

Agenda

Notice of Meeting

Polk City | City Council

June 22, 2020 | 6:00 pm

City Hall | Council Chambers

Due to Covid-19 Mayor and Council will meet via ZOOM

Public Meeting participation is via phone only

Call in local 515-329-8019

Toll-Free 833-329-8019

Participant Code 593054

Public can also provide comments directly to support@polkcityia.gov

***any comments received before the time of the meeting will be made a part of the public hearing**

Broadcast playback will be available at <https://polkcityia.gov/page/LiveStream>

Jason Morse | Mayor

David Dvorak | Pro Tem

City Council Members: Jeff Walters | Mandy Vogel | Ron Anderson | Rob Sarchet

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Public Comments: This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 5pm on the date of the meeting by email at jgibbons@polkcityia.gov with your name and address for the record including the phone number you will be calling in with. The Mayor will recognize you for five minutes of comment during which time your line will be unmuted.

5. Public Hearing

- a. Public hearing Big Creek Technology Campus Plat 3 vacation of a 50' Buffer Easement and 20' Surface Water Flowage Easement
 - i. Public Hearing
 - ii. First reading of Ordinance 2020-1300 on the vacation of a 50' Buffer Easement and a 20' Surface Water Flowage Easement in Big Creek Technology Campus Plat 3

6. Consent Items

- a. City Council Meeting Minutes for June 8, 2020
- b. City Council Work Session Meeting Minutes for June 8, 2020
- c. City Council Special Meeting Minutes for June 15, 2020
- d. Receive and file the June 15, 2020 P&Z Commission Meeting Minutes
- e. Claims listing June 22, 2020
- f. Resolution 2020-68 approving the renewal of an agreement with Polk County for the use of the Community Room for the Polk City Senior Congregate Meal Program
- g. Resolution 2020-69 updating and confirming the salaries for the Staff of the City of Polk City Iowa
- h. Resolution 2020-70 setting public hearing for July 13, 2020 at 6pm regarding CDBG Funded project for the Comet Cupboard Food Bank
- i. Approve purchase of new server for Police and Fire Department not to exceed \$25,000

- j. Approve 48-month lease with RUAN for a 2021 Police Patrol Vehicle in the amount of \$62,415.25 payable annually at \$15,530.16, which was budgeted for FY21
- k. Resolution 2020-71 approving Year-end transfers between funds
- l. Receive and file the May 2020 Police Department Report
- m. Receive and file the May 2020 Fire Department Report
- n. Neighborhood Citizen Group (NCG) reappointments:
 - Suzie Sosby, Andy Cathcart, Tome Hogan, Peg Hogan term ending 12/31/2020
 - Nick Otis, Jared Foss, Ashley Dillinger, Charlotte Loter, term ending 12/31/2021
- o. Appointment of Lori Vanderleest as District 7 (Hugg Drive) representative of NCG ending 12/31/2021

7. Business Items

- a. Appointment of a person as the District 3 (Town Square/Deer Haven) representative of NCG ending 12/31/2020
- b. Kwik Star
 - i. Resolution 2020-74 approving the Preliminary Plat for Kwik Trip # 1089
 - ii. Resolution 2020-75 approving the Final Plat for Kwik Trip #1089
 - iii. Resolution 2020-76 approving the Construction Drawings for Kwik Trip #1089
 - iv. Resolution 2020-77 approving the Site Plan for Kwik Star
- c. Resolution 2020-73 approving the final plat Deer Haven Plat 3
- d. Resolution 2020-72 awarding General Obligation Street Improvement Bonds, Series 2020
- e. Approve Snyder & Associates April 2020 Services Invoice in the amount of \$39,395.75
- f. Second Reading of Ordinance 2020-1100 rezoning 14.60 acres to R2A
- g. Second Reading of Ordinance 2020-1200 rezoning 34.16 acres to C2
- h. Discuss timing of opening City Facilities and resuming in-person meetings

8. Reports & Particulars

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

- 9. **Closed Session** under Code of Iowa; Chapter 21 Official Meetings open to Public; **section 5 Closed Session**; sub paragraph 1.j To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed

- 10. *(Optional)* Take action on closed session item

11. Adjournment

--next meeting date July 13, 2020