I	1.50	230.00	345.00	
Engineer IV	6.75	149.00	1,005.75	
Total Services	8.25		1,350.75	
Total Services				1,350.75
		Task Subtotal		\$1,350.75

Amount Due this Invoice \$1,350.75

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Travis Thornburgh



OFFICIAL PROCLAMATION

- WHEREAS** in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, **and**
- WHEREAS** this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, **and**
- WHEREAS** Arbor Day is now observed throughout the nation and the world, **and**
- WHEREAS** trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, **and**
- WHEREAS** trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, **and**
- WHEREAS** trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, **and**
- WHEREAS** trees — wherever they are planted — are a source of joy and spiritual renewal.
- NOW, THEREFORE,** I, Steve Karsjen, Mayor of the City of Polk City, Iowa do hereby proclaim April 26, 2024, as **ARBOR DAY** in the City of Polk City, Iowa, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, **and**
- FURTHER,** I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.
- DATED THIS** 8th day of April 2024

Mayor, Steve Karsjen

