

**MEETING MINUTES**  
**The City of Polk City**  
**Board of Adjustment**  
**4:00 p.m., Thursday, March 21, 2024**  
**City Hall**

Polk City, Board of Adjustment (BOA) held a meeting at 4:00 p.m., on March 21, 2024. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the Polk City staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

1. **Call to Order** | *BOA Member Bequeaith called the meeting to order at 4:00 p.m.*
2. **Roll Call** | Wilkins, Morse, Bequeaith | In attendance  
McCann, Deason | Absent
3. **Variance Request for Brian Speicher at 300 Crestmoor Dr.**  
Reid Petersen addressed the Board with his request for a variance for the location of his fence.

City Building Official, Cody Olson provided the Board with zoning review notes

The Board discussed the request.

***MOTION:*** A motion was made by Wilkins and seconded by Morse to grant the variance.  
***MOTION CARRIED UNANIMOUSLY***

4. **Adjournment**  
***MOTION:*** A motion was made by Bequeaith and seconded by Morse to adjourn at 4:20 p.m.  
***MOTION CARRIED UNANIMOUSLY***

Attest:

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Jenny Coffin –City Clerk