

Agenda -Notice of Meeting

Polk City | City Council

August 8, 2022 | 6:00 pm

City Hall Council Chambers

Public Meeting participation in person or via phone

Call in # 515-726-3598 Participant Code 535355

Public members can also provide comments* directly to support@polkcityia.gov

**any comments received before the time of the meeting will be made a part of the public hearing*

Broadcast live and playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>

Steve Karsjen | Mayor

Ron Anderson | Pro Tem

City Council Members: Jeff Walters | Dave Dvorak | Mandy Vogel | Rob Sarchet

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Swear-In Ceremony – Officer Caitlyn Whipple

5. Public Hearing

- a. Public Hearing on the Vacation of Ingress/Egress Easement within Lot 2, Edgewater Pointe, Polk City
 - i. First Reading of Ordinance 2022-1800 approving vacation of Ingress/Egress Easement
 - ii. *Optional:* Waive 2nd and 3rd Reading
- b. Public Hearing on the rezoning petition for 5810 NW 118th Avenue and 1000 E Northside Drive, of 95.2 acres from A-1 to R-1
 - i. First Reading of Ordinance 2022-1900 approving rezoning

6. Public Comments: *This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 5pm on the date of the meeting by email at jcoffin@polkcityia.gov include your name and address for the record, if you are calling in please include the phone number you will be calling in with. The Mayor will recognize you for five minutes of comment.*

7. Consent Items

- a. City Council Meeting Minutes for July 25, 2022
- b. Receive and file the August 1, 2022 Parks Commission Meeting Minutes
- c. Claims listing August 8, 2022
- d. Receive and file the Q2 2022 Parks & Recreation program cost recovery report
- e. Receive and file the July 2022 Parks & Recreation Report
- f. Receive and file June 6, 2022 Library Board Meeting Minutes
- g. Receive and file the June & July 2022 Library Director Report
- h. Receive and file the July 2022 Water Department Report
- i. Acknowledge Library Resolution 2022-07L correcting the Youth Services Librarian's wage to \$21.79
- j. Acknowledge Library Resolution 2022-08L setting wage at \$10 per hour for new hire Library Page Marissa Pries
- k. Resolution 2022-93 approving Pay Application No. 5 for the North 3rd Street and Vista Lake Avenue Intersection Improvements Project in the amount of \$98,045.93

8. Business Items

- a. Resolution 2022-94 approving Final Plat for Scooter's Coffee
- b. Resolution 2022-95 approving Offer to Purchase Real Estate and Acceptance
- c. Sector Body Worn Cameras and In-Car Video Systems purchase in the amount of \$105,489.13 paid over five (5) years
- d. Resolution 2022-96 WRA Senior Bond Issuance Certificate
- e. First Reading of Ordinance 2022-2100 Amending Chapter 101, Regulation of Industrial Wastewater, Commercial Wastewater, and Hauled Waste
- f. Resolution 2022-97 Amending schedule of Administrative Penalties for Violations of Industrial Pretreatment Ordinance Regulating Hauled Waste and Regulating Fat, Oil and Grease Discharge by Food Service Establishments in Chapter 101
- g. Resolution 2022-98 approving PA-51 Stormwater Best Management Practices Policy
- h. Snyder and Associates June 2022 Engineering Invoice in the amount of \$50,349.75

9. Reports & Particulars

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

10. Adjournment

--next meeting date August 22, 2022



City of Polk City, Iowa

City Council Agenda Communication

Date: August 8, 2022 City Council Meeting
To: Mayor Steve Karsjen & City Council
From: Chelsea Huisman, City Manager

Subject: Public hearing & 1st reading of an Ordinance pertaining to the Vacation of Ingress/Egress Easement within Lot 2, Edgewater Pointe, Polk City

BACKGROUND: On Monday evening, the City Council will hold a Public Hearing on a proposed vacation of ingress/egress easement. Scooters has requested the vacation of this easement, as they need the easement area for development of their project. The city has reviewed this request, and has no need for the easement, and we recommend the vacation of said easement.

The City Council will have the 1st reading of the Ordinance vacating the easement after the public hearing. An option to suspend the rules and waive the 2nd and 3rd readings is on the agenda for consideration.

ALTERNATIVES: Do not approve

FINANCIAL CONSIDERATIONS: There are no financial considerations for the easement vacation.

RECOMMENDATION: It is my recommendation that the Council approve the vacation of the easement. I would also recommend the City Council suspend the rules and waive the 2nd and 3rd readings of the Ordinance, as we have done for similar vacations in the past.

ORDINANCE NO. 2022-1800

**ORDINANCE VACATING INGRESS/EGRESS EASEMENT
WITHIN LOT 2, EDGEWATER POINTE, POLK CITY.**

WHEREAS, on the 8th day of August, 2022, pursuant to published notice as required by law, the City Council has held a public hearing on a proposal to vacate the Ingress/Egress Easement legally described as follows:

A 24 foot Ingress/Egress Easement within Lot 2, Edgewater Pointe, an Official Plat, as recorded in Book 11192, Page 721, in the Office of the Polk County Recorder, all being in and forming a part of the City of Polk City, Polk County, Iowa, being more particularly described as follows:

COMMENCING at the Northeast corner of said Lot 2; THENCE South 0°03'39" East along the Easterly line of said Lot 2, a distance of 130.00 feet to the POINT OF BEGINNING; THENCE South 0°03'44" East along the Easterly line of said Lot 2 a distance of 24.00 feet; THENCE South 89°55'25" West a distance of 77.08 feet; THENCE along a curve to the left having a radius of 15.50 feet, a delta of 90°02'00", an arc length of 24.35 feet, a chord which bears South 44°54'49" West, having a chord distance of 21.92 feet to the point of tangency; THENCE North 0°05'47" West a distance of 39.51 feet; THENCE North 89°55'34" East a distance of 92.59 feet to the POINT OF BEGINNING, containing 2,274 square feet, more or less.

WHEREAS, the City Council of the City of Polk City, Iowa, has determined that it is in the best interest of the City to vacate said easement.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Polk City, Iowa, as follows:

Section 1. The City of Polk City, Iowa, hereby vacates the above-described Ingress/Egress Easement.

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

Section 3. This Ordinance shall be in effect upon its passage, approval and publication as provided by law.

PASSED AND APPROVED this ____ day of _____ 2022.

Steve Karsjen, Mayor

ATTEST:

Jenny Coffin, City Clerk



City of Polk City, Iowa

City Council Agenda Communication

Date: August 8, 2022 City Council Meeting
To: Mayor Steve Karsjen & City Council
From: Chelsea Huisman, City Manager

Subject: Public hearing & 1st reading of an Ordinance pertaining to rezoning for 1000 E. Northside Drive of 95.2 acres from A-1 to R-1

BACKGROUND: On Monday evening, the City Council will hold a Public Hearing on a proposed re-zoning at 1000 E. Northside Drive of 95.2 acres. The re-zoning would be from zoning classification A-1 to R-1. The request for re-zoning comes from the same developer, who the City recently rezoned property at 1716 E. Northside Drive.

Following the public hearing, the City Council will have the 1st reading of the Ordinance.

ALTERNATIVES: Do not approve

FINANCIAL CONSIDERATIONS: There are no financial considerations for the re-zoning.

RECOMMENDATION: It is my recommendation that the Council approve the 1st reading of the re-zoning ordinance for 1000 E. Northside Drive. I would recommend that all 3 readings occur at separate Council meetings for the re-zoning.

ORDINANCE NO. 2022-1900

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF POLK CITY, IOWA, BY REZONING PROPERTY LOCATED 5810 NW 118TH AVENUE and 1000 E NORTHSIDE DRIVE, POLK CITY, IOWA, FROM ZONING CLASSIFICATION OF A-1 AGRICULTURAL TO R-1 SINGLE FAMILY DETACHED RESIDENTIAL

WHEREAS, on the 18th day of July 2022, the Planning and Zoning Commission of the City of Polk City, Iowa, recommended to the City Council that the property legally described as:

EX E 209F N251F- NW 1/4 NW FRL 1/4 INCLUDING RD SEC 6-80-24
AND

-EX N110F W100F E 803.9F & WLY OF LN BEG 1550F N OF SW COR THN E 100F S 275.7F E 250F S 500F SELY TO PT 840F E OF SW COR- NE 1/4 NE FRL 1/4 INCLUDING 1.38A RD SEC 1-80-25, POLK COUNTY, IOWA.

be considered for rezoning 39.97-acre parcel located at 5810 NW 118th Avenue and a 53.93-acre parcel located 1000 E Northside Drive, Polk City, Iowa and the south one-half public right-of-way for E. Southside Drive adjacent thereto; from zoning classification of A-1 Agricultural to R-1 Single Family Detached Residential.
; and

WHEREAS, after due notice and hearing as provided by law, the City Council now deems it reasonable and appropriate to rezone said property.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF POLK CITY, IOWA:

Section 1: That the Municipal Code of the City of Polk City, Iowa, be and is hereby amended by rezoning the property described above from Agricultural (A-1) to Single Family Detached Residential (R-1).

Section 2: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3: This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED this _____ of _____ 2022.

Steve Karsjen, Mayor

ATTEST:

Jenny Coffin, City Clerk

First Reading:
Second Reading:
Third Reading:
Date of Publication by posting

MEETING MINUTES
The City of Polk City
City Council Meeting
6:00 p.m. July 25, 2022
City Hall – Council Chambers

Polk City, City Council held a meeting in the City Hall Council Chambers with public participation in person and via phone at 6:00 p.m., July 25, 2022. The agenda was posted at the City Hall office as required by law.

These tentative minutes reflect all action taken at the meeting.

1. **Call to Order** | Mayor Karsjen called the meeting to order at 6:00 p.m.
2. **Roll Call** | Walters (via zoom), Dvorak, Sarchet | In attendance
Anderson, Vogel | Absent
3. **MOTION:** A motion was made by Dvorak and seconded by Sarchet to approve the agenda
MOTION CARRIED UNANIMOUSLY
4. **Public Comments** | None
5. **Consent Items** |
 - a. City Council Meeting Minutes for July 11, 2022
 - b. City Council Work Session Meeting Minutes for July 11, 2022
 - c. Claims listing July 25, 2022
 - d. June 2022 Finance Report
 - e. Resolution 2022-89 setting a Public Hearing on the Vacation of Ingress/Egress Easement within Lot 2, Edgewater Pointe, Polk City
 - f. Receive and file the June 2022 Fire Department Report
 - g. Receive and file the June 2022 Water Department Report
 - h. Receive and file the June 2022 Police Department Report
 - i. Set pay for Dottie Parsons promotion to EMS Lieutenant at a rate of \$23.00 per hour
 - j. Set pay for Steve Noack promotion to Fire Lieutenant at a rate of \$18.50 per hour
 - k. Set pay for part-time Firefighter/Paramedic, Bryan Koster at a pay rate of \$22.00 per hour
 - l. Set pay for Tanner Owen promotion to Fire Training Lieutenant at a rate of \$23.00 per hour
 - m. Set pay for full-time Police Officer, Caitlyn Whipple at a pay rate of \$26.21 per hour effective August 1, 2022 upon completion of the pre-employment physical and drug screen with an increase to \$27.77 upon successful completion of the academy
 - n. Approve Police Training Reimbursement Agreement with Caitlyn Whipple
 - o. Resolution 2022-90 setting a Public Hearing on the rezoning petition for 1000 E. Northside Dr. of 95.2 acres from A-1 to R-1
 - p. Resolution 2022-91 setting a Public Hearing on a proposal to annex certain property into the City of Polk City
 - q. Parks Commission Appointment of Larry Jablonski term ending 12/31/25
 - r. Receive and file the July 18, 2022 Planning & Zoning Commission Meeting Minutes**MOTION:** A motion was made by Dvorak and seconded by Walters to approve the consent agenda items
MOTION CARRIED UNANIMOUSLY
6. **Business Items**
 - a. **MOTION:** A motion was made by Sarchet and seconded by Dvorak to approve Resolution 2022-92 approving Preliminary Plat/Site Plan for Scooter's Coffee
MOTION CARRIED UNANIMOUSLY
7. **Reports & Particulars** | Mayor, Council, City Manager, Staff, Boards, and/or Commissions
 - Council Member Sarchet discussed the Four Seasons Festival.
 - Mayor Karsjen said he had great fun participating in the parade and giving out candy.
8. **Adjournment**
MOTION: A motion was made by Dvorak to adjourn at 6:13 p.m.
MOTION CARRIED UNANIMOUSLY

Next Meeting Date – August 8, 2022

Steve Karsjen, Mayor

Attest

Jenny Coffin, City Clerk

MEETING MINUTES
The City of Polk City
Parks Commission
6:00 p.m., Monday, August 1, 2022
City Hall

The Polk City Parks Commission held a meeting at 6:00 pm, on August 1, 2022. The agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

1. **Call to Order** /The meeting was called to order at 6:00 p.m.
2. **Roll Call** | Reed, Otis, Converse, Haaland, Delaney, Jablonski | In attendance
Savage | Absent.
3. **Introduction of commission member Larry Jablonski (12-31-2025)** – Jablonski was a former long-time resident of Urbandale, a former Urbandale parks commission member, and retired principal. He moved to Polk City about two years ago and enjoys being part of the parks and trail systems.
4. **MOTION:** A motion was made by Delaney and seconded by Reed to approve the June 6, 2022 meeting minutes.
MOTION CARRIED UNANIMOUSLY
5. **Audience Items** | None
6. **Presentation by Allison Scheel, 2022 Summer Parks & Recreation Intern, on possible uses of Doc Simmer Memorial Park** – Scheel presented concepts for Doc Simmer Memorial Park. The purpose was to make a significant impact to the community through her internship capstone project. Currently, the park is 1.46 acres, and contains three concrete slabs, one bench, and 46 trees. It was originally planned to be a dog park but was met with objection from community members. Nearby Leonard and Miller Parks already fulfill the traditional park needs, so she tried to come up with unique ideas for this space. Three of her concepts included: a disc golf putting course, a story walk to engage children and adults through a 1/5 mile paved trail with storybook signs along the route, and a Fairy Garden to engage community members to create fairy doors or houses to offer a place for imagination and relaxation. The Commission commended her on a job well done.
7. **Consider recommendation to approve Memorial Tree Program** – Sarah Hoodjer, Vice President of the Friends of the Parks, presented a new fundraising program where citizens could purchase a tree for \$500 in memory of a loved one. Citizens could pick their top three choices for type of tree and location, and then work with the City to determine the best location for that type of tree. Types of trees being offered are: Oak, Red Maple, Hackberry, Serviceberry and Crab Apple. The trees would be planted in either the spring or fall. Commission discussed changing it from just a memorial tree program to a memorial or tribute program so other milestones could be celebrated, as well as offering an add-on option for a plaque to commemorate the tree’s significance.
MOTION: A motion was made by Converse and seconded by Haaland to approve the program for council.
MOTION CARRIED UNANIMOUSLY
8. **Update on Lost Lake Park Phase II** – Director Thraen said there are no updates, as the contractor has yet to return to the site.
9. **Summarize Q2 2022 Program Cost Recovery Report** - Director Thraen presented the report and said cost recovery has been good for this quarter’s events. Reed asked how previous summer youth camps compared to this year’s fun camp and Thraen said the past option was simply not cost effective. Haaland provided some feedback on the adult volleyball league that music would be a good addition and asked if a second volleyball court could be added so more teams could participate. Commission also discussed offering wait lists for new community members who want to participate but are looking for others to create a team.

10. **Reports & Particulars** | Council Liaison, City Manager, Staff, and Commission

- Parks and Recreation Director Thraen reported on losing an ash tree due to a wind storm on The Square near the bandstand in July, and wanted to extend a thank you to all of his staff that have helped make this summer's programs a success.
- Council Liaison Vogel stated that the Council is in the process of creating architectural standards for the commercial districts surrounding The Square. A mural project along the 3rd Street retaining wall is underway and was led by the Community Visioning group. She also stated that a new fire chief, Karla Hogrefe has been hired, and they City has bond approvals for a new sidewalk to the new elementary school and city hall projects. Delaney asked about the status for the Regional Park project. Vogel stated she did not have any updates currently but would bring an update to the next Commission meeting.
- Commission member Reed commended the Little League softball team on a great season. Reed also provided some feedback for the Four Seasons Fest. Converse stated that Go Polk City welcomes feedback, and a form has been made public to help inform decisions for next year's event. Jablonski mentioned that next year is RAGBRAI's 50th anniversary, the possibility of going back to the original route, which would be near Polk City. He said if the City is interested in being part of next year's route, that the RAGBRAI staff is accepting letters of interest until August 15th. Otis asked about the status of the Sports Complex with the lease ending with the Army Corp of Engineers. Thraen stated that all was submitted for the lease renewal on time, it just took a long time for the lease to be processed by the Army Corp, but that a new lease is indeed in place until 2045.

11. **MOTION:** A motion was made by Delaney and seconded by Haaland to adjourn at 7:15 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date –September 6, 2022

Submitted by Parks Commission Secretary:



Monica Converse

Attest:

Jason Thraen, Parks & Recreation Director

| CLAIMS REPORT | | |
|--------------------------------|---------------------------------|---------------|
| CITY OF POLK CITY | DATED | 8/8/2022 |
| VENDOR | REFERENCE | AMOUNT |
| Absolute Concrete Construction | N 3RD/VISTA LAKE INTERSECTION | \$ 177,378.53 |
| Aladtec Inc | SCHEDULING SOFTWARE RENEWAL | \$ 2,275.65 |
| AMAZON BUSINESS | CITY SUPPLIES | \$ 417.25 |
| AMERICAN HOME SERVICES | A/C UNIT AND CHECKS | \$ 4,025.00 |
| Animal Rescue league of Iowa | ANIMAL CONTROL | \$ 125.00 |
| ARNOLD MOTOR SUPPLY | VEHICLE PARTS & SUPPLIES | \$ 536.25 |
| AXON ENTERPRISE INC | TASER BATTERIES | \$ 261.69 |
| BAKER & TAYLOR | LIBRARY BOOKS | \$ 1,689.85 |
| BLACKBURN MFG CO | LOCATE FLAGS | \$ 311.92 |
| BOMGAARS | PUBLIC WORKS SUPPLIES | \$ 230.77 |
| Bound Tree Medical | MEDICAL SUPPLIES | \$ 1,418.14 |
| BRICK LAW FIRM | ATTORNEY FEES | \$ 4,335.00 |
| BUSINESS PUBLICATIONS CORP | PUBLICATIONS | \$ 376.96 |
| CENTRAL IOWA READY MIX | FOOTING CONTRETE | \$ 2,831.00 |
| CITY LAUNDERING | FIRST AID AND MAT SERVICES | \$ 755.56 |
| CITY OF POLK CITY | UTILITY ASSISTANCE PROGRAM | \$ 625.00 |
| Crystal Clear Water Co | PURCHASED WATER | \$ 36.00 |
| DEMCO INC. | LIBRARY SUPPLIES | \$ 458.98 |
| Des Moines Water Works | PURCHASED WATER | \$ 76,346.37 |
| ETECH SOLUTIONS LLC | PRO-IT AUGUST 2022 | \$ 5,122.00 |
| FEH DESIGN | FEH SCHEMATIC DESIGN | \$ 22,913.40 |
| FIRST BANK CARD | CITY CREDIT CARD | \$ 13,518.46 |
| FREEDOM FLATWORK | REPLACE STREET PANELS | \$ 12,610.00 |
| FRONT LINE THERAPY, LLC | MENTAL HEALTH/WELLNESS TRAINING | \$ 300.00 |
| GREATAMERICA FINANCIAL | SHARED COPIER LEASE | \$ 495.40 |
| HAWKINS INC | CHLORINE | \$ 644.34 |
| I.C.A.P. | MEDICAL DIRECTOR INSURANCE | \$ 500.00 |
| I.M.W.C.A. | WORKERS COMP INSURANCE | \$ 6,702.00 |
| INTERSTATE ALL BATTERY CENTER | BATTERIES FOR GAS METER | \$ 17.20 |
| IOWA D.O.T. | PLOW BLADES | \$ 1,171.34 |
| IRON MOUNTAIN | SHREDDING SERVICE | \$ 97.26 |
| JENNY COFFIN | MILEAGE REIMBURSEMENT | \$ 94.77 |
| KANSAS CITY LIFE INS. CO | CITY LIFE INSURANCE | \$ 1,303.54 |
| KARLA HOGREFE | HOTEL REIMBURSEMENT-CONFERENCE | \$ 560.90 |
| KEYSTONE LABORATORIES INC. | WATER TESTING | \$ 113.50 |
| KIMBALL MIDWEST | MARKING PAINT/SUPPLIES | \$ 954.78 |
| KNM PRODUCTIONS | KNM PRODUCTIONS VIDEO | \$ 1,400.00 |
| MENARD'S | CITY SUPLIES | \$ 2,139.32 |
| MERCYONE NORTH PHARMACY | RX SUPPLIES | \$ 422.42 |
| METRO WASTE AUTHORITY | CURB IT RECYCLING - JULY 2022 | \$ 7,990.06 |
| MICHAEL DOYON | VAN-WALL BRUSH TRUCK PARTS | \$ 18.68 |
| MICROMARKETING, LLC | BOOK ON CD | \$ 29.75 |
| NICHOLS EQUIPMENT LLC | EXCAVATOR RENTAL | \$ 934.45 |

| | | |
|----------------------------|------------------------------|---------------|
| ONIX NETWORKING CORP | GOOGLE WORKSPACE | \$ 648.00 |
| OVERDRIVE INC | DIGITAL AUDIOBOOK | \$ 82.37 |
| Perma-Bound | LIBRARY BOOK | \$ 47.48 |
| Polk County Public Works | WATERSHED MANAGEMENT FY22-23 | \$ 1,300.00 |
| PORTABLE PRO, INC. | PORTABLE SERVICE | \$ 450.00 |
| POSTMASTER | ANNUAL PO BOX 831 RENEWAL | \$ 130.00 |
| RACOM | EDACS COMMUNICATION ACCESS | \$ 862.92 |
| RELIANT FIRE APPARATUS | OIL LEAK FIX R458 | \$ 2,781.77 |
| RUAN, INCORPORATED | T10901 - VEHICLE LEASE | \$ 1,588.04 |
| Safe Building Comp. & Tech | BUILDING INSPECTIONS | \$ 33,030.72 |
| SBS SERVICES GROUP LLC | JANITORIAL - AUGUST 2022 | \$ 1,795.00 |
| Schneider Graphics | TAHOE GRAPHICS | \$ 1,940.54 |
| STAPLES | CITY OFFICE SUPPLIES | \$ 581.28 |
| STEVE KARSJEN | MAYOR MEETING MILEAGE | \$ 57.66 |
| TIARA KENNEDY | YOGA IN THE PARK | \$ 100.00 |
| TOTAL QUALITY INC. | CITY LAWN CARE | \$ 13,460.00 |
| Toyne Inc | R458 REPAIRS/PUMP TESTING | \$ 1,295.22 |
| VERIZON WIRELESS | PHONE AND DATA PLAN | \$ 17.04 |
| Accounts Payable Total | | \$ 414,656.53 |
| GENERAL | | \$ 100,213.47 |
| ROAD USE | | \$ 16,698.68 |
| L.M.I | | \$ 625.00 |
| CAPITAL IMPROVEMENTS | | \$ 200,823.03 |
| CAPITAL EQUIPMENT/VEHICLE | | \$ 1,588.04 |
| WATER | | \$ 79,370.46 |
| SEWER | | \$ 6,047.79 |
| SOLID WASTE/RECYCLING | | \$ 7,990.06 |
| STORM WATER UTILITY | | \$ 1,300.00 |
| TOTAL FUNDS | | \$ 414,656.53 |

Youth Programs Report: Apr, May, June 2022

| Program | Participants | Expenses | Revenue | Cost Recovery |
|--------------------------------|--------------|--------------------|-------------------|---------------|
| Start Smart Baseball | 15 | \$696.63 | \$750.00 | 107.66% |
| Summer Fun Camp June 6-10 | 17 | \$2,443.62 | \$1,870.00 | 76.53% |
| Summer Fun Camp June 13-17 | 16 | \$2,330.23 | \$1,760.00 | 75.53% |
| Summer Fun Camp June 20-24 | 12 | \$1,383.86 | \$1,320.00 | 95.39% |
| Summer Fun Camp June 27-July 1 | 14 | \$2,041.79 | \$1,540.00 | 75.42% |
| Tennis Lessons June 13-16 | 8 | \$709.64 | \$840.00 | 118.37% |
| Tennis Lessons June 27-30 | 7 | \$613.64 | \$720.00 | 117.33% |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| TOTALS | 89 | \$10,219.41 | \$8,800.00 | 86.11% |

Final Analysis: Q2 for 2022 represented good cost recovery for our youth programs. With a quarterly cost recovery of 86.11%, we met our cost recovery goal of 70-100%. Our programs are consistently in line with the GreenPlay, LLC youth programs cost recovery model. This quarter is a great representation of different programs having different cost recovery goals. Programs with more individual benefit (tennis, art) should see greater cost recovery compared to programs with more community benefit.

Adult Programs Report: Apr, May, June 2022

| Program | Participants | Expenses | Revenue | Cost Recovery |
|------------------------|--------------|----------|----------|---------------|
| Bags League | 20 | \$303.38 | \$300.00 | 98.89% |
| Sand Volleyball League | 24 | \$314.36 | \$400.00 | 127.24% |
| TOTALS | 44 | \$617.74 | \$700.00 | 113.32% |

Final Analysis: Quarterly cost recovery exceeded 100%, which is always the goal with adult programming. Based on the past 3 bags leagues, a small increase in registration can be expected for future leagues. As programs continue to grow, I anticipate quarterly cost recoveries for adult programs to consistently exceed 100% in the future.

Senior Programs Report: Apr, May, June 2022

| Program | Participants | Expenses | Revenue | Cost Recovery |
|---------------|--------------|----------|---------|---------------|
| | | | | |
| | | | | |
| TOTALS | | | | |

Final Analysis: No senior programs were offered during Q2 2022.



City of Polk City, Iowa

City Council Agenda Communication

Date: August 8, 2022 City Council Meeting
To: Mayor Steve Karsjen & City Council
From: Jason Thraen, Parks & Recreation Director

Subject: **Parks & Recreation Department Updates for July 2022**

1. Polk City Friends of the Parks 501c3 had their latest Board of Directors meeting on July 21. Planning for their October 1st bike ride fundraiser has begun. “Biketoberfest” will be offered in complement to Fall Fest and Fenders Fest. Proceeds of this event are going towards the group’s Leonard Park shade structure project and future bike accessories for Polk City parks and trails.
2. July programming included Summer Fun Camp (2), Tennis Lessons, Pickleball Clinic, Adult Softball League, Adult COED Sand Volleyball League, Start Smart Soccer, and a Senior Day Trip.
3. July 8th Movie in the Park, sponsored by Polk City Pub and Quick Supply Co., had 29 attendees.
4. July 9th Yoga in the Park had 18 participants.
5. July 23rd Yoga in the Park had 17 participants.
6. Sports Complex baseball/softball fields had 24 reservations in July. 144 total field reservations in 2022.
7. Community Center had 0 private rentals in July. 9 total rentals in 2022.
8. Miller Park Shelter House had 5 private rentals in July. 24 total rentals in 2022.

POLK CITY LIBRARY BOARD MEETING NOTES
Miller Park Shelter House
404 Booth St, Polk City, IA
Monday, June 6, 2022 at 6:30 pm

I. Call to order – President Mart called meeting to order at 6:30pm.

II. Approval of the agenda

MOTION: A motion was made by Rod Bergren and seconded by Sara Olson to approve Meeting Agenda.
MOTION PASSED unanimously.

| | |
|--------------------------------------|--|
| <u>Board Members Present:</u> | Rod Bergren, Angie Conley, Lisa Mart, Sara Olson |
| <u>Board Members Absent:</u> | Corey Hoodjer |
| <u>Library Director Present:</u> | Jamie Noack |
| <u>City Council Liaison Present:</u> | Rob Sargent |
| <u>Guests Present:</u> | None |

III. Consent Items

MOTION: A motion was made by Sara Olson and seconded by Angie Conley to approve Consent Items.
MOTION PASSED unanimously.

1. Approve the [May 2022 Board Minutes](#)
2. Approve April 2022 financial statements
 0. [April 2022 History](#)
 1. [April 2022 Budget](#)
 2. [April 2022 Revenue & Expenses](#)

IV. Communication from the Public – None

V. Director’s Report

25 passports processed and, 11 adventure passes used in May.
Hot spots are all eligible for renewal.
Summer reading program started today. 419 signed up so far
Library was at the Police Summer Kick Off and Farmers Market, signing up patrons for the summer reading program.
Security camera, gutters, and router are all completed.
Fareway Round-Up raised \$1,360 for the Friends of the Library.
Janeene Carlisle, long-time Library patron, passed away in May and donated money for the kids’ area.

1. [May 2022 Stats](#)

| LIBRARY -MAY 2022 STATS SNAPSHOT | May 2021 | May 2022 | April 2022 |
|---|-----------------|-----------------|-------------------|
| Total Visitors | 1,471 | 2,039 | 1,564 |
| People Checking Out | 286 | 361 | 314 |

| | | | |
|--|----------|----------|----------|
| Polk City Cardholders | 250 | 321 | 280 |
| Polk City Checkouts | 2,211 | 2,844 | 2,704 |
| Open Access Cardholders | 16 | 18 | 14 |
| Open Access Checkouts | 258 | 211 | 154 |
| Rural Cardholders | 20 | 22 | 20 |
| Rural Checkouts | 219 | 229 | 223 |
| Bridges E-book/Audiobook Checkouts | 672 | 891 | 844 |
| Outgoing ILL Books | 24 | 30 | 26 |
| Total Checkouts (incl. Bridges & Outgoing ILL) | 3,384 | 4,205 | 3,954 |
| Auto Renewals | 355 | 626 | 520 |
| Total Checkouts (adjusted for auto-renewal) | 3,029 | 3,579 | 3,434 |
| Incoming ILL Books | 21 | 43 | 29 |
| Reserves Placed | 644 | 308 | 396 |
| Materials Added | 116 | 362 | 251 |
| Materials Withdrawn | 137 | 320 | 289 |
| New Cards Issued | 21 | 27 | 20 |
| Computer Users | 20 | 35 | 39 |
| WiFi Users (on site) | 371 | 315 | 276 |
| Reference Questions | 0 | 1 | 1 |
| AWE Station Usage | 0 | 75 | 85 |
| AWE Games Played | 0 | 221 | 270 |
| Adult Programs | 19 | 23 | 33 |
| Adult Program Attendance | 143 | 151 | 237 |
| Youth Programs | 4 | 5 | 16 |
| Youth Program Attendance | 171 | 216 | 255 |
| Tutoring | 0 | 0 | 0 |
| No. of Meeting Room Uses by Outside Groups | 0 | 2 | 2 |
| Patron Savings (physical materials only) | \$36,093 | \$43,034 | \$38,691 |
| Passports | 23 | 25 | 38 |
| Blank Park Zoo Adventure Pass (\$44) | 4 | 4 | 1 |
| Science Center of Iowa Adventure Pass (\$44) | 1 | 0 | 5 |

| | | | |
|---|--------------|--------------|--------------|
| Botanical Gardens Adventure Pass (\$34) | 2 | 0 | 2 |
| Des Moines Children's Museum (\$36) | 0 | 3 | 0 |
| Reiman Gardens (\$34) | NA | 4 | 0 |
| TOTAL ADVENTURE PASS SAVINGS | \$288 | \$420 | \$332 |
| Summer Reading Signups (0-11) as of 5/31 | 251 | 191 | |
| Summer Reading Signups (12-18) as of 5/31 | 19 | 18 | |
| Adult Reading Participation as of 5/31 | 76 | 74 | |
| Facebook Page Views (May 4-May 31) | 272 | 119 | 124 |
| Facebook Post Reach (May 4-May 31) | 2,843 | 1,368 | 1,357 |
| New FacebookPageFollowers(May 4-May 31) | 13 | 13 | 8 |
| New Facebook Page Likes (May 4-May 31) | 10 | 12 | 7 |
| Website Views | 2,510 | 2,819 | 1,784 |

VI. Liaison report – Rob Sargent

VII. Board Education – Corey Hoodjer next month

VIII. Agenda Items

1. Review Tier Standards Section 6: Physical Spaces – reviewed; no changes
2. Review [Gift & Donation Policy](#) – reviewed; no changes
3. Review [Electronic Access Policy](#) – reviewed; no changes
4. Approve [Library Spending Policy](#)
MOTION: A motion was made by Angie Conley and seconded by Rod Bergren to approve the Library Spending Policy.
MOTION PASSED unanimously.
5. Approve [Resolution 2022-06L](#) FY23 Library Staff Wages
MOTION: A motion was made by Rod Bergren and seconded by Sara Olson to approve Resolution 2022-06L with the addition of Jamie’s salary to \$74,848.00.
MOTION PASSED unanimously.
6. Review [Resolution 2018-03L](#) in relation to the Carlisle memorials – reviewed
7. Approve cancellation of July library board meeting
MOTION: A motion was made by Angie Conley and seconded by Sara Olson to approve cancellation of the July library board meeting.
MOTION PASSED unanimously.

IX. Adjourn – President Mart adjourned meeting at 6:54pm.

MOTION: A motion was made by Sara Olson and seconded by Rod Bergren to adjourn meeting.
MOTION PASSED unanimously.

Next Meeting Monday, August 1, 2022

Mission Statement: The Polk City Community Library provides a place where all can meet, learn, and grow.

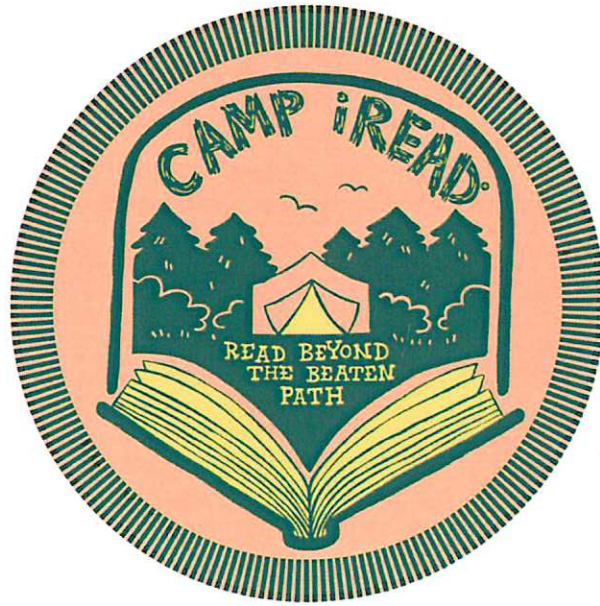
Library Director's Report June/July 2022

Library Statistics:

- June Circulation and library usage
 - June 2022 circulation increased by 2,330 checkouts compared to May 2022 and by 480 compared to June 2021.
 - 3,377 individuals visited the library in June. This is an increase of 1,338 compared to May 2022. It is an increase of 150 visitors compared to June 2021. **Additionally, 281 individuals participated in library programs at an off-site location and are not allowed by the State of Iowa to be counted as visitors to the library.**
 - Library Patrons saved \$64,338 in June by borrowing materials from the library versus purchasing them (does not include digital ebook/audiobook downloads or hotspot loans).
 - 32 passport applications were processed
 - 13 Notary appointments
 - 29 Adventure Passes were used saving patrons \$1,186.
- July Circulation and library usage
 - July 2022 circulation decreased by 448 compared to June 2022 and increased by 346 compared to July 2021.
 - 2,924 individuals visited the library in July 2022. This is a decrease of 453 compared to June 2022. It is an increase of 423 visitors compared to June 2021. **Additionally, 267 individuals participated in library programs at an off-site location and are not allowed by the State of Iowa to be counted as visitors to the library.**
 - Library patrons saved \$59,475 in July by borrowing materials from the library versus purchasing them (does not include digital ebook/audiobook downloads or hotspot loans).
 - 33 Passport applications were processed
 - 6 Notary appointments
 - 36 Adventure passes were used saving patrons \$1,492
- 4th Quarter (April-June)
 - Total visitors was 6,980 compared with 3,603 in 2021.
 - Total Circulation was 14,694 compared with 8,159 in 2021.
 - Total Patron Savings was \$157,577 compared with \$81,725 in 2021.
 - 48 Adventure Passes were used saving patrons \$1,938.
 - 95 Passport appointments compared with 61 Passport appointments in 2021.
- Preliminary FY22 Statistics
 - Total Visitors was 22,316
 - Total Circulation was 52,530
 - Total Patron Savings was \$539,611
 - 435 Adventure Passes were used saving patrons \$6,608
 - 435 Passport Applications were processed
 - 335 Adult Programs were attended by 2,293 individuals
 - 216 Youth Programs were attended by 4,921 individuals
- Summer Reading Statistics
 - 572 individuals registered for our summer reading program in 2022 compared to 673 in 2021. We believe this number is lower because Tender Years childcare did not automatically sign up all of their kids this summer.
 - Summer Reading Survey Results

| LIBRARY -JUNE 2022 STATS SNAPSHOT | June 2021 | June 2022 | May 2022 |
|--|------------------|------------------|-----------------|
| Total Visitors | 3,227 | 3,377 | 2,039 |
| People Checking Out | 459 | 515 | 361 |
| Polk City Cardholders | 408 | 449 | 321 |
| Polk City Checkouts | 4,642 | 4,799 | 2,844 |
| Open Access Cardholders | 20 | 33 | 18 |
| Open Access Checkouts | 235 | 415 | 211 |
| Rural Cardholders | 31 | 33 | 22 |
| Rural Checkouts | 497 | 475 | 229 |
| Bridges E-book/Audiobook Checkouts | 656 | 810 | 891 |
| Outgoing ILL Books | 25 | 36 | 30 |
| Total Checkouts (incl. Bridges & Outgoing ILL) | 6,055 | 6,535 | 4,205 |
| Auto Renewals | 606 | 677 | 626 |
| Total Checkouts (adjusted for auto-renewal) | 5,449 | 5,858 | 3,579 |
| Incoming ILL Books | 20 | 37 | 43 |
| Reserves Placed | 569 | 413 | 308 |
| Materials Added | 116 | 289 | 362 |
| Materials Withdrawn | 69 | 327 | 320 |
| New Cards Issued | 58 | 48 | 27 |
| Computer Users | 31 | 20 | 35 |
| WiFi Users (on site) | 577 | 457 | 315 |
| Reference Questions | 0 | 15 | 1 |
| AWE Station Usage | 150 | 198 | 75 |
| AWE Games Played | 317 | 599 | 221 |
| Adult Programs | 29 | 28 | 23 |
| Adult Program Attendance | 159 | 196 | 151 |
| Youth Programs | 48 | 32 | 5 |
| Youth Program Attendance | 1,314 | 1,204 | 216 |
| Tutoring | 0 | 7 | 0 |
| No. of Meeting Room Uses by Outside Groups | 0 | 4 | 2 |
| Patron Savings (physical materials only) | \$71,561 | \$75,852 | \$43,034 |
| Passports | 18 | 32 | 25 |
| Blank Park Zoo Adventure Pass (\$44) | 16 | 11 | 4 |
| Science Center of Iowa Adventure Pass (\$44) | 11 | 9 | 0 |
| Botanical Gardens Adventure Pass (\$34) | 4 | 3 | 0 |
| Des Moines Children's Museum (\$36) | 3 | 0 | 3 |
| Reiman Gardens (\$34) | \$4 | 6 | 4 |
| TOTAL ADVENTURE PASS SAVINGS | \$1,568 | \$1,186 | \$420 |
| Summer Reading Signups (0-11) as of 6/30 | 459 | 366 | 191 |
| Summer Reading Signups (12-18) as of 6/30 | 44 | 39 | 18 |
| Adult Reading Participation as of 6/30 | 166 | 153 | 74 |
| Facebook Page Views (June 3-June 30) | 428 | 322 | 119 |
| Facebook Post Reach (June 3-June 30) | 3,531 | 3,572 | 1,368 |
| New FacebookPageFollowers(June 3-30) | 28 | not reported | 13 |
| New Facebook Page Likes (June 3-June 30) | 21 | 12 | 12 |
| Website Views | unavailable | 4,826 | 2,819 |

| LIBRARY -JULY 2022 STATS SNAPSHOT | July 2021 | July 2022 | June 2022 |
|--|------------------|------------------|------------------|
| Total Visitors | 2,501 | 2,924 | 3,377 |
| People Checking Out | 478 | 496 | 515 |
| Polk City Cardholders | 426 | 428 | 449 |
| Polk City Checkouts | 4,434 | 4,313 | 4,799 |
| Open Access Cardholders | 24 | 30 | 33 |
| Open Access Checkouts | 185 | 317 | 415 |
| Rural Cardholders | 28 | 38 | 33 |
| Rural Checkouts | 325 | 433 | 475 |
| Bridges E-book/Audiobook Checkouts | 782 | 1,005 | 810 |
| Outgoing ILL Books | 15 | 19 | 36 |
| Total Checkouts (incl. Bridges & Outgoing ILL) | 5,741 | 6,087 | 6,535 |
| Auto Renewals | 823 | 828 | 677 |
| Total Checkouts (adjusted for auto-renewal) | 4,918 | 5,259 | 5,858 |
| Incoming ILL Books | 17 | 26 | 37 |
| Reserves Placed | 438 | 365 | 413 |
| Materials Added | 172 | 197 | 289 |
| Materials Withdrawn | 767 | 775 | 327 |
| New Cards Issued | 35 | 42 | 48 |
| Computer Users | 34 | 28 | 20 |
| WiFi Users (on site) | 340 | 434 | 457 |
| Reference Questions | 0 | 20 | 15 |
| AWE Station Usage | 206 | 147 | 198 |
| AWE Games Played | 480 | 409 | 599 |
| Adult Programs | 22 | 24 | 28 |
| Adult Program Attendance | 155 | 158 | 196 |
| Youth Programs | 44 | 25 | 32 |
| Youth Program Attendance | 1,579 | 883 | 1,204 |
| Tutoring | 0 | 8 | 7 |
| No. of Meeting Room Uses by Outside Groups | 0 | 0 | 4 |
| Patron Savings (physical materials only) | \$59,475 | \$64,338 | \$75,852 |
| Passports | 32 | 33 | 32 |
| Blank Park Zoo Adventure Pass (\$44) | 13 | 14 | 11 |
| Science Center of Iowa Adventure Pass (\$44) | 14 | 12 | 9 |
| Botanical Gardens Adventure Pass (\$34) | 1 | 1 | 3 |
| Des Moines Children's Museum (\$36) | 3 | 4 | 0 |
| Reiman Gardens (\$34) | 6 | 5 | 6 |
| TOTAL ADVENTURE PASS SAVINGS | \$1,534 | \$1,492 | \$1,186 |
| Summer Reading Signups (0-11) as of 7/31 | 461 | 376 | 366 |
| Summer Reading Signups (12-18) as of 7/31 | 44 | 40 | 39 |
| Adult Reading Participation as of 7/31 | 168 | 156 | 153 |
| Facebook Page Views July 1-31) | 289 | 174 | 322 |
| Facebook Post Reach (July 1-31) | 2,652 | 2,641 | 3,572 |
| New FacebookPageFollowers(July1-31) | 21 | not reported | not reported |
| New Facebook Page Likes (July 1-31) | 16 | 8 | 12 |
| Website Views | 1,621 | 3,364 | 4,826 |



2022 Summer Reading Program

Total Registered: 572

- Birth-Age 5: 106
- Ages 6-11: 270
- Teens: 40
- Adults: 156

Total Number of Programs: 109

Total Number of Program Attendees: 2,636

Total Hours of Programming: 156

Total Number of Books Read by Birth-Age 5 & Adults: 9,512

Total Number of Minutes Read by Ages 6-17: 184,922 (3,082 hours)

Total Volunteers: 6

Polk City Water Department

Monthly Report

Month July

Year 2022

Total Water Pumped 27911300 Gallons
Monthly Daily Avg 9003124 Gallons

Testing Results

- **SDWA Bacteriological Coliform Analysis Absent University Hygienic Lab.**
Fecal Coliform Analysis- Sample incubated 35c for 48 hrs then examine for gas production. Gas production verifies presence of fecal coliform organisms.
- **Fluoride Analysis .6 University Hygienic Lab.**
A fluoride concentration of approx. 1mg/l in drinking water effectively reduces dental caries without harmful effects on health. MCL for fluoride is 4.0 mg/l.
Fluoride at Plant- Monthly Average 1.04 mg/l Polk City Lab.
Fluoride in System- Monthly Average .86 mg/l Polk City Lab.
- **Chlorine Free At Plant- Monthly Average .78 mg/l Polk City Lab.**
Chlorine Total at plant- Monthly Average 2.29 mg/l Polk City Lab.
Chlorine Free in System- Monthly Average .58 mg/l Polk City Lab.
Chlorine Total in System- Monthly Average .72 mg/l Polk City Lab.
Chlorine requirement is the quantity of chlorine that must be added to H₂O to achieve complete disinfection of pathogens and protozoa. Chlorine residuals will vary widely depending on organic loading. We also use chlorine to oxidize iron prior to filtration.
- **Iron Raw Water- Monthly Average 6.42 mg/l Polk City Lab.**
Iron Finish Water- Monthly Average .04 mg/l Polk City Lab.
Iron System Water- Monthly Average .04 mg/l Polk City Lab.
Iron occurs in rocks and minerals in the earth's crust. It's the 4th most abundant element respectively. Iron has no effect on human health; its main objection is aesthetics. Concentrations of Iron in finish H₂O should be between 0.03-0.06mg/l.
- **Manganese Raw Water- Monthly Average 0.264 mg/l Polk City Lab.**
Manganese Finish Water- Monthly Average 0.155 mg/l Polk City Lab.
Manganese System Water- Monthly Average 0.058 mg/l Polk City Lab.
Manganese also occurs in rocks and the earth's crust. It is the 7th most abundant element. Manganese is extremely difficult to remove. Concentrations of Manganese in finish H₂O should not exceed 0.05mg/l or black staining of plumbing fixtures may occur. No effect on human health.
- **pH Raw Water Monthly Average 7.7 mg/l Polk City Lab.**
pH Finish Water-Monthly Average 8.1 mg/l Polk City Lab.
pH System Water- Monthly Average 8.3 mg/l Polk City Lab.
pH scale ranges from 0-14 with 7 being considered neutral. Below 7 becomes corrosive to plumbing, above 7 tends to deposit minerals in plumbing. We add caustic soda to maintain proper pH, which should range between 7.5-7.9 in finish water.

Total Tests Performed- Polk City Lab _____

Total Hours to perform tests _____

RESOLUTION 2022-07L

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE POLK CITY COMMUNITY LIBRARY

This is an updated wage schedule correcting an error with the Youth Services Librarian’s salary. Correcting the error will authorize the city to pay the correct wage retroactive to July 1, 2022.

The following persons and positions named shall be paid the salary or wages indicated and the City Clerk is authorized to issue warrants/checks/electronic payments, less legally required or authorized deductions from the amounts set out below, and make such contribution to I.P.E.R.S. and Social Security or other purposes as required by law or authorization of the Council, all subject to audit and review by the Council.

A RESOLUTIONS UPDATING AND CONFIRMING THE SALARIES FOR THE STAFF OF THE POLK CITY COMMUNITY LIBRARY

| Full time employees | Position | Hourly Rate | Salary |
|----------------------------|--------------------------|--------------------|----------------|
| Noack, Jamie | Library Director | | up to \$74,484 |
| Ulbrich, Melissa | Assistant Director | \$25.20 | \$52,416 |
| Minasian, Alexa | Youth Services Librarian | \$21.79 | \$45,323.20 |

| Part time employees | Position | Hourly Rate |
|----------------------------|-----------------|--------------------|
| Hall, Linda | Library Clerk | \$14.50 |
| Bequeaith, Madeine | Library Page | \$10.00 |
| Peer, Betty | Library Page | \$10.27 |
| Anderson, Claire | Library Page | \$10.00 |
| Bakken, Lucas | Library Page | \$10.00 |

BY ORDER OF THE BOARD OF TRUSTEES, the new salaries as set above will go into effect July 1, 2022.

PASSED AND APPROVED this 1st day of August 2022.

ATTEST:



Lisa Mart, Board President

RESOLUTION 2022-08L

**A RESOLUTION HIRING CANDIDATES FOR LIBRARY PAGES FOR
THE POLK CITY, IOWA LIBRARY**

WHEREAS, the Polk City Community Library has an established positions for Library Pages; and

WHEREAS, there are currently Library Page positions vacant; and

WHEREAS, required advertising and vetting of candidates has been completed;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of the Polk City Community Library recommends hiring Marissa Pries with a start date determined upon a successful completion of required background checks at a starting wage of \$10.00 per hour.

PASSED AND APPROVED the 1st day of August 2022.



Lisa Mart, Library Board President

ATTEST:



Jamie Noack, Library Director

August 8, 2022

Honorable Mayor and City Council
City of Polk City
112 S. 3rd Street
Polk City, Iowa

RE: PARTIAL PAYMENT APPLICATION NO. 5
NORTH 3RD STREET AND VISTA LAKE AVENUE
INTERSECTION IMPROVEMENTS PROJECT

Dear Honorable Mayor and City Council:

Please find the attached Partial Payment Application No. 5 for the North 3rd Street and Vista Lake Avenue Intersection Improvements Project. This payment application includes work completed by the Contractor through July 31, 2022.

Work completed during this pay period includes roadway excavation, storm sewer installation on the west side of the intersection, water main installation on the west side of the intersection, removal of existing water main, and removal of existing sidewalks on the west side of the project intersection. The Contractor is currently preparing for paving of the north, west, and south legs of the project intersection.

We recommend approval of partial payment application No. 5, in the amount of \$98,045.93, to the Contractor, Absolute Concrete, for work completed through July 31, 2022. Approximately 32.4% of the total contract work has been completed and 60 of the 129 working days for the project have been charged, representing 46.5% of the contract period.

Please contact me should you have any questions on this payment application. We will be in attendance at the August 8, 2022 City Council meeting to answer any questions regarding these items.

Sincerely,
SNYDER & ASSOCIATES, INC.



Travis D. Thornburgh, P.E.

Enclosure

cc: Mike Schulte, City of Polk City
Chelsea Huisman, City of Polk City
Kathleen Connor, Snyder & Associates
Laura C. Lamberty, P.E., Snyder & Associates

APPLICATION FOR PARTIAL PAYMENT NO. 5

PROJECT: N. 3rd Street and Vista Lake Avenue Intersection
Improvements Project

S&A PROJECT NO.: 121.0455.01

OWNER: City of Polk City
CONTRACTOR: Absolute Concrete Construction, Inc.
ADDRESS: 1000 West 6th Avenue
Slater, Iowa 50244
DATE: 8/8/2022

PAYMENT PERIOD: 7/1/2022
to 7/31/2022

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 1,586,306.00
Net Change by Change Order: \$ 40,145.00
Contract Amount to Date: \$ 1,626,451.00

CONTRACT PERIOD: TOTAL WORKING DAYS

Original Contract Date: January 10, 2022

Original Contract Time: 120
(Milestone #1: Project Completion)

2. WORK SUMMARY:

Total Work Performed to Date: \$ 514,667.53
Retainage: 5.00% \$25,733.38
Total Earned Less Retainage: \$ 488,934.15
Less Previous Applications for Payment: \$ 390,888.22
AMOUNT DUE THIS APPLICATION: \$ 98,045.93

Added by Change Order: 9

Contract Time to Date: 129

Time Used to Date: 60

Contract Time Remaining: 69

Milestone #2: April 22, 2023
Landscape Completion

3. CONTRACTOR'S CERTIFICATION:

Milestone #3: Plant 180 Calendar Days

Watering and Maintenance Period:

The undersigned CONTRACTOR certifies that:

(1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and

(2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Absolute Concrete Construction, Inc.

CONTRACTOR

By Alonzo Barkley DATE: 8-3-22

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.

ENGINEER

By Travis D. Mowbray DATE: 08/03/2022

5. OWNER'S APPROVAL

City of Polk City

OWNER

By _____ DATE: _____

6. DETAILED ESTIMATE OF WORK COMPLETED:

| ITEM NO. | DESCRIPTION | CONTRACT ITEMS | | | | COMPLETED WORK | | |
|----------|--|----------------|------|-------------|-------------|----------------|------|-------------|
| | | PLAN QTY. | UNIT | UNIT COST | COST TOTAL | QTY. TO DATE | CO # | COST TOTAL |
| 2.01. | Clearing and Grubbing | 1 | LS | \$ 9,000.00 | \$ 9,000.00 | 1 | | \$ 9,000.00 |
| 2.02. | Topsoil, On-Site, 6" Depth | 1,515 | CY | 21.75 | 32,951.25 | 758 | | 16,486.50 |
| 2.03. | Topsoil, Compost-Amended, Contractor Provided | 503 | CY | 17.50 | 8,802.50 | | | - |
| 2.04. | Excavation, Class 10, Roadway and Borrow | 1,830 | CY | 3.80 | 6,954.00 | 1,830 | | 6,954.00 |
| 2.05. | Excavation, Class 10, Contractor Provided | 2,440 | CY | 30.00 | 73,200.00 | 500 | | 15,000.00 |
| 2.06. | Below Grade Excavation (Core Out) | 1,000 | CY | 40.30 | 40,300.00 | | | - |
| 2.07. | Subgrade Preparation, 12" Depth | 4,826 | SY | 2.50 | 12,065.00 | | | - |
| 2.08. | Subgrade Treatment, Geogrid, Triangular | 1,500 | SY | 4.50 | 6,750.00 | | | - |
| 2.09. | Subbase, Modified, 8" Depth | 3,530 | SY | 13.50 | 47,655.00 | | | - |
| 2.10. | Subbase, Special Backfill, 8" Depth | 1,296 | SY | 13.50 | 17,496.00 | | | - |
| 2.11. | Removal of Structure, 15" Pipe Apron | 2 | EA | 350.00 | 700.00 | 2 | | 700.00 |
| 2.12. | Removal of Known Pipe Culvert, RCP, 15" | 102 | LF | 19.00 | 1,938.00 | 102 | | 1,938.00 |
| 2.13. | Removal of Known Pipe Culvert, RCP, 24" | 24 | LF | 28.00 | 672.00 | 24 | | 672.00 |
| 2.14. | Compaction Testing | 1 | LS | 5,000.00 | 5,000.00 | 0.25 | | 1,250.00 |
| 2.15. | Granular Shoulder, 8" Depth | 104 | TON | 39.50 | 4,108.00 | | | - |
| 2.16. | Temporary Granular Surfacing | 150 | TON | 37.00 | 5,550.00 | 77.94 | | 2,883.78 |
| 3.01. | Trench Compaction | 1 | LS | 3,000.00 | 3,000.00 | 0.75 | | 2,250.00 |
| 4.01. | Storm Sewer, Trenched, RCP, 15" Dia. | 463 | LF | 74.75 | 34,609.25 | 463 | | 34,609.25 |
| 4.02. | Removal of Storm Sewer, PVC Subdrain, 6" Dia. | 76 | LF | 12.50 | 950.00 | 76 | | 950.00 |
| 4.03. | Removal of Storm Sewer, CMP, 15" | 312 | LF | 16.00 | 4,992.00 | | | - |
| 4.04. | Removal of Storm Sewer, RCP, 15" | 67 | LF | 18.00 | 1,206.00 | 67 | | 1,206.00 |
| 4.05. | Storm Sewer, Abandonment, Fill and Plug | 23 | LF | 96.25 | 2,213.75 | 23 | | 2,213.75 |
| 4.06. | Temporary Pipe Culvert, Trenched, CMP, 15" Dia. | 312 | LF | 66.75 | 20,826.00 | 312 | | 20,826.00 |
| 4.07. | Pipe Apron, Guard, & Footing, RCP 15" | 1 | EA | 3,150.00 | 3,150.00 | 1 | | 3,150.00 |
| 4.08. | Subdrain, Corrugated PVC, 6" Dia. | 801 | LF | 21.00 | 16,821.00 | | | - |
| 4.09. | Subdrain Cleanouts, Type A-1 | 3 | EA | 950.00 | 2,850.00 | | | - |
| 4.10. | Subdrain Outlets and Connections | 11 | EA | 555.00 | 6,105.00 | | | - |
| 4.11. | Subdrain Outlets and Connections, 6" Dia. DR-305 Type A | 2 | EA | 635.00 | 1,270.00 | | | - |
| 4.12. | SW-211, Connect Existing Pipe to Structure | 1 | EA | 2,325.00 | 2,325.00 | 1 | | 2,325.00 |
| 5.01. | Water Main, Trenched, PVC C900, 8" | 264 | LF | 54.00 | 14,256.00 | 264 | | 14,256.00 |
| 5.02. | Water Main, Trenched, PVC C900, 12" | 342 | LF | 84.00 | 28,728.00 | 356 | | 29,904.00 |
| 5.03. | Fitting, 22.5 Degree Bend, 8" | 2 | EA | 707.00 | 1,414.00 | 2 | | 1,414.00 |
| 5.04. | Fitting, 45 Degree Bend, 8" | 3 | EA | 775.00 | 2,325.00 | 3 | | 2,325.00 |
| 5.05. | Fitting, 45 Degree Bend, 12" | 4 | EA | 1,150.00 | 4,600.00 | 7 | | 8,050.00 |
| 5.06. | Fitting, 90 Degree Bend, 8" | 1 | EA | 750.00 | 750.00 | | | - |
| 5.07. | Fitting, Cross, 12" x 8" | 1 | EA | 1,705.00 | 1,705.00 | 1 | | 1,705.00 |
| 5.08. | Water Service Stub, 3/4" Copper, With Corporation, Curb Stop and Box | 1 | EA | 1,945.00 | 1,945.00 | 1 | | 1,945.00 |
| 5.09. | Water Service, 3/4", to Median w/ Meter and Backflow Prevention Device | 1 | LS | 8,225.00 | 8,225.00 | 0.75 | | 6,168.75 |
| 5.10. | Valve, Gate, 8" | 3 | EA | 2,195.00 | 6,585.00 | 2 | | 4,390.00 |
| 5.11. | Valve, Gate, 12" | 1 | EA | 3,510.00 | 3,510.00 | 1 | | 3,510.00 |
| 5.12. | Valve, Gate, Hot Tap, 12" | 2 | EA | 8,900.00 | 17,800.00 | 1 | | 8,900.00 |
| 5.13. | Fire Hydrant Assembly | 2 | EA | 6,350.00 | 12,700.00 | 2 | | 12,700.00 |
| 5.14. | Flushing Device, Blowoff | 1 | EA | 2,780.00 | 2,780.00 | 1 | | 2,780.00 |
| 5.15. | Fire Hydrant Assembly Removal | 1 | EA | 600.00 | 600.00 | 1 | | 600.00 |
| 5.16. | Removal of Water Main | 490 | LF | 24.50 | 12,005.00 | 490 | | 12,005.00 |

| | | | | | | | | |
|-------|--|-------|------|-----------|------------|-------|--|-----------|
| 5.17. | Connection to Existing Water Main, Cut-In | 2 | EA | 2,675.00 | 5,350.00 | 2 | | 5,350.00 |
| 6.01. | Manhole, SW-401, 48" Diameter | 4 | EA | 4,255.00 | 17,020.00 | 3 | | 12,765.00 |
| 6.02. | Intake, SW-507S | 2 | EA | 4,650.00 | 9,300.00 | 2 | | 9,300.00 |
| 6.03. | Intake, SW-507L | 4 | EA | 4,650.00 | 18,600.00 | 2 | | 9,300.00 |
| 6.04. | Manhole Adjustment, Minor | 1 | EA | 475.00 | 475.00 | | | - |
| 6.05. | Manhole Adjustment, Major | 2 | EA | 2,516.00 | 5,032.00 | | | - |
| 6.06. | Remove Intake | 1 | EA | 715.00 | 715.00 | 1 | | 715.00 |
| 7.01. | Pavement, PCC, 8" Depth | 3,400 | SY | 90.00 | 306,000.00 | | | - |
| 7.02. | Median Curb, PCC, 6" Height, 12" Width, Dowelled | 124 | LF | 60.00 | 7,440.00 | | | - |
| 7.03. | Curb and Gutter, 2.5' Width, 6" Standard Curb, Dowelled | 282 | LF | 50.00 | 14,100.00 | | | - |
| 7.04. | Curb and Gutter, 2.0' Width, 6" Standard Curb | 111 | LF | 60.00 | 6,660.00 | | | - |
| 7.05. | PCC Median, Truck Apron, 8" Depth, Colored and Stamped | 406 | SY | 200.00 | 81,200.00 | | | - |
| 7.06. | Raised PCC Median Pavement, 6" Depth | 214 | SY | 80.00 | 17,120.00 | | | - |
| 7.07. | PCC Median Paving, 8" Depth, Dowelled | 44 | SY | 150.00 | 6,600.00 | | | - |
| 7.08. | PCC Pavement Samples and Testing | 1 | LS | 5,000.00 | 5,000.00 | | | - |
| 7.09. | HMA Base Widening, 8" Depth | 193 | SY | 74.50 | 14,378.50 | | | - |
| 7.10. | HMA Overlay, Levelling Course, 1/2" PG 58-28S | 45 | TON | 143.00 | 6,435.00 | | | - |
| 7.11. | Removal of Sidewalk | 145 | SY | 11.00 | 1,595.00 | 145 | | 1,595.00 |
| 7.12. | Sidewalk, PCC, 4" Depth | 112 | SY | 60.00 | 6,720.00 | | | - |
| 7.13. | Shared Use Path, PCC, 5" Depth | 332 | SY | 55.00 | 18,260.00 | | | - |
| 7.14. | Sidewalk, PCC, 6" Depth | 96 | SY | 70.00 | 6,720.00 | | | - |
| 7.15. | Detectable Warning | 162 | SF | 50.00 | 8,100.00 | | | - |
| 7.16. | Pavement Removal | 4,800 | SY | 11.00 | 52,800.00 | 4,000 | | 44,000.00 |
| 7.17. | Milling, Variable Depth | 160 | SY | 20.00 | 3,200.00 | | | - |
| 7.18. | Temporary Roadway Pavement | 1,950 | SY | 33.75 | 65,812.50 | 1,902 | | 64,192.50 |
| 7.19. | Temporary Pavement Patch | 84 | SY | 130.00 | 10,920.00 | | | - |
| 8.01. | Temporary Traffic Signal | 1 | LS | 8,500.00 | 8,500.00 | 0.50 | | 4,250.00 |
| 8.02. | Painted Pavement Markings, Solvent/Waterborne | 16.5 | STA | 90.00 | 1,485.00 | | | - |
| 8.03. | Painted Pavement Markings, Durable | 27.5 | STA | 300.00 | 8,250.00 | | | - |
| 8.04. | Grooves Cut for Pavement Markings | 27.5 | STA | 150.00 | 4,125.00 | | | - |
| 8.05. | Pavement Markings Removed | 4.5 | STA | 250.00 | 1,125.00 | | | - |
| 8.06. | Temporary Traffic Control | 1 | LS | 9,400.00 | 9,400.00 | 0.33 | | 3,102.00 |
| 8.07. | Street Lighting System | 1 | LS | 79,494.00 | 79,494.00 | | | - |
| 8.08. | Street Signs | 1 | LS | 10,200.00 | 10,200.00 | | | - |
| 8.09. | Flaggers | 20 | CDAY | 650.00 | 13,000.00 | 2 | | 1,300.00 |
| 8.10. | Portable Dynamic Message Sign (PDMS) | 45 | CDAY | 75.00 | 3,375.00 | 26 | | 1,950.00 |
| 8.11. | Rectangular Rapid Flashing Beacons (North Pedestrian Crossing) | 1 | LS | 19,095.00 | 19,095.00 | | | - |
| 9.01. | Conventional Seeding, Fertilizing, Mulching, Type 1 | 1.5 | AC | 6,000.00 | 9,000.00 | | | - |
| 9.02. | Conventional Seeding, Fertilizing, Mulching, Type 4 | 1.5 | AC | 3,000.00 | 4,500.00 | | | - |
| 9.03. | Large Shrub, #5 Container, With Warranty | 17 | EA | 85.00 | 1,445.00 | | | - |
| 9.04. | Native Forb, Plugs 5" D x 2.25" W, With Warranty | 1,400 | LS | 12.00 | 16,800.00 | | | - |
| 9.05. | Native Grass Seeding and Mulching | 1 | LS | 1,200.00 | 1,200.00 | | | - |
| 9.06. | Plant Maintenance and Watering | 1 | LS | 2,500.00 | 2,500.00 | | | - |
| 9.07. | Median Electrical Service | 1 | LS | 7,025.00 | 7,025.00 | | | - |
| 9.08. | PCC Maintenance Curb, 12" Colored | 73 | LF | 85.00 | 6,205.00 | | | - |
| 9.09. | Stormwater Pollution Prevention Plan (SWPPP) Preparation | 1 | LS | 1,250.00 | 1,250.00 | 1.00 | | 1,250.00 |
| 9.10. | Stormwater Pollution Prevention Plan (SWPPP) Management | 1 | LS | 5,500.00 | 5,500.00 | 0.33 | | 1,815.00 |
| 9.11. | Filter Sock, 9" Diameter | 1,600 | LF | 1.75 | 2,800.00 | 626 | | 1,095.50 |
| 9.12. | Filter Sock, Removal | 1,600 | LF | 0.25 | 400.00 | | | - |

| | | | | | | | | |
|----------------------------------|---|-------|-----|---|------------|---------------|--|-----------|
| 9.13. | Temporary RECP, Type 2C | 120 | SY | 4.50 | 540.00 | | | - |
| 9.14. | Remove Existing Rip Rap | 1 | LS | 1,450.75 | 1,450.75 | | | - |
| 9.15. | Rip Rap, Class D Revetment | 62 | TON | 75.00 | 4,650.00 | | | - |
| 9.16. | Stabilized Construction Entrance | 445 | SY | 11.50 | 5,117.50 | | | - |
| 9.17. | Silt Fence or Silt Fence Ditch Check | 3,200 | LF | 1.75 | 5,600.00 | 338 | | 591.50 |
| 9.18. | Silt Fence or Silt Fence, Removal of Sediment | 3,200 | LF | 0.05 | 160.00 | | | - |
| 9.19. | Silt Fence or Silt Fence, Removal of Device | 3,200 | LF | 0.05 | 160.00 | | | - |
| 9.20. | Inlet Protection Device, Open Throat | 6 | EA | 150.00 | 900.00 | | | - |
| 9.21. | Inlet Protection Device, Maintenance | 12 | EA | 50.00 | 600.00 | | | - |
| 9.22. | Chain Link Fence, Black Vinyl Chain Link, 42" | 94 | LF | 57.00 | 5,358.00 | | | - |
| 11.01. | Mobilization | 1 | LS | 100,000.00 | 100,000.00 | 0.50 | | 50,000.00 |
| 11.02. | Concrete Washout | 1 | LS | 2,000.00 | 2,000.00 | | | - |
| 11.03. | Remove Existing Monument Sign (Parcel 2) | 1 | LS | 1,195.00 | 1,195.00 | 1 | | 1,195.00 |
| 11.04. | Remove Existing Monument Sign (Parcel 4) | 1 | LS | 1,615.00 | 1,615.00 | 1 | | 1,615.00 |
| ADDITIVE BID ALTERNATES: | | | | | | | | |
| A. | Rectangular Rapid Flashing Beacons (East Pedestrian Crossing) | 1 | LS | 19,095.00 | 19,095.00 | | | - |
| B. | Median Pavement: Add Stamped Texture and Integral Color | 258 | SY | 125.00 | 32,250.00 | | | - |
| STORED MATERIALS SUMMARY: | | | | | | | | |
| SM.01 | Rectangular Rapid Flashing Beacons Materials | | | 26,074.00 | - | 1 | | 26,074.00 |
| | | | | TOTAL ORIGINAL CONTRACT = \$ 1,586,306.00 | | \$ 474,522.53 | | |
| CHANGE ORDER SUMMARY: | | | | | | | | |
| CO 1.1. | Pothole Existing Utilities | 1 | LS | 2,389.00 | 2,389.00 | 1 | | 2,389.00 |
| CO 1.2. | Connection to Existing Manhole | 1 | EA | 6,556.00 | 6,556.00 | 1 | | 6,556.00 |
| CO 1.3. | Sanitary Sewer, PVC, 8" Dia. | 200 | LF | 138.00 | 27,600.00 | 200 | | 27,600.00 |
| CO 1.4. | Trench Box | 1 | LS | 3,600.00 | 3,600.00 | 1 | | 3,600.00 |
| | | | | - | | - | | |
| | | | | - | | - | | |
| | | | | - | | - | | |
| | | | | TOTAL CHANGE ORDERS = \$ 40,145.00 | | \$ 40,145.00 | | |
| | | | | TOTAL CONTRACT | | | | |
| | | | | & CHANGE ORDERS \$1,626,451.00 | | \$ 514,667.53 | | |

RESOLUTION NO 2022-93

**A RESOLUTION APPROVING THE APPLICATION FOR PARTIAL PAYMENT APPLICATION
NO. 5 FOR THE NORTH 3RD STREET AND VISTA LAKE AVENUE INTERSECTION
IMPROVEMENTS PROJECT**

WHEREAS, the City of Polk City, City Council, approved Resolution 2021-124 ordering construction for the North 3rd Street and Vista Lake Avenue Intersection Improvements Project on November 22, 2021; and

WHEREAS, the City Council approved Resolution 2022-02 on January 10, 2022 awarding the construction contract to Absolute Concrete Construction, Inc of Slater, Iowa; and

WHEREAS, on January 24, 2022 the City Council approved Resolution 2022-12 approving the contract in the amount of \$1,534,961 with additive bid alternates totaling \$51,345 for a total contract of \$1,586,306; and

WHEREAS, on April 11, 2022 the City Council approved Resolution 2022-39 approving Change Order No. 1 in the amount of \$40,145; and

WHEREAS, on April 11, 2022 the City Council approved Resolution 2022-40 approving Partial Pay App No. 1 in the amount of \$36,440.57; and

WHEREAS, on May 9, 2022 the City Council approved Resolution 2022-63 approving Partial Pay App No. 2 in the amount of \$164,734.07; and

WHEREAS, on June 13, 2022 the City Council approved Resolution 2022-70 approving Partial Pay App No. 3 in the amount of \$110,380.98; and

WHEREAS, on July 11, 2022 the City Council approved Resolution 2022-86 approving Partial Pay App No. 4 in the amount of \$79,332.60; and

WHEREAS, Absolute Concrete Construction, Inc and the City Engineer have submitted the Application for Partial Payment Application No. 5 giving a detailed estimate of work completed with an application for payment in the amount of \$98,045.93.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Polk City, Iowa hereby approves the Application for Partial Payment Application No. 5 for the North 3rd Street and Vista Lake Avenue Intersection Improvements Project, and the City Clerk/Treasurer is hereby authorized to issue a check to Absolute Concrete Construction, Inc in the amount of \$98,045.93.

PASSED AND APPROVED the 8th day of August 2022.

Steve Karsjen, Mayor

ATTEST:

Jenny Coffin, City Clerk

FINAL PLAT REVIEW

Date: August 4, 2022

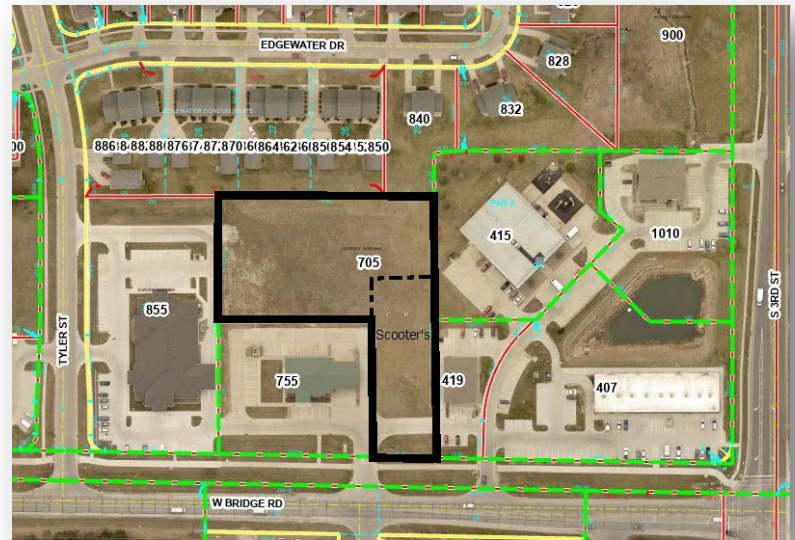
 Prepared by: Kathleen Connor
 Travis Thornburgh, P.E.

Project: Scooter's Addition to Polk City

Project No.: 122.0780.01

GENERAL INFORMATION:

| | |
|--------------------------|---|
| Applicant: | Loving Cup, LLC. |
| Owner: | Bruce A Boland Trust |
| Requested Action: | Approval of Final Plat |
| Location | Lot 2 of Edgewater Pointe Plat 3 |
| Size: | 1.87 Acres |
| Zoning: | C-2 |
| Proposed Use: | Drive-up Coffee Shop & vacant lot for future commercial use |



PROJECT DESCRIPTION:

Loving Cup, LLC plans to purchase the vacant L-shaped lot lying north and east of the old Luana Bank building. The lot will be platted into two smaller lots. Lot 1, a 0.57-acre lot on the south side of the property, will be developed as a Scooter's drive-thru coffee shop. Lot 2, on the north side of the property, will be a separate 1.3-acre lot that is available for future commercial development. To this end, the developer is requesting Final Plat approval for this minor subdivision.

There are no new public improvements required for this plat. The public sanitary sewer and private water main serving both of these new lots as well as Lot 1 of Edgewater Pointe Plat 3 (the old Luana Bank building) was constructed with prior platting. The detention basin along W. Bridge Road and private storm sewers were constructed with First State Bank Iowa's site plan, although the private storm sewer will be extended with the Scooter's site plan. A Private Storm Sewer Easement will be provided at this time to serve Lot 2.

A portion of the existing Ingress/Egress Easement will be vacated to accommodate Scooter's. Per the 2004 W. Bridge Road access management plan, this area had the option of providing connectivity via either a frontage road or backage road. Since the frontage road has been paved, the Ingress/Egress Easement for the backage road is no longer necessary.

A 30' buffer easement has already been platted. The portion of the buffer lying north of Scooter's Lot 1 will be planted as a site plan improvement.

FINAL PLAT REVIEW COMMENTS:

A. Final Plat.

All review comments on the Final Plat drawing have been addressed.

B. Legal Documents. All legal documents shall be provided by the developer's attorney for review and approval by the City Attorney. All approved documents will need to be signed by the Property Owner prior to this item being placed on the Council agenda. These documents include:

1. *Easement documents* for the proposed easements shown on the Final Plat, revised per the City Attorney's comments, as follows:
 - i. Storm Water Management Facility Maintenance Covenant and Permanent Easement Agreement
 - ii. Private Storm Sewer Easement
 - iii. Buffer Easement
2. *Easement Vacation documents* for vacation of the east portion of the existing Ingress/Egress Easement will be prepared by the City Attorney. An acquisition plat has been provided as an exhibit for these documents.
3. *Platting legal documents* including but not limited to Title Opinion, Consent to Plat, and Certificate of Treasurer.

RECOMMENDATION:

Based on the above review comments being satisfactorily addressed, P&Z and staff recommend Council approval of the Final Plat of Scooter's Addition to Polk City, subject to the following:

1. Approval of all legal documents, including easements, by the City Attorney prior to this final plat being placed on the Council agenda.
2. Prior Council approval of the vacation of the east portion of the existing Ingress/Egress easement.
3. Payment in full of all fees and professional billings prior to issuance of a Building Permit for Lot 1 or Lot 2.

RESOLUTION NO. 2022-94

**A RESOLUTION APPROVING THE FINAL PLAT FOR
SCOOTER'S ADDITION TO POLK CITY**

WHEREAS, Loving Cup, LLC has submitted a Final Plat including easements, warranty deed and legal documents for Scooter's Addition to Polk City; and

WHEREAS, the City Engineer has reviewed the Final Plat including easements of Scooter's Addition to Polk City and finds that all review comments have been satisfactorily addressed subject to the following:

- City Attorney approval of Legal Documents
- Recordation of Legal Documents prior to issuance of a Building Permit for Lot 1

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Polk City, Iowa hereby accepts the recommendations of the City Engineer and deems it appropriate to approve the Final Plat for Scooter's Addition to Polk City subject to approval and recordation of Final Plat and Legal Documents prior to issuance of a Building Permit for Lot 1.

PASSED AND APPROVED the 8th day August 2022.

Steve Karsjen, Mayor

ATTEST:

Jenny Coffin, City Clerk

FINAL PLAT OF SCOOTER'S ADDITION TO POLK CITY

LEGAL DESCRIPTION:

LOT 2, EDGE WATER POINTE PLAT 3, POLK CITY, POLK COUNTY, IOWA

ZONING

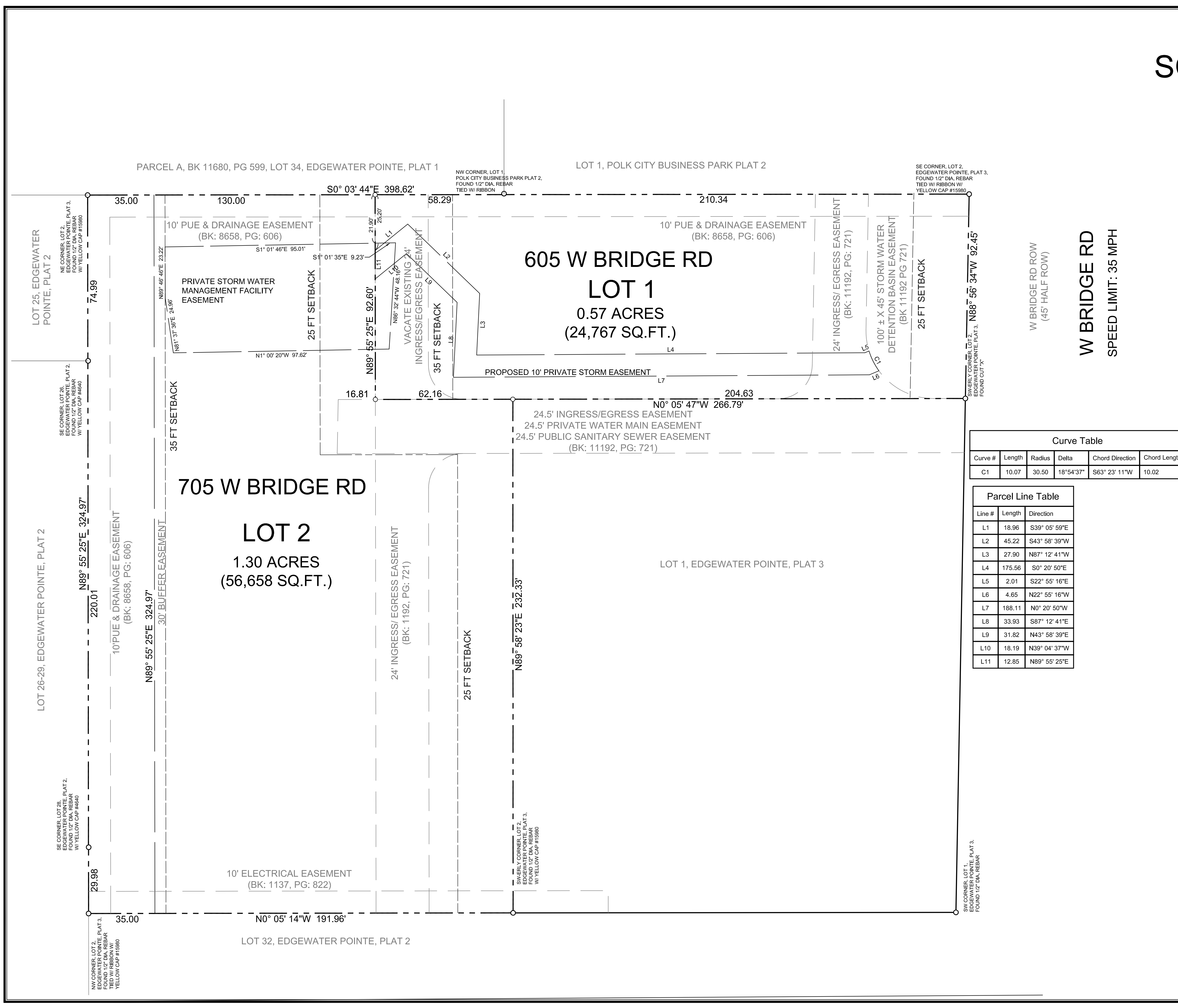
EXISTING: C-2
PROPOSED: C-2
ADJACENT ZONING:
NORTH: R-3
EAST: C-2
SOUTH: C-2
WEST: C-2

SETBACKS

FRONT: 25 FT
SIDE: N/A
REAR: 35 FT

NOTES

1. THE INGRESS / EGRESS EASEMENT ON LOT 2 WILL BE MODIFIED AS NECESSARY WITH THE SITE PLAN FOR LOT 2 OF SCOOTER'S ADDITION TO POLK CITY TO COVER THE THEN-PROPOSED ACCESS DRIVE ALIGNMENT ON SAID LOT 2 THAT WILL CONNECT THE EXISTING DRIVE ON LOT 1 OF SCOOTER'S ADDITION TO POLK CITY TO THE EXISTING DRIVE ON LOT 32 OF EDGEWATER POINTE PLAT 2
2. LOT 2 SHALL PROVIDE ITS OWN ON-SITE DETENTION AT THE TIME OF FURTHER DEVELOPMENT, UNLESS OTHERWISE DEMONSTRATED WITH THE REVISED STORM WATER MANAGEMENT PLAN.
3. PINS WILL BE SET AT THE CORNER UPON THE APPROVAL.



W BRIDGE RD
SPEED LIMIT: 35 MPH

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(45' HALF ROW)

| Curve # | Length | Radius | Delta | Chord Direction | Chord Length |
|---------|--------|--------|-----------|-----------------|--------------|
| C1 | 10.07 | 30.50 | 18°54'37" | S63° 23' 11"W | 10.02 |

| Line # | Length | Direction |
|--------|--------|---------------|
| L1 | 18.96 | S39° 05' 59"E |
| L2 | 45.22 | S43° 58' 39"W |
| L3 | 27.90 | N87° 12' 41"W |
| L4 | 175.56 | S0° 20' 50"E |
| L5 | 2.01 | S22° 55' 16"E |
| L6 | 4.65 | N22° 55' 16"W |
| L7 | 188.11 | N0° 20' 50"W |
| L8 | 33.93 | S87° 12' 41"E |
| L9 | 31.82 | N43° 58' 39"E |
| L10 | 18.19 | N39° 04' 37"W |
| L11 | 12.85 | N89° 55' 25"E |

DEVELOPER

LOVING CUP, LLC.
10560 BARKLEY ST., STE 350
OVERLAND PARK, KS 66212
PROJECT CONTACT: SARAH VANBIBER
PHONE: 816-694-1888
EMAIL: SVANBIBER@LOVINGCUPLLC.COM

ENGINEER/ LAND SURVEYOR

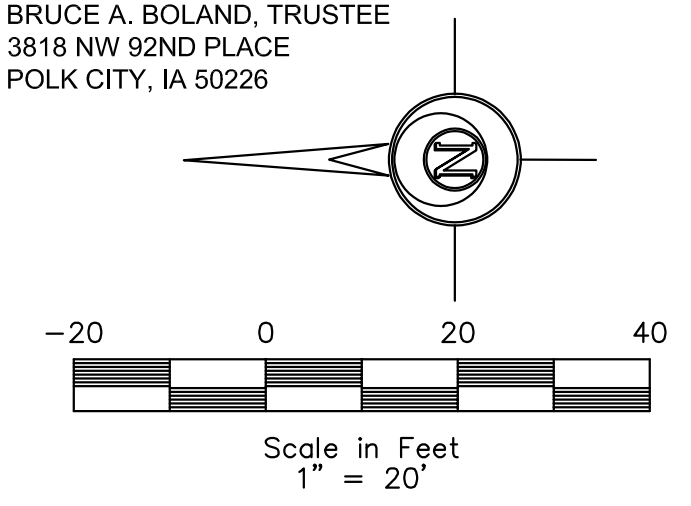
PELDS DESIGN SERVICES
2323 DIXON ST
DES MOINES, IOWA 50316
PROJECT CONTACT: ELARA JONDLE
PHONE: (515) 265-8196
EMAIL: ELARA@PELDS.COM

CURRENT OWNER

BRUCE A. BOLAND, TRUSTEE
3818 NW 92ND PLACE
POLK CITY, IA 50226

FUTURE OWNER

GRAEVE ENTERPRISES, LLC
700 FAIRACRES RD
OMAHA, NE 68132
EMAIL: TODD.GRAEVE@SCOOTERSCOFFEE.COM



LEGEND:

- +/- MORE OR LESS
- CALCULATED CORNER
- FOUND CORNER
- △ CALCULATED SECTION CORNER
- ▲ FOUND SECTION CORNER
- FENCE LINE

POLK CITY'S APPROVAL BOX:

VOLDEMARS L. PELDS
18842
IOWA

I HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF IOWA.

VOLDEMARS L. PELDS, P.E. IA LIC. NO. 18842 DATE _____
MY LICENSE RENEWAL DATE IS DECEMBER 31, 2023

ADDITIONAL PAGES OR SHEETS COVERED BY THIS SEAL (NONE UNLESS INDICATED HERE): _____

PELDS Design Services
Architecture | Engineering | Surveying
2323 Dixon Street, Des Moines, Iowa 50316 | PO Box 4626, Des Moines, Iowa 50305 | Ph: 515 265 8196

SCOOTER'S POLK CITY
705 W BRIDGE RD.
POLK CITY, IA

PRELIMINARY

| | | | | |
|---------------|-----------------------|---------------|------------------|--------------|
| DATE: 2/20/22 | DRAWN BY: M. GUIRGUIS | SCALE: 1"=20' | DATE: 07-22-2022 | DATE: 22-079 |
|---------------|-----------------------|---------------|------------------|--------------|



City of Polk City, Iowa

City Council Agenda Communication

Date: August 8, 2022 City Council Meeting
To: Mayor Steve Karsjen & City Council
From: Chelsea Huisman, City Manager

Subject: Resolution approving Offer to Purchase Real Estate and Acceptance

BACKGROUND: The City has reached an agreement with Richard Sweet for the purchase of 305 W. Church Street. For the Council's consideration on Monday is a purchase agreement for that property. The purchase agreement outlines that the City is offering to buy the property for \$150,000 plus up to \$4,000 for relocation costs.

ALTERNATIVES: Do not approve the purchase agreement.

FINANCIAL CONSIDERATIONS: The financial considerations are \$154,000, plus some legal fees.

RECOMMENDATION: It is my recommendation that the Council approve the purchase agreement for 305 W. Church Street.

RESOLUTION NO. 2022-95

**A RESOLUTION AUTHORIZING THE PURCHASE OF CERTAIN REAL ESTATE
LOCATED AT 305 W CHURCH STREET FOR PUBLIC SAFETY FACILITY
PROJECT**

WHEREAS, the City Council of the City of Polk City has determined the City has need for a new Public Safety Facility (“Project”);

WHEREAS, the City has determined the properties needed to construct the Project;

WHEREAS, the real estate owned by Richard Sweet and located at 305 W. Church Street is needed for the Project;

WHEREAS, an agreement has been negotiated with Mr. Sweet to purchase the real estate;

WHEREAS, the real estate Purchase Agreement is attached hereto as Exhibit “A”;
and

WHEREAS, it is in the best interest of Polk City to enter into said Purchase Agreement.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Polk City hereby approves the real estate Purchase Agreement attached as Exhibit “A” to purchase the real estate located at 305 W. Church Street, in the amount of \$150,000.00 plus relocation expenses.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Purchase Agreement and other documents needed to complete the transaction and the City staff is authorized to complete the transaction on behalf of the City.

PASSED AND APPROVED the 8th day of August 2022.

Steve Karsjen, Mayor

ATTEST:

Jenny Coffin, City Clerk

WHEN RECORDED RETURN TO:

Amy S. Beattie
6701 Westown Parkway, Suite 100
West Des Moines, Iowa 50266

Preparer Information: Amy S. Beattie, 6701 Westown Parkway, Suite 100, West Des Moines, Iowa 50266 (515) 274-1450
Project Name: Parcel No.: Activity ID:

OFFER TO PURCHASE REAL ESTATE AND ACCEPTANCE

TO: Richard Sweet, 305 W Church Street, Polk City, IA 50226-2250

The City of Polk City, a municipal corporation of the State of Iowa (hereinafter referred to as the "City") acting by and through its authorized agent who is the undersigned, hereby offers to purchase the real estate situated in Polk County, Iowa, locally known as 305 W Church Street, Polk City, Iowa 50226 and which is legally described as:

The NW ½ of Lot 4 in Block 18, original plat, Town of Polk City, Polk County, Iowa; and a portion of Lot 3, Block 18 in the Town of Polk City, Polk County, Iowa, described as follows: Beginning at a point which point is the SE corner of Lot 3, thence Northwesterly, parallel to Church Street, a distance of 6 feet; thence Northwesterly, parallel to the alley between Lots 3 and 4 of Block 18, a distance of 99 feet; thence Southwesterly, parallel to Church Street, a distance of 6 feet; thence Southwesterly to the point of beginning, a distance of 99 feet, and All of the alley between Lots 3 and 4, Block 18, beginning at Church Street running Northeasterly towards Wood Street, 107 feet in length and 18 feet and 6 inches in width; and ½ of the alley abutting Lot 4 and between Lots 1 and 4, Block 18, beginning at a point 49 ½ feet Northwesterly of Third Street and running 49 and ½ feet Northwesterly to the intersection of alleys, and 8 feet and 3 inches in width, all in and forming a part of the Town of Polk City, Iowa, subject to building restrictions and easements of record, and a portion of Lot 3, Block 18, in the Town of Polk City, Polk County, Iowa, described as follows: Beginning at the East corner of said Lot 3, thence SW on the SE line of Lot 3, 36 feet, thence NW on a line parallel to the SW line of Lot 3, 6 feet, thence NE parallel to SE line, 36 feet, thence SE on the NE line of Lot 3, 6 feet to the point of beginning.

(hereinafter referred to as the "Property"), together with any easements and servient estates appurtenant thereto, buildings and improvements.

1. **PURCHASE PRICE.**

City offers to buy said Property for the total purchase price:

| | |
|-----------------|---------------------|
| Fee Acquisition | \$150,000.00 |
| Total | \$150,000.00 |

payable in full immediately after delivery of the Deed to the City and acceptance thereof by the City Council of the City of Polk City.

In addition, the City of Polk City agrees to pay to Seller within two (2) days after approval of this Agreement by the City Council, a payment of **\$4,000.00** for reasonable moving expenses and related relocation expenses to be incurred by the Seller in accordance with documentation provided by him.

2. **TITLE AND POSSESSION.**

The Seller shall deliver legal title for the Property by Warranty Deed prior to full payment by the City of the purchase price. The Seller shall surrender possession of the property no later than the date of closing, and as provided below. The date of closing shall be **September 30, 2022.**

3. **DEED.**

The Seller shall convey title by Warranty Deed, with terms and provisions as per form approved by the City, free and clear of liens and encumbrances, including leasehold interests and leasehold claims, reservations or modifications except as in this instrument otherwise expressly provided. All warranties shall extend to time of closing, with special warranties as to acts of the Seller up to time of delivery of deed.

4. **ABSTRACT AND TITLE.**

Seller shall promptly provide Seller's abstract of title to the City for continuation and examination at the City's expense. Seller's abstract of title shall show marketable title in conformity with this agreement, the land title law of the State of Iowa and the Iowa Land Title Standards of the Iowa State Bar Association.

5. **STATUS QUO MAINTAINED.**

The Seller will preserve the Property in its present condition as of the date of this Offer and will deliver it intact at the time possession is given; in case of loss or destruction of part or all of said premises from causes covered by insurance, the City agrees to accept such insurance recovery (proceeds to be applied as the interests of the parties appear) in lieu of that part of the damaged or destroyed improvements and the Seller shall not be required to repair or replace same.

6. **SPECIAL ASSESSMENTS AND UTILITIES.**

The Seller shall pay all special assessments which are a lien on the date of closing, including but not limited to water, sewer rental and solid waste charges which were incurred prior to the closing date.

7. **TAXES.**

- A. The Seller shall pay all real estate taxes for the Property that are due and payable as of the date of closing, including any unpaid real estate taxes for prior years, as they come due.
- B. The Seller shall pay real estate taxes for the fiscal year in which closing occurs that are due and payable in the subsequent fiscal year.

8. **RIGHT OF ENTRY**

The Seller hereby grants the City, its officers, agents, employees and independent contractors, the right to enter upon and access the Property Interests at reasonable times upon reasonable notice, oral or written, from time to time after the date the City submitted its offer to the Seller for the purposes of inspecting and testing the Property where the Property Interests are to be acquired, to begin construction of the public improvements and for other purposes consistent with the City's interest under this Agreement. The City agrees to defend, indemnify and hold harmless the Seller, its officers, directors, agents and employees, from any liability and expense, including reasonable attorney's fees that result from the exercise by the City of its right of entry onto the Property Interests prior to Closing.

9. **TIME IS OF THE ESSENCE.**

Time is of the essence of this Agreement.

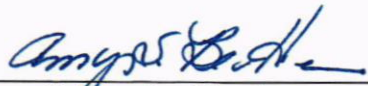
10. **COUNCIL APPROVAL.**

This contract is subject to the approval of the City Council of the City of Polk City, Iowa, and neither the City nor its representatives in this matter shall be bound by the contract until said approval is given and is public record.

11. **PURPOSE OF ACQUISITION / EXERCISE OF THE POWER OF EMINENT DOMAIN.**

The parties acknowledge and agree that the City is acquiring the Property subject of this Offer for the City Services Building Project. The parties further acknowledge and agree that the City has the authority, under Chapters 6A and 6B of the Iowa Code, to exercise the power of eminent domain to acquire property for said project, and that the City could have acquired the Property by condemnation, should the Seller have declined this Offer.

PRESENTED ON BEHALF OF THE CITY OF POLK CITY ON THE 16th DAY OF July, 2022.

BY: 

Amy S. Beattie, City Attorney

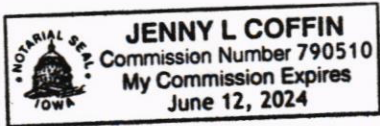
SELLER: ACCEPTED BY THE SELLER ON THE 26 DAY OF 7/22, 2022:

Richard Sweet
Richard Sweet

STATE OF IOWA, POLK COUNTY, ss:

On this 26 day of July, 2022, before me the undersigned, a Notary Public in and for said State, personally appeared Richard Sweet, to me known to be the person named in and who executed the foregoing instrument to which is attached; and acknowledged that he executed the instrument as his voluntary act and deed.

Jenny L Coffin
Notary Public in and for the State of Iowa



BUYER: APPROVED AND ACCEPTED BY THE CITY OF POLK CITY ON THE _____ DAY OF _____, 2022.

Attest: _____
Jenny Coffin, City Clerk

By: _____
Steve Karsjen, Mayor

APPROVED AS TO FORM:

Amy S. Beattie, City Attorney

STATE OF IOWA)
) ss.
COUNTY OF POLK)

On this ____ day of _____, 2022, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Steve Karsjen and Jenny Coffin, to me personally known, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Polk City, Iowa; that the instrument was signed on behalf of the corporation, by authority of its City Council, as contained in Roll Call No. _____ passed and approved by the City Council on the _____ day of _____, 2022, and that Steve Karsjen and Jenny Coffin acknowledged the execution of the instrument to be the voluntary act and deed of said City by it and by them voluntarily executed.

Notary Public in and for the State of Iowa



City of Polk City, Iowa

City Council Agenda Communication

Date: August 8, 2022
To: Mayor & City Council
From: Chief Jeremy Siepker
Subject: Sector Body-worn Cameras & In-car video systems purchase

BACKGROUND: Currently the Polk City Police Department is running Panasonic Arbitrator camera systems as body-worn cameras and in-car video systems. Depending on the vehicle, these systems range from 5 years to 2 years in age and the body-worn cameras are approaching 3 years in age, which is the starting point that Panasonic has been seeing failure in battery life, ultimately leading to replacement of the unit. I have recently learned that the Arbitrator system does not have video redaction capabilities. I began to research various camera system options that are available and would meet our needs going forward. I have first-hand experience working with two other camera systems, Watchguard and L3 Technologies, so I understand their capabilities and costs.

I was recently introduced to Getac Video Solutions at the Iowa Police Chiefs Association Conference and was able to see their product. Getac video solutions offer a much more affordable camera system, built-in redaction capabilities and unlimited cloud storage for all video and case files.

Knowing we have a new vehicle on order for FY23 and two more vehicles next year planned in the CIP I decided now would be the right time to make the switch away from Panasonic Arbitrator camera systems. Ryan Surber, Sector Technologies, was able to provide a cost-effective solution to switch over our fleet and body-worn cameras from Arbitrator Video to Getac Video Solutions. The proposal includes upfitting 6 patrol vehicles with in-car video solutions, 6 body cameras for patrol, on-barding and unlimited cloud data storage for each device, a total cost of \$105,489.13.

The idea to switch everything over simultaneously would be to avoid operating two separate camera systems and most importantly to have all our evidentiary video, going forward, to have redaction capabilities. This is especially important when fulfilling open records requests or court orders. Not having the ability to redact out information that cannot be released such as juveniles, protected parties or images captured during medical responses will inevitably put the City in a compromised position and be at risk potential lawsuits.

This switch would also solve another, and much larger problem the Police Department has been dealing with. Our server has been overwhelmed with all the evidentiary video we have been obtaining during our day to day operations, we continually “redline” our available space. I then have to spend countless hours pulling our data from the server onto external hard-drives to retain it in accordance with our retention policies and state requirements AND creating back-ups to those hard-drives. Having the ability to keep all of our video and case

information (reports, attachments, photos etc.) off-site and in the Cloud will solve our issues we have been having with server space and prevent the city from expending additional funds into the current Police Department server.

The contract is built out for 5 years to spread the costs. Understanding this was not planned in the CIP I looked for alternative funding sources to assist in making this a priority and affordable.

I have reached out to the Polk City Community Foundation; the 2022 Gala raised a much larger amount of money that anticipated and there were still funds available that were earmarked for the Police Department should we have an unexpected need arise. I have also identified items currently in the CIP that I believe can be pushed back to prioritize this project as well as money that we have from previous equipment sales and forfeiture money from drug seizures.

I have built out a five-year plan to implement this camera system into PD operations.

Total Quote: \$105,489.13

Year 1 – FY23

- Polk City Foundation contribution \$23,500
- The budget amount for technology for the new vehicle (was quoted through Keltek but will no longer be using them) \$12,234.03

Current Balance: \$69,755.10 (years 2-5 annual payments \$17,438.76)

Year 2 – FY24

- Apply funds from sale of Taurus \$6,800
- Apply current forfeiture money \$1,600
- FY24 vehicles CIP- planned 4-year lease with new technology, first year percent of CIP not needing new camera/computer technology \$3,000
- I am planning to setup workstations in the PD to accommodate the in-car computers rather than the desktops we currently have. In doing this I would be looking at approximately \$2,500 that would have otherwise been added to the technology budget for this fiscal year.

Balance \$3,538 – will plan to add to balance to Capital Equipment Budget

Year 3 – FY25

- FY24 vehicles CIP- planned 4-year lease with new technology, first year percent of CIP not needing new camera/computer technology \$3,000
- Hold off on CIP handgun replacement \$12,000

- The FY24 new vehicle will replace our 2015 Dodge Charger and I will sell that vehicle via Govdeals. An anticipated sale based on comps I have seen should bring in \$5,000 or more. Those funds would be applied to the Capital Equipment to cover costs for FY25 payment.

Year 4 – FY26

- CIP Body-camera replacement will no longer be needed \$30,000. This was also a plan to replace the server that we used to store video; this will not be needed since we would be moving to a cloud storage option.
- FY24 vehicles CIP- planned 4-year lease with new technology, first year percent of CIP not needing new camera/computer technology \$3,000

Year 5 – FY27

- I plan to build this payment into the CIP
- I will also be adding on-going Cloud Storage costs to the CIP after the equipment is paid for.

The implementation of this project will solve many issues we are currently facing including our inability to redact evidentiary video, on-going server space issues and no current back-up in place for our evidentiary video. The Getac Cloud solution meets all requirements for CJIS and IACP and is a more secure and reliable way to store our video evidence.

ALTERNATIVES: Do not approve in-car and body-worn camera purchase and deployment with Sector Technologies.

FINANCIAL CONSIDERATIONS: The total cost of the project is \$105,489.13. With utilizing alternative funding sources that include Polk City Foundation, Police forfeiture money, equipment sales money and re-prioritizing CIP items. Including these alternative resources, the implementation of this project would come with very little additional cost to the city.

RECOMMENDATION: It is my recommendation that the Council approve the attached quote with Sector Technologies to purchase and deploy new Getac in-car video and body-camera technology.



ryan.surber@sectortechnologygroup.com
515-718-8990



QUOTE

4574610000006009076

Account Polk City PD
Valid Till Jun 30, 2022
Quoted Polk City PD - FULL TECH STACK
Subject **Polk City PD -Video & Computer - 062922 New Quants**
Amount \$ 105,489.13

BILL TO
Polk City PD
309 Van Dorn St
Polk City, Iowa,

SHIP TO
Polk City PD
Jeremy Siepker

| Product Name | List Price | Qty | Discount | Amount |
|---|-------------|-----|-----------|--------------|
| GVS - Getac In-Car Video Focus One NO LTE SCTR-OATACEXFAXX1 VR-X20-Focus One with Blackbox Recording - [Integrated 4GB RAM + 256GB SSD + Battery Backup + WIFI + GPS + Crash Sensor], DVR mounting bracket, 1 year hardware warranty. Display (CU-D50) - 5" Touch Display, includes cable (16ft). ZeroDark FHD IP Camera CA-NF21-146, (Wind Shield Mount), includes cable (25ft). ZeroDark FHD IP Camera CA-NF21-146IR, (Standard Mount), includes cable (14ft). DVR Mounting bracket, 1 year hardware warranty. | \$ 2,485.00 | 6 | \$ 596.40 | \$ 14,313.60 |
| GVS - Warranty - Getac ICV Years 2-5 Bumper-to-Bumper SCTR-GE-SVDNEXT4Y Getac Video Solutions Bumper-to-Bumper Warranty, Years 2-5. DVR + Cameras + Display. | \$ 829.00 | 6 | \$ 198.96 | \$ 4,775.04 |
| GVS BC-02 Getac Bodyworn Camera SCTR-OVWX2MXXXX1 BWC (BC-02) - [64GB + FHD/HD/MVGA + WiFi + GPS + BLE], 1 year hardware warranty (compatible with magnetic charge cable ORB39X). | \$ 316.59 | 6 | \$ 75.98 | \$ 1,823.56 |
| GVS BWC BC-02 Extended Warranty Yrs 2,3,4&5 SCTR-GE-SVBWEXT4Y Extended warranty for the GVS BC-02. Extends bumper-to-bumper factory warranty through 5 years. | \$ 269.99 | 6 | \$ 64.80 | \$ 1,555.14 |

| Product Name | List Price | Qty | Discount | Amount |
|---|-------------|-----|-------------|--------------|
| Getac Video Bodyworn (BC02 & BC03) Mount Bundle SCTR-GVS-BWC-MOUNT-BUNDLE The right mounting options are vital when it comes to Bodyworn Cameras. Sector recommends resourcing officers with several mounting options for each camera. Within just seconds, an officer can swap out a mounting option depending on use-case, workflow and uniform style. Bundle includes GVS Bodyworn Mounting: Chest Clip (BC02 & BC03), Molle Mount (BC02 & BC03), and Mag Mount (BC02 & BC03). | \$ 129.00 | 6 | \$ 30.96 | \$ 743.04 |
| GVS BWC BC-02 Single Port Dock DC SCTR-ORB24X Body Worn Camera (BC-02) - Single Port Dock (VD-02) DC for In Vehicle. | \$ 69.00 | 6 | \$ 16.56 | \$ 397.44 |
| GVS BWC BC-02 8-Bay MultiDock SCTR-OD2DAU GETAC VIDEO SOLUTIONS INC. Body Worn Camera (BC-02) - 8 Port Multidock with Datamover (MD-02D), includes 90W AC Adapter (US). | \$ 1,299.00 | 1 | \$ 51.96 | \$ 1,247.04 |
| GVS BWC BC-02 Quick Release Cable SCTR-ORB39X Body Worn Camera (BC-02), magnetic quick release charging USB cable (3.94 ft) (must be used with SKU OVWX2MXXXXX1) | \$ 39.00 | 6 | \$ 9.36 | \$ 224.64 |
| GVS BWC Bluetooth Trigger Box SCTR-OTX11X | \$ 149.00 | 6 | \$ 35.76 | \$ 858.24 |
| Airgain 3-in-1 SCTR-GW-AP-MMF-CWG-Q-S-222-BL Black Antenna w/SMA Connectors 3-in-1 LTE/WIFI/GPS, 15'. | \$ 259.00 | 6 | \$ 62.16 | \$ 1,491.84 |
| GVS Management Software, Redaction, Transcription. GVS-SOFTWARE-UL Getac Video Enterprise Management Software with Redaction and Transcription. For In Car Video, Bodyworn Video and Interview Room Video Systems by Getac Video Solutions. Easy Sharing for Case Management w/ Unlimited Users. Built on Microsoft Azure Government Cloud Platform, Veretos Cloud Provides Reliable, Scalable and Secure Access to Digital Assets The Getac cloud is a comprehensive, evidence management system that also allows digital file upload to case files. The Getac Cloud meets the security demands of government agencies and public safety organizations (CJIS, American Bar Association and IACP) while allowing any digital video, image or document to be securely uploaded, browsed, viewed, classified, redacted and shared using only a web browser. Data Unlimited. Quantity = Monthly on a 5-Year Plan. Includes 21 BWC + 6 ICV + 2 IR. | \$ 88.00 | 720 | \$ 2,534.40 | \$ 60,825.60 |

| Product Name | List Price | Qty | Discount | Amount |
|--|-------------|-----|-----------|-------------|
| Getac Managed Service & Cloud for 8-Bay Docks (BC-02 / BC-03) SCTR-OUA07X GETAC VIDEO SOLUTIONS INC. : Getac Managed Service & Cloud-Video License and Annual Maintenance (Per DATA MOVER Software device). Licensing quoted monthly, multiplied by the number of devices. | \$ 17.00 | 60 | \$ 40.80 | \$ 979.20 |
| GVS - BWC USB Extension Cable for VD-02 SCTR-OLXOBX Getac Video Solutions - Bodyworn Camera USB Extension Cable for VD-02, 12.5 feet. | \$ 19.00 | 6 | \$ 4.56 | \$ 109.44 |
| Getac Video Solutions System Deployment SCTR-GVS-DEPLOY Added Deployment for Full System RollOut, including onsite commissioning, training & testing by Getac. | \$ 4,100.00 | 1 | \$ 0.00 | \$ 4,100.00 |
| GETAC S410 G4 i7 16GB 512GB LTE/GPS SCTR-GGPS-SP47TCDASCXX S410G4 - i7-1165G7, Windows Hello Webcam, Win10 x64 + 16GB, 512GB PCIe SSD (main storage, user swappable), Sunlight Readable (LCD + Touchscreen + Stylus), US KBD + US Power Cord, Membrane Backlit KBD, WIFI+BT+4G LTE(EM7511) w/integrated GPS/Glonass+PT, Thunderbolt 4 | \$ 3,266.00 | 1 | \$ 130.64 | \$ 3,135.36 |
| GETAC S410 Extended Warranty - Years 4 & 5 SCTR-GE-SVSREXT2Y GETAC Extended Warranty - Laptop (Year 4 & 5)-For Semi-Rug | \$ 399.00 | 1 | \$ 15.96 | \$ 383.04 |
| Gamber - Getac S410 Docking Station with Getac 120W Auto Power Supply, TRI RF - SMA SCTR- 7170-0537 Gamber-Johnson's S410 docking station is designed to mount a Getac S410 notebook in a fleet vehicle. The docking station is thin and light (4.47 lbs/2.03 kg) and features a spring-loaded connector to ensure connectivity even in the roughest terrain. | \$ 1,557.00 | 1 | \$ 62.28 | \$ 1,494.72 |
| GETAC S410 Office Dock GTC-S410-OFFICEDOCK GETAC S410 Office Dock with 120W AC Adapter (US). | \$ 299.99 | 1 | \$ 12.00 | \$ 287.99 |
| Getac - Tri Pass Antenna GUSA-TRI-ANT GETAC Antenna: Cell/LTE, WiFi, GNSS, 19ft coax, color black, new form factor (Threaded bolt) | \$ 235.00 | 1 | \$ 9.40 | \$ 225.60 |

| Product Name | List Price | Qty | Discount | Amount |
|--------------|------------|-----|----------|--------|
|--------------|------------|-----|----------|--------|

| | | | | |
|--|-----------|---|---------|-----------|
| Sector Pro Services - Computer Commissioning - includes Tablets & Laptops PRO-COMP-COMMISH Sector Pro Services for Computer Commissioning - includes a 45 point checklist to ensure all systems and components are installed, tested, and operating according to the operational requirements of the end user. Does not include MACH or TRAX. | \$ 145.00 | 1 | \$ 5.80 | \$ 139.20 |
|--|-----------|---|---------|-----------|

| | | | | |
|--|-------------|---|---------|-------------|
| Sector Pro Services - Technical Retro Installation - Video, Computer, Routers & Tech SCTR-TECH-RETRO-INSTALL COMPLETE FOR CUSTOMER: On Site installation services. Will require climate controlled garage/shop to install. Quote finalized with fleet audit. Getac In Car Video System (30 vehicles). Getac Bodyworn cradle & bluetooth trigger box (30 vehicles). Interview room Getac video installation (2 rooms). Interface with GVS team (on site and remote). Schedule pre-deployment call with customer and GVS. Includes all travel expenses, supplies, materials and technicians' per diem. Includes project management with Getac Video and department. | \$ 5,621.00 | 1 | \$ 0.00 | \$ 5,621.00 |
|--|-------------|---|---------|-------------|

| | | | | |
|-------------------------|-----------|---|-----------|---------|
| Shipping SHIP | \$ 430.00 | 1 | \$ 430.00 | \$ 0.00 |
|-------------------------|-----------|---|-----------|---------|

| | | | | |
|---|-----------|---|----------|-----------|
| Mongoose XE 15" Motion Attachment SCTR-7160-1116-15 A versatile, premium solution for mounting your laptop. Our Mongoose® XE 15" is paired with a versatile clevis with various mounting patterns, making it compatible with a wide variety of devices and easy to install to get you back on the road. All colored aspects on the Mongoose XE 15" are points of movement. Simply pull the front handle and push/pull left or right to position the computer for ideal user comfort. In addition, a side trigger allows the user to glide the docking station towards them giving additional movement and customization. Users will never have to worry about the Mongoose XE 15" moving while traveling, since roughly every inch on the product features a locking point to limit travel outwards and improve stowing abilities when the device is not in use. The Mongoose XE 15" can do more than hold your computer; it can make working from your mobile office comfortable and efficient. | \$ 790.00 | 1 | \$ 31.60 | \$ 758.40 |
|---|-----------|---|----------|-----------|

Sub Total **\$ 105,489.13**

Service Tax \$ 0.00

Authorized Signature Adjustments \$ 0.00

Grand Total **\$ 105,489.13**

Terms & Conditions

Terms are for both technology quotes/solutions approved at the same time.

The parties do not intend for the above terms to be a binding agreement among the parties with respect to the subject matter hereof. Product, available inventory, additional fees and pricing data are updated frequently and may change without notice. Pricing is not finalized until purchase order is made by department. All prices are displayed in USD.

Shipping waived.

Installation requires heat/climate-controlled facility at customer's location, or at Sector's shop in Ankeny.

Additional discounts available for SINGLE PAY option.

MULTI-PAY OPTION: \$105,489. No additional financing costs incurred by department.

Down Payment: \$21,097.

Estimated MultiPay Options for Annual Payments:*

2 Years - \$21,097

3 Years - \$21,097

4 Years - \$21,097

5 Years - \$21,097

Subject to MultiPayment Approval





City of Polk City, Iowa City Council Agenda Communication

Date: August 8, 2022 City Council Meeting
To: Mayor Steve Karsjen & City Council
From: Chelsea Huisman, City Manager

Subject: Resolution 2022-96 WRA Senior Bond Certificates

BACKGROUND: On Monday evening, the City Council will review a resolution to approve Waste Reclamation Authority (WRA) Senior Bond certificates in the amount of \$83,600,000. This request allows the WRA for additional bonding authority via the certificates. The additional bonding will help fund projects prioritized by the WRA in 2022, 2023, & 2024. The certificates must be approved by each participating community of the WRA, as required by the 2004 Master Agreement.

As part of the certificate approval, the City Council is consenting to the approval of the issuance and is agreeing that Polk City will establish rates sufficient with the 110% requirement for repayment of the outstanding bonds during the FY2023. Our rates are in accordance with those requirements for FY23.

The WRA has retained PFM for their financial modeling, and as a benefit to each participating community, PFM has provided assistance to each community to calculate the allocation for the additional debt. Polk City's allocation for the new 30-year debt is \$471,240.

One of the benefits of using PFM for Polk City's sewer rate analysis, is that most of this debt had already been previously incorporated into our cashflows/proposed rates. The WRA's CIP costs are a little higher than previously planned for in FY2025-2028. The WRA budget for FY2023 is unchanged, and FY2024 is slightly lower than previously planned for. An updated sewer cashflow is available in your packet for review with the updated numbers. At this time, the proposed rate adjustments for Polk City are unchanged as the new WRA debt has been incorporated into the sewer cashflow spreadsheet. The last sewer cashflow was updated in April 2022, when the City Council agreed to a 2% increase for sewer rates. The proposed rate increase for FY23-27 is 5.50%. PFM will begin their water & sewer rate analysis for Polk City this fall, once our audit for year ending June 30, 2022, is finalized, and will update the cashflows once information from the previous fiscal year is finalized.

ALTERNATIVES: Do not approve

FINANCIAL CONSIDERATIONS: There are some financial considerations with the approval of Polk City's allocation. The total impact to Polk City over a 30-year period is \$471,240. However, as previously mentioned we have been planning for this additional debt.

RECOMMENDATION: It is my recommendation that the Council approve the additional certificates.

RESOLUTION NO. 2022-96

**RESOLUTION APPROVING SENIOR BOND ISSUANCE CERTIFICATE OF DES
MOINES METROPOLITAN WASTEWATER RECLAMATION AUTHORITY
PARTICIPATING COMMUNITY**

WHEREAS, the City of Polk City is a member of the Des Moines Metropolitan Wastewater Reclamation Authority (WRA) and is in compliance with the provisions of the WRA Agreement; and

WHEREAS, the WRA has identified projects that are anticipated to be issued in calendar years 2022, 2023, and 2024; and

WHEREAS, the WRA requires the assistance of participating communities to approve the attached Senior Bond Issuance Certificate for the anticipated additional senior bonds of the WRA in the amount of \$83,600,000.

NOW THEREFORE BE IT RESOLVED by the City Council of Polk City, Iowa that it hereby approves the attached Senior Bond Issuance Certificate of WRA Participating Community for the anticipated additional senior bonds of the WRA in the amount of \$83,600,000.00 and authorizes the City Clerk to execute and return the Certificate to the Des Moines Metropolitan Wastewater Reclamation Authority.

PASSED AND APPROVED this 8th day of August 2022.

Steve Karsjen, Mayor

Attest:

Jenny Coffin, City Clerk

CITY OF POLK CITY
WRA Debt Service Allocations
August 2022 Certificates

1 2 3 4 5 6 7 8 9

| Payment Date | SRF 2008A (\$16.52M) SWD | | | SRF 2008B (\$6.575M) EXP | | | SRF 2008D (\$2.65M) EXP | | |
|---------------------|--------------------------|------------|------------|--------------------------|------------|-----------|-------------------------|------------|-----------|
| | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt |
| 12/01/22 | - | 866 | - | - | 547 | - | - | 211 | - |
| 06/01/23 | 4,548 | 5,662 | 6,527 | 2,869 | 3,572 | 4,119 | 1,178 | 1,449 | 1,660 |
| 12/01/23 | - | 826 | - | - | 522 | - | - | 200 | - |
| 06/01/24 | 4,679 | 5,741 | 6,567 | 2,952 | 3,623 | 4,145 | 1,206 | 1,464 | 1,664 |
| 12/01/24 | - | 785 | - | - | 496 | - | - | 190 | - |
| 06/01/25 | 4,828 | 5,837 | 6,622 | 3,049 | 3,687 | 4,183 | 1,247 | 1,492 | 1,681 |
| 12/01/25 | - | 743 | - | - | 469 | - | - | 179 | - |
| 06/01/26 | 4,967 | 5,922 | 6,665 | 3,132 | 3,736 | 4,205 | 1,289 | 1,519 | 1,698 |
| 12/01/26 | - | 699 | - | - | 442 | - | - | 168 | - |
| 06/01/27 | 5,116 | 6,015 | 6,714 | 3,229 | 3,798 | 4,239 | 1,331 | 1,546 | 1,714 |
| 12/01/27 | - | 655 | - | - | 414 | - | - | 156 | - |
| 06/01/28 | 5,273 | 6,115 | 6,769 | 3,326 | 3,858 | 4,272 | 1,372 | 1,573 | 1,729 |
| 12/01/28 | - | 609 | - | - | 385 | - | - | 144 | - |
| 06/01/29 | 5,430 | 6,212 | 6,821 | 3,423 | 3,918 | 4,302 | 1,428 | 1,613 | 1,757 |
| 12/01/29 | - | 561 | - | - | 355 | - | - | 132 | - |
| 06/01/30 | 5,587 | 6,308 | 6,869 | 3,534 | 3,990 | 4,345 | 1,469 | 1,638 | 1,770 |
| 12/01/30 | - | 512 | - | - | 324 | - | - | 119 | - |
| 06/01/31 | 5,762 | 6,420 | 6,932 | 3,645 | 4,061 | 4,385 | 1,511 | 1,663 | 1,782 |
| 12/01/31 | - | 462 | - | - | 292 | - | - | 106 | - |
| 06/01/32 | 5,936 | 6,530 | 6,992 | 3,742 | 4,117 | 4,409 | 1,566 | 1,702 | 1,807 |
| 12/01/32 | - | 410 | - | - | 259 | - | - | 92 | - |
| 06/01/33 | 6,111 | 6,638 | 7,048 | 3,867 | 4,200 | 4,459 | 1,608 | 1,726 | 1,818 |
| 12/01/33 | - | 356 | - | - | 225 | - | - | 78 | - |
| 06/01/34 | 6,294 | 6,752 | 7,109 | 3,978 | 4,267 | 4,493 | 1,663 | 1,763 | 1,841 |
| 12/01/34 | - | 301 | - | - | 190 | - | - | 63 | - |
| 06/01/35 | 6,486 | 6,874 | 7,175 | 4,103 | 4,347 | 4,538 | 1,719 | 1,800 | 1,863 |
| 12/01/35 | - | 244 | - | - | 155 | - | - | 48 | - |
| 06/01/36 | 6,678 | 6,993 | 7,237 | 4,213 | 4,412 | 4,567 | 1,774 | 1,836 | 1,884 |
| 12/01/36 | - | 186 | - | - | 118 | - | - | 33 | - |
| 06/01/37 | 6,879 | 7,118 | 7,304 | 4,352 | 4,503 | 4,621 | 1,830 | 1,871 | 1,904 |
| 12/01/37 | - | 126 | - | - | 80 | - | - | 17 | - |
| 06/01/38 | 7,080 | 7,242 | 7,368 | 4,477 | 4,579 | 4,659 | 1,899 | 1,920 | 1,937 |
| 12/01/38 | - | 64 | - | - | 40 | - | - | - | - |
| 06/01/39 | 7,298 | 7,380 | 7,444 | 4,615 | 4,667 | 4,708 | - | - | - |
| 12/01/39 | - | - | - | - | - | - | - | - | - |
| 06/01/40 | - | - | - | - | - | - | - | - | - |
| 12/01/40 | - | - | - | - | - | - | - | - | - |
| 06/01/41 | - | - | - | - | - | - | - | - | - |
| 12/01/41 | - | - | - | - | - | - | - | - | - |
| 06/01/42 | - | - | - | - | - | - | - | - | - |
| 12/01/42 | - | - | - | - | - | - | - | - | - |
| 06/01/43 | - | - | - | - | - | - | - | - | - |
| 12/01/43 | - | - | - | - | - | - | - | - | - |
| 06/01/44 | - | - | - | - | - | - | - | - | - |
| 12/01/44 | - | - | - | - | - | - | - | - | - |
| 06/01/45 | - | - | - | - | - | - | - | - | - |
| 12/01/45 | - | - | - | - | - | - | - | - | - |
| 06/01/46 | - | - | - | - | - | - | - | - | - |
| 12/01/46 | - | - | - | - | - | - | - | - | - |
| 06/01/47 | - | - | - | - | - | - | - | - | - |
| 12/01/47 | - | - | - | - | - | - | - | - | - |
| 06/01/48 | - | - | - | - | - | - | - | - | - |
| 12/01/48 | - | - | - | - | - | - | - | - | - |
| 06/01/49 | - | - | - | - | - | - | - | - | - |
| 12/01/49 | - | - | - | - | - | - | - | - | - |
| 06/01/50 | - | - | - | - | - | - | - | - | - |
| 12/01/50 | - | - | - | - | - | - | - | - | - |
| 06/01/51 | - | - | - | - | - | - | - | - | - |
| 12/01/51 | - | - | - | - | - | - | - | - | - |
| 06/01/52 | - | - | - | - | - | - | - | - | - |
| 12/01/52 | - | - | - | - | - | - | - | - | - |
| 06/01/53 | - | - | - | - | - | - | - | - | - |
| 12/01/53 | - | - | - | - | - | - | - | - | - |
| 06/01/54 | - | - | - | - | - | - | - | - | - |
| Total as of: | | | | | | | | | |
| 7/1/2022 | \$ 98,955 | \$ 118,165 | \$ 118,165 | \$ 62,509 | \$ 74,648 | \$ 74,648 | \$ 24,089 | \$ 28,509 | \$ 28,509 |

CITY OF POLK CITY
WRA Debt Service Allocations
August 2022 Certificates

10 11 12 13 14 15 16 17 18 19 20 21

| Payment Date | SRF 2009B (\$8.4M) EXP | | | SRF 2009C (\$9.2M) EXP | | | SRF 2010A (\$8.5M) SWD | | | SRF 2010B (\$7.0M) EXP | | |
|---------------------|------------------------|------------------|------------------|------------------------|-------------------|-------------------|------------------------|------------------|------------------|------------------------|------------------|------------------|
| | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt |
| 12/01/22 | - | 707 | - | - | 774 | - | - | 470 | - | - | 615 | - |
| 06/01/23 | 3,631 | 4,540 | 5,247 | 3,978 | 4,973 | 5,747 | 2,244 | 2,848 | 3,318 | 2,938 | 3,728 | 4,343 |
| 12/01/23 | - | 675 | - | - | 739 | - | - | 450 | - | - | 589 | - |
| 06/01/24 | 3,756 | 4,624 | 5,299 | 4,116 | 5,067 | 5,806 | 2,313 | 2,893 | 3,343 | 3,021 | 3,778 | 4,367 |
| 12/01/24 | - | 642 | - | - | 703 | - | - | 430 | - | - | 562 | - |
| 06/01/25 | 3,867 | 4,693 | 5,335 | 4,241 | 5,145 | 5,848 | 2,392 | 2,945 | 3,375 | 3,132 | 3,855 | 4,418 |
| 12/01/25 | - | 608 | - | - | 666 | - | - | 409 | - | - | 535 | - |
| 06/01/26 | 4,006 | 4,788 | 5,396 | 4,380 | 5,236 | 5,902 | 2,471 | 2,997 | 3,406 | 3,229 | 3,917 | 4,452 |
| 12/01/26 | - | 573 | - | - | 628 | - | - | 388 | - | - | 507 | - |
| 06/01/27 | 4,130 | 4,867 | 5,441 | 4,518 | 5,325 | 5,953 | 2,549 | 3,048 | 3,435 | 3,326 | 3,978 | 4,485 |
| 12/01/27 | - | 537 | - | - | 588 | - | - | 365 | - | - | 478 | - |
| 06/01/28 | 4,269 | 4,959 | 5,497 | 4,671 | 5,427 | 6,015 | 2,636 | 3,106 | 3,472 | 3,437 | 4,051 | 4,529 |
| 12/01/28 | - | 500 | - | - | 547 | - | - | 342 | - | - | 448 | - |
| 06/01/29 | 4,407 | 5,050 | 5,550 | 4,823 | 5,527 | 6,074 | 2,715 | 3,155 | 3,497 | 3,548 | 4,124 | 4,571 |
| 12/01/29 | - | 461 | - | - | 505 | - | - | 319 | - | - | 416 | - |
| 06/01/30 | 4,546 | 5,139 | 5,600 | 4,976 | 5,625 | 6,130 | 2,802 | 3,212 | 3,530 | 3,673 | 4,208 | 4,625 |
| 12/01/30 | - | 421 | - | - | 462 | - | - | 294 | - | - | 384 | - |
| 06/01/31 | 4,699 | 5,240 | 5,662 | 5,142 | 5,736 | 6,197 | 2,898 | 3,276 | 3,570 | 3,784 | 4,278 | 4,662 |
| 12/01/31 | - | 380 | - | - | 417 | - | - | 269 | - | - | 351 | - |
| 06/01/32 | 4,851 | 5,340 | 5,720 | 5,308 | 5,844 | 6,261 | 2,994 | 3,340 | 3,608 | 3,909 | 4,360 | 4,711 |
| 12/01/32 | - | 338 | - | - | 370 | - | - | 242 | - | - | 317 | - |
| 06/01/33 | 5,003 | 5,438 | 5,776 | 5,475 | 5,951 | 6,321 | 3,090 | 3,402 | 3,645 | 4,033 | 4,441 | 4,758 |
| 12/01/33 | - | 294 | - | - | 322 | - | - | 215 | - | - | 282 | - |
| 06/01/34 | 5,170 | 5,548 | 5,842 | 5,655 | 6,069 | 6,391 | 3,186 | 3,463 | 3,679 | 4,172 | 4,534 | 4,816 |
| 12/01/34 | - | 249 | - | - | 273 | - | - | 188 | - | - | 245 | - |
| 06/01/35 | 5,336 | 5,656 | 5,905 | 5,849 | 6,200 | 6,472 | 3,291 | 3,532 | 3,720 | 4,310 | 4,626 | 4,871 |
| 12/01/35 | - | 202 | - | - | 222 | - | - | 159 | - | - | 208 | - |
| 06/01/36 | 5,502 | 5,762 | 5,965 | 6,029 | 6,314 | 6,536 | 3,396 | 3,600 | 3,759 | 4,449 | 4,716 | 4,923 |
| 12/01/36 | - | 154 | - | - | 169 | - | - | 129 | - | - | 169 | - |
| 06/01/37 | 5,683 | 5,881 | 6,035 | 6,223 | 6,440 | 6,609 | 3,509 | 3,675 | 3,804 | 4,588 | 4,804 | 4,973 |
| 12/01/37 | - | 104 | - | - | 114 | - | - | 98 | - | - | 128 | - |
| 06/01/38 | 5,863 | 5,997 | 6,101 | 6,431 | 6,578 | 6,692 | 3,623 | 3,749 | 3,848 | 4,740 | 4,905 | 5,034 |
| 12/01/38 | - | 53 | - | - | 58 | - | - | 67 | - | - | 87 | - |
| 06/01/39 | 6,057 | 6,125 | 6,178 | 6,639 | 6,714 | 6,772 | 3,745 | 3,831 | 3,897 | 4,893 | 5,004 | 5,091 |
| 12/01/39 | - | - | - | - | - | - | - | 34 | - | - | 44 | - |
| 06/01/40 | - | - | - | - | - | - | 3,867 | 3,911 | 3,945 | 5,045 | 5,102 | 5,146 |
| 12/01/40 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/41 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/41 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/42 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/42 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/43 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/43 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/44 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/44 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/45 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/45 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/46 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/46 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/47 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/47 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/48 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/48 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/49 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/49 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/50 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/50 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/51 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/51 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/52 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/52 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/53 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/53 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/54 | - | - | - | - | - | - | - | - | - | - | - | - |
| Total as of: | | | | | | | | | | | | |
| 7/1/2022 | \$ 80,776 | \$ 96,547 | \$ 96,547 | \$ 88,455 | \$ 105,727 | \$ 105,727 | \$ 53,724 | \$ 64,852 | \$ 64,852 | \$ 70,229 | \$ 84,775 | \$ 84,775 |

CITY OF POLK CITY
WRA Debt Service Allocations
August 2022 Certificates

22 23 24 25 26 27 28 29 30 31 32 33

| Payment Date | SRF 2010-C1 (\$2.0M) CORE | | | SRF 2010-C2 (\$21.5M) CORE | | | SRF 2011A (\$60.0M) CORE | | | SRF 2011B (\$16.0M) EXP | | |
|---------------------|---------------------------|------------------|------------------|----------------------------|------------------|------------------|--------------------------|-------------------|-------------------|-------------------------|-------------------|-------------------|
| | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt |
| 12/01/22 | - | 107 | - | - | 648 | - | - | 2,528 | - | - | 1,450 | - |
| 06/01/23 | 6 | 144 | 251 | 6,388 | 7,222 | 7,870 | 10,484 | 13,735 | 16,263 | 6,445 | 8,309 | 9,759 |
| 12/01/23 | - | 107 | - | - | 592 | - | - | 2,436 | - | - | 1,393 | - |
| 06/01/24 | 6 | 144 | 251 | 6,597 | 7,359 | 7,952 | 10,823 | 13,956 | 16,392 | 6,653 | 8,444 | 9,838 |
| 12/01/24 | - | 107 | - | - | 535 | - | - | 2,342 | - | - | 1,335 | - |
| 06/01/25 | 6 | 144 | 251 | 6,813 | 7,500 | 8,035 | 11,174 | 14,185 | 16,527 | 6,861 | 8,577 | 9,912 |
| 12/01/25 | - | 107 | - | - | 475 | - | - | 2,244 | - | - | 1,275 | - |
| 06/01/26 | 6 | 144 | 251 | 7,035 | 7,646 | 8,121 | 11,538 | 14,423 | 16,667 | 7,082 | 8,722 | 9,997 |
| 12/01/26 | - | 107 | - | - | 414 | - | - | 2,143 | - | - | 1,213 | - |
| 06/01/27 | 6 | 144 | 251 | 7,263 | 7,794 | 8,208 | 11,913 | 14,669 | 16,812 | 7,318 | 8,878 | 10,091 |
| 12/01/27 | - | 107 | - | - | 350 | - | - | 2,039 | - | - | 1,149 | - |
| 06/01/28 | 6 | 144 | 251 | 7,497 | 7,947 | 8,297 | 12,302 | 14,923 | 16,962 | 7,554 | 9,031 | 10,180 |
| 12/01/28 | - | 107 | - | - | 284 | - | - | 1,931 | - | - | 1,083 | - |
| 06/01/29 | 6 | 144 | 251 | 7,743 | 8,109 | 8,393 | 12,702 | 15,185 | 17,116 | 7,803 | 9,196 | 10,279 |
| 12/01/29 | - | 107 | - | - | 217 | - | - | 1,820 | - | - | 1,015 | - |
| 06/01/30 | 6 | 144 | 250 | 7,990 | 8,268 | 8,485 | 13,115 | 15,455 | 17,275 | 8,053 | 9,357 | 10,372 |
| 12/01/30 | - | 107 | - | - | 147 | - | - | 1,705 | - | - | 944 | - |
| 06/01/31 | 2,575 | 2,712 | 2,819 | 8,254 | 8,443 | 8,590 | 13,540 | 15,732 | 17,437 | 8,316 | 9,530 | 10,474 |
| 12/01/31 | - | 84 | - | - | 75 | - | - | 1,587 | - | - | 871 | - |
| 06/01/32 | 9,634 | 9,743 | 9,827 | 8,519 | 8,615 | 8,690 | 13,977 | 16,017 | 17,604 | 8,593 | 9,714 | 10,585 |
| 12/01/32 | - | - | - | - | - | - | - | 1,464 | - | - | 796 | - |
| 06/01/33 | - | - | - | - | - | - | 14,433 | 16,316 | 17,780 | 8,870 | 9,894 | 10,690 |
| 12/01/33 | - | - | - | - | - | - | - | 1,338 | - | - | 719 | - |
| 06/01/34 | - | - | - | - | - | - | 14,901 | 16,622 | 17,960 | 9,161 | 10,085 | 10,804 |
| 12/01/34 | - | - | - | - | - | - | - | 1,208 | - | - | 639 | - |
| 06/01/35 | - | - | - | - | - | - | 15,388 | 16,941 | 18,148 | 9,453 | 10,273 | 10,912 |
| 12/01/35 | - | - | - | - | - | - | - | 1,073 | - | - | 556 | - |
| 06/01/36 | - | - | - | - | - | - | 15,887 | 17,266 | 18,340 | 9,757 | 10,472 | 11,028 |
| 12/01/36 | - | - | - | - | - | - | - | 934 | - | - | 470 | - |
| 06/01/37 | - | - | - | - | - | - | 16,404 | 17,605 | 18,539 | 10,076 | 10,681 | 11,151 |
| 12/01/37 | - | - | - | - | - | - | - | 791 | - | - | 382 | - |
| 06/01/38 | - | - | - | - | - | - | 16,934 | 17,950 | 18,741 | 10,409 | 10,900 | 11,283 |
| 12/01/38 | - | - | - | - | - | - | - | 642 | - | - | 291 | - |
| 06/01/39 | - | - | - | - | - | - | 17,482 | 18,308 | 18,951 | 10,742 | 11,116 | 11,407 |
| 12/01/39 | - | - | - | - | - | - | - | 489 | - | - | 197 | - |
| 06/01/40 | - | - | - | - | - | - | 18,055 | 18,684 | 19,174 | 11,088 | 11,342 | 11,539 |
| 12/01/40 | - | - | - | - | - | - | - | 331 | - | - | 100 | - |
| 06/01/41 | - | - | - | - | - | - | 18,640 | 19,066 | 19,398 | 11,448 | 11,577 | 11,677 |
| 12/01/41 | - | - | - | - | - | - | - | 168 | - | - | - | - |
| 06/01/42 | - | - | - | - | - | - | 19,244 | 19,460 | 19,629 | - | - | - |
| 12/01/42 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/43 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/43 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/44 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/44 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/45 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/45 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/46 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/46 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/47 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/47 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/48 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/48 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/49 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/49 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/50 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/50 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/51 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/51 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/52 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/52 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/53 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/53 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/54 | - | - | - | - | - | - | - | - | - | - | - | - |
| Total as of: | | | | | | | | | | | | |
| 7/1/2022 | \$ 12,258 | \$ 14,653 | \$ 14,653 | \$ 74,099 | \$ 82,640 | \$ 82,640 | \$ 288,935 | \$ 355,713 | \$ 355,713 | \$ 165,682 | \$ 201,978 | \$ 201,978 |

CITY OF POLK CITY
WRA Debt Service Allocations
August 2022 Certificates

34 35 36 37 38 39 40 41 42 43 44 45

| Payment Date | SRF 2011C (\$9.6M) SWD | | | SRF 2011D (\$14.4M) SWD | | | SRF 2012B (\$2.772M) EXP | | | SRF 2012C (\$18.0M) CORE | | |
|---------------------|------------------------|------------------|------------------|-------------------------|-------------------|-------------------|--------------------------|------------------|------------------|--------------------------|-------------------|-------------------|
| | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt |
| 12/01/22 | - | 552 | - | - | 1,288 | - | - | 450 | - | - | 1,346 | - |
| 06/01/23 | 2,453 | 3,163 | 3,716 | 3,902 | 5,459 | 6,747 | 1,095 | 1,620 | 2,071 | 3,043 | 4,613 | 5,959 |
| 12/01/23 | - | 531 | - | - | 1,241 | - | - | 434 | - | - | 1,300 | - |
| 06/01/24 | 2,532 | 3,214 | 3,745 | 4,007 | 5,508 | 6,749 | 1,123 | 1,629 | 2,063 | 3,142 | 4,658 | 5,959 |
| 12/01/24 | - | 509 | - | - | 1,193 | - | - | 417 | - | - | 1,253 | - |
| 06/01/25 | 2,619 | 3,273 | 3,782 | 4,112 | 5,555 | 6,748 | 1,164 | 1,651 | 2,068 | 3,246 | 4,708 | 5,961 |
| 12/01/25 | - | 486 | - | - | 1,144 | - | - | 400 | - | - | 1,204 | - |
| 06/01/26 | 2,698 | 3,322 | 3,808 | 4,217 | 5,600 | 6,744 | 1,206 | 1,672 | 2,072 | 3,351 | 4,756 | 5,960 |
| 12/01/26 | - | 462 | - | - | 1,094 | - | - | 381 | - | - | 1,154 | - |
| 06/01/27 | 2,785 | 3,379 | 3,842 | 4,330 | 5,652 | 6,746 | 1,234 | 1,679 | 2,060 | 3,462 | 4,808 | 5,962 |
| 12/01/27 | - | 438 | - | - | 1,042 | - | - | 363 | - | - | 1,102 | - |
| 06/01/28 | 2,881 | 3,444 | 3,882 | 4,444 | 5,703 | 6,745 | 1,275 | 1,699 | 2,062 | 3,573 | 4,859 | 5,961 |
| 12/01/28 | - | 413 | - | - | 989 | - | - | 344 | - | - | 1,049 | - |
| 06/01/29 | 2,968 | 3,499 | 3,912 | 4,566 | 5,761 | 6,750 | 1,317 | 1,718 | 2,062 | 3,690 | 4,913 | 5,962 |
| 12/01/29 | - | 387 | - | - | 934 | - | - | 324 | - | - | 993 | - |
| 06/01/30 | 3,073 | 3,570 | 3,957 | 4,688 | 5,818 | 6,752 | 1,358 | 1,736 | 2,061 | 3,807 | 4,966 | 5,959 |
| 12/01/30 | - | 360 | - | - | 878 | - | - | 304 | - | - | 936 | - |
| 06/01/31 | 3,169 | 3,632 | 3,992 | 4,810 | 5,872 | 6,750 | 1,414 | 1,768 | 2,072 | 3,936 | 5,028 | 5,964 |
| 12/01/31 | - | 332 | - | - | 821 | - | - | 283 | - | - | 877 | - |
| 06/01/32 | 3,274 | 3,701 | 4,033 | 4,932 | 5,925 | 6,746 | 1,455 | 1,785 | 2,067 | 4,059 | 5,083 | 5,960 |
| 12/01/32 | - | 303 | - | - | 762 | - | - | 261 | - | - | 816 | - |
| 06/01/33 | 3,379 | 3,769 | 4,072 | 5,063 | 5,985 | 6,746 | 1,497 | 1,801 | 2,062 | 4,195 | 5,147 | 5,963 |
| 12/01/33 | - | 274 | - | - | 701 | - | - | 238 | - | - | 753 | - |
| 06/01/34 | 3,492 | 3,844 | 4,118 | 5,203 | 6,051 | 6,752 | 1,552 | 1,830 | 2,069 | 4,330 | 5,209 | 5,963 |
| 12/01/34 | - | 243 | - | - | 639 | - | - | 215 | - | - | 688 | - |
| 06/01/35 | 3,605 | 3,918 | 4,162 | 5,343 | 6,116 | 6,755 | 1,594 | 1,845 | 2,060 | 4,472 | 5,275 | 5,963 |
| 12/01/35 | - | 212 | - | - | 575 | - | - | 191 | - | - | 621 | - |
| 06/01/36 | 3,719 | 3,991 | 4,203 | 5,482 | 6,178 | 6,753 | 1,649 | 1,872 | 2,063 | 4,614 | 5,339 | 5,960 |
| 12/01/36 | - | 179 | - | - | 510 | - | - | 166 | - | - | 552 | - |
| 06/01/37 | 3,841 | 4,072 | 4,251 | 5,622 | 6,238 | 6,748 | 1,705 | 1,899 | 2,065 | 4,768 | 5,412 | 5,964 |
| 12/01/37 | - | 146 | - | - | 443 | - | - | 141 | - | - | 480 | - |
| 06/01/38 | 3,963 | 4,151 | 4,296 | 5,779 | 6,314 | 6,757 | 1,760 | 1,924 | 2,065 | 4,922 | 5,482 | 5,963 |
| 12/01/38 | - | 111 | - | - | 373 | - | - | 114 | - | - | 407 | - |
| 06/01/39 | 4,094 | 4,237 | 4,348 | 5,928 | 6,379 | 6,753 | 1,816 | 1,949 | 2,063 | 5,082 | 5,556 | 5,963 |
| 12/01/39 | - | 75 | - | - | 303 | - | - | 87 | - | - | 330 | - |
| 06/01/40 | 4,225 | 4,322 | 4,397 | 6,085 | 6,451 | 6,753 | 1,871 | 1,973 | 2,060 | 5,248 | 5,634 | 5,964 |
| 12/01/40 | - | 38 | - | - | 230 | - | - | 59 | - | - | 252 | - |
| 06/01/41 | 4,365 | 4,414 | 4,452 | 6,251 | 6,529 | 6,759 | 1,940 | 2,009 | 2,068 | 5,415 | 5,708 | 5,960 |
| 12/01/41 | - | - | - | - | 155 | - | - | 30 | - | - | 170 | - |
| 06/01/42 | - | - | - | 6,408 | 6,596 | 6,751 | 1,996 | 2,031 | 2,061 | 5,593 | 5,792 | 5,963 |
| 12/01/42 | - | - | - | - | 79 | - | - | - | - | - | 87 | - |
| 06/01/43 | - | - | - | 6,582 | 6,678 | 6,756 | - | - | - | 5,772 | 5,873 | 5,960 |
| 12/01/43 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/44 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/44 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/45 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/45 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/46 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/46 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/47 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/47 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/48 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/48 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/49 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/49 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/50 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/50 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/51 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/51 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/52 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/52 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/53 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/53 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/54 | - | - | - | - | - | - | - | - | - | - | - | - |
| Total as of: | | | | | | | | | | | | |
| 7/1/2022 | \$ 63,135 | \$ 76,968 | \$ 76,968 | \$ 107,754 | \$ 141,760 | \$ 141,760 | \$ 30,021 | \$ 41,292 | \$ 41,292 | \$ 89,720 | \$ 125,192 | \$ 125,192 |

CITY OF POLK CITY
WRA Debt Service Allocations
August 2022 Certificates

46 47 48 49 50 51 52 53 54 55 56 57

| Payment Date | SRF 2012D (\$7.0M) CORE | | | SRF 2012E (\$12.3M) EXP | | | SRF 2012F (\$1.42M) EXP | | | SRF 2012G 9(\$24.4M) SWD | | |
|---------------------|-------------------------|------------------|------------------|-------------------------|-------------------|-------------------|-------------------------|------------------|------------------|--------------------------|-------------------|-------------------|
| | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt |
| 12/01/22 | - | 506 | - | - | 2,054 | - | - | 238 | - | - | 1,954 | - |
| 06/01/23 | 1,226 | 1,816 | 2,321 | 4,782 | 6,836 | 8,890 | 554 | 792 | 1,030 | 6,102 | 8,056 | 10,010 |
| 12/01/23 | - | 487 | - | - | 1,982 | - | - | 230 | - | - | 1,885 | - |
| 06/01/24 | 1,263 | 1,831 | 2,318 | 4,920 | 6,903 | 8,885 | 568 | 798 | 1,028 | 6,251 | 8,135 | 10,020 |
| 12/01/24 | - | 468 | - | - | 1,909 | - | - | 221 | - | - | 1,814 | - |
| 06/01/25 | 1,306 | 1,852 | 2,320 | 5,073 | 6,981 | 8,890 | 582 | 803 | 1,025 | 6,390 | 8,204 | 10,018 |
| 12/01/25 | - | 449 | - | - | 1,832 | - | - | 212 | - | - | 1,741 | - |
| 06/01/26 | 1,343 | 1,866 | 2,315 | 5,211 | 7,044 | 8,876 | 610 | 822 | 1,035 | 6,539 | 8,280 | 10,021 |
| 12/01/26 | - | 428 | - | - | 1,754 | - | - | 203 | - | - | 1,667 | - |
| 06/01/27 | 1,392 | 1,892 | 2,320 | 5,378 | 7,132 | 8,886 | 624 | 827 | 1,030 | 6,687 | 8,354 | 10,021 |
| 12/01/27 | - | 408 | - | - | 1,674 | - | - | 194 | - | - | 1,591 | - |
| 06/01/28 | 1,435 | 1,911 | 2,318 | 5,530 | 7,204 | 8,877 | 638 | 832 | 1,026 | 6,836 | 8,427 | 10,018 |
| 12/01/28 | - | 386 | - | - | 1,591 | - | - | 184 | - | - | 1,514 | - |
| 06/01/29 | 1,478 | 1,929 | 2,315 | 5,696 | 7,287 | 8,878 | 665 | 850 | 1,034 | 6,993 | 8,506 | 10,020 |
| 12/01/29 | - | 364 | - | - | 1,505 | - | - | 174 | - | - | 1,434 | - |
| 06/01/30 | 1,528 | 1,952 | 2,316 | 5,877 | 7,382 | 8,887 | 679 | 854 | 1,028 | 7,159 | 8,593 | 10,027 |
| 12/01/30 | - | 341 | - | - | 1,417 | - | - | 164 | - | - | 1,353 | - |
| 06/01/31 | 1,577 | 1,975 | 2,316 | 6,043 | 7,460 | 8,877 | 707 | 871 | 1,035 | 7,316 | 8,669 | 10,022 |
| 12/01/31 | - | 317 | - | - | 1,326 | - | - | 154 | - | - | 1,270 | - |
| 06/01/32 | 1,632 | 2,003 | 2,320 | 6,237 | 7,563 | 8,890 | 721 | 874 | 1,028 | 7,490 | 8,760 | 10,030 |
| 12/01/32 | - | 293 | - | - | 1,233 | - | - | 143 | - | - | 1,185 | - |
| 06/01/33 | 1,682 | 2,023 | 2,316 | 6,417 | 7,650 | 8,883 | 748 | 891 | 1,034 | 7,656 | 8,841 | 10,026 |
| 12/01/33 | - | 268 | - | - | 1,137 | - | - | 132 | - | - | 1,098 | - |
| 06/01/34 | 1,737 | 2,049 | 2,317 | 6,611 | 7,748 | 8,884 | 762 | 894 | 1,026 | 7,831 | 8,929 | 10,027 |
| 12/01/34 | - | 242 | - | - | 1,037 | - | - | 120 | - | - | 1,009 | - |
| 06/01/35 | 1,793 | 2,074 | 2,316 | 6,805 | 7,843 | 8,880 | 790 | 910 | 1,030 | 8,014 | 9,023 | 10,032 |
| 12/01/35 | - | 215 | - | - | 935 | - | - | 108 | - | - | 918 | - |
| 06/01/36 | 1,854 | 2,105 | 2,319 | 7,013 | 7,949 | 8,884 | 818 | 926 | 1,034 | 8,197 | 9,116 | 10,034 |
| 12/01/36 | - | 187 | - | - | 830 | - | - | 96 | - | - | 825 | - |
| 06/01/37 | 1,916 | 2,134 | 2,321 | 7,221 | 8,051 | 8,881 | 832 | 928 | 1,024 | 8,381 | 9,206 | 10,031 |
| 12/01/37 | - | 158 | - | - | 722 | - | - | 84 | - | - | 730 | - |
| 06/01/38 | 1,977 | 2,162 | 2,320 | 7,443 | 8,165 | 8,886 | 859 | 943 | 1,026 | 8,573 | 9,303 | 10,033 |
| 12/01/38 | - | 128 | - | - | 610 | - | - | 71 | - | - | 633 | - |
| 06/01/39 | 2,039 | 2,189 | 2,317 | 7,665 | 8,275 | 8,885 | 887 | 958 | 1,028 | 8,774 | 9,406 | 10,039 |
| 12/01/39 | - | 98 | - | - | 495 | - | - | 57 | - | - | 533 | - |
| 06/01/40 | 2,107 | 2,221 | 2,319 | 7,886 | 8,382 | 8,877 | 915 | 972 | 1,030 | 8,974 | 9,508 | 10,041 |
| 12/01/40 | - | 66 | - | - | 377 | - | - | 44 | - | - | 431 | - |
| 06/01/41 | 2,174 | 2,252 | 2,318 | 8,136 | 8,513 | 8,890 | 942 | 986 | 1,030 | 9,175 | 9,606 | 10,038 |
| 12/01/41 | - | 34 | - | - | 255 | - | - | 30 | - | - | 327 | - |
| 06/01/42 | 2,242 | 2,281 | 2,315 | 8,371 | 8,626 | 8,881 | 970 | 1,000 | 1,029 | 9,393 | 9,721 | 10,048 |
| 12/01/42 | - | - | - | - | 129 | - | - | 15 | - | - | 220 | - |
| 06/01/43 | - | - | - | 8,621 | 8,750 | 8,880 | 998 | 1,013 | 1,028 | 9,603 | 9,823 | 10,044 |
| 12/01/43 | - | - | - | - | - | - | - | - | - | - | 111 | - |
| 06/01/44 | - | - | - | - | - | - | - | - | - | 9,821 | 9,933 | 10,044 |
| 12/01/44 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/45 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/45 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/46 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/46 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/47 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/47 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/48 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/48 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/49 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/49 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/50 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/50 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/51 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/51 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/52 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/52 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/53 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/53 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/54 | - | - | - | - | - | - | - | - | - | - | - | - |
| Total as of: | | | | | | | | | | | | |
| 7/1/2022 | \$ 33,701 | \$ 46,358 | \$ 46,358 | \$ 136,937 | \$ 186,547 | \$ 186,547 | \$ 15,870 | \$ 21,618 | \$ 21,618 | \$ 172,156 | \$ 220,642 | \$ 220,642 |

CITY OF POLK CITY
WRA Debt Service Allocations
August 2022 Certificates

58 59 60 61 62 63 64 65 66

| Payment Date | SRF 2013A (\$7.7M) CORE | | | 2014A (\$1.8M) CORE | | | 2014C (\$5.4M) EXP | | |
|---------------------|-------------------------|------------|-----------|---------------------|------------|-----------|--------------------|------------|-----------|
| | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt |
| 12/01/22 | - | 577 | - | - | 72 | - | - | 505 | - |
| 06/01/23 | 1,343 | 1,920 | 2,497 | 536 | 608 | 679 | 3,770 | 4,275 | 4,779 |
| 12/01/23 | - | 557 | - | - | 66 | - | - | 467 | - |
| 06/01/24 | 1,380 | 1,937 | 2,493 | 542 | 608 | 675 | 3,839 | 4,306 | 4,773 |
| 12/01/24 | - | 536 | - | - | 61 | - | - | 429 | - |
| 06/01/25 | 1,423 | 1,959 | 2,495 | 554 | 615 | 676 | 3,909 | 4,337 | 4,766 |
| 12/01/25 | - | 515 | - | - | 55 | - | - | 390 | - |
| 06/01/26 | 1,466 | 1,981 | 2,496 | 567 | 622 | 678 | 3,992 | 4,381 | 4,771 |
| 12/01/26 | - | 493 | - | - | 50 | - | - | 350 | - |
| 06/01/27 | 1,509 | 2,002 | 2,495 | 579 | 629 | 679 | 4,075 | 4,425 | 4,774 |
| 12/01/27 | - | 470 | - | - | 44 | - | - | 309 | - |
| 06/01/28 | 1,552 | 2,022 | 2,493 | 591 | 635 | 679 | 4,158 | 4,467 | 4,776 |
| 12/01/28 | - | 447 | - | - | 38 | - | - | 267 | - |
| 06/01/29 | 1,602 | 2,048 | 2,495 | 604 | 642 | 680 | 4,241 | 4,509 | 4,776 |
| 12/01/29 | - | 423 | - | - | 32 | - | - | 225 | - |
| 06/01/30 | 1,651 | 2,074 | 2,497 | 616 | 648 | 680 | 4,324 | 4,549 | 4,774 |
| 12/01/30 | - | 398 | - | - | 26 | - | - | 182 | - |
| 06/01/31 | 1,700 | 2,098 | 2,496 | 628 | 654 | 680 | 4,407 | 4,589 | 4,771 |
| 12/01/31 | - | 373 | - | - | 20 | - | - | 138 | - |
| 06/01/32 | 1,749 | 2,122 | 2,495 | 641 | 660 | 680 | 4,491 | 4,628 | 4,766 |
| 12/01/32 | - | 346 | - | - | 13 | - | - | 93 | - |
| 06/01/33 | 1,805 | 2,151 | 2,498 | 653 | 666 | 679 | 4,588 | 4,680 | 4,773 |
| 12/01/33 | - | 319 | - | - | 7 | - | - | 47 | - |
| 06/01/34 | 1,854 | 2,173 | 2,493 | 665 | 672 | 679 | 4,685 | 4,732 | 4,778 |
| 12/01/34 | - | 291 | - | - | - | - | - | - | - |
| 06/01/35 | 1,916 | 2,207 | 2,499 | - | - | - | - | - | - |
| 12/01/35 | - | 263 | - | - | - | - | - | - | - |
| 06/01/36 | 1,971 | 2,234 | 2,497 | - | - | - | - | - | - |
| 12/01/36 | - | 233 | - | - | - | - | - | - | - |
| 06/01/37 | 2,027 | 2,260 | 2,493 | - | - | - | - | - | - |
| 12/01/37 | - | 203 | - | - | - | - | - | - | - |
| 06/01/38 | 2,088 | 2,291 | 2,494 | - | - | - | - | - | - |
| 12/01/38 | - | 171 | - | - | - | - | - | - | - |
| 06/01/39 | 2,150 | 2,321 | 2,493 | - | - | - | - | - | - |
| 12/01/39 | - | 139 | - | - | - | - | - | - | - |
| 06/01/40 | 2,218 | 2,357 | 2,496 | - | - | - | - | - | - |
| 12/01/40 | - | 106 | - | - | - | - | - | - | - |
| 06/01/41 | 2,285 | 2,391 | 2,497 | - | - | - | - | - | - |
| 12/01/41 | - | 72 | - | - | - | - | - | - | - |
| 06/01/42 | 2,353 | 2,425 | 2,496 | - | - | - | - | - | - |
| 12/01/42 | - | 36 | - | - | - | - | - | - | - |
| 06/01/43 | 2,421 | 2,457 | 2,494 | - | - | - | - | - | - |
| 12/01/43 | - | - | - | - | - | - | - | - | - |
| 06/01/44 | - | - | - | - | - | - | - | - | - |
| 12/01/44 | - | - | - | - | - | - | - | - | - |
| 06/01/45 | - | - | - | - | - | - | - | - | - |
| 12/01/45 | - | - | - | - | - | - | - | - | - |
| 06/01/46 | - | - | - | - | - | - | - | - | - |
| 12/01/46 | - | - | - | - | - | - | - | - | - |
| 06/01/47 | - | - | - | - | - | - | - | - | - |
| 12/01/47 | - | - | - | - | - | - | - | - | - |
| 06/01/48 | - | - | - | - | - | - | - | - | - |
| 12/01/48 | - | - | - | - | - | - | - | - | - |
| 06/01/49 | - | - | - | - | - | - | - | - | - |
| 12/01/49 | - | - | - | - | - | - | - | - | - |
| 06/01/50 | - | - | - | - | - | - | - | - | - |
| 12/01/50 | - | - | - | - | - | - | - | - | - |
| 06/01/51 | - | - | - | - | - | - | - | - | - |
| 12/01/51 | - | - | - | - | - | - | - | - | - |
| 06/01/52 | - | - | - | - | - | - | - | - | - |
| 12/01/52 | - | - | - | - | - | - | - | - | - |
| 06/01/53 | - | - | - | - | - | - | - | - | - |
| 12/01/53 | - | - | - | - | - | - | - | - | - |
| 06/01/54 | - | - | - | - | - | - | - | - | - |
| Total as of: | | | | | | | | | |
| 7/1/2022 | \$ 38,463 | \$ 52,398 | \$ 52,398 | \$ 7,176 | \$ 8,144 | \$ 8,144 | \$ 50,478 | \$ 57,278 | \$ 57,278 |

CITY OF POLK CITY
WRA Debt Service Allocations
August 2022 Certificates

67 68 69 70 71 72 73 74 75 76 77 78

| Payment Date | 2014D (\$6.0M) SWD | | | 2015A (\$9.3M) SWD | | | 2015B (\$0.37M) CORE | | | 2015C (\$1.6M) EXP | | |
|---------------------|--------------------|------------------|------------------|--------------------|------------------|------------------|----------------------|-----------------|-----------------|--------------------|------------------|------------------|
| | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt |
| 12/01/22 | - | 353 | - | - | 274 | - | - | 15 | - | - | 82 | - |
| 06/01/23 | 2,636 | 2,990 | 3,343 | 3,972 | 4,246 | 4,521 | 111 | 126 | 140 | 1,192 | 1,274 | 1,356 |
| 12/01/23 | - | 327 | - | - | 254 | - | - | 14 | - | - | 76 | - |
| 06/01/24 | 2,689 | 3,016 | 3,343 | 4,007 | 4,261 | 4,516 | 111 | 125 | 138 | 1,206 | 1,282 | 1,358 |
| 12/01/24 | - | 300 | - | - | 234 | - | - | 13 | - | - | 70 | - |
| 06/01/25 | 2,741 | 3,041 | 3,341 | 4,051 | 4,285 | 4,519 | 117 | 130 | 142 | 1,220 | 1,290 | 1,360 |
| 12/01/25 | - | 273 | - | - | 214 | - | - | 11 | - | - | 64 | - |
| 06/01/26 | 2,794 | 3,066 | 3,339 | 4,094 | 4,308 | 4,523 | 117 | 128 | 140 | 1,220 | 1,284 | 1,348 |
| 12/01/26 | - | 245 | - | - | 194 | - | - | 10 | - | - | 58 | - |
| 06/01/27 | 2,855 | 3,099 | 3,344 | 4,129 | 4,323 | 4,517 | 117 | 127 | 137 | 1,234 | 1,292 | 1,350 |
| 12/01/27 | - | 216 | - | - | 173 | - | - | 9 | - | - | 52 | - |
| 06/01/28 | 2,907 | 3,123 | 3,339 | 4,173 | 4,346 | 4,519 | 123 | 132 | 141 | 1,247 | 1,299 | 1,351 |
| 12/01/28 | - | 187 | - | - | 152 | - | - | 8 | - | - | 46 | - |
| 06/01/29 | 2,968 | 3,155 | 3,342 | 4,217 | 4,369 | 4,521 | 123 | 131 | 139 | 1,261 | 1,307 | 1,352 |
| 12/01/29 | - | 157 | - | - | 131 | - | - | 7 | - | - | 39 | - |
| 06/01/30 | 3,021 | 3,178 | 3,335 | 4,260 | 4,391 | 4,522 | 129 | 136 | 143 | 1,275 | 1,314 | 1,354 |
| 12/01/30 | - | 127 | - | - | 110 | - | - | 5 | - | - | 33 | - |
| 06/01/31 | 3,082 | 3,209 | 3,336 | 4,304 | 4,414 | 4,523 | 129 | 135 | 140 | 1,289 | 1,322 | 1,355 |
| 12/01/31 | - | 96 | - | - | 88 | - | - | 4 | - | - | 26 | - |
| 06/01/32 | 3,143 | 3,239 | 3,335 | 4,348 | 4,436 | 4,524 | 129 | 133 | 137 | 1,303 | 1,329 | 1,356 |
| 12/01/32 | - | 65 | - | - | 66 | - | - | 3 | - | - | 20 | - |
| 06/01/33 | 3,213 | 3,278 | 3,342 | 4,382 | 4,449 | 4,515 | 136 | 138 | 141 | 1,317 | 1,337 | 1,357 |
| 12/01/33 | - | 33 | - | - | 45 | - | - | 1 | - | - | 13 | - |
| 06/01/34 | 3,274 | 3,306 | 3,339 | 4,435 | 4,479 | 4,524 | 136 | 137 | 138 | 1,331 | 1,344 | 1,357 |
| 12/01/34 | - | - | - | - | 22 | - | - | - | - | - | 7 | - |
| 06/01/35 | - | - | - | 4,478 | 4,501 | 4,523 | - | - | - | 1,344 | 1,351 | 1,358 |
| 12/01/35 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/36 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/36 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/37 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/37 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/38 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/38 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/39 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/39 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/40 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/40 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/41 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/41 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/42 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/42 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/43 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/43 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/44 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/44 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/45 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/45 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/46 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/46 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/47 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/47 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/48 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/48 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/49 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/49 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/50 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/50 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/51 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/51 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/52 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/52 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/53 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/53 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/54 | - | - | - | - | - | - | - | - | - | - | - | - |
| Total as of: | | | | | | | | | | | | |
| 7/1/2022 | \$ 35,322 | \$ 40,079 | \$ 40,079 | \$ 54,851 | \$ 58,767 | \$ 58,767 | \$ 1,478 | \$ 1,677 | \$ 1,677 | \$ 16,438 | \$ 17,612 | \$ 17,612 |

CITY OF POLK CITY
WRA Debt Service Allocations
August 2022 Certificates

79 80 81 82 83 84 85 86 87 88 89 90

| Payment Date | Series 2015E Refunding Bonds (\$32.02M) | | | Series 2016A (\$8.0M) CORE | | | Series 2016E (\$0.66M) EXP | | | Series 2016F (\$31.4M) CORE | | |
|---------------------|---|------------|------------|----------------------------|------------|-----------|----------------------------|------------|-----------|-----------------------------|------------|------------|
| | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt |
| 12/01/22 | - | 3,734 | - | - | 337 | - | - | 65 | - | - | 2,646 | - |
| 06/01/23 | 13,908 | 17,641 | 21,375 | 2,298 | 2,635 | 2,972 | 402 | 467 | 532 | 4,574 | 7,221 | 9,867 |
| 12/01/23 | - | 3,577 | - | - | 314 | - | - | 61 | - | - | 2,578 | - |
| 06/01/24 | 14,201 | 17,778 | 21,355 | 2,341 | 2,655 | 2,969 | 416 | 477 | 538 | 4,715 | 7,292 | 9,870 |
| 12/01/24 | - | 3,364 | - | - | 291 | - | - | 57 | - | - | 2,507 | - |
| 06/01/25 | 14,677 | 18,041 | 21,405 | 2,390 | 2,681 | 2,972 | 430 | 486 | 543 | 4,855 | 7,362 | 9,869 |
| 12/01/25 | - | 3,144 | - | - | 267 | - | - | 53 | - | - | 2,434 | - |
| 06/01/26 | 15,119 | 18,263 | 21,407 | 2,439 | 2,706 | 2,973 | 430 | 482 | 535 | 5,000 | 7,434 | 9,868 |
| 12/01/26 | - | 2,917 | - | - | 243 | - | - | 48 | - | - | 2,359 | - |
| 06/01/27 | 15,548 | 18,465 | 21,382 | 2,489 | 2,731 | 2,974 | 444 | 492 | 540 | 5,150 | 7,509 | 9,868 |
| 12/01/27 | - | 2,684 | - | - | 218 | - | - | 44 | - | - | 2,282 | - |
| 06/01/28 | 16,038 | 18,722 | 21,406 | 2,538 | 2,756 | 2,973 | 444 | 487 | 531 | 5,305 | 7,586 | 9,868 |
| 12/01/28 | - | 2,443 | - | - | 192 | - | - | 39 | - | - | 2,202 | - |
| 06/01/29 | 16,468 | 18,911 | 21,354 | 2,587 | 2,780 | 2,972 | 457 | 497 | 536 | 5,464 | 7,666 | 9,869 |
| 12/01/29 | - | 2,196 | - | - | 167 | - | - | 35 | - | - | 2,120 | - |
| 06/01/30 | 17,002 | 19,198 | 21,394 | 2,636 | 2,803 | 2,969 | 471 | 506 | 541 | 5,629 | 7,749 | 9,869 |
| 12/01/30 | - | 1,931 | - | - | 140 | - | - | 30 | - | - | 2,036 | - |
| 06/01/31 | 17,481 | 19,411 | 21,342 | 2,692 | 2,832 | 2,972 | 471 | 501 | 531 | 5,798 | 7,834 | 9,870 |
| 12/01/31 | - | 1,647 | - | - | 113 | - | - | 25 | - | - | 1,949 | - |
| 06/01/32 | 18,115 | 19,761 | 21,408 | 2,747 | 2,861 | 2,974 | 485 | 510 | 536 | 5,972 | 7,921 | 9,870 |
| 12/01/32 | - | 1,352 | - | - | 86 | - | - | 21 | - | - | 1,859 | - |
| 06/01/33 | 18,742 | 20,094 | 21,446 | 2,803 | 2,889 | 2,974 | 499 | 519 | 540 | 6,151 | 8,010 | 9,869 |
| 12/01/33 | - | 1,036 | - | - | 58 | - | - | 16 | - | - | 1,767 | - |
| 06/01/34 | 19,272 | 20,308 | 21,344 | 2,858 | 2,916 | 2,974 | 513 | 528 | 544 | 6,335 | 8,102 | 9,869 |
| 12/01/34 | - | 711 | - | - | 29 | - | - | 10 | - | - | 1,672 | - |
| 06/01/35 | 19,944 | 20,655 | 21,366 | 2,914 | 2,943 | 2,972 | 513 | 523 | 534 | 6,523 | 8,195 | 9,867 |
| 12/01/35 | - | 362 | - | - | - | - | - | 5 | - | - | 1,574 | - |
| 06/01/36 | 20,671 | 21,033 | 21,395 | - | - | - | 527 | 532 | 537 | 6,721 | 8,296 | 9,870 |
| 12/01/36 | - | - | - | - | - | - | - | - | - | - | 1,473 | - |
| 06/01/37 | - | - | - | - | - | - | - | - | - | 6,920 | 8,393 | 9,866 |
| 12/01/37 | - | - | - | - | - | - | - | - | - | - | 1,370 | - |
| 06/01/38 | - | - | - | - | - | - | - | - | - | 7,128 | 8,497 | 9,867 |
| 12/01/38 | - | - | - | - | - | - | - | - | - | - | 1,263 | - |
| 06/01/39 | - | - | - | - | - | - | - | - | - | 7,340 | 8,603 | 9,866 |
| 12/01/39 | - | - | - | - | - | - | - | - | - | - | 1,152 | - |
| 06/01/40 | - | - | - | - | - | - | - | - | - | 7,563 | 8,715 | 9,868 |
| 12/01/40 | - | - | - | - | - | - | - | - | - | - | 1,039 | - |
| 06/01/41 | - | - | - | - | - | - | - | - | - | 7,790 | 8,829 | 9,868 |
| 12/01/41 | - | - | - | - | - | - | - | - | - | - | 922 | - |
| 06/01/42 | - | - | - | - | - | - | - | - | - | 8,022 | 8,944 | 9,867 |
| 12/01/42 | - | - | - | - | - | - | - | - | - | - | 802 | - |
| 06/01/43 | - | - | - | - | - | - | - | - | - | 8,264 | 9,066 | 9,868 |
| 12/01/43 | - | - | - | - | - | - | - | - | - | - | 678 | - |
| 06/01/44 | - | - | - | - | - | - | - | - | - | 8,511 | 9,189 | 9,866 |
| 12/01/44 | - | - | - | - | - | - | - | - | - | - | 550 | - |
| 06/01/45 | - | - | - | - | - | - | - | - | - | 8,767 | 9,317 | 9,867 |
| 12/01/45 | - | - | - | - | - | - | - | - | - | - | 419 | - |
| 06/01/46 | - | - | - | - | - | - | - | - | - | 9,033 | 9,452 | 9,870 |
| 12/01/46 | - | - | - | - | - | - | - | - | - | - | 283 | - |
| 06/01/47 | - | - | - | - | - | - | - | - | - | 9,304 | 9,587 | 9,870 |
| 12/01/47 | - | - | - | - | - | - | - | - | - | - | 144 | - |
| 06/01/48 | - | - | - | - | - | - | - | - | - | 9,579 | 9,723 | 9,867 |
| 12/01/48 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/49 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/49 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/50 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/50 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/51 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/51 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/52 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/52 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/53 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/53 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/54 | - | - | - | - | - | - | - | - | - | - | - | - |
| Total as of: | | | | | | | | | | | | |
| 7/1/2022 | \$ 237,186 | \$ 299,381 | \$ 299,381 | \$ 33,732 | \$ 38,642 | \$ 38,642 | \$ 6,500 | \$ 7,518 | \$ 7,518 | \$ 176,412 | \$ 256,572 | \$ 256,572 |

CITY OF POLK CITY
WRA Debt Service Allocations
August 2022 Certificates

91 92 93 94 95 96 97 98 99 100 101 102

| Payment Date | Series 2016F (\$8.6M) SPECIAL | | | Series 2017A (\$38M) CORE | | | Series 2018A (\$4.2M) CORE | | | Series 2018D-1 (\$10.0M) CORE 2.0% | | |
|---------------------|-------------------------------|-------------------|-------------------|---------------------------|-------------------|-------------------|----------------------------|------------------|------------------|------------------------------------|------------------|------------------|
| | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt |
| 12/01/22 | - | 4,765 | - | - | 3,299 | - | - | 237 | - | - | 314 | - |
| 06/01/23 | 8,237 | 13,002 | 17,767 | 5,402 | 8,701 | 12,001 | 1,109 | 1,346 | 1,583 | 3,302 | 3,616 | 3,930 |
| 12/01/23 | - | 4,641 | - | - | 3,218 | - | - | 226 | - | - | 297 | - |
| 06/01/24 | 8,490 | 13,131 | 17,773 | 5,562 | 8,781 | 11,999 | 1,127 | 1,353 | 1,580 | 3,333 | 3,629 | 3,926 |
| 12/01/24 | - | 4,514 | - | - | 3,135 | - | - | 215 | - | - | 280 | - |
| 06/01/25 | 8,742 | 13,256 | 17,771 | 5,735 | 8,870 | 12,004 | 1,152 | 1,367 | 1,582 | 3,370 | 3,649 | 3,929 |
| 12/01/25 | - | 4,383 | - | - | 3,049 | - | - | 203 | - | - | 262 | - |
| 06/01/26 | 9,004 | 13,387 | 17,769 | 5,901 | 8,950 | 11,999 | 1,177 | 1,380 | 1,583 | 3,400 | 3,663 | 3,925 |
| 12/01/26 | - | 4,248 | - | - | 2,960 | - | - | 192 | - | - | 245 | - |
| 06/01/27 | 9,273 | 13,521 | 17,769 | 6,080 | 9,040 | 12,000 | 1,201 | 1,393 | 1,584 | 3,437 | 3,682 | 3,927 |
| 12/01/27 | - | 4,109 | - | - | 2,869 | - | - | 180 | - | - | 227 | - |
| 06/01/28 | 9,552 | 13,661 | 17,770 | 6,265 | 9,134 | 12,003 | 1,220 | 1,399 | 1,579 | 3,474 | 3,701 | 3,929 |
| 12/01/28 | - | 3,966 | - | - | 2,775 | - | - | 167 | - | - | 209 | - |
| 06/01/29 | 9,839 | 13,805 | 17,771 | 6,450 | 9,224 | 11,999 | 1,244 | 1,412 | 1,579 | 3,511 | 3,720 | 3,930 |
| 12/01/29 | - | 3,818 | - | - | 2,678 | - | - | 155 | - | - | 191 | - |
| 06/01/30 | 10,136 | 13,953 | 17,771 | 6,647 | 9,325 | 12,003 | 1,275 | 1,430 | 1,585 | 3,542 | 3,733 | 3,924 |
| 12/01/30 | - | 3,666 | - | - | 2,579 | - | - | 142 | - | - | 173 | - |
| 06/01/31 | 10,440 | 14,106 | 17,772 | 6,844 | 9,422 | 12,001 | 1,300 | 1,442 | 1,584 | 3,579 | 3,752 | 3,925 |
| 12/01/31 | - | 3,509 | - | - | 2,476 | - | - | 129 | - | - | 155 | - |
| 06/01/32 | 10,754 | 14,263 | 17,772 | 7,047 | 9,523 | 11,999 | 1,324 | 1,454 | 1,583 | 3,616 | 3,770 | 3,925 |
| 12/01/32 | - | 3,348 | - | - | 2,370 | - | - | 116 | - | - | 136 | - |
| 06/01/33 | 11,076 | 14,424 | 17,772 | 7,263 | 9,633 | 12,003 | 1,349 | 1,465 | 1,581 | 3,653 | 3,789 | 3,925 |
| 12/01/33 | - | 3,182 | - | - | 2,261 | - | - | 102 | - | - | 117 | - |
| 06/01/34 | 11,407 | 14,589 | 17,771 | 7,478 | 9,739 | 12,001 | 1,380 | 1,482 | 1,585 | 3,690 | 3,807 | 3,924 |
| 12/01/34 | - | 3,011 | - | - | 2,149 | - | - | 89 | - | - | 98 | - |
| 06/01/35 | 11,746 | 14,757 | 17,768 | 7,706 | 9,855 | 12,004 | 1,404 | 1,493 | 1,582 | 3,733 | 3,831 | 3,929 |
| 12/01/35 | - | 2,835 | - | - | 2,033 | - | - | 75 | - | - | 79 | - |
| 06/01/36 | 12,103 | 14,938 | 17,773 | 7,934 | 9,968 | 12,001 | 1,435 | 1,510 | 1,584 | 3,770 | 3,849 | 3,928 |
| 12/01/36 | - | 2,653 | - | - | 1,914 | - | - | 60 | - | - | 59 | - |
| 06/01/37 | 12,460 | 15,113 | 17,766 | 8,174 | 10,089 | 12,003 | 1,460 | 1,520 | 1,580 | 3,807 | 3,866 | 3,926 |
| 12/01/37 | - | 2,466 | - | - | 1,792 | - | - | 46 | - | - | 40 | - |
| 06/01/38 | 12,835 | 15,301 | 17,767 | 8,415 | 10,206 | 11,998 | 1,491 | 1,536 | 1,582 | 3,850 | 3,890 | 3,930 |
| 12/01/38 | - | 2,274 | - | - | 1,666 | - | - | 31 | - | - | 20 | - |
| 06/01/39 | 13,218 | 15,492 | 17,765 | 8,667 | 10,333 | 11,998 | 1,522 | 1,552 | 1,583 | 3,887 | 3,907 | 3,927 |
| 12/01/39 | - | 2,075 | - | - | 1,536 | - | - | 16 | - | - | - | - |
| 06/01/40 | 13,619 | 15,694 | 17,769 | 8,932 | 10,468 | 12,003 | 1,552 | 1,568 | 1,583 | - | - | - |
| 12/01/40 | - | 1,871 | - | - | 1,402 | - | - | - | - | - | - | - |
| 06/01/41 | 14,028 | 15,899 | 17,770 | 9,197 | 10,598 | 12,000 | - | - | - | - | - | - |
| 12/01/41 | - | 1,661 | - | - | 1,264 | - | - | - | - | - | - | - |
| 06/01/42 | 14,446 | 16,106 | 17,767 | 9,474 | 10,738 | 12,001 | - | - | - | - | - | - |
| 12/01/42 | - | 1,444 | - | - | 1,122 | - | - | - | - | - | - | - |
| 06/01/43 | 14,881 | 16,325 | 17,769 | 9,757 | 10,879 | 12,001 | - | - | - | - | - | - |
| 12/01/43 | - | 1,221 | - | - | 975 | - | - | - | - | - | - | - |
| 06/01/44 | 15,325 | 16,546 | 17,767 | 10,053 | 11,028 | 12,003 | - | - | - | - | - | - |
| 12/01/44 | - | 991 | - | - | 824 | - | - | - | - | - | - | - |
| 06/01/45 | 15,787 | 16,778 | 17,768 | 10,355 | 11,179 | 12,004 | - | - | - | - | - | - |
| 12/01/45 | - | 754 | - | - | 669 | - | - | - | - | - | - | - |
| 06/01/46 | 16,266 | 17,020 | 17,774 | 10,663 | 11,332 | 12,001 | - | - | - | - | - | - |
| 12/01/46 | - | 510 | - | - | 509 | - | - | - | - | - | - | - |
| 06/01/47 | 16,753 | 17,263 | 17,773 | 10,983 | 11,492 | 12,002 | - | - | - | - | - | - |
| 12/01/47 | - | 259 | - | - | 344 | - | - | - | - | - | - | - |
| 06/01/48 | 17,250 | 17,508 | 17,767 | 11,310 | 11,654 | 11,999 | - | - | - | - | - | - |
| 12/01/48 | - | - | - | - | 175 | - | - | - | - | - | - | - |
| 06/01/49 | - | - | - | 11,649 | 11,823 | 11,998 | - | - | - | - | - | - |
| 12/01/49 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/50 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/50 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/51 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/51 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/52 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/52 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/53 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/53 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/54 | - | - | - | - | - | - | - | - | - | - | - | - |
| Total as of: | | | | | | | | | | | | |
| 7/1/2022 | \$ 317,667 | \$ 462,011 | \$ 462,011 | \$ 219,943 | \$ 324,027 | \$ 324,027 | \$ 23,722 | \$ 28,482 | \$ 28,482 | \$ 60,953 | \$ 66,758 | \$ 66,758 |

CITY OF POLK CITY
WRA Debt Service Allocations
August 2022 Certificates

103 104 105 106 107 108 109 110 111 112 113 114

| Payment Date | Series 2018D-2 (\$8.0M) CORE 3.0% | | | Series 2018E (\$11.3M) CORE 2.0% | | | Series 2018F (\$6.0M) CORE 2.0% | | | Series 2019A (\$12.0M) CORE 2.0% | | |
|---------------------|-----------------------------------|------------------|------------------|----------------------------------|------------------|------------------|---------------------------------|------------------|------------------|----------------------------------|------------------|------------------|
| | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt |
| 12/01/22 | - | 479 | - | - | 346 | - | - | 323 | - | - | 643 | - |
| 06/01/23 | 2,230 | 2,709 | 3,188 | 3,548 | 3,903 | 4,249 | 1,614 | 1,937 | 2,260 | 3,209 | 3,852 | 4,495 |
| 12/01/23 | - | 450 | - | - | 337 | - | - | 307 | - | - | 611 | - |
| 06/01/24 | 2,285 | 2,736 | 3,186 | 3,579 | 3,916 | 4,253 | 1,645 | 1,952 | 2,259 | 3,277 | 3,888 | 4,499 |
| 12/01/24 | - | 421 | - | - | 319 | - | - | 290 | - | - | 578 | - |
| 06/01/25 | 2,341 | 2,761 | 3,182 | 3,616 | 3,935 | 4,254 | 1,682 | 1,972 | 2,263 | 3,345 | 3,923 | 4,501 |
| 12/01/25 | - | 390 | - | - | 301 | - | - | 274 | - | - | 545 | - |
| 06/01/26 | 2,402 | 2,793 | 3,183 | 3,653 | 3,953 | 4,254 | 1,712 | 1,986 | 2,260 | 3,406 | 3,951 | 4,496 |
| 12/01/26 | - | 359 | - | - | 282 | - | - | 257 | - | - | 510 | - |
| 06/01/27 | 2,464 | 2,823 | 3,182 | 3,696 | 3,978 | 4,260 | 1,749 | 2,006 | 2,262 | 3,474 | 3,985 | 4,495 |
| 12/01/27 | - | 327 | - | - | 263 | - | - | 239 | - | - | 476 | - |
| 06/01/28 | 2,532 | 2,859 | 3,186 | 3,733 | 3,996 | 4,259 | 1,780 | 2,019 | 2,258 | 3,548 | 4,024 | 4,500 |
| 12/01/28 | - | 295 | - | - | 244 | - | - | 221 | - | - | 440 | - |
| 06/01/29 | 2,593 | 2,888 | 3,182 | 3,770 | 4,014 | 4,258 | 1,817 | 2,038 | 2,260 | 3,616 | 4,056 | 4,496 |
| 12/01/29 | - | 261 | - | - | 225 | - | - | 203 | - | - | 404 | - |
| 06/01/30 | 2,661 | 2,922 | 3,183 | 3,807 | 4,032 | 4,257 | 1,854 | 2,057 | 2,260 | 3,690 | 4,094 | 4,498 |
| 12/01/30 | - | 226 | - | - | 205 | - | - | 184 | - | - | 367 | - |
| 06/01/31 | 2,729 | 2,955 | 3,182 | 3,844 | 4,049 | 4,255 | 1,891 | 2,076 | 2,260 | 3,764 | 4,131 | 4,498 |
| 12/01/31 | - | 191 | - | - | 166 | - | - | 166 | - | - | 330 | - |
| 06/01/32 | 2,803 | 2,994 | 3,185 | 3,887 | 4,073 | 4,259 | 1,928 | 2,094 | 2,259 | 3,838 | 4,167 | 4,497 |
| 12/01/32 | - | 155 | - | - | 166 | - | - | 146 | - | - | 291 | - |
| 06/01/33 | 2,877 | 3,032 | 3,186 | 3,924 | 4,090 | 4,256 | 1,965 | 2,111 | 2,258 | 3,918 | 4,209 | 4,500 |
| 12/01/33 | - | 118 | - | - | 146 | - | - | 127 | - | - | 252 | - |
| 06/01/34 | 2,951 | 3,068 | 3,186 | 3,967 | 4,113 | 4,259 | 2,008 | 2,135 | 2,261 | 3,998 | 4,250 | 4,502 |
| 12/01/34 | - | 79 | - | - | 126 | - | - | 107 | - | - | 212 | - |
| 06/01/35 | 3,025 | 3,104 | 3,183 | 4,004 | 4,130 | 4,255 | 2,045 | 2,152 | 2,258 | 4,072 | 4,284 | 4,496 |
| 12/01/35 | - | 40 | - | - | 105 | - | - | 86 | - | - | 171 | - |
| 06/01/36 | 3,105 | 3,145 | 3,185 | 4,047 | 4,152 | 4,258 | 2,088 | 2,174 | 2,260 | 4,158 | 4,329 | 4,501 |
| 12/01/36 | - | - | - | - | 85 | - | - | 65 | - | - | 130 | - |
| 06/01/37 | - | - | - | 4,090 | 4,175 | 4,260 | 2,131 | 2,197 | 2,262 | 4,238 | 4,368 | 4,498 |
| 12/01/37 | - | - | - | - | 64 | - | - | 44 | - | - | 87 | - |
| 06/01/38 | - | - | - | 4,127 | 4,191 | 4,255 | 2,174 | 2,218 | 2,262 | 4,324 | 4,412 | 4,499 |
| 12/01/38 | - | - | - | - | 43 | - | - | 22 | - | - | 44 | - |
| 06/01/39 | - | - | - | 4,170 | 4,213 | 4,256 | 2,218 | 2,240 | 2,262 | 4,411 | 4,455 | 4,499 |
| 12/01/39 | - | - | - | - | 21 | - | - | - | - | - | - | - |
| 06/01/40 | - | - | - | 4,213 | 4,235 | 4,256 | - | - | - | - | - | - |
| 12/01/40 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/41 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/41 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/42 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/42 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/43 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/43 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/44 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/44 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/45 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/45 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/46 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/46 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/47 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/47 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/48 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/48 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/49 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/49 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/50 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/50 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/51 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/51 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/52 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/52 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/53 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/53 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/54 | - | - | - | - | - | - | - | - | - | - | - | - |
| Total as of: | | | | | | | | | | | | |
| 7/1/2022 | \$ 36,997 | \$ 44,581 | \$ 44,581 | \$ 69,676 | \$ 76,612 | \$ 76,612 | \$ 32,303 | \$ 38,425 | \$ 38,425 | \$ 64,286 | \$ 76,468 | \$ 76,468 |

CITY OF POLK CITY
WRA Debt Service Allocations
August 2022 Certificates

115 116 117 118 119 120 121 122 123 124 125 126

| Payment Date | Series 2020B (\$11.2M) CORE 2.0% | | | Series 2021A Refunding (\$37.38M) | | | Series 2022A (\$20.370M) CORE 2.0% | | | TOTAL EXISTING DEBT | | |
|---------------------|----------------------------------|------------------|------------------|-----------------------------------|-------------------|-------------------|------------------------------------|-------------------|-------------------|---------------------|---------------------|---------------------|
| | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt |
| 12/01/22 | - | 437 | - | - | 5,668 | - | - | 230 | - | - | - | - |
| 06/01/23 | 554 | 1,154 | 1,591 | 21,749 | 27,417 | 33,085 | - | 542 | 772 | 153,565 | 200,121 | 242,833 |
| 12/01/23 | - | 651 | - | - | 5,124 | - | - | 806 | - | - | 41,582 | - |
| 06/01/24 | 2,994 | 3,678 | 4,330 | 22,832 | 27,956 | 33,080 | 4,189 | 5,273 | 6,080 | 164,688 | 209,800 | 251,382 |
| 12/01/24 | - | 654 | - | - | 4,553 | - | - | 1,231 | - | - | 39,964 | - |
| 06/01/25 | 3,055 | 3,710 | 4,364 | 24,007 | 28,560 | 33,114 | 5,310 | 6,523 | 7,754 | 170,824 | 213,843 | 253,806 |
| 12/01/25 | - | 624 | - | - | 3,953 | - | - | 1,160 | - | - | 37,742 | - |
| 06/01/26 | 3,117 | 3,741 | 4,365 | 25,089 | 29,042 | 32,995 | 5,415 | 6,574 | 7,734 | 175,822 | 216,488 | 254,231 |
| 12/01/26 | - | 593 | - | - | 3,326 | - | - | 1,106 | - | - | 35,468 | - |
| 06/01/27 | 3,179 | 3,771 | 4,364 | 26,240 | 29,566 | 32,892 | 5,526 | 6,631 | 7,737 | 181,038 | 219,276 | 254,744 |
| 12/01/27 | - | 561 | - | - | 2,670 | - | - | 1,050 | - | - | 33,120 | - |
| 06/01/28 | 3,240 | 3,801 | 4,362 | 27,448 | 30,118 | 32,788 | 5,636 | 6,687 | 7,737 | 186,459 | 222,188 | 255,308 |
| 12/01/28 | - | 529 | - | - | 1,984 | - | - | 994 | - | - | 30,694 | - |
| 06/01/29 | 3,308 | 3,836 | 4,365 | 28,640 | 30,624 | 32,608 | 5,747 | 6,741 | 7,735 | 191,931 | 225,069 | 255,763 |
| 12/01/29 | - | 495 | - | - | 1,268 | - | - | 937 | - | - | 28,190 | - |
| 06/01/30 | 3,376 | 3,871 | 4,367 | 30,015 | 31,283 | 32,551 | 5,864 | 6,801 | 7,737 | 197,800 | 228,264 | 256,453 |
| 12/01/30 | - | 462 | - | - | 1,043 | - | - | 878 | - | - | 26,115 | - |
| 06/01/31 | 3,443 | 3,905 | 4,367 | 30,314 | 31,356 | 32,399 | 5,981 | 6,859 | 7,737 | 205,208 | 233,421 | 259,536 |
| 12/01/31 | - | 427 | - | - | 796 | - | - | 818 | - | - | 23,934 | - |
| 06/01/32 | 3,511 | 3,938 | 4,366 | 30,713 | 31,509 | 32,306 | 6,098 | 6,917 | 7,735 | 217,474 | 243,318 | 267,252 |
| 12/01/32 | - | 392 | - | - | 547 | - | - | 757 | - | - | 21,633 | - |
| 06/01/33 | 3,579 | 3,971 | 4,363 | 31,033 | 31,580 | 32,127 | 6,222 | 6,979 | 7,736 | 204,273 | 227,606 | 249,239 |
| 12/01/33 | - | 356 | - | - | 275 | - | - | 695 | - | - | 19,402 | - |
| 06/01/34 | 3,653 | 4,009 | 4,366 | 31,470 | 31,746 | 32,021 | 6,345 | 7,040 | 7,735 | 209,403 | 230,335 | 249,737 |
| 12/01/34 | - | 320 | - | - | - | - | - | 631 | - | - | 17,114 | - |
| 06/01/35 | 3,727 | 4,047 | 4,366 | - | - | - | 6,474 | 7,106 | 7,737 | 173,920 | 192,386 | 209,500 |
| 12/01/35 | - | 283 | - | - | - | - | - | 567 | - | - | 15,119 | - |
| 06/01/36 | 3,801 | 4,083 | 4,366 | - | - | - | 6,604 | 7,170 | 7,737 | 169,970 | 186,260 | 201,379 |
| 12/01/36 | - | 245 | - | - | - | - | - | 501 | - | - | 13,125 | - |
| 06/01/37 | 3,875 | 4,119 | 4,364 | - | - | - | 6,733 | 7,234 | 7,734 | 149,744 | 163,853 | 176,978 |
| 12/01/37 | - | 206 | - | - | - | - | - | 433 | - | - | 11,493 | - |
| 06/01/38 | 3,955 | 4,161 | 4,366 | - | - | - | 6,868 | 7,302 | 7,735 | 153,987 | 166,270 | 177,763 |
| 12/01/38 | - | 166 | - | - | - | - | - | 365 | - | - | 9,814 | - |
| 06/01/39 | 4,035 | 4,201 | 4,367 | - | - | - | 7,010 | 7,375 | 7,739 | 156,382 | 166,786 | 176,600 |
| 12/01/39 | - | 126 | - | - | - | - | - | 295 | - | - | 8,104 | - |
| 06/01/40 | 4,115 | 4,241 | 4,367 | - | - | - | 7,146 | 7,440 | 7,735 | 124,724 | 133,217 | 141,321 |
| 12/01/40 | - | 85 | - | - | - | - | - | 223 | - | - | 6,654 | - |
| 06/01/41 | 4,195 | 4,280 | 4,364 | - | - | - | 7,293 | 7,517 | 7,740 | 113,276 | 120,175 | 126,829 |
| 12/01/41 | - | 43 | - | - | - | - | - | 150 | - | - | 5,280 | - |
| 06/01/42 | 4,281 | 4,324 | 4,367 | - | - | - | 7,435 | 7,585 | 7,735 | 100,230 | 105,629 | 110,910 |
| 12/01/42 | - | - | - | - | - | - | - | 76 | - | - | 4,009 | - |
| 06/01/43 | - | - | - | - | - | - | 7,583 | 7,659 | 7,735 | 74,483 | 78,523 | 82,532 |
| 12/01/43 | - | - | - | - | - | - | - | - | - | - | 2,985 | - |
| 06/01/44 | - | - | - | - | - | - | - | - | - | 43,710 | 46,695 | 49,681 |
| 12/01/44 | - | - | - | - | - | - | - | - | - | - | 2,365 | - |
| 06/01/45 | - | - | - | - | - | - | - | - | - | 34,909 | 37,274 | 39,640 |
| 12/01/45 | - | - | - | - | - | - | - | - | - | - | 1,842 | - |
| 06/01/46 | - | - | - | - | - | - | - | - | - | 35,961 | 37,803 | 39,645 |
| 12/01/46 | - | - | - | - | - | - | - | - | - | - | 1,302 | - |
| 06/01/47 | - | - | - | - | - | - | - | - | - | 37,040 | 38,343 | 39,645 |
| 12/01/47 | - | - | - | - | - | - | - | - | - | - | 747 | - |
| 06/01/48 | - | - | - | - | - | - | - | - | - | 38,139 | 38,885 | 39,632 |
| 12/01/48 | - | - | - | - | - | - | - | - | - | - | 175 | - |
| 06/01/49 | - | - | - | - | - | - | - | - | - | 11,649 | 11,823 | 11,998 |
| 12/01/49 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/50 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/50 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/51 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/51 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/52 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/52 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/53 | - | - | - | - | - | - | - | - | - | - | - | - |
| 12/01/53 | - | - | - | - | - | - | - | - | - | - | - | - |
| 06/01/54 | - | - | - | - | - | - | - | - | - | - | - | - |
| Total as of: | | | | | | | | | | | | |
| 7/1/2022 | \$ 68,992 | \$ 84,497 | \$ 84,497 | \$ 329,550 | \$ 391,967 | \$ 391,967 | \$ 125,479 | \$ 153,857 | \$ 153,857 | \$ 3,676,609 | \$ 4,674,337 | \$ 4,674,337 |

CITY OF POLK CITY
WRA Debt Service Allocations
August 2022 Certificates

127 128 129 130 131 132 133 134 135 136 137 138

| Payment Date | EXP Southern Tier West (\$3.6M) | | | C Ingersoll Run (\$26.4M) | | | C Sewer Lining P2 (\$11.0M) | | | C Clarifier P2 (\$19.0M) | | |
|---------------------|---------------------------------|---------------|-----------|---------------------------|------------|---------------|-----------------------------|----------------|-----------|--------------------------|------------|----------------|
| | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt |
| 12/01/22 | - | 114 | - | - | 152 | - | - | - | - | - | - | - |
| 06/01/23 | - | 553 | 667 | - | 724 | 876 | - | 308 | 308 | - | 177 | 177 |
| 12/01/23 | - | 499 | - | - | 1,162 | - | - | 469 | - | - | 493 | - |
| 06/01/24 | 2,051 | 2,550 | 3,049 | - | 1,735 | 2,898 | 3,018 | 3,659 | 4,128 | - | 820 | 1,313 |
| 12/01/24 | - | 478 | - | - | 2,153 | - | - | 647 | - | - | 1,054 | - |
| 06/01/25 | 2,093 | 2,571 | 3,050 | 3,690 | 6,129 | 8,282 | 2,834 | 3,481 | 4,128 | 4,928 | 6,098 | 7,153 |
| 12/01/25 | - | 458 | - | - | 2,384 | - | - | 619 | - | - | 1,121 | - |
| 06/01/26 | 2,134 | 2,592 | 3,049 | 3,517 | 5,901 | 8,285 | 2,895 | 3,514 | 4,133 | 4,910 | 6,031 | 7,152 |
| 12/01/26 | - | 436 | - | - | 2,331 | - | - | 590 | - | - | 1,072 | - |
| 06/01/27 | 2,176 | 2,612 | 3,048 | 3,622 | 5,953 | 8,285 | 2,951 | 3,541 | 4,131 | 5,008 | 6,080 | 7,152 |
| 12/01/27 | - | 414 | - | - | 2,277 | - | - | 561 | - | - | 1,022 | - |
| 06/01/28 | 2,218 | 2,632 | 3,046 | 3,727 | 6,004 | 8,281 | 3,006 | 3,567 | 4,127 | 5,107 | 6,129 | 7,151 |
| 12/01/28 | - | 392 | - | - | 2,221 | - | - | 531 | - | - | 971 | - |
| 06/01/29 | 2,273 | 2,665 | 3,058 | 3,844 | 6,065 | 8,286 | 3,068 | 3,598 | 4,129 | 5,211 | 6,182 | 7,153 |
| 12/01/29 | - | 370 | - | - | 2,163 | - | - | 500 | - | - | 919 | - |
| 06/01/30 | 2,315 | 2,684 | 3,054 | 3,955 | 6,118 | 8,281 | 3,129 | 3,629 | 4,129 | 5,310 | 6,229 | 7,147 |
| 12/01/30 | - | 346 | - | - | 2,104 | - | - | 469 | - | - | 866 | - |
| 06/01/31 | 2,356 | 2,703 | 3,049 | 4,072 | 6,176 | 8,280 | 3,191 | 3,659 | 4,128 | 5,421 | 6,286 | 7,152 |
| 12/01/31 | - | 323 | - | - | 2,043 | - | - | 437 | - | - | 811 | - |
| 06/01/32 | 2,412 | 2,734 | 3,057 | 4,195 | 6,238 | 8,281 | 3,259 | 3,695 | 4,132 | 5,526 | 6,337 | 7,148 |
| 12/01/32 | - | 299 | - | - | 1,980 | - | - | 404 | - | - | 756 | - |
| 06/01/33 | 2,453 | 2,752 | 3,051 | 4,324 | 6,304 | 8,284 | 3,320 | 3,724 | 4,128 | 5,636 | 6,393 | 7,149 |
| 12/01/33 | - | 274 | - | - | 1,915 | - | - | 371 | - | - | 700 | - |
| 06/01/34 | 2,509 | 2,783 | 3,057 | 4,454 | 6,369 | 8,284 | 3,388 | 3,759 | 4,130 | 5,753 | 6,453 | 7,153 |
| 12/01/34 | - | 249 | - | - | 1,848 | - | - | 337 | - | - | 642 | - |
| 06/01/35 | 2,550 | 2,799 | 3,048 | 4,583 | 6,431 | 8,280 | 3,456 | 3,793 | 4,130 | 5,864 | 6,507 | 7,149 |
| 12/01/35 | - | 224 | - | - | 1,780 | - | - | 302 | - | - | 584 | - |
| 06/01/36 | 2,606 | 2,829 | 3,053 | 4,725 | 6,504 | 8,284 | 3,524 | 3,826 | 4,128 | 5,981 | 6,565 | 7,149 |
| 12/01/36 | - | 198 | - | - | 1,709 | - | - | 267 | - | - | 524 | - |
| 06/01/37 | 2,661 | 2,859 | 3,056 | 4,866 | 6,575 | 8,284 | 3,597 | 3,865 | 4,132 | 6,105 | 6,628 | 7,152 |
| 12/01/37 | - | 171 | - | - | 1,636 | - | - | 231 | - | - | 463 | - |
| 06/01/38 | 2,717 | 2,887 | 3,058 | 5,014 | 6,650 | 8,286 | 3,665 | 3,896 | 4,128 | 6,228 | 6,691 | 7,153 |
| 12/01/38 | - | 144 | - | - | 1,561 | - | - | 195 | - | - | 401 | - |
| 06/01/39 | 2,758 | 2,902 | 3,046 | 5,162 | 6,723 | 8,283 | 3,739 | 3,934 | 4,128 | 6,351 | 6,751 | 7,152 |
| 12/01/39 | - | 116 | - | - | 1,483 | - | - | 157 | - | - | 337 | - |
| 06/01/40 | 2,814 | 2,930 | 3,046 | 5,316 | 6,799 | 8,282 | 3,813 | 3,970 | 4,127 | 6,474 | 6,811 | 7,148 |
| 12/01/40 | - | 88 | - | - | 1,403 | - | - | 119 | - | - | 272 | - |
| 06/01/41 | 2,869 | 2,957 | 3,045 | 5,476 | 6,880 | 8,283 | 3,893 | 4,012 | 4,131 | 6,604 | 6,876 | 7,148 |
| 12/01/41 | - | 59 | - | - | 1,321 | - | - | 80 | - | - | 206 | - |
| 06/01/42 | 2,938 | 2,998 | 3,057 | 5,643 | 6,964 | 8,285 | 3,967 | 4,047 | 4,127 | 6,739 | 6,945 | 7,152 |
| 12/01/42 | - | 30 | - | - | 1,237 | - | - | 40 | - | - | 139 | - |
| 06/01/43 | 2,994 | 3,024 | 3,054 | 5,809 | 7,045 | 8,282 | 4,047 | 4,088 | 4,128 | 6,875 | 7,013 | 7,152 |
| 12/01/43 | - | - | - | - | 1,149 | - | - | - | - | - | 70 | - |
| 06/01/44 | - | - | - | 5,981 | 7,131 | 8,280 | - | - | - | 7,010 | 7,080 | 7,150 |
| 12/01/44 | - | - | - | - | 1,060 | - | - | - | - | - | - | - |
| 06/01/45 | - | - | - | 6,166 | 7,226 | 8,286 | - | - | - | - | - | - |
| 12/01/45 | - | - | - | - | 967 | - | - | - | - | - | - | - |
| 06/01/46 | - | - | - | 6,351 | 7,318 | 8,285 | - | - | - | - | - | - |
| 12/01/46 | - | - | - | - | 872 | - | - | - | - | - | - | - |
| 06/01/47 | - | - | - | 6,536 | 7,408 | 8,280 | - | - | - | - | - | - |
| 12/01/47 | - | - | - | - | 774 | - | - | - | - | - | - | - |
| 06/01/48 | - | - | - | 6,733 | 7,507 | 8,281 | - | - | - | - | - | - |
| 12/01/48 | - | - | - | - | 673 | - | - | - | - | - | - | - |
| 06/01/49 | - | - | - | 6,936 | 7,609 | 8,282 | - | - | - | - | - | - |
| 12/01/49 | - | - | - | - | 569 | - | - | - | - | - | - | - |
| 06/01/50 | - | - | - | 7,146 | 7,715 | 8,283 | - | - | - | - | - | - |
| 12/01/50 | - | - | - | - | 462 | - | - | - | - | - | - | - |
| 06/01/51 | - | - | - | 7,361 | 7,823 | 8,285 | - | - | - | - | - | - |
| 12/01/51 | - | - | - | - | 351 | - | - | - | - | - | - | - |
| 06/01/52 | - | - | - | 7,577 | 7,928 | 8,279 | - | - | - | - | - | - |
| 12/01/52 | - | - | - | - | 238 | - | - | - | - | - | - | - |
| 06/01/53 | - | - | - | 7,805 | 8,042 | 8,280 | - | - | - | - | - | - |
| 12/01/53 | - | - | - | - | 121 | - | - | - | - | - | - | - |
| 06/01/54 | - | - | - | 8,039 | 8,159 | 8,280 | - | - | - | - | - | - |
| Total as of: | | | | | | | | | | | | |
| 7/1/2022 | \$ | 49,896 | \$ | 61,697 | \$ | 61,697 | \$ | 162,624 | \$ | 252,253 | \$ | 252,253 |
| | | | | | | | | | | | | |
| | \$ | 67,760 | \$ | 82,892 | \$ | 82,892 | \$ | 117,040 | \$ | 144,506 | \$ | 144,506 |

CITY OF POLK CITY
WRA Debt Service Allocations
August 2022 Certificates

139 140 141 142 143 144 145 146 147

| Payment Date | C Bid Contingency (\$12.0M) | | | Total Pending | | | TOTAL EXISTING AND PENDING DEBT | | | |
|---------------------|-----------------------------|------------------|------------------|-------------------|-------------------|-------------------|---|---------------------|---------------------|---|
| | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Estimated WRA Debt for August 2022 Certificates | | | |
| | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | Par | Total Debt | Ann. Debt | |
| 12/01/22 | - | - | - | - | 266 | - | - | - | 42,978 | - |
| 06/01/23 | - | 72 | 72 | - | 1,834 | 2,100 | 153,565 | 201,955 | 244,933 | - |
| 12/01/23 | - | 250 | - | - | 2,873 | - | - | 44,456 | - | - |
| 06/01/24 | - | 470 | 720 | 5,070 | 9,234 | 12,107 | 169,757 | 219,034 | 263,490 | - |
| 12/01/24 | - | 629 | - | - | 4,962 | - | - | 44,926 | - | - |
| 06/01/25 | 3,142 | 3,881 | 4,510 | 16,686 | 22,161 | 27,123 | 187,510 | 236,003 | 280,929 | - |
| 12/01/25 | - | 708 | - | - | 5,290 | - | - | 43,032 | - | - |
| 06/01/26 | 3,098 | 3,806 | 4,514 | 16,555 | 21,845 | 27,134 | 192,377 | 238,333 | 281,365 | - |
| 12/01/26 | - | 677 | - | - | 5,106 | - | - | 40,575 | - | - |
| 06/01/27 | 3,160 | 3,837 | 4,514 | 16,917 | 22,023 | 27,130 | 197,955 | 241,299 | 281,874 | - |
| 12/01/27 | - | 645 | - | - | 4,919 | - | - | 38,039 | - | - |
| 06/01/28 | 3,222 | 3,867 | 4,512 | 17,279 | 22,198 | 27,117 | 203,738 | 244,386 | 282,425 | - |
| 12/01/28 | - | 613 | - | - | 4,728 | - | - | 35,421 | - | - |
| 06/01/29 | 3,289 | 3,902 | 4,515 | 17,685 | 22,413 | 27,141 | 209,617 | 247,482 | 282,903 | - |
| 12/01/29 | - | 580 | - | - | 4,532 | - | - | 32,721 | - | - |
| 06/01/30 | 3,357 | 3,937 | 4,517 | 18,066 | 22,597 | 27,129 | 215,866 | 250,861 | 283,582 | - |
| 12/01/30 | - | 547 | - | - | 4,331 | - | - | 30,446 | - | - |
| 06/01/31 | 3,419 | 3,965 | 4,512 | 18,458 | 22,790 | 27,121 | 223,666 | 256,210 | 286,656 | - |
| 12/01/31 | - | 512 | - | - | 4,126 | - | - | 28,060 | - | - |
| 06/01/32 | 3,493 | 4,005 | 4,517 | 18,883 | 23,010 | 27,136 | 236,357 | 266,328 | 294,388 | - |
| 12/01/32 | - | 477 | - | - | 3,916 | - | - | 25,549 | - | - |
| 06/01/33 | 3,560 | 4,038 | 4,515 | 19,295 | 23,211 | 27,128 | 223,568 | 250,817 | 276,366 | - |
| 12/01/33 | - | 442 | - | - | 3,702 | - | - | 23,104 | - | - |
| 06/01/34 | 3,628 | 4,070 | 4,512 | 19,732 | 23,434 | 27,136 | 229,135 | 253,769 | 276,873 | - |
| 12/01/34 | - | 406 | - | - | 3,482 | - | - | 20,596 | - | - |
| 06/01/35 | 3,702 | 4,108 | 4,513 | 20,156 | 23,638 | 27,120 | 194,075 | 216,024 | 236,620 | - |
| 12/01/35 | - | 368 | - | - | 3,258 | - | - | 18,377 | - | - |
| 06/01/36 | 3,776 | 4,145 | 4,513 | 20,611 | 23,869 | 27,127 | 190,581 | 210,129 | 228,506 | - |
| 12/01/36 | - | 331 | - | - | 3,028 | - | - | 16,153 | - | - |
| 06/01/37 | 3,850 | 4,181 | 4,511 | 21,080 | 24,108 | 27,136 | 170,824 | 187,960 | 204,114 | - |
| 12/01/37 | - | 292 | - | - | 2,793 | - | - | 14,286 | - | - |
| 06/01/38 | 3,930 | 4,222 | 4,515 | 21,554 | 24,347 | 27,140 | 175,541 | 190,617 | 204,903 | - |
| 12/01/38 | - | 253 | - | - | 2,552 | - | - | 12,366 | - | - |
| 06/01/39 | 4,010 | 4,263 | 4,516 | 22,020 | 24,573 | 27,125 | 178,402 | 191,359 | 203,725 | - |
| 12/01/39 | - | 213 | - | - | 2,306 | - | - | 10,410 | - | - |
| 06/01/40 | 4,090 | 4,303 | 4,516 | 22,507 | 24,813 | 27,120 | 147,232 | 158,031 | 168,440 | - |
| 12/01/40 | - | 172 | - | - | 2,055 | - | - | 8,709 | - | - |
| 06/01/41 | 4,170 | 4,342 | 4,514 | 23,012 | 25,067 | 27,122 | 136,288 | 145,242 | 153,951 | - |
| 12/01/41 | - | 130 | - | - | 1,797 | - | - | 7,077 | - | - |
| 06/01/42 | 4,257 | 4,387 | 4,517 | 23,544 | 25,341 | 27,138 | 123,773 | 130,970 | 138,048 | - |
| 12/01/42 | - | 88 | - | - | 1,534 | - | - | 5,543 | - | - |
| 06/01/43 | 4,337 | 4,424 | 4,512 | 24,061 | 25,594 | 27,128 | 98,544 | 104,117 | 109,660 | - |
| 12/01/43 | - | 44 | - | - | 1,264 | - | - | 4,249 | - | - |
| 06/01/44 | 4,429 | 4,473 | 4,518 | 17,420 | 18,684 | 19,948 | 61,131 | 65,380 | 69,629 | - |
| 12/01/44 | - | - | - | - | 1,060 | - | - | 3,425 | - | - |
| 06/01/45 | - | - | - | 6,166 | 7,226 | 8,286 | 41,075 | 44,500 | 47,925 | - |
| 12/01/45 | - | - | - | - | 967 | - | - | 2,809 | - | - |
| 06/01/46 | - | - | - | 6,351 | 7,318 | 8,285 | 42,312 | 45,122 | 47,931 | - |
| 12/01/46 | - | - | - | - | 872 | - | - | 2,174 | - | - |
| 06/01/47 | - | - | - | 6,536 | 7,408 | 8,280 | 43,576 | 45,750 | 47,925 | - |
| 12/01/47 | - | - | - | - | 774 | - | - | 1,521 | - | - |
| 06/01/48 | - | - | - | 6,733 | 7,507 | 8,281 | 44,872 | 46,392 | 47,913 | - |
| 12/01/48 | - | - | - | - | 673 | - | - | 848 | - | - |
| 06/01/49 | - | - | - | 6,936 | 7,609 | 8,282 | 18,585 | 19,432 | 20,280 | - |
| 12/01/49 | - | - | - | - | 569 | - | - | 569 | - | - |
| 06/01/50 | - | - | - | 7,146 | 7,715 | 8,283 | 7,146 | 7,715 | 8,283 | - |
| 12/01/50 | - | - | - | - | 462 | - | - | 462 | - | - |
| 06/01/51 | - | - | - | 7,361 | 7,823 | 8,285 | 7,361 | 7,823 | 8,285 | - |
| 12/01/51 | - | - | - | - | 351 | - | - | 351 | - | - |
| 06/01/52 | - | - | - | 7,577 | 7,928 | 8,279 | 7,577 | 7,928 | 8,279 | - |
| 12/01/52 | - | - | - | - | 238 | - | - | 238 | - | - |
| 06/01/53 | - | - | - | 7,805 | 8,042 | 8,280 | 7,805 | 8,042 | 8,280 | - |
| 12/01/53 | - | - | - | - | 121 | - | - | 121 | - | - |
| 06/01/54 | - | - | - | 8,039 | 8,159 | 8,280 | 8,039 | 8,159 | 8,280 | - |
| Total as of: | | | | | | | | | | |
| 7/1/2022 | \$ 73,920 | \$ 91,076 | \$ 91,076 | \$ 471,240 | \$ 632,424 | \$ 632,424 | \$ 4,147,849 | \$ 5,306,761 | \$ 5,306,761 | |

**SENIOR BOND ISSUANCE CERTIFICATE
OF WRA PARTICIPATING COMMUNITY**

Name of Participating Community: Polk City

Anticipated Amount of Additional Senior Bonds: \$ 83,600,000

Estimated Date of Issuance: \$47,600,000 after August 1st in calendar 2022;
Remaining amounts will in calendar 2023 or 2024

This Senior Bond Issuance Certificate is being executed by the undersigned financial officer of the Participating Community indicated above (the "Participating Community") pursuant to Section 8.3 of Resolution No. 04-070 approved on October 28, 2004 (the "Master Resolution") by the Board of the Des Moines Metropolitan Wastewater Reclamation Authority ("WRA"), and supplementing Section 2 of Article XIII of the Second Amended and Restated Agreement for the WRA, filed with the Secretary of State on June 11, 2014 (the WRA Agreement). All capitalized terms used in this Certificate which are not otherwise defined herein shall have the meanings given to them in the Master Resolution.

Attached hereto are the following:

1. A draft resolution for your governing body,
2. WRA Certificate Projections, 2022 Certificates,
3. WRA Debt Service Allocation, August 2022: PFM's proposed allocation of Debt Service to the Participating Community for the Additional Senior Bonds (subject to change based on actual timing of issuance by WRA), receipt of which is acknowledged by execution of this Certificate.

The Participating Community hereby consents to and certifies, in connection with the anticipated issuance of the above-referenced Senior Bonds, that it is currently in compliance with the provisions of the WRA Agreement requiring the establishment of rates and charges or appropriation of other funds sufficient in amount as will produce at least 110% of the amount necessary to pay the Participating Community's share of the principal and interest coming due on all Outstanding Bonds and all outstanding Local Obligations during the fiscal year 2023, and acknowledges it has factored its estimated allocations from future WRA issuances of Additional Senior Bonds into rate and coverage planning to ensure maintenance of said coverage in future fiscal years.

Attach to this Certificate for return the following:

1. A copy of the resolution passed by your governing body approving the Senior Bond Issuance Certificate of WRA Participating Community,
2. Schedule of principal and interest requirements of all outstanding Local Obligations of the Participating Community,
3. Details of other funds appropriated to meet the coverage requirements.

Approved by the Governing Body of the Participating Community on the ___ day of _____, 2022.

Dated this ___ day of August 2022.

By: _____

Print Name: _____

Title: _____

Page 2 (August Certificates)

Call 323-8008 if you have any questions.

The information provided by PFM describes only WRA obligations; existing local obligations secured by sewer revenues must also be considered and included in your coverage certifications.

Please send electronic scanned copies of all documents to RJVaughan@DMgov.org and StoffelM@PFM.com by August 30th.

WRA Certificate Projections

2022 Certificates

| August Certificate for Additional Senior Bonds | | | | |
|---|----------------------------------|------------------|------------------|-------------------|
| <u>PROJECT</u> | <u>No Impact to Debt Service</u> | | <u>TOTAL</u> | |
| | <u>SPONSORED</u> | <u>P&D</u> | | |
| Anticipated in 2022 | | | | |
| Ingersoll Run - Segments 1 & 3 | 26,400,000 | 0 | 0 | 26,400,000 |
| WRA Sewer Lining - Loan 2 | 11,000,000 | 0 | 0 | 11,000,000 |
| ESI P27 Loan #1 (2016F) | 0 | 1,800,000 | 0 | 1,800,000 |
| So Tier West Interceptor Ph 10 S24 | 3,600,000 | 0 | 0 | 3,600,000 |
| | 41,000,000 | | | 42,800,000 |
| Anticipated Planning Design Loans | | | | |
| WRA Joint Trunk (East & West) | 0 | 0 | 1,000,000 | 1,000,000 |
| So Tier Interceptor P10 S4 | 0 | 0 | 300,000 | 300,000 |
| East side Wet Weather | 0 | 0 | 1,800,000 | 1,800,000 |
| Aeration Improvements | 0 | 0 | 400,000 | 400,000 |
| So Tier P10 S6 | 0 | 0 | 300,000 | 300,000 |
| Building 05 Rehabilitation | 0 | 0 | 500,000 | 500,000 |
| Disinfection | 0 | 0 | 500,000 | 500,000 |
| | | | | 4,800,000 |
| Anticipated in 2023/24 | | | | |
| Clarifier Improvements - Ph 2 | 19,000,000 | 0 | 0 | 19,000,000 |
| Bid Contingency | 12,000,000 | 0 | 0 | 12,000,000 |
| ESI P27 Loan #2 (2017A) | 0 | 1,500,000 | 0 | 1,500,000 |
| Clarifier Improvements - Ph 1 (2020B) | 0 | 1,120,000 | 0 | 1,120,000 |
| Ingersoll Run - Segments 1 & 3 | 0 | 2,380,000 | 0 | 2,380,000 |
| | 31,000,000 | | | 36,000,000 |
| CERTIFICATE TOTAL | 72,000,000 | 6,800,000 | 4,800,000 | 83,600,000 |

| <u>PROJECT</u> | |
|--------------------------------|-------------------|
| Participating Community | |
| Altoona | 2,950,452 |
| Ankeny | 7,669,620 |
| Bondurant | 833,796 |
| Clive | 2,319,372 |
| Cumming | 38,232 |
| Des Moines | 32,202,720 |
| GPHOC | 440,496 |
| Grimes | 1,965,204 |
| Johnston | 2,020,536 |
| Norwalk | 1,708,956 |
| Pleasant Hill | 1,330,380 |
| Polk City | 471,240 |
| Polk County | 759,924 |
| USSD | 5,250,060 |
| Urb/Whits SD | 1,235,988 |
| Waukee | 1,991,988 |
| West Des Moines | 8,811,036 |
| | 72,000,000 |
| New Par for August 2022 | 72,000,000 |



City of Polk City, Iowa

City Council Agenda Communication

Date: August 8, 2022 City Council Meeting
To: Mayor Steve Karsjen & City Council
From: Chelsea Huisman, City Manager

Subject: First Reading of Ordinance 2022-2100 Amending Chapter 101, Regulation of Industrial Wastewater, Commercial Wastewater, and hauled waste

BACKGROUND: For the City Council's consideration on Monday is an amended Ordinance to Chapter 101, Regulation of Industrial Wastewater, Commercial wastewater, and hauled waste.

Polk City is a member of the Des Moines Metro Wastewater Reclamation Authority (known as the WRA). The WRA administers the regulation of commercial and industrial wastewater and hauled waste for the City. To ensure consistency amongst the member communities, the WRA has reviewed and is recommending changes to Industrial and commercial wastewater and hauled waste regulations and has asked the member communities to also reflect those changes within their respective codes.

ALTERNATIVES: Do not approve the Ordinance.

FINANCIAL CONSIDERATIONS: The financial considerations for penalties will be outlined in the following agenda item.

RECOMMENDATION: It is my recommendation that the Council approve the 1st reading of the Ordinance. I would recommend the 2nd and 3rd readings of this ordinance be held at separate City Council meetings.

ORDINANCE NO. 2022-2100

AN ORDINANCE AMENDING CHAPTER 101, REGULATION OF INDUSTRIAL WASTEWATER COMMERCIAL WASTEWATER, AND HAULED WASTE, OF THE MUNICIPAL CODE OF THE CITY OF POLK CITY, IOWA

WHEREAS, the City Council of the City of Polk City, Iowa, deems it necessary and proper to amend Chapter 101 of the Code of Ordinances to match current standards and practices.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF POLK CITY, IOWA:

Section 1: That Section 101.01, Definitions, be and is hereby amended to delete the stricken language and to include the underlined language:

71. “Waste hauler” means a private contractor licensed by the WRA to deliver wastewater to the WRF or other locations approved by the WRA director, and includes all persons required to have a license under Section **101.69** of this chapter.

...

79. “WRA participating community” or “WRA participating communities” means, individually or collectively, depending on context, the cities of Altoona, Ankeny, Bondurant, Clive, Cumming, Des Moines, Grimes, Johnston, Norwalk, Polk City, Pleasant Hill, Waukee and West Des Moines, and Polk County, Warren County, the Urbandale Sanitary Sewer District, the Urbandale-Windsor Heights Sanitary District and the Greenfield Plaza/Hills of Coventry Sanitary District, together with any other cities, counties or sanitary districts that become participating communities under the provisions of the WRA agreement.

Section 2: That Section 101.10, Discharge Prohibitions, be and is hereby amended to delete the stricken language and to include the underlined language:

9. Any Radioactive material as defined in the wastes unless they comply with Atomic Energy Commission Act of 1954, as amended, and as defined in I.C. §136C.1, except materials which meet conditions of disposal by release into sanitary sewage pursuant to 10 CFR 20.2003. (68 Stat. 919 as amended and part 20, Sub-Part D—Waste Disposal, Section 20.303 of the Regulations issued by the Atomic Energy Commission, or amendments thereto).

Section 3: That Section 101.20, Fees, be and is hereby amended to delete the stricken language and to include the underlined language:

1. All users shall be subject to the following fees and charges:
 - A. The one-time wastewater discharge permit application fee shall be \$200.00 for a Class A permit, and \$100.00 for a Class B permit ~~and \$100.00 for soil/groundwater remediation permits.~~
 - B. The annual fee for a Class A wastewater discharge permit, including annual inspection of permitted users, shall be \$1,500.00 ~~shall be \$1,000.00.~~
 - C. The annual fee for a Class B wastewater discharge permit, including annual inspection of permitted users if completed or applicable, shall be \$750.00 ~~shall be \$400.00.~~
 - D. The fee paid by each industrial user when an accidental discharge or slug load occurs shall be the total costs incurred by the WRA as a result of said discharge or load. Said fee may be charged by the WRA separately from and in addition to a civil penalty of up to \$1,000.00 charged to the user under Section [REDACTED] of this Article related to said discharge or load up to \$1,000.00. ~~The fee shall reimburse the WRA for any costs incurred as a result of the discharge.~~
 - E. The trip charge fee for sampling or inspecting a user's discharge shall be \$50.00 per day per event. An equipment fee of \$50.00 per event shall also apply when using a WRA-owned 24-hour automatic sampler. The fee for subsequent consecutive days and for collecting grab samples shall be \$25.00 per day. When a sampling or inspection event must be rescheduled due to failure of the user's sampling equipment, or due to a sampler seal (used to detect sample tampering) being broken, monitoring facilities not being readily accessible or operational, or any other reason beyond the control of the WRA, a trip charge of \$50.00 \$25.00 and a rescheduling fee of \$50.00 shall be assessed. The trip charge fee may be waived if the user informs the POTW of sampling equipment failure prior to 8:00 a.m. of a scheduled sampling day.
 - ...
 - H. Fees for rescheduling a scheduled inspection with WRA personnel, with less than 24 hours' notice or if appropriate facility managers are unavailable at the scheduled time of inspection, annual or biannual inspections of permitted users shall be \$100.00 per rescheduled inspection for those holding a Class A permit and \$50.00 for those holding a Class B permit.
 - ...
 - K. Prohibitive waste charges for each pollutant discharged in excess of permit or ordinance limits shall be \$50.00 per violation \$25.00 per day for Class B permit holders and \$100.00 per violation

~~\$50.00 per day~~ for Class A permit holders. ~~High-strength eCharges shall double if discharges exceed are slug threshold values loads.~~
 Payment of fees does not preclude other enforcement action and may not be paid in lieu of compliance with discharge limitations.

L. At the WRA’s discretion, administrative cost recovery fees may be assessed separately to a user or added to a user’s disposal fee for actions or occurrences subject to [redacted] of this Article which result in the need for additional labor, equipment, and/or materials from the WRA or its contractors, including but not limited to cleanup of spills, infrastructure maintenance, improper scale transactions, improper disposal, and waste source verification. Fees shall be assessed based on the actual costs incurred by the WRA, or on the estimated costs incurred by the WRA rounded down to the nearest multiple of twenty based on actual rates for labor, materials, and equipment with a minimum fee of not less than \$20.00. Fees under this Section [redacted] will be charged in addition to charges, fines, fees, or other costs associated with rejected, unapproved, or atypical wastes under Sections [redacted] and [redacted] of this chapter. Fees for inspection of a food service establishment as defined in Section 101.02 of this Code, regulation of fats, oils, and grease discharge by food service establishments, shall be \$50 per visit.

2. All users contributing wastewater in excess of the concentrations shall be assessed a surcharge, which shall be in addition to the rates and charges ordinarily billed to such users for sewer use. Commencing October 1, 2022, until June 30, 2025, surcharges shall be assessed in accordance with the following rate schedule:

| | <u>Surcharge per Pound of Pollutant for the Period:</u> | | |
|---|---|-----------------------------|-----------------------------|
| <u>Pollutant</u> | <u>10/1/2022 – 6/30/2023</u> | <u>7/1/2023 – 6/30/2024</u> | <u>7/1/2024 – 6/30/2025</u> |
| <u>Total suspended solids in excess of 250 mg/l</u> | <u>\$ 0.18</u> | <u>\$ 0.20</u> | <u>\$ 0.22</u> |
| <u>BOD or CBOD in excess of 200 mg/l</u> | <u>0.14</u> | <u>0.17</u> | <u>0.21</u> |
| <u>TKN in excess of 30 mg/l</u> | <u>0.55</u> | <u>0.49</u> | <u>0.42</u> |
| <u>Oil and grease in excess of 100 mg/l</u> | <u>0.08</u> | <u>0.10</u> | <u>0.11</u> |

| <u>Pollutant</u> | <u>Surcharge (per pound)</u> |
|---|------------------------------|
| <u>Suspended solids in excess of 250 mg/l</u> | <u>16 cents</u> |
| <u>BOD or CBOD in excess of 200 mg/l</u> | <u>11 cents</u> |

| | |
|--------------------------------------|----------|
| TKN in excess of 30 mg/l | 61 cents |
| Oil and grease in excess of 100 mg/l | 6 cents |

Commencing on July 1, 2025, surcharge rates listed in the above table shall be annually adjusted as of July 1 of each year to increase two percent per annum rounded to the nearest whole cent.

A. Chemical Oxygen Demand (COD) in excess of 300 mg/l may be used at the discretion of the WRA Director in lieu of BOD. In such case the excess COD concentration shall be multiplied by the known CBOD/COD ratio or by a ratio of two-thirds (2/3) to establish an equivalent CBOD concentration.

B. Ammonia Nitrogen (NH₃-N) in excess of 15 mg/l may be used at the discretion of the WRA Director in lieu of TKN by multiplying the excess NH₃-N concentration times two (2) to establish an equivalent TKN concentration.

Section 4: That Section 101.23, Permit Applications; Baseline Monitoring Reports, be and is hereby amended to delete the stricken language and to include the underlined language:

101.23 PERMIT APPLICATIONS; BASELINE MONITORING REPORTS; COMPLIANCE SCHEDULES. Users applying for a wastewater discharge permit or categorical users submitting a baseline monitoring report shall submit the following information as required by 40 CFR 403.12 or by the WRA director:

1. Users applying for a wastewater discharge permit must submit an application form prescribed by the WRA and accompanied by the application fee. All new significant users must submit such application 180 days prior to the date of any wastewater discharge. **(new Section 2 below was originally included in this Section 1)**

2. Existing users subject to new NCPS must, within 180 days after the effective date of the standard, submit a baseline monitoring report prescribed by the WRA. New users subject to the National Categorical Pretreatment Standards must submit a baseline monitoring report prescribed by the WRA at least 90 days prior to commencement of discharge to the POTW. A baseline monitoring report shall include: ~~such an application. The following information is required:~~

A. Name, address, and location of facility, if different from the mailing address.

B. Name of the operator and owners of the facility ~~a person or agent authorized to accept legal service of process.~~

C. ~~Standard Industrial Classification (SIC) code of both the industry as a whole and any processes for which National Categorical Pretreatment Standards have been promulgated and~~ A list of all any environmental control permits held by or for the facility.

D. A description of the operations including the average rate of production, applicable Standard Industrial Classification (SIC) codes, schematic process diagrams, and points of discharge to the POTW from regulated processes. ~~Wastewater constituents and characteristics including any pollutants in the discharge which are limited by any Federal, State, or local standards with sampling and analysis performed in accordance with EPA approved methods, and meeting the following requirements:~~

~~(1) — The user shall identify the pretreatment standards applicable to each regulated process if the user is a categorical user.~~

~~(2) — All samples shall be representative of daily operations.~~

~~(3) — A minimum of four (4) grab samples, if required, must be used for pH, cyanide, total phenols, oil and grease, sulfide and volatile organics. For all other pollutants required, 24-hour composite samples must be obtained through flow-proportional composite sampling techniques where feasible. The WRA Director may waive flow-proportional composite sampling for any user that demonstrates that flow-proportional sampling is not feasible. In such cases, samples may be obtained through time-proportional techniques or through a minimum of four (4) grab samples where the user demonstrates that such sampling will provide a representative sample of the effluent being discharged.~~

~~(4) — Where the flow of the stream being sampled is less than or equal to 250,000 gpd, the user must analyze three (3) samples within a two-week period. Where the flow of the stream being sampled is greater than 250,000 gpd, the user must analyze six (6) samples within a two-week period.~~

~~(5) — Samples must be taken immediately downstream from pretreatment facilities if such exist or immediately downstream from the regulated process if no pretreatment exists and prior to mixing with other waste. If non-regulated wastewater is mixed with regulated wastewater prior to pretreatment, the user must measure the flows and concentrations necessary to allow use of the combined waste stream formula of 40 CFR 403.6(e) in order~~

~~to evaluate compliance with pretreatment standards. Where an alternate concentration or mass limit has been calculated in accordance with 40 CFR 403.6(e), this adjusted limit along with supporting data shall be submitted to the WRA Director. Users not subject to categorical standards shall submit analysis of wastewater representative of the effluent discharged to the POTW.~~

~~(6) — The WRA Director may allow the submission of an application which utilizes only historical data so long as the data provides information sufficient to determine the need for pretreatment.~~

~~(7) — A statement indicating the time, date and place of sampling, methods of analysis, and certifying that such sampling and analysis is representative of normal work cycles and expected pollutant discharges to the POTW shall accompany each Application/Baseline Monitoring Report unless such sampling and analysis was performed by the WRA.~~

E. Daily average and daily maximum flow measurements for regulated process waste streams and nonregulated waste streams where necessary Time and duration of all discharges.

F. The categorical user shall identify the pretreatment standards applicable to each regulated process and shall submit the results of sampling and analysis identifying the nature and concentration (or mass, where required) of pollutants contained therein which are limited by the applicable pretreatment standards from each regulated process Daily maximum, daily average and monthly average wastewater flow rates, including daily, monthly, and seasonal variations, if any.

G. The user shall take a minimum of one representative sample immediately downstream of any pretreatment facility or immediately downstream of each regulated process if no pretreatment exists and prior to mixing with other waste to compile that data necessary to comply with this requirement. If non-regulated wastewater is mixed with regulated wastewater prior to pretreatment, the user must measure the flows and concentrations necessary to allow use of the combined waste stream formula of 40 CFR 403.6(e) in order to evaluate compliance with pretreatment standards. Where an alternate concentration or mass limit has been calculated in accordance with 40 CFR 403.6(e), this adjusted limit along with supporting data shall be submitted to the WRA director. Sampling and analysis shall be performed in accordance with 40 CFR 136 or other verified method approved by the WRA director Description of activities, facilities, and

plant processes at the site, including a list of all raw materials and chemicals used at the facility which are or could accidentally or intentionally be discharged to the POTW.

H. The time, date, and place of sampling, methods of analysis, and certification that such sampling and analysis is representative of normal work cycles and expected pollutant discharges to the POTW. The site plans, floor plans and mechanical and plumbing plans and details to show all sewers, floor drains, and appurtenances by size, location and elevation. The plans shall include a schematic process diagram which indicates all points of discharge to the POTW. All plans must be certified for accuracy by a professional engineer registered in the State.

I. Historical data may be allowed by the WRA director so long as the data provides information sufficient to determine the need for industrial pretreatment measures. Each product produced by type, amount, process or processes and rate of production.

J. Certification by an authorized representative of the user as referenced in Section [REDACTED] and certified to by a qualified professional indicating whether pretreatment standards are being met on a consistent basis and, if not, whether additional operation and maintenance or additional pretreatment is required for the user to meet pretreatment standards and requirements. Type and amount of raw materials processed (average and maximum per day).

K. If additional pretreatment or O&M will be required to meet pretreatment standards, requirements, discharge limits as set forth in Sections [REDACTED] of this Article, or any other limit set by the WRA director, the user shall supply a compliance schedule indicating the shortest time schedule necessary to accomplish installation or adoption of such additional pretreatment or O&M. The completion date in this schedule shall not be later than the compliance date established for the applicable pretreatment standard. The following conditions apply to this schedule: Number and type of employees, and hours of operation, and proposed or actual hours of operation of the pretreatment facility.

(1) The schedule shall contain increments of progress in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the user to meet the applicable pretreatment standards. Such schedule shall include, where applicable, but shall not be limited to dates for the hiring of an engineer, completing preliminary plans, executing contracts for

major components, commencing construction, beginning operation, and conducting routine operations.

(2) No increment referred to in Subsection 2.K(1) of this Section shall exceed nine months, nor shall the total compliance period exceed 18 months.

(3) No later than 14 days following each date in the schedule and the final date for compliance, the user shall submit a progress report to the WRA director, including, at a minimum, whether or not it complied with the increment of progress, the reason for any delay, and the steps being taken by the user to return to the established schedule. In no event shall more than nine months elapse between such progress reports to the WRA director.

L. A minimum of four grab samples must be used for pH, cyanide, total phenols, oil and grease, sulfide, and volatile organic compounds. For all other pollutants required, 24-hour composite samples must be obtained through flow-proportional composite sampling techniques where feasible. The WRA director may waive flow-proportional composite sampling for any user who demonstrates that flow-proportional sampling is not feasible. In such cases, samples may be obtained through time-proportional techniques or through a minimum of four grab samples where the user demonstrates that such sampling will provide a representative sample of the effluent being discharged. A statement, reviewed by an authorized representative of the user, as defined in Section 101.33 of this division, and certified to by a professional engineer licensed in the State, indicating whether pretreatment standards are being met on a consistent basis and if not whether additional operation and maintenance or additional pretreatment is required for the user to meet pretreatment standards and requirements.

M. ~~If additional pretreatment or O&M will be required to meet pretreatment standards or requirements, then the user shall supply a compliance schedule indicating the shortest time schedule necessary to accomplish installation or adoption of such additional pretreatment or O&M. The completion date in this schedule shall not be longer than the compliance date established for the applicable pretreatment standard. The following conditions apply to this schedule:~~

~~(1) The schedule shall contain increments of progress in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the user to meet the applicable~~

pretreatment standards. Such schedule shall include, where applicable but shall not be limited to dates for the hiring of an engineer, completing preliminary plans, executing contracts for major components, commencing construction, beginning operation, and conducting routine operations.

(2) — No increment referred to in subsection (1) above shall exceed nine months, nor shall the total compliance period exceed 18 months.

(3) — No later than 14 days following each date in the schedule and the final date for compliance, the user shall submit a progress report to the WRA director, including as a minimum, whether or not it complied with the increment of progress, the reason for any delay, and if appropriate the steps being taken by the user to return to the established schedule. In no event shall more than nine months elapse between such progress reports to the WRA director.

N. — If additional pretreatment and/or operation and maintenance will be required to meet the limits on discharge into the POTW set forth in Section 118-352 of the Waste Water Reclamation Authority/City of Des Moines Municipal Code, or any other limits set by the WRA director, a plan shall be provided by the user giving the shortest schedule by which the user will provide the needed equipment, operation, or maintenance changes and additions to meet such limits. The completion date in this schedule shall not be later than the compliance date established for the National Categorical Pretreatment Standards. For a compliance schedule for meeting National Categorical Pretreatment Standards the following condition shall apply:

(1) — The schedule shall contain increments of progress in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required to meet the applicable National Categorical Pretreatment Standards. Such schedule shall include, where applicable, but not be limited to dates for the hiring of an engineer, completing preliminary plans, completing final plans, executing contract for major components, commencing construction and completing construction.

(2) — No time increment in the schedule may exceed nine months.

(3) — No later than 14 days after each date in the schedule and the final date for compliance, the user shall submit a progress

~~report to the WRA director stating whether or not it complied with the increment of progress to be met on such date and, if not, the date on which it expects to comply with this increment of progress, the reason for delay, and the steps being taken by the user to return to the schedule established. In no case shall more than nine months elapse between such progress reports to the WRA.~~

~~O. Any additional information required by the WRA director to evaluate a permit application.~~

3. New significant users not subject to categorical standards shall submit analysis of wastewater representative of the effluent discharged to the POTW as required in subsections 2.G-I of this Section for all parameters deemed necessary by the WRA director.

4. New or existing industrial users not subject to categorical pretreatment standards who fail to meet local, state, or federal pretreatment standards or other permit requirements on a consistent basis shall be subject to compliance schedules for additional pretreatment or O&M as outlined in subsection 2.K of this section.

~~5.~~ 5. All applications and reports must contain the certification statement and be signed in accordance with Section 101.33.

Section 5: That Section 101.24, Report on Compliance by Categorical Industries, be and is hereby amended to delete the stricken language and to include the underlined language:

101.24 REPORT ON COMPLIANCE BY CATEGORICAL USERS

~~INDUSTRIES.~~ Users subject to National Categorical Pretreatment Standards shall submit a report to the WRA director containing the information described in subsection 100.23~~(1)(2), (C), (1)(D), (1)(E), and (1)(K)~~ of this division within 90 days following the date for final compliance with applicable National Categorical Pretreatment Standards or, in the case of a new source, following commencement of discharge. Users subject to equivalent mass or concentration limits shall provide a reasonable measure of the user's long-term production rate. For all other users subject to National Categorical Pretreatment Standards expressed in terms of allowable pollutant discharge per unit of production or other measure of operation, this report shall include the user's actual production during the appropriate sampling period. All reports must contain the certification statement and be signed in accordance with **Section 101.33** of this division.

Section 6: That Section 101.25, Permit Contents, be and is hereby amended to delete the stricken language and to include the underlined language:

101.25 PERMIT CONTENTS. Wastewater discharge permits shall include such conditions as are reasonably deemed necessary by the WRA director to prevent pass through or interference; protect the quality of the water body receiving effluent from the POTW; protect worker health and safety, facilitate the WRA's sludge management and disposal program; ~~protect ambient air quality~~; and protect against damage to the POTW. The WRA director may include the following items in the permit, and such additional items as the director determined necessary or prudent:

...

Section 7: That Section 101.43, Performance Bonds, be and is hereby amended to delete the stricken language and to include the underlined language:

101.43 PERFORMANCE AND PAYMENT BONDS.

1. The WRA director may decline to reissue a permit to any user who has failed to comply with this chapter or any order or previous permit issued under this chapter unless such user first files a satisfactory bond payable to the WRA in a sum not to exceed the value determined by the WRA director to be necessary to achieve compliance giving due consideration to the number and magnitude of previous violations, potential need for remediation and stating the reasons which support the amount of bond in a written order directed to the user, but in no case shall the bond be required to be greater than \$100,000.00. The user shall use a bond form prescribed by the WRA.

2. The WRA director may require any user, including any permitted or non-permitted waste generator which sends its wastewater by truck to the WRF, to obtain a bond payable to the WRA with reasonable surety in a penal sum which will adequately cover treatment costs, surcharges, fees, or any other charges associated with discharge of wastewater to the POTW in the amount as listed in Section [REDACTED]. The user shall use a bond form prescribed by the WRA.

Section 8: That Section 101.44, Revocation of Discharge Permit; Termination of Sewer Service, be and is hereby amended to delete the stricken language and to include the underlined language:

1. Grounds for revocation of discharge permit and/or for termination of sewer service. Any user who violates this chapter, any condition of its wastewater discharge permit, or any of the following is subject to having its permit revoked and/or its sewer service terminated in accordance with the procedures of this section:

...

G. Failure to pay fines, fees, surcharges, or sewer service ~~user~~ charges;

...

K. Failure to pay actual costs for negligent damage, or actual costs and penalties charged for grossly negligent or intentional damage, to the POTW not addressed elsewhere in this article.

2. Procedures for revocation of discharge permit and for termination of sewer service. The procedure for revocation of a discharge permit and termination of sewer service shall be as follows:

...

F. Upon determination by the WRA director that the user's sewer service connection to the POTW be terminated, the director's written order shall be sent to the City Public Works Department who shall cause the user's connection to the sewer to be severed or plugged. The manner of severance and procedure for disconnection shall be determined by the City Public Works Department. Upon completion of the disconnection, the City Public Works Department shall certify to the WRA director the City's cost to disconnect the user's sewer service. Upon receipt of such certification of costs, the WRA director shall forward to the user whose service was disconnected by registered mail return receipt requested, certified mail, or personal service a bill for the cost of making the disconnection, including all costs for labor and materials, and a service charge of \$500.00 ~~\$100.00~~ for WRA supervision.

Section 9: That Section 101.46, Reinstatement of Service, be and is hereby amended to delete the stricken language and to include the underlined language:

If service is severed pursuant to this division, the service may be reinstated in the following manner:

1. Upon payment to the WRA of any delinquency in full, supervision fee of \$500.00 ~~\$100.00~~, and an inspection by the WRA director to determine whether the original cause for termination has been corrected, the WRA will issue a permit for reconnection of the building service line to the POTW. Such reconnection costs, plus inspection fees for the City in accordance with this Code, shall be at the sole expense of the user.

Section 10: That Section 101.58, Operation, Maintenance, and Cleaning of Grease Interceptors and Grease Traps and Grease Hauler Certification, be and is hereby amended to delete the stricken language and to include the underlined language:

2. The owner or operator of the FSE shall cause the grease interceptor or trap to be cleaned as hereinafter required when FOG and solids reach 25 percent of the design liquid level of the grease interceptor or trap, or sooner if necessary to prevent carry over of FOG from the grease interceptor or trap into the City sanitary sewer system. Interceptors and traps shall be cleaned at three-month intervals or less. A longer cleaning interval must be approved by the

~~WRA director~~ Director. If the owner or operator of the FSE, or an employee of the owner or operator, has a grease hauler certification from the WRA indicating satisfactory completion of the course of training offered by the WRA on the cleaning of grease interceptors and traps, such person or persons may clean the grease trap in the facility included in such grease hauler's certification. Failure to adequately clean the grease trap, properly dispose of all grease trap waste, or maintain certification pursuant to Section 101.48. ~~Alternatively, the~~ The owner or operator of an FSE ~~shall~~ may employ a waste hauler licensed by the WRA pursuant to Division 6 of this chapter to clean the grease interceptor or trap, provided that the waste hauler personnel performing the cleaning has a current grease hauler certification from the WRA indicating satisfactory completion of the course of training offered by the WRA on the cleaning of grease interceptors and traps.

3. Any person who cleans a grease interceptor or trap shall do so in accordance with the following procedures and requirements. The person cleaning the grease interceptor or trap shall:

A. Completely empty and remove the contents (liquids and sludge) of all vaults of the grease interceptor or trap, and remove the grease mat and scrapings from the interior walls. As part of each cleaning of a grease interceptor or trap, ~~the owner or operator of the FSE~~ or the licensed waste hauler employed by the FSE owner or operator, shall perform the following maintenance activities:

...

B. Not deposit waste and wastewater removed from a grease interceptor or trap back into the grease interceptor or trap from which the waste or wastewater was removed or into any other grease interceptor or trap or drainage fixture connected to the sanitary sewer, for the purpose of reducing the volume of waste and wastewater to be disposed of.

...

E. Not use an automatic grease removal system to clean a grease interceptor without prior written approval of the WRA director, and, if the use of an automatic grease removal system is approved, shall operate same in a manner that the grease wastewater discharge limit, as measured from the system's outlet, is consistently achieved.

...

(2) The WRA ~~director~~ Director may issue a grease hauler certification upon satisfactory completion of the course of training offered by the WRA on the proper maintenance and cleaning of grease interceptors and traps, disposal procedures and record keeping. Such certification shall be for a period of five years and shall be in effect for the person receiving such training ~~and for the FSE site for which such person is the owner, operator or employee thereof.~~ Grease haulers certified by the

WRA shall be subject to a grease interceptor cleanout inspection by WRA personnel, not less than once every two years, for purposes of the hauler demonstrating its compliance with requirements in this section. Such inspections shall be scheduled at a time which coincides with normal working hours for WRA personnel, shall involve all individuals employed by the same company who have been issued a grease hauler certification by the WRA, and shall be conducted at an FSE within the WRA service area. Failure to follow WRA's cleanout procedures or other requirements of this section may result in fines, additional scheduled cleanout inspections, and loss of grease hauler certification status, individually or company-wide, with the WRA.

Section 11: That Section 101.60, Inspection of Grease Interceptors and Related Sewers and Equipment, be and is hereby amended to delete the stricken language and to include the underlined language:

The Owner or operator of an FSE shall:

1. Provide, operate and maintain, at its expense, safe and accessible monitoring facilities (such as a suitable manhole), and shall make such monitoring facilities available for inspection, for routine cleanouts by the owner or operator's licensed grease hauler, and for sampling and flow measurement of the building sewer or internal drainage systems. There shall be ample room in or near such monitoring facilities ~~facility~~ to allow for proper inspection, accurate sampling and preparation of samples for analysis. The monitoring facilities shall be maintained such that the device(s) is readily and immediately accessible for inspections and cleanouts being free of coverings, building materials, pavements, or any other obstructions.

Section 12: That Section 101.61, Inspection Fees, be and is hereby amended to delete the stricken language and to include the underlined language:

101.61 ~~TRIP CHARGES INSPECTION FEES.~~ The fees for inspection of an FSE shall be as provided in Section 118-362 of the Wastewater Reclamation Authority/City of Des Moines Municipal Code and shall be paid within 30 days of the date of the invoice for such fees. A trip charge of \$50.00, as referenced in Section [REDACTED] shall be assessed in conjunction with the violation of any requirement of Section [REDACTED] which results in the need for WRA personnel to reschedule such inspection of grease interceptor/trap or food service establishment, and shall be paid within 30 days of the date of the invoice for such charge.

Section 13: That Section 101.70, Issuance of License, be and is hereby amended to delete the stricken language and to include the underlined language:

101.70 ISSUANCE OF LICENSE; PAYMENT OF BOND

REQUIREMENTS. The waste hauler's license shall be issued by the WRA Director upon written application that shall consist of the following minimum requirements:

...

2. License Fee and Bond. An application shall require the payment of a fee of \$60.00 for each vehicle used by the applicant and the posting of a bond with reasonable surety in a the penal sum of \$10,000.00 which shall cover no less than two months of average or estimated treatment at the WRF for the faithful compliance with this division, including prompt payment of treatment costs, surcharges, fees, and fines, and damages. Bond amounts shall be up to \$100,000.00 but not less than \$20,000.00 and structured as follows as required by the WRA director:

| <u>Total Monthly Treatment Fees</u> | <u>Surety Bond Amount</u> |
|-------------------------------------|---------------------------|
| <u>< \$10,000</u> | <u>\$20,000.00</u> |
| <u>\$10,001 - \$20,000</u> | <u>\$40,000.00</u> |
| <u>\$20,001 - \$40,000</u> | <u>\$60,000.00</u> |
| <u>> \$40,001</u> | <u>\$100,000.00</u> |

WRA participating communities that contract with waste haulers in order to clean and rehabilitate storm and sanitary sewers owned by the community or that own and operate waste hauling vehicles may provide proof of self-insurance or provide a letter guaranteeing payment of up to \$20,000.00 ~~\$10,000.00~~ in lieu of providing a surety bond.

Section 14: That Section 101.73, Identification of Source, be and is hereby amended to delete the stricken language and to include the underlined language:

1. Waste haulers must document the nature and origin of wastes collected and the site and method of disposal for wastes that are removed from any locations or are delivered to the WRF. Such information shall be provided on a manifest form provided by the WRA director. ~~The manifest and~~ shall also include:

A. (i) The name, and address ~~and phone number~~ of the waste generator(s);

B. (ii) The type of waste collected;

~~(iii) The approximate volume of the load;~~

C. (iv) Any other information consistent with identification and tracking of wastes.

The WRA director or his or her designee shall have the right to verify all information required by this section, including the right to measure, sample and analyze any waste regulated by this division.

2. The waste hauler or waste generator shall obtain approval from the WRA director or his or her designee prior to loading wastes originating from an industrial/commercial source unless prior approval is on record with the WRA. A hauled waste profile form prescribed by the WRA must be completed by the waste generator and submitted to the WRA director or his or her designee for consideration for waste load disposal at the WRF. Such profile form shall include information regarding the waste generator's name, address, phone number, authorized representative, waste description and product information, anticipated volume and frequency of disposals, waste transporter information, process waste characteristics including pollutant concentrations, declarations, certifications, and signature of authorized official.

Section 15: That Section 101.74, Mixing Wastes, be and is hereby amended to delete the stricken language and to include the underlined language:

101.74 MIXING WASTES. For the purposes of this division, wastes from residential and nonresidential sources shall not be mixed. Wastes from an industrial/commercial source shall not be mixed with wastes of any type from another location. Portable toilet and FSE grease trap wastes may be mixed with similar wastes from different locations. Residential wastes from several sources may be mixed as long as each source is identified. Any tanks used for hauling waste to the WRF or equipment that comes in contact with waste used for hauling waste to the WRF shall not be used for hauling hazardous wastes or hazardous substances, as defined in I.C. § 567.1 et seq., chapter 131 of the Iowa Administrative Code and in 40 CFR 261, or other wastes which may be detrimental to the POTW, the receiving waters, or the health of WRF employees, private contractors, or the public WRF.

Section 16: That Section 101.75, Standards of Disposal at WRF, be and is hereby amended to delete the stricken language and to include the underlined language:

1. Under this division, disposal of wastes at the WRF shall be carried out in accordance with pretreatment standards and requirements established by federal, State, County, and City governments including categorical standards developed for the waste generator's industrial category. The WRA director may reject wastes from waste haulers who do not comply with this section or with any other section of this division. Waste haulers shall not deliver wastes to the WRF, or to any other disposal location approved by the WRA director which are:

~~A. 1.~~ Prohibited by Section 101.10 or exceed the limits found in Sections 101.11, 101.12 and 101.13 of this chapter.

~~B. 2.~~ Hazardous wastes or hazardous substances as defined in 40 CFR Part 261 or 567 I.A.C., Chapter 131.

~~C. 3.~~ Originate from mineral oil unless first treated to remove the oil and grease.

~~D. 4.~~ Not completely identified or are from industrial/commercial sources that are not approved by the WRA director as required in Section 101.73.

~~E. 5.~~ Mixed in a manner prohibited in Section 101.74.

~~F. 6.~~ Wastes other than residential from outside the WRA, except through requests to the WRA director.

2. All disposal transactions at the WRF shall consist of waste haulers scaling in and scaling out on the WRF scales system. Prior to discharging any contents from their vehicle, a waste hauler shall:

A. Collect onsite at the WRF a sufficient sample of the waste material onboard.

B. Test and record the pH and immediately report any results that do not meet disposal limits as listed in Section [REDACTED].

C. Document on the WRF manifest all contents of the waste load including waste type, source information, and any other information consistent with identification and tracking of wastes as required in Section [REDACTED].

D. Request and obtain approval from WRF Operations to begin unloading at the WRF digesters.

Section 17: That Section 101.77, Treatment Fees for Hauled Wastes, be and is hereby amended to delete the stricken language and to include the underlined language:

1. A treatment fee shall be charged per pound of hauled waste disposed of at the WRF and assessed based on the waste type, pollutant loading, approved disposal location, and location of the source material. The fee for treatment shall include electrical, chemical, labor, equipment, fuel, maintenance, and any capital costs associated with the treatment processes utilized. The treatment fee shall reflect a total cost per gallon or per pound of hauled waste equaling the sum of the total cost of pollutants per gallon or per pound plus, if applicable,

total cost of flow per gallon, based on: (1) the parameters of chemical oxygen demand (COD), estimated biochemical oxygen demand (BOD), total suspended solids (TSS) and/or total solids (TS), volatile solids (VS), total Kjeldahl nitrogen (TKN), oil and grease (O&G), and, if applicable, total phosphorus (TP) contained in trucked waste to the WRF; (2) net weight of the wasteload in pounds; and (3) the treatment surcharge component rate per pound of pollutant as found in section 118-352 of this division. Wasteloads disposed of at an unapproved location at the WRF, or containing pollutant concentrations different from typical pollutant concentrations or from original disclosures made during the wasteload approval process, may be subject to the following additional costs: treatment fees, charges, or fines may also be applied pursuant to Section [REDACTED]. received at the WRF for all wastes originating within WRA participating communities which are treated through the headworks at the WRF using all treatment processes at the WRF, which fee shall be equal to the cost of disposal and treatment of an equivalent volume and mass of pollutants otherwise delivered into the POTW. The treatment fee shall include: (i) the volume charge component, (ii) a treatment surcharge component for each pollutant as found in Section 118-362 of the Wastewater Reclamation Authority/City of Des Moines Municipal Code, and (iii) a program cost component. The program cost component shall be calculated by dividing the annual administrative costs of the waste hauler program by the total gallons of hauled waste treated in the previous calendar year. The surcharge component shall be calculated using the average concentration of pollutants found in hauled wastes delivered to the wastewater reclamation facility. The treatment surcharge and program cost components shall be reviewed and updated annually based on the most recent data collected by the operating agency. The treatment fee for loads originating outside of the WRA participating communities shall be 1.5 times the fee for loads originating within the WRA participating communities.

2. A treatment fee shall be charged for hauled wastes originating within the WRA participating communities which are treated using only a portion of the treatment processes at the WRF, which fee shall be calculated to recover the cost of treatment. The cost of treatment shall include electrical, chemical, personnel, and any capital costs associated with the treatment processes utilized, and a program cost component which shall be calculated by dividing the annual administrative costs of the waste hauler program associated with partial process treatment by the total gallons of hauled waste treated using only a portion of the treatment processes in the previous calendar year. Treatment costs shall be reviewed and updated annually per the U.S. Bureau of Labor Statistics Consumer Price Index. The WRA shall provide 30 days' notice prior to assessing updated disposal rates with such notices posted, at a minimum, on the WRA website based on the most recent data collected by the operating agency. The treatment fee for loads originating outside of the WRA participating communities shall be 1.5 times the fee for loads originating

within the WRA participating communities unless otherwise approved by the WRA director.

3. ~~Fees~~ Wasteload disposal weights shall be computed and recorded at the WRF truck sales disposal station and the resulting treatment fees shall be paid by the waste hauler or waste generator, at the WRA's discretion, on the basis of monthly billings by the finance department operating contractor. Limits of credit shall not exceed 60 days. Abuse of such credit shall be grounds for liability on the waste hauler's or waste generator's bond and for refusal of disposal services to any waste hauler or waste generator under this division.

4. Waste haulers and waste generators may elect to have their routine waste streams loads tested for actual concentration at their expense as set forth ~~out~~ in Section 118-362 of the Wastewater Reclamation Authority/City of Des Moines Municipal Code, and as approved by the WRA director. When a waste hauler or waste generator has elected to ~~have loads tested~~ for actual concentration, the treatment fee will be based on the actual concentration whether it be higher or lower than the average concentration treatment fee. Said testing will be done at least ~~once a month or more often~~ semi-annually or as required by the WRA director.

Section 18: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 19: This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED by the City Council of the City of Polk City, Iowa, this _____ day of _____ 2022.

Steve Karsjen, Mayor

ATTEST:

Jenny Coffin, City Clerk

Published by posting

On the ___ day of _____, 2022

1st Reading _____

2nd Reading _____

3rd Reading _____



City of Polk City, Iowa City Council Agenda Communication

Date: August 8, 2022 City Council Meeting
To: Mayor Steve Karsjen & City Council
From: Chelsea Huisman, City Manager

Subject: Resolution 2022-97 Amending schedule of Administrative Penalties for Violations of Industrial Pretreatment Ordinance Regulating hauled waste and regulating fat, oil and grease discharge by Food Service Establishments in Chapter 101

BACKGROUND: For the City Council's consideration on Monday is a resolution, which outlines penalties for the amended Ordinance to Chapter 101. The proposed resolution establishes the schedule of administrative penalties for violations relating to the regulations outlined in Chapter 101.

ALTERNATIVES: Do not approve the Ordinance.

FINANCIAL CONSIDERATIONS: The financial considerations for penalties can be found on the schedule of administrative penalties. These penalties range from \$100 per violation-\$200 per violation.

RECOMMENDATION: It is my recommendation that the Council approve the resolution outlining the schedule of penalties for violations to Chapter 101.

RESOLUTION NO. 2022-97

A RESOLUTION AMENDING SCHEDULE OF ADMINISTRATIVE PENALTIES FOR VIOLATIONS OF INDUSTRIAL PRETREATMENT ORDINANCE REGULATING HAULED WASTE AND REGULATING FAT, OIL AND GREASE DISCHARGE BY FOOD SERVICE ESTABLISHMENTS IN CHAPTER 101 OF THE MUNICIPAL CODE OF THE CITY OF POLK CITY, IOWA

WHEREAS, the Schedule of Administrative Penalties, adopted by the City of Polk City City Council by resolution, includes penalties for Industrial Pretreatment Ordinance Violation Relating to Regulation of Hauled Waste pursuant to Sections 101.69 through 101.77 of the Municipal Code, and further includes penalties for Industrial Pretreatment Ordinance Violations Relating to Regulation of Fat, Oil and Grease Discharge by Food Service Establishments pursuant to Section 101.54 and Sections 101.56 through 101.61 of the Municipal Code; and

WHEREAS, an amendment to said Schedule of Administrative Penalties in relation to said Municipal Code Sections has been prepared for Council consideration and is recommended for adoption, in form attached hereto and on file in the Office of the City Clerk.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF POLK CITY, IOWA, that the amendment to the Schedule of Administrative Penalties, in form attached hereto and incorporated by this reference herein, revising specified penalties for Industrial Pretreatment Ordinance Violation Relating to Regulation of Hauled Waste pursuant to Sections 101.69 through 101.77 of the Municipal Code, and revising specified penalties for Industrial Pretreatment Ordinance Violations Relating to Regulation of Fat, Oil and Grease Discharge by Food Service Establishments pursuant to Section 101.54 and Sections 101.56 through 101.61, is hereby approved and adopted.

BE IT FURTHER RESOLVED, that said Schedule of Administrative Penalties, as amended by this Resolution, shall be maintained on file in the office of the City Clerk and the Public Works Department for public reference, and that the amendment to the fees therein established shall become effective upon and as of October 1, 2022.

DATED this 8 day of August 2022.

Steve Karsjen, Mayor

ATTEST:

Jenny Coffin, City Clerk

SCHEDULE OF ADMINISTRATIVE PENALTIES

for Industrial Pretreatment Ordinance Violations Relating to Regulation of Hauled Waste

The following schedule of administrative penalties for violations of Sections 101.69 through 101.77 of the Municipal Code shall be charged pursuant to Section 101.63:

| VIOLATION | PENALTY | |
|--|----------------------------------|---|
| | First Violation within 12 months | Second & Subsequent Violations within 12 months |
| Sec. 101.69 Failure to obtain a license | \$ 100 | \$200 |
| Sec. 101.70 Failure to pay application fee or provide bond. | \$100 | \$200 |
| Sec. 101.71 Failure to comply with vehicle and equipment standards. | \$100 | \$200 |
| Sec. 101.72 Improper disposal of hauled wastes. | \$100 | \$200 |
| Sec. 101.73 Failure to provide source and disposal information. | \$100 | \$200 |
| Sec. 101.74 Improper mixture of waste types and/or sources. | \$100 | \$200 |
| Sec. 101.75 Failure to comply with disposal standards | \$100 | \$200 |
| Sec. 101.76 Failure to remove or dispose of rejected wastes | \$100 | \$200 |
| Sec. 101.77 Failure to pay treatment fees or other charges | \$100 | \$200 |

Notice of violation with the applicable penalty for such violations noted thereon shall be issued to the violator. Penalties shall be paid in full within 30 days of the issuance of the notice at the City Clerk’s Office, City Hall, 112 3rd Street, PO Box 426, Polk City, Iowa 50226.

Industrial Pretreatment Ordinance Violations Relating to Regulation of Hauled Waste Administrative Penalties adopted by Resolution No. _____ dated _____; amended by Resolution No. _____ dated _____.

SCHEDULE OF ADMINISTRATIVE PENALTIES

**for Industrial Pretreatment Ordinance Violations Relating to Regulation
of Fat, Oil and Grease Discharge by Food Service Establishments**

The following schedule of administrative penalties for violations of Section 101.54 and Sections 101.56 through 101.61 of the Municipal Code shall be charged pursuant to Section 101.63:

| VIOLATION | PENALTY | |
|---|-------------------------------------|---|
| | First Violation within 12 months | Second & Subsequent Violations within 12 months |
| Sec. 101.54 Failure to install, operate or maintain grease interceptor/trap | \$ 100 | \$200 |
| Sec. 101.56 Failure to comply with WRA director order | \$100 | \$200 |
| Sec. 101.57 Inadequate installation of grease interceptor/trap | \$100 | \$200 |
| Sec. 101.58 Failure to operate, maintain and clean grease interceptor/trap | \$100 | \$200 |
| Sec. 101.59 Failure to maintain records | \$100 | \$200 |
| Sec. 101.60 Failure to provide, operate and maintain accessible monitoring facilities and allow inspections | \$100 | \$200 |
| Sec. 101.61 Failure to pay charges, fines, or fees. | \$100 | \$200 |

Notice of violation with the applicable penalty for such violations noted thereon shall be issued to the violator. Penalties shall be paid in full within 30 days of the issuance of the notice at the City Clerk's Office, City Hall, 112 3rd Street, PO Box 426, Polk City, Iowa 50226.

Industrial Pretreatment Ordinance Violations Relating to Regulation of Fat, Oil and Grease Discharge by Food Service Establishments Administrative Penalties adopted by Resolution No. _____ dated _____; amended by Resolution No. _____ dated _____.



City of Polk City, Iowa City Council Agenda Communication

Date: August 8, 2022 City Council Meeting
To: Mayor Steve Karsjen & City Council
From: Chelsea Huisman, City Manager
Subject: Stormwater Best Management Practice Policy

BACKGROUND: For the City Council's consideration on Monday is a policy for stormwater best management practice program. This program will be similar to the City-wide stormwater soil quality restoration program we completed; however, property owners will be required to find their own contractor, submit an application and receipts, and will be reimbursed up to 50%, not to exceed \$1,000. Eligible reimbursement will be for practices identified in the policy.

This is a very common program across the Des Moines Metro. We are looking to implement the program for those wanting to participate this fall. I have discussed the program with Polk County, and they recommend we start out with a \$10,000 budget, and re-evaluate based on need. The program will be funded through the City's stormwater utility fund.

ALTERNATIVES: Do not approve the policy.

FINANCIAL CONSIDERATIONS: The financial considerations are \$10,000.

RECOMMENDATION: It is my recommendation that the Council approve the stormwater best management practice policy/program for participants in Polk City.

RESOLUTION NO. 2022-98

**A RESOLUTION ADOPTING POLICY PA-51
STORMWATER BEST MANAGEMENT PRACTICE**

WHEREAS, the City of Polk City recognizes the need for adopting a policy that establishes how the City will implement and manage residents participation in a Stormwater Best Management Practice (BMP) Program; and

WHEREAS, the policy attached hereto as Exhibit A will be a guideline for Staff to process permit applications.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Polk City, Iowa to adopt Policy PA-51 for Stormwater Best Management Practice effective September 1, 2022.

PASSED AND APPROVED, this the 8th day of August 2022.

Steve Karsjen, Mayor

ATTEST:

Jenny Coffin, City Clerk

P&A – 51
CITY OF POLK CITY

Polk City Stormwater Best Management Practice (BMP) Program

Goals, Policies, Criteria and Procedure Goals: The purpose of this policy is to outline the City's commitment to assist in funding individual stormwater projects on private property throughout the community of Polk City. The Policy will outline the requirements of the program, eligible dollar amounts for reimbursement, and the application process.

Policy

The City of Polk City will provide reimbursement for stormwater best management practices through the City's stormwater utility fund. Property owners will be responsible for hiring their own contractor to do the stormwater improvement work. Property owners will then be required to fill out a Stormwater Best Management Practice application, and file that with the City for review and approval. Once approved, the property owner will need to complete the work, and submit documentation and receipts for the work completed.

Property owners in city limits are eligible for up to 50% with a maximum of \$1,000 annually for the following stormwater practices on private property:

1. Bio-retention cell
2. Rain Gardens
3. Permeable Pavement
4. Rain Barrel
5. Soil Quality Restoration
6. Approved native planting and landscaping

The Stormwater BMP program will be funded on a first-come, first-served basis. Applications for the program will be accepted year-round, however, funding is limited at the City Council's discretion. Applications will be accepted beginning September 1, 2022.





City of Polk City
112 S 3rd St
PO BOX 426
Polk City, IA 50226
515-984-6233

Stormwater Best Management Practice (BMP) Reimbursement Application

| Applicant/Property Owner | | | |
|---|------------------------|------------------|------------------------|
| First/Last Name: | Email Address: | Phone: | |
| Project Address: | City: Polk City | State: IA | Zip Code: 50226 |
| Address (if different than project location): | City: | State: | Zip Code: |

Application Instructions

- Complete the application in full unless advised otherwise.
- Submit completed application with the following items:
 - Itemized estimate of materials or services to be completed.
 - Map/site plan showing the project location with description.
 - Project schedule and expected completion date.
- Send application to either of the following:
 - Email to: support@polkcityia.gov
 - Mail to: City of Polk City, C/O City Clerk, PO Box 426, Polk City, Iowa, 50226
- City will review submitted application and issue a pre-approval letter for qualified work (pre-approval not required for rain barrels)
- After work is completed, itemized invoices with proof of payment must be submitted and an inspection scheduled with Public Works to review completed project.

Proposed Best Management Practice (BMP)

- | | |
|---|--|
| <input type="checkbox"/> Bio-retention Cell | <input type="checkbox"/> Rain Barrel |
| <input type="checkbox"/> Rain Garden | <input type="checkbox"/> Soil Quality Restoration |
| <input type="checkbox"/> Permeable Pavement | <input type="checkbox"/> Approved Native Plantings and Landscaping |
| <input type="checkbox"/> Other: _____ | |

- A Rain Barrel may receive up to 50% or \$75, whichever is the lesser value
- Other BMP Practices may receive up to 50% or \$1,000, whichever is the lesser value
- Practices must meet design criteria in the *Iowa Storm Water Management Manual* to receive reimbursement

Estimated Cost of Project: _____

Reimbursement Amount Requested: _____

Verify the Following Before Submitting

- Yes No Have you received a rebate under this program previously?
If Yes, When: _____ Previous funding amount: _____
- I have attached the plan, project description, schedule, and cost estimate requested above.
 - I have read and understand the Program Overview and Acknowledgment (see page 2).
 - I understand that in order to ensure the eligibility for reimbursement, this application must be submitted to the City for pre-approval prior to commencing work.

Program Overview

The Stormwater Best Management Practice (BMP) Reimbursement program was created to provide reimbursement to property owners that install stormwater best management practices as specified in the Iowa Stormwater Management Manual on their property that help enhance the water quality of stormwater runoff and/or decrease the amount of stormwater runoff entering the stormwater drainage system. The program will reimburse up to 50% of the cost (up to \$75 for rain barrels and \$1,000 for other BMPs) to the property owners who meet the requirements listed below. Reimbursement for approved work will be in the form of a check sent to the applicant or property owner that applied for the reimbursement.

ACKNOWLEDGEMENT

THE UNDERSIGNED CERTIFIES THAT ALL THE INFORMATION ON THIS APPLICATION IS TRUE AND CORRECT AND FUTHER AGREES TO FOLLOW THE CONDITIONS OF THE PROGRAM. Applicant attests to providing the documents required for reimbursement and understands that any reimbursement payment from this program may be subject to income tax.

SIGNATURE OF APPLICATION

DATE OF APPLICATION

THIS SECTION TO BE COMPLETED BY CITY:

ALL DOCUMENTS ENCLOSED? YES NO

STAFF APPLICATION APPROVAL YES NO

AMOUNT REQUESTED: _____

AMOUNT APPROVED: _____

CITY APPROVAL: _____

Signature

Date



Date July 28, 2022

To: Chelsea Huisman
 City of Polk City
 P.O. Box 426
 Polk City, IA 50226-0426

INVOICE SUMMARY - JUNE SERVICES

Services from June 1, 2022 through June 30, 2022

GENERAL ENGINEERING

| | | | |
|---|-------------|-----------|-----------------|
| <u>Meetings</u> | 122.0001.01 | \$ | 1,300.00 |
| <i>Council and P&Z Meetings, City staff meetings, and meetings with developers and developer's engineers.</i> | | | |
| <u>Development and Building:</u> | 122.0001.01 | \$ | 900.00 |
| <i>Coordination with developers, engineers, building inspector, and staff regarding various potential and ongoing projects, and building permits.</i> | | | |
| <u>Water Dept:</u> | 122.0001.01 | \$ | - |
| <u>Sanitary Sewers:</u> | 122.0001.01 | \$ | 100.00 |
| <i>Research and respond to questions re: sanitary sewer easements for WRA force mains in E. Southside Drive.</i> | | | |
| <u>Storm Sewers:</u> | 122.0001.01 | \$ | 1,850.00 |
| <i>Research drainage concerns at various locations and coordination with staff on SWMF annual inspection reports.</i> | | | |
| <u>Street Dept.</u> | 122.0001.01 | \$ | 250.00 |
| <i>Update exhibits for TAP application; and coordinate with Chelsea Huisman re: improvements to street lights and electrical system at City Square.</i> | | | |
| <u>General:</u> | 122.0001.01 | \$ | 550.00 |
| <i>Coordination with City staff and City Attorney re: agendas, minutes, resolutions, and miscellaneous issues.</i> | | | |
| <u>GIS</u> | 122.0001.01 | \$ | 50.00 |
| SUBTOTAL | | \$ | 5,000.00 |

CAPITAL IMPROVEMENT PROJECTS / WORK ORDERS

| | | | |
|---|--------------|-----------|------------------|
| N. 3rd Street & Vista Lake Avenue Intersection Improvements | 121.0455.01 | \$ | 1,288.00 |
| Northeast Trunk Sewer Study | 122.0001.01B | \$ | 9,779.00 |
| North Trunk Sewer Study | 122.0001.01C | \$ | 6,994.75 |
| City Hall - Fire Department Survey | 122.0001.01E | \$ | 5,800.00 |
| SUBTOTAL | | \$ | 23,861.75 |

REIMBURSABLE DEVELOPMENT REVIEW PROJECTS

| | | | |
|--|-------------|-----------|------------------|
| Antler Ridge: Development Agr, Prelim Plat, and TIS | 122.0178.01 | \$ | 13,682.00 |
| Creekview Estates Plat 3: Construction Drawings | 122.0599.01 | \$ | 496.00 |
| Four Seasons Polk City Plat 2: Dev Agreement; Const Drawings | 122.0505.01 | \$ | 2,203.50 |
| Holly Woods Plat: Preliminary Plat | 122.0450.01 | \$ | 1,851.00 |
| Ledgestone Ridge: Construction Phase services | 121.0204.01 | \$ | 248.00 |
| The Estates at Seasons Ridge | 122.0207.01 | \$ | 1,420.50 |
| Wolf Creek Townhomes Plat 13: Final Plat | 121.0581.01 | \$ | 1,587.00 |
| SUBTOTAL | | \$ | 21,488.00 |

TOTAL

\$ 50,349.75