

MEETING MINUTES
The City of Polk City
City Council Meeting
6:00 p.m., February 22, 2021
City Hall – VIA ZOOM

Polk City, City Council held a meeting via ZOOM at 6:00 p.m., on February 22, 2021. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

1. **Call to Order** | Mayor Morse called the meeting to order at 6:04 p.m.
2. **Roll Call** | Walters, Vogel, Anderson, Sarchet, Dvorak | In attendance via zoom
3. **Approval of Agenda**
MOTION: A motion was made by Walters and seconded by Vogel to approve the agenda
MOTION CARRIED UNANIMOUSLY
4. **Public Hearing**
 - a. Mayor Morse opened the Public Hearing for the Maximum Proposed Property Tax Levy Rate for FY 21.22 at 6:05p.m. City Clerk, Jenny Gibbons, said that the notice was published February 5, 2021 and no comments had been received for or against the proposed Property Tax Levy Rate. City Manager, Huisman provided a report and indicated that the levy rate would remain the same as the previous Budget year.
MOTION: A motion was made by Dvorak and seconded by Vogel to close the public hearing at 6:06 p.m.
MOTION CARRIED UNANIMOUSLY
 - i. **MOTION:** A motion was made by Vogel and seconded by Walters to approve Resolution 2021-11 approving the Maximum Property Tax Levy Rate
MOTION CARRIED UNANIMOUSLY
5. **Public Comments** | None
6. **Consent Items**
MOTION: A motion was made by Anderson and seconded by Vogel to approve the consent agenda items.
 - a. City Council Meeting Minutes for February 08, 2021
 - b. City Council Work Session Meeting Minutes for February 22, 2021
 - c. Receive and file P&Z Commission Meeting Minutes for February 15, 2021
 - d. Claims listing February 22, 2021
 - e. Receive and file January 2021 Finance Report
 - f. Approve letter of support for Polk County Conservation TAP application
 - g. Receive and file the January 2021 Police Department Report
 - h. Receive and file the 2020 Annual Police Department Report
 - i. Resolution 2021-12 approving address changes along NW Hugg Drive
 - j. Receive and file the January 2021 Fire Department Report
 - k. Set pay for the following Fire Department Personnel that have voluntarily changed to non-officer positions: Dan Gubbins, part-time rate \$19.88 per hour and POC rate \$16.37, effective 1.1.21
Matt Guerdet, part-time rate \$15.57 per hour and POC rate \$14.26, effective 1.1.21
Ryan Moore, part-time rate \$15.57 per hour and POC rate \$14.26, effective 2.15.21
MOTION CARRIED UNANIMOUSLY
7. **Business Items**
 - a. **MOTION:** A motion was made by Dvorak and seconded by Sarchet to approve Resolution 2021-13 approving Pay App No. 6 (final – retainage release) for the 3rd Street and Bridge Road Intersection Improvements Project in the amount of \$15,179.55
MOTION CARRIED UNANIMOUSLY
 - b. **MOTION:** A motion was made by Dvorak and seconded by Walters to approve the First Reading of Ordinance 2021-1200 amending Chapter 155 Building Codes
MOTION CARRIED UNANIMOUSLY
 - c. **MOTION:** A motion was made by Vogel and seconded by Sarchet to approve the Snyder & Associates December 2020 Engineering Services Invoice in the amount of \$22,454.00
YES: Sarchet, Dvorak, Vogel, Anders
ABSTAIN: Walters
MOTION CARRIED

- d. **MOTION:** A motion was made by Walters and seconded by Dvorak to approve the Third and Final Reading of Ordinance 2021-1000 amending Sewer Rates
MOTION CARRIED UNANIMOUSLY
- e. **MOTION:** A motion was made by Vogel and seconded by Walters to approve the Third and Final Reading of Ordinance 2021-1100 amending Water Rates
MOTION CARRIED UNANIMOUSLY

8. Reports & Particulars | Mayor, Council, City Manager, Staff, Boards, and/or Commissions

- Mayor Morse shared his sympathies for the passing of Ed Byrnes and said the Byrnes family is in his thoughts.
- Council Member Sarchet reported on a couple of items from the last MWA meeting including the increase that will be coming for recycling rates.
- Police Chief Siepker reported his findings on traffic data regarding W. Broadway
- Fire Chief Mitchell said the department has had three resignations and he is recruiting for those vacant paid on call positions.
- Council Member Walters thanked the Public Works staff for their good job with continued snow removal efforts.
- Council Member Dvorak told Police Chief Siepker great job and that he appreciated the annual department report, and the time and effort is appreciated. He said it was great to get to know some of the officers better from the profiles.

9. Adjournment

MOTION: A motion was made by Anderson and seconded by Vogel to adjourn at 6:23 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date –March 8, 2021

Jason Morse, Mayor

Attest

Jenny Gibbons, City Clerk