

**AGENDA FOR POLK CITY LIBRARY BOARD MEETING**  
**Polk City Community Library Meeting Room, 1500 W. Broadway**  
**Monday, November 2, 2020 at 6:30 pm**  
**Meeting held via Zoom**  
**<https://us02web.zoom.us/j/84687068525>**  
**[Live Participation Link](#)**

I. Call to order

II. Approval of the agenda

III. Consent Items

1. Approve the [September 2020 Board Minutes](#)
2. Approve the [October 2020 Board Minutes](#)
3. Approve September 2020 financial statements
  - a. [September 2020 History](#) (thru 9/30/20)
  - b. [September 2020 Budget](#) (thru 9/30/20)

IV. Communication from the Public

V. [Director's report](#)

[October 2020 Stats](#)

VI. Liaison report

VII. Board Education: Shana Stuart: [Facilities Needs Assessment](#)

VIII. Agenda Items

1. Review Library Board [Ordinance](#)
2. Review Library Board [Bylaws](#)
3. Review Library [Mission Statement](#)
4. Review [Equipment & Furnishings Policy](#).
5. Discuss revising the policy for loaning chromebooks to patrons by allowing them to be used off premises.
6. Determine hours of operation for the library on Saturday, January 2, 2021.
7. Discuss waiving December library board meeting.
8. Determine next Board Education topic and presenter

IX. Adjourn

Next Meeting December 7, 2020 at 6:30 PM

*Mission Statement: The Polk City Community Library provides a place where all can meet, learn, and grow.*