

Agenda

Notice of Meeting

Polk City | City Council

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September 14, 2020 | 6:00 pm

City Hall | Council Chambers

**Due to Covid-19 Mayor and Council will meet via ZOOM**

**Public Meeting participation is via phone only**

**Call in local 515-329-8019**

**Toll-Free 833-329-8019**

**Participant Code 593054**

**Public can also provide comments directly to [support@polkcityia.gov](mailto:support@polkcityia.gov)**

**\*any comments received before the time of the meeting will be made a part of the public hearing**

**Broadcast playback will be available at <https://polkcityia.gov/page/LiveStream>**

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Jason Morse | Mayor

David Dvorak | Pro Tem

City Council Members: Jeff Walters | Mandy Vogel | Ron Anderson | Rob Sarchet

**1. Call to Order**

**2. Roll Call**

**3. Approval of Agenda**

**4. Public Hearings**

- a. Polk City's 5-year Capital Improvement Plan (CIP)
  - i. Public Hearing
  - ii. Resolution 2020-97 adopting a 5-year Capital Improvement Plan (CIP) for Polk City  
<https://polkcityia.gov/file.axd?file=%2f2020%2f08%2fOnline+version+CIP.pdf>
- b. Proposed amendment to the 2016 Polk City Comprehensive Plan Entitled "Imagine Polk City – A Bridge to the Future"
  - i. Public Hearing
  - ii. Resolution 2020-98 approving an amendment to the Comp Plan for an area in the vicinity of 220 E Vista Lake Avenue
- c. Petition to rezone 31.8 acres located in the vicinity of 220 E Vista Lake Avenue from M-1, C-2, R-2 and R-3 to R-1 Single Family
  - i. Public Hearing
  - ii. First Reading of Ordinance 2020-1500 rezoning 31.8 acres located in the vicinity of 220 E Vista Lake Avenue from M-1, C-2, R-2 and R-3 to R-1 Single Family

**5. Public Comments:** This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 5pm on the date of the meeting by email at [jgibbons@polkcityia.gov](mailto:jgibbons@polkcityia.gov) with your name and address for the record including the phone number you will be calling in with. The Mayor will recognize you for five minutes of comment during which time your line will be unmuted.

**6. Consent Items**

- a. City Council Meeting Minutes for August 24, 2020
- b. City Council Work Session Meeting Minutes for August 24, 2020
- c. Receive and file the September 8, 2020 Parks Commission Meeting Minutes
- d. Claims listing September 14, 2020

- e. July 2020 Finance Report
- f. Resolution 2020-99 approving the FY20 Street Finance Report
- g. Approve \$19.23 per hour pay rate for new hire, Brittany Kincart, Deputy City Clerk
- h. Approve \$14 per hour pay rate for new hire, Bryce Duckett, Seasonal Public Works Maintenance
- i. Resolution 2020-100 approving a services agreement with Keltek for seven body-worn cameras and server migration, not to exceed \$17,420.90
- j. Approve \$23 per hour pay rate for new hire, Kent Gries, Part-time Police Officer
- k. Approve pay rates for the following new hires for the Fire Department
  - i. Michael Doyon, Paid-on-call Paramedic status at a part-time rate of \$18.13 per hour and paid-on-call rate of \$15.84
  - ii. Joshua Kling, Part-time Firefighter/Paramedic status at a part-time rate of \$18.13 per hour and paid-on-call rate of 15.84
  - iii. Cory Brooks, Paid-on-call Firefighter/EMT status at a part-time rate of \$14.21 per hours and paid-on-call rate of \$13.73, contingent on medical clearance
  - iv. Taylor Sauers, Paid-on-call EMT status at a part-time rate of \$14.21 per hour and a paid-on-call rate of \$13.73, contingent on medical clearance
  - v. Jordan Brown, Paid-on-call status without any certifications at a part-time rate of \$12.66 per hour and a paid-on-call rate of \$11.62, contingent on background and medical clearance
- l. Receive and file the August 2020 Parks & Recreation Director Report
- m. Approve Public Works budgeted FY 20/21 pick-up truck and equipment purchase in the amount of \$49,947.84
- n. Resolution 2020-101 Setting Date for Public Hearing on Designation of the Expanded Polk City Area II Urban Renewal Area and on Urban Renewal Plan Amendment
- o. Approve purchase of City-wide Security Camera System in the amount of \$39,968.99
- p. Receive and file the August 2020 Library Board Meeting Minutes
- q. Receive and file the August 2020 Library Director Report
- r. Receive and file the August 2020 Library Mini Stats Report
- s. Receive and file the August 2020 Water Department Report

## 7. Business Items

- a. Resolution 2020-102 accepting public improvements for Twelve Oaks Plat 3
- b. East Grimes Street and Deer Haven Street Intersection Repairs Project
  - i. Resolution 2020-103 approving Change Order No. 1 in the amount of ~~-\$144.70~~
  - ii. Resolution 2020-104 approving Pay App No. 4 /sub-final in the amount of \$1282.50
- c. Approve Engineering Services Agreement with Snyder and Associates in the amount of \$27,200 for the 2021 Street Repair Project
- d. Determination on resuming in-person meetings

## 8. Reports & Particulars

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

- 9. **Closed Session** under Code of Iowa; Chapter 21 Official Meetings open to Public; **section 5 Closed Session**; sub paragraph 1.j To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed

10. *(Optional)* Take action on closed session item

11. **Closed Session** under Code of Iowa; Chapter 21 Official Meetings open to Public; **section 5 Closed Session**; sub paragraph 1.j To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed

12. *(Optional)* Take action on closed session item

13. **Adjournment**

*--next meeting date September 28, 2020*