

Agenda

Notice of Meeting

Polk City | City Council

December 14, 2020 | 6:00 pm

City Hall | Electronic Meeting

Due to Covid-19 Mayor and Council will meet via ZOOM

Public Meeting participation is via phone only

Call in local 515-329-8019

Toll-Free 833-329-8019

Participant Code 593054

Public can also provide comments directly to support@polkcityia.gov

***any comments received before the time of the meeting will be made a part of the public hearing**

Broadcast playback will be available at <https://www.youtube.com/c/polkcityiagovchannel>

Jason Morse | Mayor

David Dvorak | Pro Tem

City Council Members: Jeff Walters | Mandy Vogel | Ron Anderson | Rob Sarchet

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Public Comments: This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 5pm on the date of the meeting by email at jgibbons@polkcityia.gov with your name and address for the record including the phone number you will be calling in with. The Mayor will recognize you for five minutes of comment during which time your line will be unmuted.

5. Consent Items

- a. City Council Meeting Minutes for November 23, 2020
- b. Receive and file Parks Commission Meeting Minutes for December 7, 2020
- c. Claims listing December 14, 2020
- d. Receive and file the November 2020 Water Report
- e. Board and Commission reappointments:
 - Dixie Bequeaith, Board of Adjustments, term ending 12/31/2025
 - Doug Sires, Planning & Zoning, term ending 12/31/2025
 - Deanna Triplett, Planning & Zoning, term ending 12/31/2025
- f. Resolution 2020-137 approving the Polk County Joint E911 Service Board Appointments
- g. Resolution 2020-138 appointing a Representative and alternate Representative to the Polk County Emergency Management Commission
- h. Resolution 2020-139 appointing Polk City's Representatives on the Des Moines Metropolitan Wastewater Reclamation Authority (WRA) Board
- i. Resolution 2020-140 appointing Polk City's representatives on the Des Moines Metropolitan Planning Organization (MPO)

- j. Resolution 2020-141 appointing Polk City's representatives on the Metro Waste Authority (MWA) Board of Directors
- k. Pay increase for Chelsea Huisman, City Manager to an annual salary amount of \$120,000 effective back to anniversary date of September 16, 2020
- l. Pay increase for Jenny Gibbons, City Clerk/Treasurer to \$32.03 per hour effective January 1, 2021
- m. Receive and file the FY19/20 Annual Audit Report
- n. Resolution 2020-142 approving PA-43 approving Refund Policy for Programs and Facility Rentals
- o. Receive and file the November 2020 Parks & Recreation Department Report
- p. Pay increase for the following firefighters that have obtained the Paramedic level certification
 - Nathan Reis, part-time rate to \$18.70 per hour and paid on call rate to \$15.84
 - Cory Brooks, part-time rate to \$18.13 per hour and paid on call rate to \$15.84
- q. Set date for 2021 City-Wide Clean-Up event
 - Appliance and Tire drop-off Thursday May 20 and Friday May 21
 - Curbside pick-up Saturday, May 22

6. Business Items

- a. Resolution 2020-143 Ordering Construction of Certain Public Improvements, Fixing Dates for Public Hearing and Taking of Bids for 2021 Street Repair Project
- b. Resolution 2020-144 approving Pay App No 5 in the amount of \$4,479.25 for the 2019 Street Repair Project
- c. Resolution 2020-145 approving Cooperative Public Service Agreement with Polk County for 2021 joint jurisdictional Street Improvement Projects
- d. Resolution 2020-146 approving Cooperative Public Service Agreement with Polk County for Animal Control Services
- e. Resolution 2020-147 approving a termination of agreement with Big Creek Development, L.C.
- f. Snyder & Associates Inc. invoice for October Engineering Services in the amount of \$29,199.25
- g. Second Reading of Ordinance 2020-1900 amending the Subdivision Ordinance
 - *Optional:* Waive the third reading
- h. Second Reading of Ordinance 2020-2000 adding a Grading Ordinance
 - *Optional:* Waive the third reading
- i. Second Reading of Ordinance 2020-2100 adding Stormwater Utility Fee
 - *Optional:* Waive the third Reading

7. Reports & Particulars

Mayor Designations for 2021

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

8. Adjournment

--next meeting date January 11, 2021