

**AGENDA FOR POLK CITY LIBRARY BOARD MEETING**  
**Polk City Community Library Meeting Room**  
**Monday, February 5 at 5:30 PM**

I. Call to order

II. Approval of the agenda

III. Consent Items

1. Consider motion to approve the Library Board Minutes for January 8, 2018.
2. Consider motion to approve the December Finance Report.
3. Consider motion to approve of February work schedule.

IV. Communication from the Public

V. Director's report

VI. Liaison report: Mandy is on vacation

VII. Board Education: none

VIII. Old Business

1. Report on unemployment insurance increase
2. Review ByLaws
3. Policy Reviews: Collection Development Policy

IX. New Business

1. Declare cabinet, microwave, TV, and DVD/VCR combo of no value and dispose of accordingly.
2. Patron Behavior Policy
3. Review Tier Standards Section 2: Library Management
4. Hiring temporary summer help
5. Director position: Exempt vs. Non-Exempt

X. Adjourn

Next Meeting Monday, March 5 at 6:30 PM

*Mission Statement: The Polk City Community Library provides a place where all can meet, learn, and grow.*