

**AGENDA FOR POLK CITY LIBRARY BOARD MEETING**  
**Polk City Community Library Meeting Room**  
**Monday, April 2, 2018 at 6:30 pm**

I. Call to order

II. Approval of the agenda

III. Consent Items

1. Consider motion to approve the Library Board Minutes for March 5, 2018.
2. Consider motion to approve the February Finance Report.
3. Consider motion to approve of April work schedule.

IV. Communication from the Public

V. Director's report

VI. Liaison report

VII. Board Education: Trust Accounts & Disposal of city property

VIII. Agenda Items

1. Review and Approve revised Circulation Policy merging the current circulation, interlibrary loan, fine, confidentiality and library card policies into one policy
2. Approve Library Website Policy
3. Approve Library Social Media Policy
4. Review Library Volunteer policy and application form
5. Review Tier Standards: Section 4: Library Collections
6. Discuss government rules regarding donation of library books to Friends of the Library.
7. Consider instructing the city to create a trust for library donations
8. Designate spending of Burt donation and allocation to trust as decided
9. Designate FY18 donations to line items for May city council budget amendment

X. Adjourn

Next Meeting Monday, May 7 at 6:30 PM

*Mission Statement: The Polk City Community Library provides a place where all can meet, learn, and grow.*