

MEETING MINUTES
The City of Polk City
City Council Meeting
6:00 p.m., September 27, 2021
City Hall – Council Chambers

Polk City, City Council held a meeting in the City Hall Council Chambers with public participation in person and via phone at 6:00 p.m., September 27, 2021. The Agenda was posted at the City Hall office as required by law.

These tentative minutes reflect all action taken at the meeting.

1. **Call to Order** | Mayor Morse called the meeting to order at 6:00 p.m.
2. **Roll Call** | Walters, Dvorak, Vogel (via phone), Anderson, Sarchet | In attendance
3. **MOTION:** A motion was made by Walters and seconded by Sarchet to approve the agenda
MOTION CARRIED UNANIMOUSLY
4. **Public Hearing:**
 - a. Mayor Morse opened the Public Hearing on the transfer of property to Fourstar Land Development at 6:00pm. City Clerk, Jenny Coffin, said that the notice was published September 17, 2021 and no comments had been received for or against the proposed transfer of property. City Manager Huisman provided a report about the transfer of property in exchange for a Recreational Trail Easement around the Twelve Oaks Park's Pond. No one was present that wished to be heard for or against the transfer of property.
MOTION: A motion was made by Anderson and seconded by Dvorak to close the public hearing at 6:02pm.
MOTION CARRIED UNANIMOUSLY
 - i. **MOTION:** A motion was made by Walters and seconded by Dvorak to approve Resolution 2021-94 approving the transfer of property to Fourstar Land Development in exchange for a Recreational Trail Easement
MOTION CARRIED UNANIMOUSLY
5. **Public Comments** | None
6. **Consent Items**
 - a. City Council Meeting Minutes for September 13, 2021
 - b. City Council Work Session Meeting Minutes for September 13, 2021
 - c. Receive and file P&Z Commission Meeting Minutes for September 20, 2021
 - d. Claims listing September 27, 2021
 - e. August 2021 Finance Report
 - f. Receive and file the August 2021 Police Department Report
 - g. Receive and file the August 2021 Fire Department Report
 - h. Set pay for Aanna Ehler, non-resident Paid-on-call Firefighter/EMT at a part-time rate of \$18.67 per hour and paid-on-call rate of \$16.32 per hour contingent upon successful completion of physical examination and background check
 - i. MOU with Central Iowa Code Consortium
MOTION: A motion was made by Dvorak and seconded by Sarchet to approve the consent agenda items
MOTION CARRIED UNANIMOUSLY
7. **Business Items**
 - a. **MOTION:** A motion was made by Sarchet and seconded by Walters to approve Resolution 2021-95 approving Plat of Survey for 309 2nd Street
MOTION CARRIED UNANIMOUSLY
 - b. **MOTION:** A motion was made by Dvorak and seconded by Sarchet to approve Resolution 2021-96 approving Preliminary Plat for Hout Plat 1 (located within 2 miles of Corporate City Limits of Polk City)
MOTION CARRIED UNANIMOUSLY
8. **Reports & Particulars** | Mayor, Council, City Manager, Staff, Boards, and/or Commissions
 - Public Works Director Schulte reported that an offer was made on a 2017 Street Sweeper with only 300 hours from a landscaping company for \$125,000. He thanked the Council for trusting Public Works enough to pre-approve such a purchase because with that approval the City was able to secure a piece of equipment that several other cities wanted but didn't have Council approval for yet.

- Parks & Recreation Director Thraen invited everyone out to the Fall Fest Saturday October 2nd from 3pm-7pm. He said this event is a joint exercise with Go Polk City and Fenders, a private business that will include a bike ride. Thraen reported that the Friends of the Parks will be taking over the ride in future years as a fundraising opportunity.
- Mayor Morse shared a letter from IMFOA congratulating City Clerk, Jenny Coffin, on obtaining the designation of Iowa Certified Municipal Clerk.

9. *Adjournment*

MOTION: A motion was made by Anderson and seconded by Dvorak to adjourn at 6:14 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date –October 11, 2021

Jason Morse, Mayor

Attest

Jenny Coffin, City Clerk