

Agenda
Notice of Meeting
Polk City | City Council

May 13, 2019 | 6:00 pm
City Hall | Council Chambers
Broadcast live at <https://polkcityia.gov/page/LiveStream>

Tentative Meeting Agenda

Jason Morse | Mayor

Jeff Walters | Pro Tem

City Council Members: David Dvorak | Mandy Vogel | Ron Anderson | Rob Sarchet

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Presentations

- a. Catch Des Moines annual update – Greg Edwards
- b. Tree City USA annual presentation – Ken Morse

5. Public Comments: This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please come to the podium and state your name and address for the record. You are requested to keep your comments to five minutes.

6. Consent Items

- a. City Council Meeting Minutes for April 22, 2019
- b. City Council Works Session Meeting Minutes for April 22, 2019
- c. Receive and file the Parks Meeting Minutes for May 6, 2019
- d. Claims listing dated May 13, 2019
- e. Resolution 2019-32 setting a Public Hearing on May 28, 2019 at 6 p.m. for an Amendment to the FY 18/19 Budget
- f. Twelve months Class C Liquor License for Waters Edge with Outdoor Services and Sunday Sales effective 6/24/2019
- g. Receive and file the March 4, 2019 and April 1, 2019 Library Board Meeting Minutes
- h. Receive and file the April 2019 Library Stats report and Director report
- i. Hiring Kaylenn Pitcher as temporary summer library aide at \$9.00 per hour
- j. Resolution 2019-33 authorizing clerk to certify unpaid water and sewer charges for collections with Polk County Treasurer
- k. Receive and file the April 2019 Water Report
- l. Contract for Audit services for FY19 with Faller, Kincheloe, & Co not to exceed \$10,500
- m. Temporary site plan for usage of the square for Memorial Weekend flags
- n. Amended temporary site plan for Sounds on the Square for May 24, 2019
- o. Resolution 2019-35 fixing date for a public hearing on the proposal to enter into Development Agreement with Polk County, Iowa and MJR Development, L.L.C.
- p. Hiring Dani Scott as year-round part-time Public Works employee at \$15 per hour effective May 14, 2019
- q. Resolution 2019-38 approving Pay App No. 8 and partial retainage release for Davis Street Reconstruction Project in the amount of \$30,352.12

7. Business Items

- a. Resolution 2019-34 approving Snyder & Associates March 2019 invoice in the amount of \$25,735.05
- b. Big Creek Valley Plat 1
 - i. Resolution 2019-40 accepting off-site easements needed for BCV
 - ii. Resolution 2019-39 approving construction drawings for public improvements
- c. First reading of Ordinance 2019-600 amending Chapter 25 City Administrator to City Manager and amending all references to City Manager instead of City Administrator
 - i. *Optional* waive second and third readings and adopt Ordinance 2019-600
- d. Resolution 2019-37 approving advertisement for a city manager

8. Reports & Particulars

Mayor Proclamation – Police Week, May 12-18th

Public Works Week, May 19-25th

EMS Week, May 19-25th

Mayor, Council, City Administrator, Staff, Boards, and/or Commissions

9. Adjournment

--next meeting date **TUESDAY** May 28, 2019