

Agenda

Notice of Meeting

Polk City | City Council

September 28, 2020 | 6:00 pm

City Hall | Council Chambers

Due to Covid-19 Mayor and Council will meet via ZOOM

Public Meeting participation is via phone only

Call in local 515-329-8019

Toll-Free 833-329-8019

Participant Code 593054

Public can also provide comments directly to support@polkcityia.gov

***any comments received before the time of the meeting will be made a part of the public hearing**

Broadcast playback will be available at <https://polkcityia.gov/page/LiveStream>

Jason Morse | Mayor

David Dvorak | Pro Tem

City Council Members: Jeff Walters | Mandy Vogel | Ron Anderson | Rob Sarchet

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Public Comments: This is the time and place for comments for any item other than those that are a Public Hearing. If you wish to speak, please contact the City Clerk by 5pm on the date of the meeting by email at jgibbons@polkcityia.gov with your name and address for the record including the phone number you will be calling in with. The Mayor will recognize you for five minutes of comment during which time your line will be unmuted.

5. Consent Items

- a. City Council Meeting Minutes for September 14, 2020
- b. City Council Work Session Meeting Minutes for September 14, 2020
- c. Receive and file the September 21, 2020 P&Z Commission Meeting Minutes
- d. Claims listing September 28, 2020
- e. August 2020 Finance Report
- f. Ongoing Utility Billing Assistance Program
- g. 5-year Staffing Plan
- h. Receive and file the August 2020 Police Department Report
- i. Resolution 2020-113 setting Public Hearing on October 26, 2020 at 6pm for FY 20/21 Budget Amendment
- j. Receive and file the August 2020 Fire Department Report
- k. Resolution 2020-109 setting Public Hearing on October 12, 2020 at 6pm for the sale of property located at 510 S 3rd Street, Polk City, Iowa

6. Business Items

- a. Resolution 2020-105 approving Preliminary Plat and Final Plat Stanley Plat 1
- b. Resolution 2020-106 approving an Agreement to Complete and Final Plat for Big Creek Valley Plat 2
- c. Resolution 2020-107 approving the Final Plat for Big Creek Technology Campus Plat 5

- d. Resolution 2020-108 approving Lakes Early Learning Center – Site Plan
- e. Approve property purchase agreement with Knapp Properties for 57 acres in the amount of \$800,000
- f. Approve Regional Park Master Plan RFP
- g. Second reading and waive the third reading of Ordinance 2020-1300 on the vacation of a 50’ Buffer Easement and a 20’ Surface Water Flowage Easement in Big Creek Technology Campus Plat 3
- h. Big Creek Technology Campus Plat 4
 - i. Resolution 2020-110 approving the Preliminary Plat
 - ii. Resolution 2020-111 approving Construction Drawings
 - iii. Approving Resolution 2020-112 approving the Final Plat subject to developer providing required Subdivision Bond
- i. Award Facility Needs Assessment contract to Shive Hattery for an amount not to exceed \$33,500
- j. First Reading of Ordinance 2020-1600 Stop and No Parking
- k. Second Reading of Ordinance 2020-1500 rezoning 31.8 acres located in the vicinity of 220 E Vista Lake Avenue from M-1, C-2, R-2 and R-3 to R-1 Single Family
- l. Approve Snyder Engineering July 2020 invoice in the amount of \$38,189.50

7. Reports & Particulars

Mayor, Council, City Manager, Staff, Boards, and/or Commissions

- 8. Closed Session** under Code of Iowa; Chapter 21 Official Meetings open to Public; **section 5 Closed Session**; sub paragraph 1.j To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed

- 9. (Optional)** Take action on closed session item

10. Adjournment

--next meeting date October 12, 2020