

**AGENDA FOR POLK CITY LIBRARY BOARD MEETING**  
**Polk City Community Library Meeting Room, 1500 W. Broadway**  
**Monday, December 2, 2019 at 6:30 pm**

I. Call to order

II. Approval of the agenda

III. Consent Items

1. Approve the November Library Board Minutes
2. Approve the November Special Meeting Minutes
3. Approve the October 2019 Finance Reports
  - a. History
  - b. Expenses
  - c. Revenue

IV. Communication from the Public

V. Director's report

- November 2019 Stats

VI. Liaison report

VII. Board Education: none

VIII. Agenda Items

1. Review Library Ordinance and Bylaws.
2. Discuss required specification for wireless router upgrade
3. Approve job descriptions for Library Clerk and Library Page
4. Approve initial FY21 Budget Proposal (see Sheet 1)
5. Approve Resolution 2019-5L authorizing the disposal of 2 obsolete HP Officejet Pro 8620 printers

IX. Adjourn

Next Meeting January 6, 2020 at 6:30 PM

*Mission Statement: The Polk City Community Library provides a place where all can meet, learn, and grow.*