

Agenda

Notice of Meeting

Polk City | City Council

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December 9, 2019 | 6:00 pm

City Hall | Council Chambers

Broadcast live at <https://polkcityia.gov/page/LiveStream>

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Tentative Meeting Agenda

Jason Morse | Mayor

Jeff Walters | Pro Tem

City Council Members: David Dvorak | Mandy Vogel | Ron Anderson | Rob Sarchet

**1. Call to Order**

**2. Roll Call**

**3. Approval of Agenda**

**4. Public Comments:** This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please come to the podium and state your name and address for the record. You are requested to keep your comments to five minutes.

**5. Consent Items**

- a. City Council Meeting Minutes for November 25, 2019
- b. Claims listing dated December 9, 2019
- c. City Clerk job description
- d. Accounting Specialist job description
- e. Resolution 2019-109 appointing 2020 WRA representatives
- f. Resolution 2019-110 appointing 2020 MPO representatives
- g. Resolution 2019-111 appointing 2020 MWA representatives
- h. Receive and file the following Library documents
  - i. November 4, 2019 Library Board Meeting Minutes
  - ii. November 7, 2019 Special Library Board Meeting Minutes
  - iii. Library Resolution 2019-5L authorizing the sale, donation or disposal of computers
  - iv. November 2019 Library Stats
  - v. November 2019 Library Director Report
  - vi. Library Clerk Job Description
  - vii. Library Page Job Description
- i. Receive and file the November 2019 Water Department Report
- j. 2019 Goal Setting Report
- k. Resolution 2019-115 setting a Public Hearing on January 13, 2020 at 6pm for an Amendment to the FY 19/20 Budget
- l. Staff reappointments effective 1/1/2020
  - Jenny Gibbons, City Clerk
  - Brick Gentry Law Firm, City Attorney
- m. Hire Destiny Rommel for the Fire Department as a Firefighter/EMT at a paid-on-call rate of \$13.33 per hour and part-time rate of \$13.80 per hour effective after successful completion of the physical examination
- n. Accept the following resignations effective 12/31/2019:

Bill Currie, Board of Adjustments  
Chip Capaldo, Board of Adjustments  
Mike Miller, Library Board

o. Board and Commission reappointments:

Doug Ohlfest, P&Z, term ending 12/31/2024  
Krista Bowersox, P&Z, term ending 12/31/2024  
Amy Bentley, Parks, term ending 12/31/2024  
Deanna Deason, Board of Adjustments, term ending 12/31/2024  
Phil Jensen, Tree Board, term ending 12/31/2024  
Pat Hoppenworth, Tree Board, term ending 12/31/2024  
Angie Conley, Library Board, term ending 6/30/2025

**6. Business Items**

- a. 2019 Street Repairs Project
  - i. Resolution 2019-112 approving Change Order No. 1 in the amount of \$12,000
  - ii. Resolution 2019-113 approving Pay App No. 2 in the amount of \$16,583.67
- b. Resolution 2019-114 authorizing an application for Surface Transportation Block Grant Funding
- c. First reading of Ordinance 2020-100 Parking Regulations
- d. Snyder & Associates invoice for October Services in the amount of \$28,294.75
- e. City Clerk's office reconfiguration project not to exceed \$15,000

**7. Reports & Particulars**

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

**8. Adjournment**

*--next meeting date January 13, 2020*