

**MEETING MINUTES**  
**The City of Polk City**  
**Work Session**  
**5:00 p.m., Monday, January 8, 2024**  
**City Hall Council Chambers**

A Council Work Session was held on January 8, 2024, at 5:00 p.m. at the City Hall Council Chambers in Polk City, Iowa.

<p><b><u>Mayor and City Council Members Present:</u></b></p> <p>Steve Karsjen   Mayor Jeff Walters   Pro Tem Rob Sarchet   City Council Member Jeff Savage   City Council Member Mandy Vogel   City Council Member Nick Otis   City Council Member</p>	<p><b><u>Staff Members Present:</u></b></p> <p>Chelsea Huisman   City Manager Jenny Coffin   City Clerk/Treasurer Mike Schulte   Public Works Director Jeremy Sieker   Police Chief Jamie Noack   Library Director Jason Thraen   Parks &amp; Recreation Director Karla Hogrefe   Fire Chief Cody Olson   Building Official</p>
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**Minutes**

City Manager Huisman and City Engineer Thornburgh provided updates on several capital projects.

- a. Northside Drive Realignment will have a summer or early fall bid letting depending on the Army Corp right of way (ROW) easements.
- b. High Trestle Trail to Neal Smith Trail Connector Project discussed updates on the phases of the project
- c. Traffic Signal at Broadway & 3<sup>rd</sup> discussed regarding priority and funding
- d. Sidewalk Improvements along W. Broadway discussed prioritizing in future Capital Improvement Plan (CIP)

Sump Pump Collector and other projects to be discussed at a future meeting.

**Motion** was made by Walters and seconded by Otis to Adjourn at 5:53 p.m.

***Motion carried Unanimously.***

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Steve Karsjen, Mayor

Attest

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Jenny Coffin, City Clerk