Notice of Meeting Polk City | Planning and Zoning Commission (P&Z)

Tentative Meeting Agenda

Dennis Dietz / Chair Krista Bowersox / Pro Tem

P&Z Commission Members: Ron Hankins | Deanna Triplett | Doug Ohlfest | Justin Vogel | Doug Sires

- 1. Call to Order
- 2. Roll Call
- 3. Approval of Agenda
- 4. Audience: Items not on the agenda will be discussed at this time
- 5. P&Z Commission Meeting minutes for December 16, 2019
- 6. Recommend Council approves Site Plan for Lot 2 of Edgewater Pointe Plat 3
- 7. Reports & Particulars

Council Liaison, City Manager, Staff, and Commission

8. Adjourn until February 17, 2020



SITE PLAN REVIEW

Date: January 16, 2020 Prepared by: Kathleen Connor

Travis Thornburgh, E.I.

Project: Lot 2 - Edgewater Pointe Plat 3 Project No.: 119.0523.01

GENERAL INFORMATION:

Applicant:	Bruce Boland Trust
Property Owner:	Bruce Boland Trust
Requested Action:	Approval of Site Plan
Location	Lot 2 of Edgewater Pointe Plat 3
Size:	1.86 acres
Zoning:	C-2
Propose Use:	Unspecified Future Commercial Use



PROJECT BACKROUND:

The Preliminary Plat for Edgewater Pointe Plat 3 was approved on April 25, 2005. This plat included two lots, one intended for a bank and the other reserved for future commercial development. Ingres/Egress easements across both lots were required to accommodate access for the overall area in conformance with the Access Management Plan for W. Bridge Road.

The Site Plan for First State Bank Iowa, which later became Luana Bank, was approved on April 25, 2005. The Final Plat for Edgewater Point Plat 3 was recorded on July 27, 2005, prior to issuance of a Certificate of Occupancy for the bank.

PROJECT DESCRIPTION:

The proposed site improvements are located east of the new Luana Bank building, located on Lot 32 of Edgewater Point Plat 2, and north of the now-vacant original Luana Bank site, located on Lot 1 of Edgewater Pointe Plat 3. The developer intends to improve the marketability of this property by paving an access drive across to facilitate future development on the site. The current site plan improvements also include a small detention basin for the proposed access drive. In addition, utilities will be stubbed across the access drive to facilitate extension to future buildings. The required landscape buffer will be installed along the north property line.

The building(s), parking stalls, sidewalks, landscaping, and other improvements will require City approval of a future Site Plan prior to further development of this lot.

CONCEPT PLAN:

The developer has provided a conceptual sketch showing the potential general location of the buildings and parking areas. This concept plan has not been formally reviewed by staff and shall not be considered as approved. Approval of a Site Plan is required prior to further development or issuance of a building permit for this lot.

- Parking stalls are indicated at a rate of 1 space per 200 square feet of gross floor area which will suffice for uses such as office, medical clinics, and retail sales. Restaurants require significantly more parking stalls (1 space per 200 square feet, with additional stalls if outdoor seating is provided) and therefore would not be permitted if the Site Plan conforms to this concept plan.
- Detention is currently being provided for the access drive only. Full detention will be required per SUDAS in conjunction with the future Site Plan.
- All Site Plan improvements; including but not limited to architectural design standards, trash enclosures, pedestrian circulation, landscaping, hydrant coverage, utilities, lighting, and signage; will be reviewed with the future Site Plan submittal.
- As proposed, all buildings will be under one ownership. If one or more buildings will be sold off, prior approval of a Minor Plat of Subdivision is required.

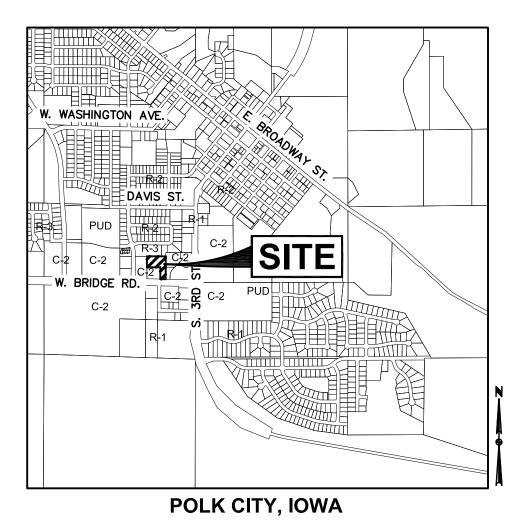
REVIEW COMMENTS: Pursuant to staff's review of Submittal #5, which is also the first submittal for the revised concept for drive alignment, we offer the following:

- 1. We recommend the developer consider installing a curb along the west side of the southern portion of the access drive, extending westerly around the corner to the future parking stalls. A curb in this location would help establish grass on the slope and in the detention pond, reduce erosion, and minimize ongoing maintenance issues at the detention basin. Intakes should be provided, either now or in the future, to collect runoff and direct it to the basin.
- 2. Provide a signed Ingress/Egress Easement document, revised if necessary per the City Attorney.

RECOMMENDATION:

Based on City Attorney's approval, we recommend P&Z approval of the Site Plan for Lot 2 of Edgewater Pointe Plat 3, subject to the following:

- 1. Approval of this Site Plan for Lot 2 does not include approval of the concept plan.
- 2. P&Z recommendations, if any, shall be satisfactorily addressed prior to this item being placed on the Council agenda for approval.
- 3. Provision of an Ingress/Egress Easement Document, with easement plat attached, as approved by the City Attorney, prior to this item being placed on the Council agenda. Said easement shall be recorded prior to issuance of a Grading/Building Permit for this lot.
- 4. All application fees and review fees must be paid in full prior to this item being placed on the Council agenda.



THE PROPERTY IS SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

C-2: COMMERCIAL DISTRICT

DEVELOPMENT SUMMARY

REAR YARD SETBACK = 25 FEET SIDE YARD SETBACK = 0 FEET MINIMUM LOT AREA = NONE MINIMUM LOT WIDTH = NONE

OWNER / DEVELOPER

BRUCE BOLAND TRUST CONTACT: BRUCE BOLAND 3818 NW 92ND PLACE POLK CITY, IA 50226 PH: (515) 329-8001

ENGINEER

CIVIL DESIGN ADVANTAGE, LLC CONTACT: BRAD KUEHL 3405 SE CROSSROADS DRIVE, SUITE G GRIMES, IOWA 50111 PH. (515) 369-4400 FX. (515) 369-4410

SURVEYOR

CIVIL DESIGN ADVANTAGE, LLC CONTACT: MIKE BROONER 3405 SE CROSSROADS DRIVE, SUITE G GRIMES, IOWA 50111 PH. (515) 369-4400 FX. (515) 369-4410

DATE OF SURVEY

MAY 24, 2018

BENCHMARKS

SET BENCHMARK: BURY BOLT ON HYDRANT 75'+/- NORTH OF THE SOUTHWEST CORNER OF THE SITE ELEVATION=949.08

BURY BOLT NORTHWEST CORNER OF PARKER & WASHINGTON ELEVATION=955.65

CONSTRUCTION SCHEDULE

ANTICIPATED START DATE = APRIL 2020 ANTICIPATED FINISH DATE = JULY 2020

SUBMITTAL DATES

1ST SUBMITTAL: 05/24/2019 2ND SUBMITTAL: 06/07/2019 3RD SUBMITTAL: 06/12/2019 4TH SUBMITTAL: 12/17/2019 5TH SUBMITTAL: 01/07/2020

LEGAL DESCRIPTION

LOT 2, EDGEWATER POINTE PLAT 3, AN OFFICIAL PLAT IN THE CITY OF POLK CITY, POLK COUNTY, IOWA

CONTAINING 1.86 ACRES (81,022 SQUARE FEET).

ZONING

1.86 ACRES (81,022 SF)

BULK REGULATIONS:

FRONT YARD SETBACK = 25 FEET

INDEX OF SHEETS

DESCRIPTION

- COVER SHEET
- DIMENSION PLAN & LANDSCAPE PLAN
- GRADING & UTILITY PLAN



UTILITY WARNING

ANY UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY AND RECORDS OBTAINED BY THIS SURVEYOR. THE SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES SHOWN COMPRISE ALL THE UTILITIES IN THE AREA. EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UTILITIES SHOWN ARE IN THE EXACT LOCATION SHOWN.



3405 SE CROSSROADS DR. SUITE G, GRIMES, IOWA 50111 PH: (515) 369-4400 Fax: (515) 369-4410 PROJECT NO. 1805.295

GENERAL LEGEND

PROPOSED PROJECT BOUNDARY LOT LINE SECTION LINE CENTER LINE RIGHT OF WAY PERMANENT EASEMENT ---P/E-----TEMPORARY EASEMENT TYPE SW-501 STORM INTAKE TYPE SW-503 STORM INTAKE TYPE SW-505 STORM INTAKE TYPE SW-506 STORM INTAKE TYPE SW-513 STORM INTAKE TYPE SW-401 STORM MANHOLE TYPE SW-402 STORM MANHOLE TYPE SW-301 SANITARY MANHOLE STORM/SANITARY CLEANOUT WATER VALVE FIRE HYDRANT ASSEMBLY DETECTABLE WARNING PANEL 0000000000 ST-10 STORM SEWER STRUCTURE NO. L-10 STORM SEWER PIPE NO.

SANITARY SEWER PIPE NO.

SANITARY SEWER WITH SIZE

SANITARY SERVICE

WATERMAIN WITH SIZE

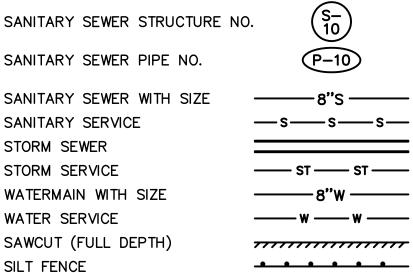
SAWCUT (FULL DEPTH)

STORM SEWER

STORM SERVICE

WATER SERVICE

SILT FENCE



WATER VALVE BOX FIRE HYDRANT WATER CURB STOP WELL STORM SEWER MANHOLE STORM SEWER SINGLE INTAKE STORM SEWER DOUBLE INTAKE FLARED END SECTION RD ROOF DRAIN / DOWNSPOUT DECIDUOUS TREE CONIFEROUS TREE DECIDUOUS SHRUB CONIFEROUS SHRUB Com ELECTRIC POWER POLE GUY ANCHOR STREET LIGHT å POWER POLE W/ TRANSFORMER UTILITY POLE W/ LIGHT ELECTRIC BOX ELECTRIC TRANSFORMER ELECTRIC MANHOLE OR VAULT TRAFFIC SIGN TELEPHONE JUNCTION BOX TELEPHONE MANHOLE/VAULT TELEPHONE POLE GAS VALVE BOX CABLE TV JUNCTION BOX CABLE TV MANHOLE/VAULT MAIL BOX **BENCHMARK** SOIL BORING UNDERGROUND TV CABLE FIBER OPTIC ——— FO— — —— UNDERGROUND TELEPHONE OVERHEAD ELECTRIC ____ OE_ _ ___ UNDERGROUND ELECTRIC _____E___ FIELD TILE SANITARY SEWER W/ SIZE _____8"S ____ STORM SEWER W/ SIZE

EXISTING

SANITARY MANHOLE

REFER TO CONSTRUCTION DRAWINGS FOR CROSSROADS AT THE LAKES PLAT 1 FOR CONSTRUCTION DETAILS OF PUBLIC WATER MAIN AND SANITARY SEWER.

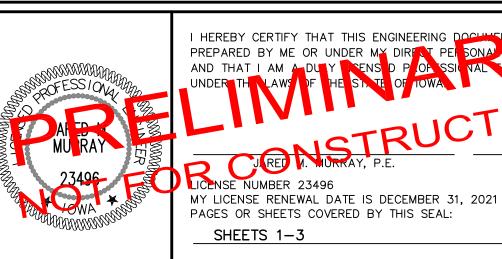
WATER MAIN W/ SIZE

THE PROJECT REQUIRES AN IOWA NPDES PERMIT #2 AND CITY OF POLK CITY GRADING PERMIT. CIVIL DESIGN ADVANTAGE WILL PROVIDE THE PERMITS AND THE INITIAL STORM WATER POLLUTION PREVENTION PLAN (SWPPP) FOR THE CONTRACTORS USE DURING CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR UPDATING THE SWPPP THROUGHOUT CONSTRUCTION AND MEETING LOCAL, STATE AND FEDERAL REQUIREMENTS.

ALL CONSTRUCTION MATERIALS, DUMPSTERS, DETACHED TRAILERS OR SIMILAR ITEMS ARE PROHIBITED ON PUBLIC STREETS OR WITHIN THE PUBLIC R.O.W.

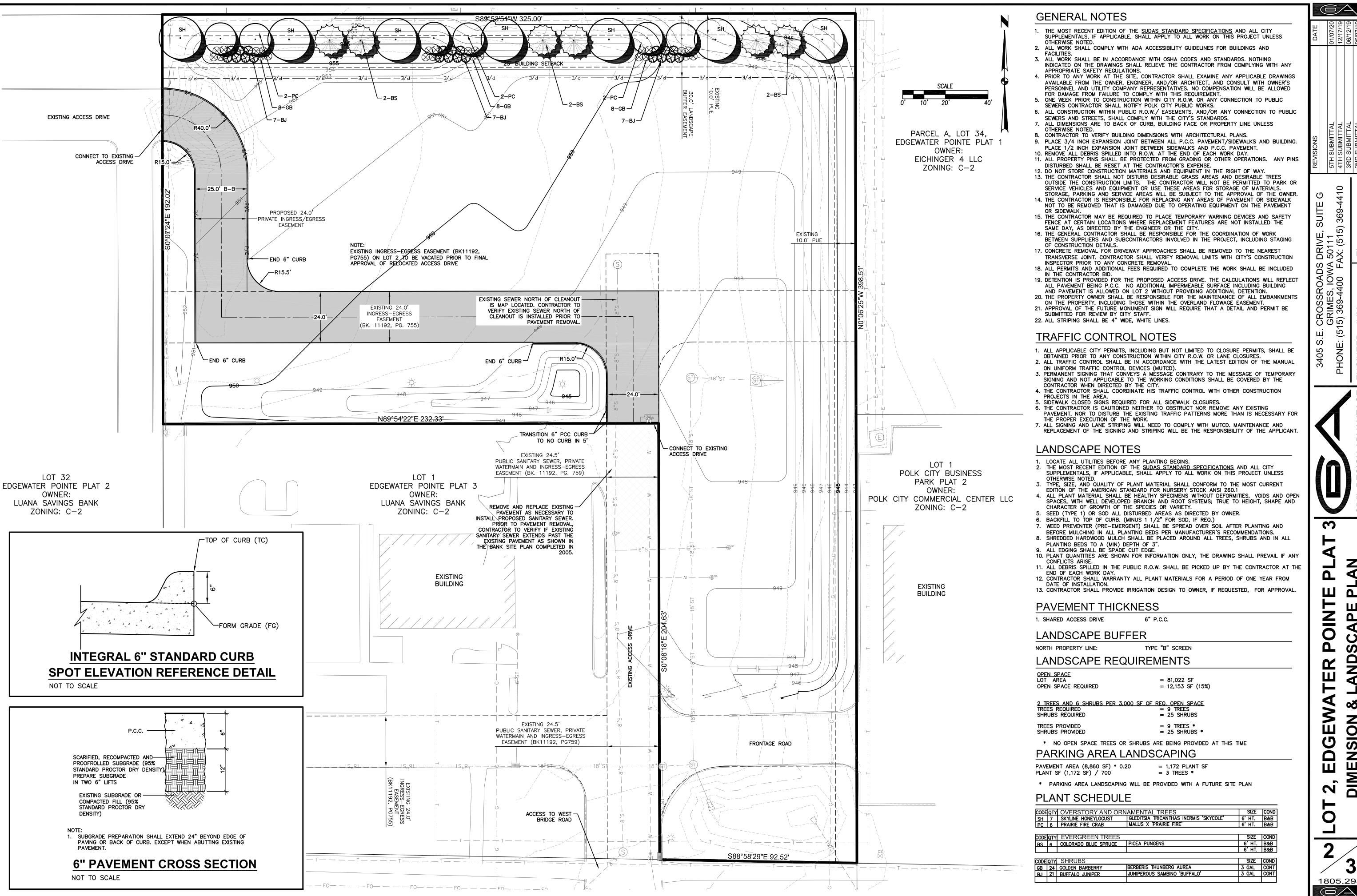
THE MOST RECENT EDITION OF SUDAS STANDARD SPECIFICATIONS, AND ALL CITY SUPPLEMENTALS, IF APPLICABLE, SHALL APPLY TO ALL WORK ON THIS PROJECT UNLESS OTHERWISE NOTED.

HIS DESIGN SPECIFICALLY PREPARED FOR USE AT THE LOCATION SHOWN. USE IN ANY OTHER MANNER EXCEEDS THE INTENDED PURPOSE OF THESE DRAWINGS AND ANY ACCOMPANYING SPECIFICATIONS.



DGEWA

_____8"W ____



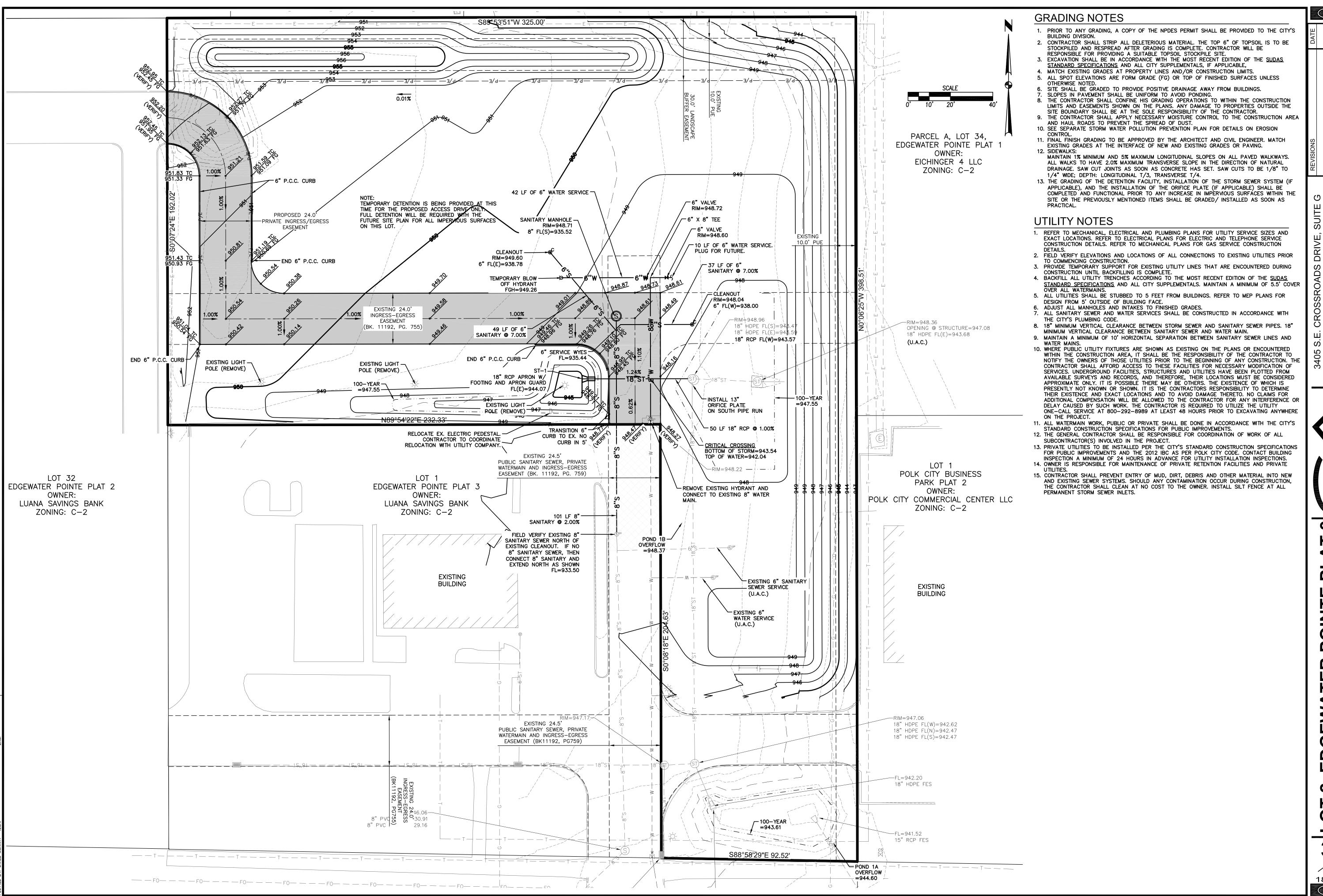
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1805.295



WA 50111
FAX: (515) 369-4410
ATH SUBM
3RD SUBM
2ND SUBM
1ST SUBM

3405 S.E. CROSSROADS DRIV GRIMES, IOWA 5011 PHONE. (515) 369-4400 FAX: (5

CIVIL DESIGN ADVANT

EDGEWATER POINTE PLA GRADING & UTILITY PLAN

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