**AGENDA FOR POLK CITY LIBRARY BOARD MEETING**

**Polk City Community Library**

**1500 W. Broadway, Polk City, IA**

**Monday, August 7, 2023 at 6:30 pm**

I. Call to order

II. Approval of the agenda

III. Consent Items

1. Approve the August 2023 Board Minutes
2. Approve July 2023 financial statements
   1. July 2023 History
   2. July 2023 Budget
   3. July 2023 Revenue & Expenses

IV. Communication from the Public

V. Director’s Report

1. August Stats

VI. Liaison report

VII. Board Education:Sara Olson: Friends vs. Foundations

VIII. Agenda Items

1. Review Tier Standard Section 1: Library Governance
2. Review Unattended Child Policy
3. Discuss plans for a establishing a library foundation
4. Discuss the possibility of using money from our Trust account to offset the cost of installing a study pod.
5. Present FY23 State Report
6. Approve Resolution 2024-02L authorizing the purchase of a Kyocera TASKalpha 2554ci printer with processor, finisher & stand in the amount of $4,722.28 or to enter a 60-month lease agreement with Banleaco for the same machine for $109.03/month.
7. Approve closing the library on Friday, October 6 from 12:00-1:30 for city lunch
8. Approve closing the library on Saturday, December 23, 2023.

IX. Adjourn

Next Meeting Monday, October 2 at 6:30 pm

*Mission Statement: The Polk City Community Library provides a place where all can meet, learn, and grow.*